

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL & HIGHER EDUCATION

DATE: FEBRUARY 28, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS GERAGHTY
FRASIER
LEGGETT
BRAYMER
SIMPSON
HYDE
DIAMOND
LOEB
MERLINO

OTHERS PRESENT:

JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
RONALD CONOVER, CHAIRMAN OF THE BOARD
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
DRISCOLL
MAGOWAN
STROUGH
WILD
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS MCDEVITT
SOKOL

Please note, the following contains a summarization of the February 28, 2018 meeting of the Personnel & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/personnel/>

Mr. Geraghty called the meeting of the Personnel & Higher Education Committee to order at 1:02 p.m., announcing the purpose of the meeting twas to conduct an interview with one candidate for the position of Commissioner of the Department of Social Services and second interviews for three candidates for the position of County Administrator. He apprised there was an additional item he would like to discuss that was not included on the Agenda which pertained to an inquiry from Brian Reichenbach, *Special Counsel to the Board of Supervisors*, as to whether they would like to extend his employment an additional month.

Mr. Leggett questioned what the current end date of the position was and Mr. Geraghty replied that today was the last day. He stated that Mr. Reichenbach had indicated he was willing to continue to provide assistance until the County Attorney's Office was fully staffed; however, he noted, he felt compelled to point out Mary Elizabeth Kissane, *County Attorney*, had not requested the assistance. Mr. Loeb asked Ms. Kissane to opine on the matter and she responded that she did not feel it was appropriate for her to provide an opinion on the matter since Mr. Reichenbach did not work for the County Attorney's Office, but rather under the purview of the County Administrator's Office. She added his services would be utilized if his employment was extended; she noted she had offered the position of First Assistant County Attorney to an individual who she hoped would be commencing work this month. Mr. Loeb pointed out the office would still be down one Attorney, so Mr. Reichenbach's services would be utilized.

Mr. Braymer inquired what Mr. Reichenbach was working on for the County Administrator's Office and Mr. Geraghty replied he could not speak to the specifics of the cases he was working on. Ms. Kissane advised Mr. Reichenbach reviewed contracts and resolutions, and was also working on a few FOIL (*Freedom of Information Law*) cases such as the Travis Whitehead appeal. Mr. Geraghty added that Mr. Reichenbach was paid \$95 per hour, not to exceed sixteen hours per week.

A motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried by majority vote, with Ms. Braymer voting in opposition, to amend Resolution No. 509 of 2017 to change the expiration date of

the Special Counsel to the Board position from February 28, 2018 to March 28, 2018 and the necessary resolution was authorized for the March 16th Board Meeting.

Mr. Geraghty called for a motion to enter into an executive session to conduct one interview for the Commissioner of the Department of Social Services position and three interviews for the position of County Administrator. The necessary motion was made by Mr. Loeb, seconded by Mr. Leggett and carried unanimously to enter into an executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 1:06 p.m. until 4:38 p.m.; Mr. Merlino exited the meeting during the executive session.

Upon reconvening, Mr. Geraghty announced no action was taken during the executive session.

Mr. Geraghty apprised the Committee would like to make the recommendation to commence salary negotiations with Ryan Moore for the position of County Administrator. He added no decision regarding the salary would be made until it was brought back to the Committee.

There being no further business to come before the Personnel & Higher Education Committee, on motion made by Mrs. Frasier and seconded by Mr. Loeb, Mr. Geraghty adjourned the meeting at 4:39 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board