

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SHARED SERVICES

DATE: JANUARY 22, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY
GERAGHTY
FRASIER
LOEB
BRAYMER
HYDE
MAGOWAN
HOGAN

OTHERS PRESENT:

JULIE BUTLER, PURCHASING AGENT
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS DIAMOND
MCDEVITT
MERLINO
SIMPSON
SOKOL
STROUGH

COMMITTEE MEMBER ABSENT:

SUPERVISORS: WILD

JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 22, 2018 Meeting of the Shared Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2018/shared/>

Mr. Beaty called the meeting of the Shared Services Committee to order at 10:16 a.m.

Mr. Beaty took a moment to welcome the new members of the Committee.

Motion was made by Mrs. Frasier, seconded by Mr. Loeb and carried by majority vote with Ms. Braymer abstaining to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Commencing the agenda review, Mr. Beaty stated there were no Action/New Business or Referral/Pending items to discuss. He informed Julie Butler, Purchasing Agent, would be attending the February 16, 2018 Board Meeting to provide a presentation regarding shared services.

Privilege of the floor was presented to Mrs. Butler, who provided an update on the 2017 savings. She indicated the County saved \$130,000 on purchasing commodities in 2017.

Next, Mrs. Butler informed she could provide training to those who were interested. Mr. Beaty reaffirmed that Mrs. Butler would work with the towns and re-train anyone who required it. He recommended that all towns participate with the program to obtain County-wide savings.

Mrs. Butler spoke regarding the Information for Discussion/Review portion of the agenda, Item No. 2.), Concerning participation in and challenges with the program. She explained the shared services program

could be difficult to understand, and she noted she was available to provide assistance to those who wanted it.

A brief conversation ensued regarding the different ways towns had saved money. Mr. Simpson inquired if there were ways to save money on EMS (Emergency Medical Services) equipment and supplies. Mr. Geraghty informed only government entities qualified for savings. Mr. Geraghty mentioned he saved the Town of Warrensburg over \$1,100 for water cleaning supplies by purchasing them through the County.

Mr. Strough spoke regarding electronics recycling, informing the Committee that the current contract was with ERI (Electronic Recycling International), who required that all electronics be wrapped on pallets stacked 8 feet high. He indicated the Town of Queensbury had already purchased two 12x12 sheds for electronics storage in the past, and indicated the previous contract was with Evolution Recycling who picked up the recyclable electronics when the sheds were full. He informed they did not have the equipment or employees to follow through with the requirements of the contract with ERI. A conversation ensued regarding electronic recycling. Mr. Geraghty suggested reviewing the bid to find out more information. Mrs. Butler indicated she would discuss the challenges with ERI. Mr. Beaty apprised he would like to use Evolution Recycling and Mrs. Butler indicated the service would have to be rebid.

Ms. Braymer exited the meeting at 10:42 a.m.

Mr. Loeb mentioned sharing the County DPW (Department of Public Works) engineers with the City and Towns to save money. Mr. Strough indicated a shared services agreement would be required and Mrs. Butler concurred. A brief conversation ensued regarding sharing services between Towns, following which Mrs. Butler indicated she would speak with the County's Superintendent of Public Works and inquire if they had a significant amount of staff to provide shared services.

Mr. Magowan indicated there were shared services with the Warren County SPCA (Society for the Prevention of Cruelty to Animals). He inquired if the contracts with the individual towns were being reviewed for savings and Mr. Beaty said they were researching the possibility of a County-wide contract with the SPCA in the future. Mr. Simpson apprised it was necessary to determine what services the County was required to provide by law. Mary Elizabeth Kissane, County Attorney, indicated she would research what type of services the County was responsible for in regards to animals and the SPCA contract and report back to Committee.

Mr. Beaty mentioned the new legislation titled "Raise the Age". He indicated this was another area where they could take advantage of shared services. He apprised the schools that had been recently closed could be used to house juvenile offenders could be shared with surrounding Counties. He mentioned Robert Iusi, Probation Director, was working with Washington, Clinton, Saratoga and Hamilton Counties to create a solution that would benefit all participants.

As there was no further business to come before the Shared Services Committee, on motion made by Mr. Geraghty and seconded by Mrs. Frasier, Mr. Beaty adjourned the meeting at 10:55 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist

