

SUPPORT SERVICES
CLERK OF THE BOARD
AGENDA
SEPTEMBER 28, 2018

Committee Members: Supervisors Loeb, Leggett, Sokol, Hyde, Magowan, Hogan, Wild, Driscoll, Vacant

- I. Committee meeting called to order by Chairman
- II. Approval of minutes of prior Committee meeting.
- III. Action Agenda/New Business Items:
None.
- IV. Discussion Items:
Review of 2019 Budget Requests:
 - A.1010 - Legislative Board
 - A.1040 - Clerk-Legislative Board
 - A.1180 - Justice & Constables
 - A.1185 - Medical Examiners & Coroners
 - A.1340 - Budget Officer
 - A.1910 - Unallocated Insurance
 - A.1920 - Municipal Assoc. Dues
 - A.7410 - Southern Adirondack Library
 - A.8026 - APA Local Government Review Board
- V. Referrals/Pending Items:
None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments:

- 1) 2019 Budget Requests:
 - A.1010 - Legislative Board
 - A.1040 - Clerk-Legislative Board
 - A.1180 - Justice & Constables
 - A.1185 - Medical Examiners & Coroners
 - A.1340 - Budget Officer
 - A.1910 - Unallocated Insurance
 - A.1920 - Municipal Assoc. Dues
 - A.7410 - Southern Adirondack Library
 - A.8026 - APA Local Government Review Board

2019 BUDGET REQUEST SUMMARY OF CHANGES

(based on 2018 Adopted Budget vs. 2019 Request for funding)

BUDGET CODE	TITLE	INCREASE	DECREASE	REASON
A.1010 - LEGISLATIVE BOARD				
425	Reproduction Expense	\$400		to cover increase in cost of printing annual Proceedings book
428	Data Processing & Internet Fees	\$5		increase in internet fees as provided by IT
437	Consulting Fees	\$2,500		Funding for invoices from Environmental Capital to provide required annual reporting to bond agencies. Funding for this expense was not included in the 2018 Budget because there were no expenses for 2017 - we have received an invoice for \$2,500 in 2018 and are budgeting the same amount for 2019
444	Travel/Education	\$1,000		to cover increase in training and conference participation
445	Foods	\$200		to cover increase in working lunches
470	Contract	\$1,500		ANCA funding request of \$3,000 for 2019 - \$1,500 was approved in the 2018 Budget
A.1185 - MEDICAL EXAMINERS & CORONERS				
427	Membership		\$110	Funding has not been used since 2013
A.1910 - UNALLOCATED INSURANCE				
418	Ins-General Liability		\$26,895	Decreased based on amount provided by Self-Insurance Administrator
A.1920 - MUNICIPAL ASSOCIATION DUES				
427	Memberships & Dues	\$91		Increase in amount of NYSAC membership as provided by NYAC

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

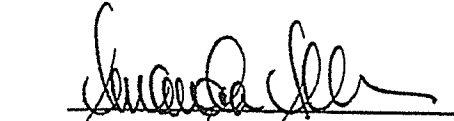
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Legislative Board
 BUDGET ACCOUNT CODE: A.1010

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$363,884.56	\$375,109.00	\$375,109.00	\$375,109.00
200's EQUIPMENT	\$57.55	\$0.00	\$326.25	\$0.00
400's CONTRACTUAL	\$498,732.35	\$502,838.00	\$502,511.75	\$508,443.00
800's EMPLOYEE BENEFITS	\$236,370.54	\$257,390.00	\$257,390.00	\$211,280.00
TOTALS	\$1,099,045.00	\$1,135,337.00	\$1,135,337.00	\$1,094,832.00

2017 REVENUES	2018 ADOPTED REVENUES	2018 ESTIMATED REVENUES	2019 DEPARTMENT REQUESTS
\$31,906,143.69	\$0.00	\$33,435,553.00	\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Clerk of the Board
 DATE: 8/30/18

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
<i>Fund 6 - General</i>						
EXPENSE						
<i>Department 1010 - Legislative Board</i>						
<i>Personal Services</i>						
130	Salaries - Part Time	363,884.56	375,109.00	375,109.00	245,061.48	375,109.00
<i>Personal Services Totals</i>		<u>\$363,884.56</u>	<u>\$375,109.00</u>	<u>\$375,109.00</u>	<u>\$245,061.48</u>	<u>\$375,109.00</u>
<i>Equipment</i>						
210	Furniture/Furnishings	57.55	.00	.00	.00	.00
260	Other Equipment	.00	.00	326.25	326.25	.00
<i>Equipment Totals</i>		<u>\$57.55</u>	<u>\$0.00</u>	<u>\$326.25</u>	<u>\$326.25</u>	<u>\$0.00</u>
<i>Contractual Expense</i>						
410	Supplies	4,838.69	5,000.00	4,031.43	3,138.73	5,000.00
417	Water/Sewer/Taxes	242,908.00	242,908.00	242,908.00	242,893.00	242,908.00
424	Postage	932.19	1,000.00	1,000.00	611.06	1,000.00
425	Reproduction Expenses	1,472.60	1,500.00	1,867.32	1,760.83	1,900.00
426	Subscriptions	386.96	500.00	500.00	423.86	500.00
428	Data Processing & Internet Fees	310.00	330.00	330.00	330.00	335.00
436	Advertising Fees	1,983.93	2,000.00	2,000.00	397.78	2,000.00
437	Consulting Fees	.00	.00	2,430.00	2,430.00	2,500.00
439	Misc Fees & Expenses	157.27	300.00	300.00	153.66	300.00
444	Travel/Education/Conference	17,470.25	19,000.00	16,570.00	10,439.14	20,000.00
445	Foods	476.46	300.00	575.00	550.79	500.00
470	Contract	227,796.00	230,000.00	230,000.00	165,483.76	231,500.00
<i>Contractual Expense Totals</i>		<u>\$498,732.35</u>	<u>\$502,838.00</u>	<u>\$502,511.75</u>	<u>\$428,612.61</u>	<u>\$508,443.00</u>
<i>Comments</i>						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
470	Departmental Request	City of Glens Falls - \$99,000 ANCA - \$3,000 Warren County Historical Society - \$2,500 Invasive Species - \$125,000 Lakes to Locks Passage - \$2,000				
<i>Employee Benefits</i>						
310	Retirement	40,236.41	37,014.00	37,014.00	23,701.54	30,617.00
330	Social Security	20,901.78	23,262.00	23,262.00	14,112.22	23,262.00
331	Medicare Contribution	4,888.31	5,446.00	5,446.00	3,300.47	5,446.00

A.1010 - LEGISLATIVE BOARD

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
EXPENSE						
<i>Department 1010 - Legislative Board</i>						
<i>Employee Benefits</i>						
860	Hospitalization	104,371.20	123,794.00	123,794.00	52,116.97	87,984.00
865	Dental Insurance	1,946.20	2,256.00	2,256.00	1,169.13	1,920.00
<i>Employee Benefits Totals</i>		<u>\$172,343.90</u>	<u>\$191,772.00</u>	<u>\$191,772.00</u>	<u>\$94,400.33</u>	<u>\$149,229.00</u>
<i>Other Benefits</i>						
840	Workmen's Compensation	3,558.65	3,068.00	3,068.00	3,068.00	3,305.00
861	Retirees Hospitalization	60,126.11	61,050.00	61,050.00	34,099.54	58,746.00
862	Health Insurance Cost Reimbursement	341.88	1,500.00	1,500.00	1,297.76	.00
<i>Other Benefits Totals</i>		<u>\$64,026.64</u>	<u>\$65,618.00</u>	<u>\$65,618.00</u>	<u>\$38,465.30</u>	<u>\$62,051.00</u>
Department 1010 - Legislative Board Totals		<u>\$1,099,045.00</u>	<u>\$1,135,337.00</u>	<u>\$1,135,337.00</u>	<u>\$806,865.97</u>	<u>\$1,094,832.00</u>
EXPENSE TOTALS		<u>\$1,099,045.00</u>	<u>\$1,135,337.00</u>	<u>\$1,135,337.00</u>	<u>\$806,865.97</u>	<u>\$1,094,832.00</u>
Fund A - General Totals						
REVENUE TOTALS		\$31,906,143.69	\$0.00	\$33,435,553.00	\$33,478,691.39	\$0.00
EXPENSE TOTALS		\$1,099,045.00	\$1,135,337.00	\$1,135,337.00	\$806,865.97	\$1,094,832.00
Fund A - General Totals		<u>\$30,807,098.69</u>	<u>(\$1,135,337.00)</u>	<u>\$32,300,216.00</u>	<u>\$32,671,825.42</u>	<u>(\$1,094,832.00)</u>
Net Grand Totals						
REVENUE GRAND TOTALS		\$31,906,143.69	\$0.00	\$33,435,553.00	\$33,478,691.39	\$0.00
EXPENSE GRAND TOTALS		\$1,099,045.00	\$1,135,337.00	\$1,135,337.00	\$806,865.97	\$1,094,832.00
Net Grand Totals		<u>\$30,807,098.69</u>	<u>(\$1,135,337.00)</u>	<u>\$32,300,216.00</u>	<u>\$32,671,825.42</u>	<u>(\$1,094,832.00)</u>

2019 Salary Schedule (Position Budgeting)
Legislative Board

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan 1 Grade & Rate	Ann. Grade & Rate				
12478	Beaty, Douglas	Supervisor #20	\$17,286.00	Elected	Elected/PT	1/1/2014
	N/A / \$102.82	N/A / \$102.82				
12867	Braymer, Claudia	Supervisor #19	\$17,286.00	Elected	Elected/PT	1/1/2016
	N/A / \$413.93	N/A / \$413.93				
11727	Conover, Ronald	Chairman of Board	\$21,437.00	Elected	Elected/PT	1/1/2010
	N/A / \$20.00	N/A / \$20.00				
13140	Diamond, John	Supervisor #14	\$17,286.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.08	N/A / \$11.08				
5276	Dickinson, Dennis	Supervisor #1	\$17,286.00	Elected	Elected/PT	1/1/2012
	N/A / \$277.02	N/A / \$277.02				
13152	Driscoll, Bennet	Supervisor #9	\$17,286.00	Elected	Elected/PT	1/9/2018
	N/A / \$11.08	N/A / \$11.08				
12043	Frasier, Edna	Supervisor #5	\$17,286.00	Elected	Elected/PT	1/1/2012
	N/A / \$21.99	N/A / \$21.99				
11038	Geraghty, Kevin	Supervisor #16	\$17,286.00	Elected	Elected/PT	1/1/2006
	N/A / \$115.52	N/A / \$115.52				
13141	Hogan, Andrea	Supervisor #4	\$17,286.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.08	N/A / \$11.08				
13013	Hyde, Cynthia	Supervisor #10	\$17,286.00	Elected	Elected/PT	2/17/2017
	N/A / \$30.02	N/A / \$30.02				
12866	Leggett, Craig	Supervisor #6	\$17,286.00	Elected	Elected/PT	1/1/2016
	N/A / \$296.40	N/A / \$296.40				
11725	Loeb, William	Supervisor #3	\$17,286.00	Elected	Elected/PT	1/1/2018
	N/A / \$178.50	N/A / \$178.50				
13142	Magowan, William	Supervisor #2	\$17,286.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.08	N/A / \$11.08				

11726	McDevitt, Peter	Supervisor #11	\$17,286.00	Elected	Elected/PT	1/1/2010
	N/A / \$274.38	N/A / \$274.38				
11037	Merlino, Eugene	Supervisor #15	\$17,286.00	Elected	Elected/PT	1/1/2006
	N/A / \$153.57	N/A / \$153.57				
12481	Simpson, Matthew	Supervisor #8	\$17,286.00	Elected	Elected/PT	1/1/2014
	N/A / \$108.72	N/A / \$108.72				
11222	Sokol, Matthew	Vice Chairman BOS	\$7,952.00	Elected	Elected/PT	11/22/2006
	N/A / \$20.00	N/A / \$20.00				
12479	Strough, John	Supervisor #13	\$17,286.00	Elected	Elected/PT	1/1/2014
	N/A / \$16.62	N/A / \$16.62				
10562	Thomas, Frank	Supervisor #12	\$17,286.00	Elected	Elected/PT	5/20/2003
	N/A / \$111.49	N/A / \$111.49				
13143	Wild, Michael	Supervisor #7	\$17,286.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.08	N/A / \$11.08				
		Supervisor #17	\$17,286.00			
	N/A / \$20.00	N/A / \$20.00				
		Supervisor #18	\$17,286.00			
	N/A / \$20.00	N/A / \$20.00				
			22	\$375,109.00		

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WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

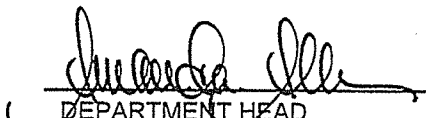
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Clerk-Legislative Board

BUDGET ACCOUNT CODE: A.1040

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$227,345.15	\$232,925.00	\$232,925.00	\$232,925.00
200's EQUIPMENT	\$395.00	\$0.00	\$900.00	\$0.00
400's CONTRACTUAL	\$689.81	\$2,400.00	\$2,400.00	\$2,400.00
800's EMPLOYEE BENEFITS	\$104,989.05	\$110,674.00	\$110,674.00	\$112,299.00
TOTALS	\$333,419.01	\$345,999.00	\$346,899.00	\$347,624.00

2017 REVENUES	2018 ADOPTED REVENUES	2018 ESTIMATED REVENUES	2019 DEPARTMENT REQUESTS
\$1,050.18			\$0.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/30/18

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
<i>Department 1040 - Clerk-Legislative Board</i>						
EXPENSE						
<i>Personal Services</i>						
110	Salaries - Regular	227,345.15	232,925.00	232,925.00	138,856.86	232,925.00
<i>Personal Services Totals</i>		\$227,345.15	\$232,925.00	\$232,925.00	\$138,856.86	\$232,925.00
<i>Equipment</i>						
210	Furniture/Furnishings	395.00	.00	.00	.00	.00
220.1	Office Equipment - Reserve	.00	.00	900.00	.00	.00
<i>Equipment Totals</i>		\$395.00	\$0.00	\$900.00	\$0.00	\$0.00
<i>Contractual Expense</i>						
410	Supplies	.00	2,000.00	2,000.00	59.48	2,000.00
423	Telephone	133.81	300.00	300.00	84.55	300.00
427	Memberships & Dues	100.00	100.00	100.00	100.00	100.00
439	Misc Fees & Expenses	456.00	.00	.00	.00	.00
<i>Contractual Expense Totals</i>		\$689.81	\$2,400.00	\$2,400.00	\$244.03	\$2,400.00
<i>Employee Benefits</i>						
810	Retirement	24,046.53	29,126.00	29,126.00	17,038.07	28,893.00
830	Social Security	13,378.98	14,441.00	14,441.00	8,122.60	14,441.00
831	Medicare Contribution	3,128.95	3,377.00	3,377.00	1,899.64	3,377.00
860	Hospitalization	36,985.21	35,730.00	35,730.00	22,166.66	36,671.00
865	Dental Insurance	676.00	648.00	648.00	404.75	648.00
<i>Employee Benefits Totals</i>		\$78,215.67	\$83,322.00	\$83,322.00	\$49,631.72	\$84,030.00
<i>Other Benefits</i>						
840	Workmen's Compensation	1,779.80	1,533.00	1,533.00	1,532.49	1,416.00
861	Retirees Hospitalization	24,993.58	25,819.00	25,819.00	16,196.51	26,853.00
<i>Other Benefits Totals</i>		\$26,773.38	\$27,352.00	\$27,352.00	\$17,729.00	\$28,269.00
Department 1040 - Clerk-Legislative Board Totals		\$333,419.01	\$345,999.00	\$346,899.00	\$206,461.61	\$347,624.00

2019 Salary Schedule (Position Budgeting)
Clerk of the Legislative Board

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
11101	Allen, Amanda N/A / \$38.21	Clerk of the Board N/A / \$38.21	\$69,535.00	Full Time	Appointed F/T	5/22/2006
12775	Ganotes-Gleason, Molly N/A / \$17.59	Legislative Office Specialist #4 N/A / \$17.59	\$36,578.00	Full Time	Out of UnitFT	6/1/2015
12431	Hogan, Samantha N/A / \$20.31	Sr Legislative Ofc Specialist #1 N/A / \$20.31	\$42,248.00	Full Time	Out of UnitFT	9/23/2013
12875	Lovelace, Leslie N/A / \$17.16	Secretary to the Clerk of Board N/A / \$17.16	\$35,686.00	Full Time	Out of UnitFT	1/19/2016
11462	McLenithan, Sarah N/A / \$26.86	Deputy Clerk of the Board N/A / \$26.86	\$48,878.00	Full Time	Appointed F/T	4/29/2013
		5	\$232,925.00			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Justices & Constables

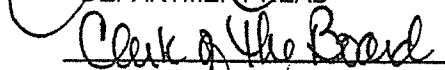
BUDGET ACCOUNT CODE: A.1180

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$4,210.00	\$2,400.00	\$2,400.00	\$2,400.00
TOTALS	\$4,210.00	\$2,400.00	\$2,400.00	\$2,400.00

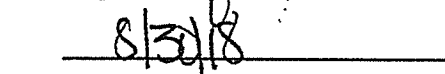
SIGNED:


DEPARTMENT HEAD

TITLE:



DATE:



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Department - General						
EXPENSE						
Department 1180 - Justices & Constables						
<i>Contractual Expense</i>						
440	Legal/Transcript Fees	4,210.00	2,400.00	2,400.00	790.00	2,400.00
	<i>Contractual Expense Totals</i>	<u>4,210.00</u>	<u>2,400.00</u>	<u>2,400.00</u>	<u>790.00</u>	<u>2,400.00</u>
	Department 1180 - Justices & Constables Totals	<u>4,210.00</u>	<u>2,400.00</u>	<u>2,400.00</u>	<u>790.00</u>	<u>2,400.00</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Medical Examiner & Coroners

BUDGET ACCOUNT CODE: A.1185

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$50,248.63	\$51,737.00	\$51,737.00	\$51,737.00
400's CONTRACTUAL	\$114,213.99	\$100,110.00	\$100,110.00	\$100,000.00
800's EMPLOYEE BENEFITS	\$9,124.62	\$10,623.00	\$10,623.00	\$10,581.00
TOTALS	\$173,587.24	\$162,470.00	\$162,470.00	\$162,318.00

SIGNED:


DEPARTMENT HEAD

TITLE:



DATE:



Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
<i>Department - General</i>						
EXPENSE						
<i>Department 1185 - Medical Examiner & Coroners</i>						
<i>Personal Services</i>						
130	Salaries - Part Time	50,248.63	51,737.00	51,737.00	31,794.91	51,737.00
<i>Personal Services Totals</i>		<u>\$50,248.63</u>	<u>\$51,737.00</u>	<u>\$51,737.00</u>	<u>\$31,794.91</u>	<u>\$51,737.00</u>
<i>Contractual Expense</i>						
410	Supplies	36.50	.00	.00	.00	.00
427	Memberships & Dues	.00	110.00	110.00	.00	.00
435	Medical Fees	114,177.49	100,000.00	100,000.00	62,536.50	100,000.00
<i>Contractual Expense Totals</i>		<u>\$114,213.99</u>	<u>\$100,110.00</u>	<u>\$100,110.00</u>	<u>\$62,536.50</u>	<u>\$100,000.00</u>
<i>Employee Benefits</i>						
810	Retirement	5,280.70	6,664.00	6,664.00	3,244.81	6,622.00
830	Social Security	3,115.37	3,208.00	3,208.00	1,971.31	3,208.00
831	Medicare Contribution	728.55	751.00	751.00	461.02	751.00
<i>Employee Benefits Totals</i>		<u>\$9,124.62</u>	<u>\$10,623.00</u>	<u>\$10,623.00</u>	<u>\$5,677.14</u>	<u>\$10,581.00</u>
<i>Department 1185 - Medical Examiner & Coroners Totals</i>		<u>\$173,587.24</u>	<u>\$162,470.00</u>	<u>\$162,470.00</u>	<u>\$100,008.55</u>	<u>\$162,318.00</u>

2019 Salary Schedule (Position Budgeting)
Medical Exam & Coroners

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
8234	Bachman, Paul	Coroners Physician	\$14,585.00	Elected	Elected/PT	11/16/1990
	N/A / \$560.96	N/A / \$560.96				
10184	Murphy, Timothy	Coroner #4	\$9,288.00	Elected	Elected/PT	7/14/2000
	N/A / \$357.23	N/A / \$357.23				
6461	Orluk, William	Coroner #1	\$9,288.00	Elected	Elected/PT	8/2/1983
	N/A / \$357.23	N/A / \$357.23				
		Coroner #2	\$9,288.00			
	N/A / \$357.23	N/A / \$357.23				
		Coroner #3	\$9,288.00			
	N/A / \$357.23	N/A / \$357.23				
		5	\$51,737.00			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS


REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Budget Officer

BUDGET ACCOUNT CODE: A.1340

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$9,455.16	\$9,455.00	\$9,455.00	\$9,455.00
400's CONTRACTUAL				\$0.00
800's EMPLOYEE BENEFITS	\$7,289.12	\$2,207.00	\$2,207.00	\$2,198.00
TOTALS	\$16,744.28	\$11,662.00	\$11,662.00	\$11,653.00

SIGNED:


DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

9/12/18

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
EXPENSE						
Department 1340 - Budget Officer						
Personal Services						
130	Salaries - Part Time	9,455.16	9,455.00	9,455.00	6,545.88	9,455.00
<i>Personal Services Totals</i>		<u>\$9,455.16</u>	<u>\$9,455.00</u>	<u>\$9,455.00</u>	<u>\$6,545.88</u>	<u>\$9,455.00</u>
Employee Benefits						
810	Retirement	1,481.67	1,484.00	1,484.00	1,055.62	1,475.00
830	Social Security	518.40	586.00	586.00	350.14	586.00
831	Medicare Contribution	121.21	137.00	137.00	81.90	137.00
860	Hospitalization	5,064.04	.00	.00	3,209.78	.00
865	Dental Insurance	103.80	.00	.00	70.49	.00
<i>Employee Benefits Totals</i>		<u>\$7,289.12</u>	<u>\$2,207.00</u>	<u>\$2,207.00</u>	<u>\$4,767.93</u>	<u>\$2,198.00</u>
Department 1340 - Budget Officer Totals		<u>\$16,744.28</u>	<u>\$11,662.00</u>	<u>\$11,662.00</u>	<u>\$11,313.81</u>	<u>\$11,653.00</u>
EXPENSE TOTALS		<u>\$16,744.28</u>	<u>\$11,662.00</u>	<u>\$11,662.00</u>	<u>\$11,313.81</u>	<u>\$11,653.00</u>
Fund A - General Totals		<u>\$16,744.28</u>	<u>\$11,662.00</u>	<u>\$11,662.00</u>	<u>\$11,313.81</u>	<u>\$11,653.00</u>
EXPENSE TOTALS		<u>\$16,744.28</u>	<u>\$11,662.00</u>	<u>\$11,662.00</u>	<u>\$11,313.81</u>	<u>\$11,653.00</u>
Fund A - General Totals		<u>(\$16,744.28)</u>	<u>(\$11,662.00)</u>	<u>(\$11,662.00)</u>	<u>(\$11,313.81)</u>	<u>(\$11,653.00)</u>
Net Grand Totals						
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		<u>\$16,744.28</u>	<u>\$11,662.00</u>	<u>\$11,662.00</u>	<u>\$11,313.81</u>	<u>\$11,653.00</u>
Net Grand Totals		<u>(\$16,744.28)</u>	<u>(\$11,662.00)</u>	<u>(\$11,662.00)</u>	<u>(\$11,313.81)</u>	<u>(\$11,653.00)</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Unallocated Insurance

BUDGET ACCOUNT CODE: A.1910

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$181,257.21	\$192,818.00	\$192,818.00	\$165,923.00
TOTALS	\$181,257.21	\$192,818.00	\$192,818.00	\$165,923.00

2017 REVENUES	2018 ADOPTED REVENUES	2018 ESTIMATED REVENUES	2019 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:


DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/30/18

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Department - General						
EXPENSE						
Department - 1910 - Unallocated Insurance						
<i>Contractual Expense</i>						
418	Ins-General Liability	181,257.21	192,818.00	192,818.00	160,308.93	165,923.00
	<i>Contractual Expense Totals</i>	\$181,257.21	\$192,818.00	\$192,818.00	\$160,308.93	\$165,923.00
Department - 1910 - Unallocated Insurance Totals		\$181,257.21	\$192,818.00	\$192,818.00	\$160,308.93	\$165,923.00

A.1910 - UNALLOCATED INSURANCE

Budget Breakdown Line of Coverage	2019 P&C Ins Estimate	Estimated Change	2018 P&C Ins Annual	apportionment means	BOS	Sherrif	HS
General Liability	\$ 95,930.10	5%	\$ 91,362.00	% co budget	\$ 39,659.85	\$ 15,278.64	\$ 6,122.04
Healthcare ProfLiab.	\$ 21,771.25	25%	\$ 17,417.00	% budget			\$ 18,224.45
Healthcare GL	\$ 1,373.75	25%	\$ 1,099.00	% budget			\$ 1,149.95
Property	\$ 61,900.10	5%	\$ 58,952.48	% prop sched		\$ 22,292.85	
Inland Marine	\$ 22,997.10	5%	\$ 21,902.00	% equip sched	\$ 3,562.93	\$ 614.39	
Crime	\$ 7,929.00	0%	\$ 7,929.00	all BOS	\$ 7,929.00		
LDC Crime	\$ 262.00	0%	\$ 262.00	all BOS	\$ 262.00		
Auto Liability	\$ 71,110.20	5%	\$ 67,724.00	per auto, flat		\$ 18,907.91	\$ 6,782.19
Auto PD	\$ 20,422.50	5%	\$ 19,450.00	per auto, flat		\$ 10,011.03	\$ 1,601.76
Law Enforcement	\$ 175,487.40	10%	\$ 159,534.00	all WCSD		\$ 175,487.40	
Boiler & Machinery	\$ 11,390.40	5%	\$ 10,848.00	% B&M sched		\$ 4,102.17	
Umbrella	\$ 42,586.95	5%	\$ 40,559.00	% co budget	\$ 17,390.50	\$ 6,699.55	\$ 2,684.46
Public Officials	\$ 53,823.00	5%	\$ 51,260.00	all BOS	\$ 53,823.00		
OCP (NYS Dept State)	\$ 262.50	5%	\$ 250.00	all BOS	\$ 262.50		
OCP (Highway work)	\$ 262.50	5%	\$ 250.00	all DPW			
Pollution (3 yr) 2019-21	\$ 89,049.47	5%	\$ 84,809.02	% poll sched		\$ -	
Airport Liability	\$ 12,415.20	5%	\$ 11,824.00	all Airport			
Employers Liability	\$ 22,323.00	5%	\$ 21,260.00	all SIF			
Excess Work Comp	\$ 169,030.00	0%	\$ 169,030.00	all SIF			
Flood & Quake	\$ 24,680.25	5%	\$ 23,505.00	% prop sched		\$ 8,888.40	
NFIP	\$ 3,187.80	5%	\$ 3,036.00	all BOS	\$ 3,187.80		
Privacy & Security	\$ 14,845.00	0%	\$ 14,845.00	all BOS	\$ 14,845.00		
Service Fee	\$ 25,000.00	0%	\$ 25,000.00	all BOS	\$ 25,000.00		
2019 Est Totals **	\$ 948,039.48		\$ 902,107.50		\$ 165,922.58	\$ 262,282.34	\$ 36,564.85

2019 Est Totals **

	\$ 817,298.48	\$ 160,308.93	\$ 242,195.84	\$ 34,871.98
3 yr Pollution	\$ 84,809.02			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Municipal Assoc. Dues

BUDGET ACCOUNT CODE: A.1920

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$10,331.00	\$10,640.00	\$10,640.00	\$10,731.00
TOTALS	\$10,331.00	\$10,640.00	\$10,640.00	\$10,731.00

SIGNED:


DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/30/18

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund 00 - General						
EXPENSE						
Department 1920 - Municipal Assoc. Dues						
<i>Contractual Expense</i>						
427	Memberships & Dues	10,331.00	10,640.00	10,640.00	10,521.00	10,731.00
	<i>Contractual Expense Totals</i>	<u>\$10,331.00</u>	<u>\$10,640.00</u>	<u>\$10,640.00</u>	<u>\$10,521.00</u>	<u>\$10,731.00</u>
	Department 1920 - Municipal Assoc. Dues Totals	<u>\$10,331.00</u>	<u>\$10,640.00</u>	<u>\$10,640.00</u>	<u>\$10,521.00</u>	<u>\$10,731.00</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Southern Adir. Library

BUDGET ACCOUNT CODE: A.7410

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
TOTALS	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00

SIGNED: *Juanita Iler*
DEPARTMENT HEAD
TITLE: *Clerk of the Board*
DATE: *8/30/18*

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund 10 - General						
EXPENSE						
Department 7410 - Southern Adir. Library						
<i>Contractual Expense</i>						
469	Other Payments/Contributions	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
	<i>Contractual Expense Totals</i>	<u>\$45,000.00</u>	<u>\$45,000.00</u>	<u>\$45,000.00</u>	<u>\$45,000.00</u>	<u>\$45,000.00</u>
	Department 7410 - Southern Adir. Library Totals	<u>\$45,000.00</u>	<u>\$45,000.00</u>	<u>\$45,000.00</u>	<u>\$45,000.00</u>	<u>\$45,000.00</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

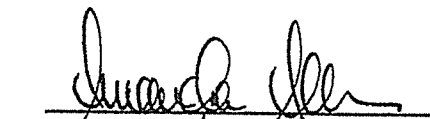
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: A.P.A. Local Gov't Rev. Bd.

BUDGET ACCOUNT CODE: A.8026

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
TOTALS	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/30/18

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund 00 - General						
EXPENSE						
Department 8026 - A.P.A. Local Gov't Rev. Bd.						
<i>Contractual Expense</i>						
470	Contract	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
	<i>Contractual Expense Totals</i>	<i>\$7,500.00</i>	<i>\$7,500.00</i>	<i>\$7,500.00</i>	<i>\$7,500.00</i>	<i>\$7,500.00</i>
	Department 8026 - A.P.A. Local Gov't Rev. Bd. Totals	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00