

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: OCTOBER 22, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: LOEB
 LEGGETT
 SOKOL
 HYDE
 MAGOWAN
 HOGAN
 WILD
 DRISCOLL
 VACANT

OTHERS PRESENT:

MIKE COLVIN, DIRECTOR OF INFORMATION TECHNOLOGY
PAM VOGEL, COUNTY CLERK
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISOR BEATY
 BRAYMER
 DIAMOND
 FRASIER
 GERAGHTY
 SIMPSON
 STROUGH

PATRICIA NENNINGER, PERSONNEL OFFICER
BUD YORK, SHERIFF
SHAWN LAMOUREE, UNDERSHERIFF
DEREK HOLMES, SR. COMMUNICATIONS OFFICER
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY
 SERVICES
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the October, 22 2018 Meeting of the Support Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/support/>

Mr. Loeb called the Support Services meeting to order at 9:30 a.m.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Michael Colvin, *Director of Information Technology (IT)*, who distributed copies of his meeting agenda to the Committee members. *A copy of the agenda is on file with the meeting minutes.*

Commencing his agenda review, Mr. Colvin presented a request to appropriate funds in the amount of \$4,001 from the Computer Reserve Fund (A.895.00) to Budget Code A.3110.220.1, *Sheriff's Law Enforcement, Office Equipment-Reserve*, for the purchase of computers and related equipment/software. He indicated they had originally intended to use grant funds for these purchases, but the monies were not awarded as anticipated.

A brief discussion ensued, following which a motion was made by Mr. Leggett, seconded by Mr. Wild and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution*

request form is on file with the minutes.

There being no further IT business to discuss, privilege of the floor was extended to Pam Vogel, *County Clerk*, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Mrs. Vogel presented requests to fill the following vacant positions:

- 1) Motor Vehicle License Registration Clerk #10, *Grade 8, Annual Base Salary \$34,102*, due to resignation;
and
- 2) Motor Vehicle License Registration Clerk - PT, *Grade 8, Annual Base Salary \$34,102*, due to promotion.

Mrs. Vogel indicated that she planned to promote from within to fill the Motor Vehicle License Registration Clerk #10 position and would hire from the existing list of Civil Service tested individuals to fill the part-time position.

Motion was made by Mr. Leggett, seconded by Mr. Wild and carried unanimously to approve the request to fill the Motor Vehicle License Registration Clerk #10 position and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Motion was made by Mr. Wild, seconded by Mr. Sokol and carried unanimously to approve the request to fill the Motor Vehicle License Registration Clerk - PT position and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

There being no further agenda items to discuss, Mr. Loeb offered privilege of the floor to anyone wishing to bring anything before the Support Services Committee.

Ms. Braymer spoke about the Second Assistant County Attorney position, informing of her concerns that the County Attorney had chosen to fill the position with an individual who had taken the Bar exam but had not been notified whether they had passed and therefore was not yet licensed to practice law in New York State.

Mrs. Hyde entered the meeting at 9:44 a.m.

A lengthy discussion ensued during which many Supervisors expressed their opinions on the matter; subsequently, the Committee decided to table further discussion on the matter until the results of the Bar exam, which were expected to be available before the end of October, were received.

As there was no further business to come before the Support Services Committee, on motion made by Mr. Wild and seconded by Mr. Sokol, Mr. Loeb adjourned the meeting at 10:09 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist