

SUPPORT SERVICES
CLERK OF THE BOARD
AGENDA
JUNE 20, 2018

Committee Members: Supervisors Loeb, Leggett, Sokol, Hyde, Magowan, Hogan, Wild, Driscoll, Vacant

- I. Committee meeting called to order by Chairman
- II. Approval of minutes of prior Committee meeting.
- III. Action Agenda/New Business Items:
 - 1) Request to authorize Amanda Allen, Clerk of the Board, to serve on the Executive Committee of the New York State Association of Clerks of County Legislative Boards
- IV. Discussion Items:

None.
- V. Referrals/Pending Items:

None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments:

- 1) Resolution Request Form 20
- 2) Resolution No. 283 of 2014 - example of authorization for Department Head to serve on outside board

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: CLERK OF THE BOARD

DATE: JUNE 20, 2018

- (a) Purpose of Request:
To authorize Amanda Allen, Clerk of the Board, to serve on the Executive Committee of the New York State Association of Clerks of County Legislative Boards

- (b) Details:
Amanda was elected to serve on the Executive Committee at the annual NYSACCLB meeting held in May of 2018 to fill the unexpired term of a member. The initial term of Office is May 18, 2018 - May 16, 2019.

- (c) Previous Resolution Number:
R283 2014 provides an example of another Department Head elected to serve on an outside Board.

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 283 OF 2014

Resolution introduced by Supervisors Taylor, McDevitt, Frasier, Vanselow, Wood, Brock and Seeber

**AUTHORIZING ADMINISTRATOR OF SELF-INSURANCE
DEPARTMENT TO SERVE AS TREASURER OF THE NEW YORK STATE
ASSOCIATION OF SELF INSURED COUNTIES**

WHEREAS, County Department Heads who participate in various non-County organizations, associations, boards, committees or other similar activities should obtain authorization for said participation if such participation is considered part of the Department Head's job function, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Administrator of the Self-Insurance Department, Amy Clute, to serve as the Treasurer of the New York State Association of Self Insured Counties for a term commencing January 1, 2015 and terminating December 31, 2017, and be it further

RESOLVED, that the Warren County Board of Supervisors further authorizes the Administrator of the Self-Insurance Department, Amy Clute, to take out-of-State and in-State trips on behalf of the New York State Association of Self-Insured Counties as long as said trips do not conflict and/or interfere with her duties as Administrator of the Self-Insurance Department, during her tenure as Treasurer of the Association, which shall terminate December 31, 2017.