

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SHARED SERVICES

DATE: OCTOBER 22, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS BEATY
GERAGHTY
FRASIER
LOEB
HYDE
MAGOWAN
WILD
HOGAN

OTHERS PRESENT:

JULIE BUTLER, PURCHASING AGENT
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS SIMPSON
SOKOL
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, *THE POST STAR*

COMMITTEE MEMBERS ABSENT:

SUPERVISOR BRAYMER

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the October 22, 2018 meeting of the Shared Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<http://www.warrencountyny.gov/gov/comm/Archive/2018/shared/>

Mr. Beaty called the meeting of the Shared Services Committee to order at 11:24 a.m.

Motion was made by Mr. Geraghty, seconded by Mr. Wild and carried unanimously to approve the minutes of the previous Shared Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting agenda were distributed to the Committee; *a copy of the agenda is on file with the meeting minutes.*

Privilege of the floor was extended to Julie Butler, *Purchasing Agent*, who provided an update on the 2017 and 2018 estimated savings and reviewed the Consolidated Purchasing Savings Overview, as well as the 2017 and 2018 Savings Reports; *copies of all documents reviewed are on file with the minutes.*

Mrs. Butler apprised she had provided training to the Bolton Fire District where the current Shared Services Plan was being used, but said she was unsure of what their total savings were; she added that she had also met with the Queensbury fire companies. She noted the biggest challenge in monitoring results of the Plan was obtaining information from the Towns and receiving usage reports from vendors. She pointed out that in one instance, she had received the requested reports only after she pointed out to the vendor the area within the contract which indicated that the County was entitled to the information.

A brief discussion ensued.

Mr. Beaty commended Mrs. Butler on her efforts which had been instrumental in accomplishing the savings achieved through the Shared Services Plan.

Ms. Hogan entered the meeting at 11:35 a.m.

Mrs. Butler indicated the target savings amount included in the Shared Services Plan had been exceeded, and noted that her Office tried to improve upon this figure each year. She informed 2019 would be the last year of the Plan.

Mr. Wild suggested focusing on achieving school participation and Mrs. Butler responded the State Aid formula did not encourage schools to participate in the County plan. Ryan Moore, *County Administrator*, stated he and Mrs. Butler had worked together to encourage school participation in the Shared Services Plan, but they were unsuccessful due to the fact that the State-aid formula did not incentivize participation. He pointed out the reason was not due to lack of willingness to cooperate, but rather was a result of the fact that they received better benefits with their current program. Mrs. Butler reiterated the Shared Services Plan was an option for Towns, but they were in no way obligated to use it if it did not benefit them.

Mr. Geraghty inquired about trash removal services and Mrs. Butler replied this matter would be included on the agenda for the Solid Waste portion of tomorrow's Public Works Committee meeting.

As there was no further business to come before the Shared Services Committee, on motion made by Mr. Loeb and seconded by Mr. Magowan, Mr. Beaty adjourned the meeting at 11:40 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board