

**SUPPORT SERVICES**  
**COUNTY ADMINISTRATOR**  
**AGENDA**  
**NOVEMBER 29, 2018**

*Committee Members: Supervisors Loeb, Leggett, Sokol, Hyde, Magowan, Hogan, Wild, Driscoll, Vacant*

- I. Committee meeting called to order by Chairman
- II. Approval of minutes of prior Committee meeting.
- III. Action Agenda/New Business Items:
  - 1) Request for transfer of funds totaling \$159,200 within budget to cover the costs of the PBA settlement.
  - 2) Request for transfer of funds totaling \$1,600.11 within budget to cover the expense of part-time employees utilized during the transition to the new Assistant to the County Administrator.
  - 3) Request for transfer of funds in the amount of \$48,500 from the Contingent Account to cover the full-time salary cost resulting from the hiring of the new County Administrator.
- IV. Discussion Items:

None.
- V. Referrals/Pending Items:

None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

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Attachments:

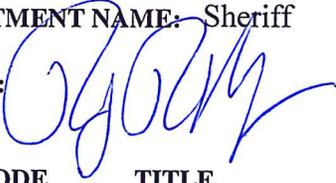
- 1) Resolution Request Form 10 - Transfer of Funds
- 2) Resolution Request Form 10 - Transfer of Funds
- 3) Resolution Request Form 10 - Transfer of Funds

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Sheriff

**SIGNED:** 

**DATE:** 11/6/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Contingent Account, Other Payments/Salaries	A.3110 110	Sheriff Law Enforcement - Salaries, Regular	\$121,229
		A.3110 810	Sheriff Law Enforcement - Retirement	\$28,697
		A.3110 830	Sheriff Law Enforcement - Social Security	\$7,516
		A.3110 831	Sheriff Law Enforcement - Medicare Contribution	\$1,758

**Please state reason for transfers requested:**

To cover costs of PBA Settlement

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10**

**Request for Transfer of Funds**

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Administrator

SIGNED:



DATE: 11/6/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1011.410	County Administrator, Supplies	A.1011.130	County Administrator, Part-Time Salaries	\$100.00
A.1011.427	County Administrator, Memberships	A.1011.130	County Administrator, Part-Time Salaries	\$400.00
A.1011.439	County Administrator, Miscellaneous	A.1011.130	County Administrator, Part-Time Salaries	\$100.00
A.1011.444	County Administrator, Travel	A.1011.130	County Administrator, Part-Time Salaries	\$800.11
A.1011.445	County Administrator, Foods	A.1011.130	County Administrator, Part-Time Salaries	\$200.00

**Please state reason for transfers requested:**

To cover the salary expense costs of Part-time employees utilized during the transition to the new Assistant to the County Administrator

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990.469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 10**

**Request for Transfer of Funds**

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Administrator

SIGNED:



DATE: 11/6/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1011 110	County Administor, Full Time Salaries	\$48,500.00

Please state reason for transfer request:

To cover the Full-Time Salary cost in the County Administrator Department resulting from the hiring of the new County Administrator  
Please file original request with Clerk of the Board and retain copy for your records.