

Information Technology  
Support Services Committee Meeting  
July 30 , 2018  
Information Submitted by: Michael Colvin

Action Agenda/New Business

**Request Resolution:**

Contract with NetApp to provide hardware and technical support.

**Rationale:**

NetApp device contains all county data and needs to be maintained and supported. Cost was already budgeted and approved but contract approval is also required.

**Request Resolution:**

Contract with MailArchiva to provide mail archiving software. Cost was already budgeted and approved but contract approval is also required.

**Rationale:**

County has been using a free archiving program for many years but with the increased use of email and increased FOIL request, it is necessary to upgrade the product.

**Request Resolution:**

Transfer \$7,000 to A.1410 220.1 from the computer reserve fund for a server to support records archiving software.

**Rationale:**

Anticipated cost included in the reserve fund budget.

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: Information Technology**

**DATE: July 30, 2018**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Extend maintenance/support for NetApp storage device**
- (c) Name of Contractor: **NetApp**
- (d) Address of Contractor: **1395 Crossman AVE, Sunnyvale CA 94089**
- (e) Contractor's Contact Person and Telephone Number: **877-263-8277**
- (f) Has or will the Contract be provided, if so, please attach: **yes**
- (g) Commencement Date of Contract: **5/1/2018**
- (h) Termination Date of Contract: **4/30/2019**
- (i) Payment Provisions:
  - i) lump sum amount **4,970.70**
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1680 220.1****

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: Information Technology**

**DATE: July 30, 2018**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **E-Mail archive license and maintenance**
- (c) Name of Contractor: **Stimulus Software**
- (d) Address of Contractor: **337 Garden Oaks Blvd #82987 Houston TX 77018**
- (e) Contractor's Contact Person and Telephone Number: **713-343-8824**
- (f) Has or will the Contract be provided, if so, please attach: **yes**
- (g) Commencement Date of Contract: **upon execution**
- (h) Termination Date of Contract: **5 years upon execution**
- (i) Payment Provisions:
  - i) lump sum amount **12,018.45**
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1680 220.1****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS