

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PARK OPERATIONS & MANAGEMENT (O & M)

DATE: OCTOBER 2, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MERLINO
 DICKINSON
 FRASIER
 STROUGH

OTHERS PRESENT:

VOTING MEMBERS REPRESENTING THE VILLAGE OF LAKE GEORGE:
 ROBERT BLAIS, MAYOR
 DAVID HARRINGTON, SUPERINTENDENT OF PUBLIC WORKS
SUPERVISOR HOGAN, DESIGNATED ALTERNATE COMMITTEE MEMBER
 (PRESENT BUT NOT SERVING)
KEVIN HAJOS, WARREN COUNTY SUPERINTENDENT OF PUBLIC WORKS
LEISA GRANT, PRINCIPAL ACCOUNT CLERK - TOURISM DEPARTMENT
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
AMY LAVINE, FIRST ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
 BRAYMER
 GERAGHTY
 MAGOWAN
 SOKOL
 WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DOUG MILLER, ADIRONDACK SPORTS COMPLEX
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the October 2, 2018 meeting of the Park (O & M) Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2018/om/>

Mr. Merlino called the meeting of the Park (O & M) Committee to order at 10:03 a.m.

Motion was made by Mr. Dickinson, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of the Department of Public Works*, who distributed copies of the Park O & M agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hajos indicated all the resolution requests in his agenda pertained to reimbursements owed to the Village of Lake George. He noted the agenda packet was sizeable due to the number of attachments included as backup information for these requests; he inquired whether he should create a spreadsheet for future requests of this nature to save paper and reduce the size of the agenda. Ryan Moore, *County Administrator*, advised that would be fine as long as Mr. Hajos intended to email an expanded version of the agenda, inclusive of all backup documentation, to the Committee members and bring a copy present to view during Committee meetings.

Mr. Hajos presented the following requests:

- Page 2, To appropriate funds in the amount of \$2,510.50 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to attendants for the Charles R. Wood Park during the month of July;
- Page 5 To appropriate funds in the amount of \$2,579 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to attendants for the Charles R. Wood Park during the month of August; and
- Page 8 To appropriate funds in the amount of \$5,279.71 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property* - \$2,921.46 and A.1625 410, *Charles R. Wood Park, Supplies* - \$2,358.25, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to maintenance of the Charles R. Wood Park.

Motion was made by Mrs. Frasier, seconded by Mr. Dickinson and carried unanimously to approve all three of the aforementioned requests and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Mayor Blais informed the ribbon cutting ceremony for the Festival Commons at the Charles R. Wood Park was tentatively scheduled for May 11, 2019, noting the desire was to schedule the event on a Friday so that school children could take part. With regard to progress on construction projects within the Park, he apprised the names of key contributors had been placed on the rock feature and the water feature was now complete, as well. Mayor Blais mentioned the Village had ordered holiday decorations for the Festival Commons to brighten the area and reflect that it was open for use during winter months. He noted there has been some complaints registered with the Village subsequent to a recent rock concert which he had addressed and corrected. Mayor Blais circulated copies of photos from a concert held at the Festival Commons reflecting a large crowd, copies of which are on file with the meeting minutes. Regarding future events, Mayor Blais informed the Tour De Freedom was booked for May along with a craft show and a brew festival; he noted the Festival Commons were booked for part of May and all of June 2019.

Ms. Braymer inquired how the conservation easement expenses were being paid and Mr. Hajos replied they were covered using profits from the Festival Commons.

Concluding his agenda review, Mr. Hajos reviewed the 2019 Budget requests and answered questions posed by the Committee.

As there was no further business to come before the Park Operations & Management Committee, on motion made by Mr. Dickinson and seconded by Mrs. Frasier, Mr. Merlino adjourned the meeting at 10:13 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist