

AGENDA
Public Works Committee
Department of Public Works
August 20, 2018 – 10:15 am

Committee Members: *SIMPSON, Merlino, Frasier, Dickinson, Diamond, Loeb, Hyde, Magowan, Wild*

I. Committee Meeting Call to Order Chairman Simpson

II. Motion to Approve Minutes of Prior Committee Meeting Chairman Simpson

III. Action Agenda/New Business

Page

3	Request to Transfer Funds for salaries & equipment.....	Kevin Hajos
	Rationale: No Overtime salary budget set up, so money is transferred from Regular Salaries to Overtime Salaries	
	Rationale: Cover the cost of a piece of equipment encumbered in 2017. Encumbrance was liquidated at end of year, using 2018 funds To cover cost.	
4	Request to Decrease Capital Project H351.....	Kevin Hajos
	Rationale: Reconcile the Capital Project	
5	Request to Amend County Budget.....	Kevin Hajos
	Rationale: To increase D.9950.910 (Transfers-Capital Projects)	
8	Request to Amend Grant.....	Kevin Hajos
	Rationale: For Suppl Agmt #2 with NYSDOT for H353	
16	Request to Increase Capital Project H353.....	Kevin Hajos
	Rationale: Increase Funding Shares in accordance with Suppl Agmt #2	
17	Request to Amend Contract with Reale Construction.....	Kevin Hajos
	Rationale: For Change Order #1 associated with H353	
19	Request to add and delete positions.....	Kevin Hajos
	Rationale: Re-organization of the department	
20	Request to add and delete positions.....	Kevin Hajos
	Rationale: Re-organization of the department	
20	Request to Increase Salary.....	Kevin Hajos
	Rationale: Re-organization of the department	
22	Request to Increase Salary.....	Kevin Hajos
	Rationale: Re-organization of the department	
24	Request to fill position.....	Kevin Hajos
	Rationale: Re-organization of the department	
25	Request to fill position.....	Kevin Hajos
	Rationale: Re-organization of the department	
26	Request to fill position.....	Kevin Hajos
	Rationale: Re-organization of the department	

IV. Referral/Pending Items – None

V. Information for Discussion/Review

Federal Aid Pavement Preservation Projects-Sunnyside
Sunnyside East

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

Attachments

DPW OT Report (Thru 7/18)

DPW Fuel Usage Report (Thru 7/31/2018)

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Department of Public Works
Name of Department

SIGNED: _____ DATE: 8/21/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5148 110	Co Roads, Services to Other Govts Salaries - Regular	D.5148 120	Co Roads, Services to Other Govts Salaries - OT	\$ 1,709.73
DM.5130 410	Road Machinery, Machinery, Supplies	DM.5130 230	Road Machinery, Automotive Equipment	\$ 5,112.05

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 9

*Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/20/2018

- (a) Exact Title and Number of Project*: CR 44 Over the Hudson River Bridge Painting Project (PIN 1760.00) H351.9550 280

- (b) Is this a Capital Project? Yes

- (c) Is this a Capital Reserve Project? No

- (d) Amount of Increase (if applicable):

- (e) Amount of Decrease (if applicable): \$83,873.55

- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 - \$67,098.84 Federal Share
 - \$12,580.88 State Marchiselli Share
 - \$ 2,096.81 Local Match Share(Return surplus local match to fund source D.9950.910
 - \$ 2096.81) Other Local Government Share(Saratoga County)

- (g) Changes in Funding (if Amendment):

- (h) Purpose of Increase or Decrease or Amendment: To reconcile capital project funding shares to close capital project

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 08/20/18

(a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfers of surplus local match funds from various capital projects back to fund source

(b) Appropriation Code (with title), Object Code (with title) and Amount:

D.9950 910 - Interfund Transfers (\$13,729.58)

(c) Revenue Code (with title), and Amount:

D.5010 5031 - Interfund Transfers (\$13,729.58)

Warren County Board of Supervisors

RESOLUTION NO. 134 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE

AUTHORIZING COUNTY TREASURER TO CLOSE CERTAIN CAPITAL PROJECTS AND CAPITAL RESERVE PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return the funds remaining in same to the funding source:

<u>CAPITAL PROJECT</u>	<u>TITLE</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H260	Alder Brook Road over Trout Brook	\$ 68,597.38	Debt Service Fund
H272	Harrington Road over Mill Creek	\$22.45	Debt Service Fund
H277	Beach Road (CR 51/6) Reconstruction	\$47,509.76	Debt Service Fund
H320	Crane Mountain Road over Mill Creek	\$664.27	County Road
H321	Lanfear Road (CR 76) over Stony Creek	\$160.87	County Road
H324	2011 Storm Damage	\$0.00	
H332	West Brook Parking Lot	\$77.67	Debt Service Fund
H333	Valley Road/Combs Road over Patterson Creek	\$149.30	General Fund
H342	Blair Road over Mill Brook	\$75.30	County Road
H354	County Road (CR 17, 52 & 79) Preservation	\$0.81	County Road

Warren County Board of Supervisors

RESOLUTION NO. 258 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE

AUTHORIZING COUNTY TREASURER TO CLOSE A CERTAIN CAPITAL PROJECT

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return the funds remaining in same to the funding source:

CAPITAL PROJECT TITLE	ESTIMATED FUNDS	FUNDING SOURCE
H366 West Mountain Rd.(CR58) Pavement Preservation	\$10,731.52	County Road Fund

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW

DATE: 8/20/2018

- (a) Purpose of Grant Amendment: Supplemental Agreement 2 for Change Order 1 - PIN 1760.02 County Bridge Asbestos Abatement & Painting Project (H353) Towns of Stony Creek & Johnsburg
- (b) Resolution No. which Authorized Original Application and Grant: 527 of 2016
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany NY 12205
- (e) Grantor's Contact Person and Telephone Number: Deb Lolik 518-485-9410
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: 8/9/2028
- (i) Total Dollar Amount Involved (not to exceed): increase of \$67,437.00
- (j) Is a Budget amendment required? no If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: H353.9550 280 County Bridge Asbestos Abatement & Painting Project



Department of
Transportation

ANDREW M. CUOMO
Governor

PAUL A. KARAS
Acting Commissioner

SAM ZHOU, P.E.
Regional Director

August 9, 2018

Mr. Edward Doughney
Warren County Department of Public Works
4028 Main Street
Warrensburg, NY 12885

RE: Supplemental Agreement #2 and Resolution for PIN
1760.02, D035401, BINS 3305640, 3360330, 3305340,
County Bridge Asbestos Abatement & Painting Project,
Towns of Johnsbury & Stony Creek, Warren County

Dear Mr. Doughney,

Enclosed is the proposed supplemental agreement #2 and resolution required for the above subject project. These documents need to be enacted by the Board of Supervisors for work to be accomplished on the Construction Phase of the project.

- (A) We have provided you with a single copy of the standardized Federal Local Agreement language and relevant Schedule A. Please keep these documents for your records.
- (B) We have provided you with a single copy of a draft resolution. The City should complete, enact and certify the resolution. You may redraft your own resolutions, but they must contain all the necessary clauses of the enclosed version. ***Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.*** Please return 3 (three) originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.
- (C) Because you have received this via email, we have provided you with 1 (one) copy of the necessary signature page. Please make 5 (five) copies and return all 5 (five) copies, with original signatures, to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State officials.

If you have any questions concerning the procedures, please call me 518-485-1715.

Sincerely,

Lorenzo DiStefano, P.E.
Region One Regional Local Project Liaison
Program Development and Management

LD:ddl
Enclosures

Sponsor: Warren County
PIN: 1760.02 BIN: 3305640, 3360330, 3305340
Comptroller's Contract No. D035401
Supplemental Agreement No. 2
Date Prepared: 8/9/2017 By: (ddl)
Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 2 to D035401 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

County of Warren (the Sponsor)
Acting by and through the Superintendent of Public Works
with its office at 4028 Main Street, Warrensburg, NY 12885.

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

- Amends a previously adopted Schedule A by (check as applicable):
 - amending a project description
 - amending the contract end date
 - amending the scheduled funding by:
 - adding additional funding (check and enter the # phase(s) as applicable):
 - adding phase _____ which covers eligible costs incurred on/after / /
 - adding phase _____ which covers eligible costs incurred on/after / /
 - increasing funding for a project phase - Construction
 - adding a pin extension
 - change from Non-Marchiselli to Marchiselli
 - deleting/reducing funding for a project phase(s)
 - other (_____)
- Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)
- Amends a previously adopted Agreement by adding Appendix 2-S – Iran Divestment Act:
- Amends the text of the Agreement as follows (insert text below):

Sponsor: Warren County
PIN: 1760.02 BIN: 3305640, 3360330, 3305340
Comptroller's Contract No. D035401
Supplemental Agreement No. 2
Date Prepared: 8/9/2017 By: (ddl)
Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF WARREN

On this _____ day of _____, 20__ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the _____ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Notary Public

APPROVED FOR NYSDOT:

APPROVED AS TO FORM:
STATE OF NEW YORK ATTORNEY GENERAL

BY: _____
For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____
Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____
For the New York State Comptroller
Pursuant to State Finance Law '112

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
NYSDOT/ State-Local Agreement - Schedule A for PIN 1760.02

OSC Municipal Contract #: D035401	Contract Start Date: 2/17/2017 (mm/dd/yyyy)	Contract End Date: 8/9/2028 (mm/dd/yyyy) <input checked="" type="checkbox"/> Check, if date changed from the last Schedule A
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Purpose: Original Standard Agreement Supplemental Schedule A No. 2

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): Warren County
 Other Municipality/Sponsor (if applicable): _____

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR REPAIR **County (If different from Municipality):** _____

Marchiselli Eligible Yes No *(Check, if Project Description has changed from last Schedule A):*
Project Description: BINS 3305640, 3360330, 3305340, County Bridge Asbestos Abatement & Painting Project, Towns of Johnsbury & Stony Creek, Warren County

Marchiselli Allocations Approved FOR ALL PHASES *All totals will calculate automatically.*

<i>Check box to indicate change from last Schedule A</i>	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input checked="" type="checkbox"/>	Cumulative total for all prior SFYs	\$19,000.00	\$0.00	\$107,078.00	\$126,078.00
<input type="checkbox"/>	Current SFY	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Allocations to Date		\$19,000.00	\$ 0.00	\$107,078.00	\$126,078.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding	Total Costs	FEDERAL Participating Share	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1760.02.121	Current	STP	\$106,000.00	\$84,800.00	\$15,900.00	\$5,300.00	\$0.00
	Old	STP	\$106,000.00	\$84,800.00	\$15,900.00	\$5,300.00	\$0.00
1760.02.321	Current	STP	\$746,760.00	\$597,408.00	\$107,078.00	\$42,274.00	\$0.00
	Old	STP	\$679,323.00	\$543,453.00	\$76,000.00	\$59,865.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$852,760.00	\$682,208.00	\$122,978.00	\$47,574.00	\$ 0.00

NYS DOT/State-Local Agreement – Schedule A

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
..	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
..	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
..	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
..	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
..	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
..	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
..	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Local Deposit(s) from Section A:	\$ 0.00
Additional Local Deposit(s)	\$
Total Local Deposit(s)	\$ 0.00

D. Total Project Costs All totals will calculate automatically.				
Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$682,208.00	\$122,978.00	\$ 0.00	\$47,574.00	\$852,760.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Deborah Lolik</u> Phone No: <u>518-485-9410</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.

Footnotes: (See LPB's website for link to sample footnotes)

This SA #2 adds additional construction funds for approved Change Order #1.

Construction Marchiselli funding hereunder is limited by the amount authorized on the Comprehensive List. Additional Marchiselli funding is contingent on appropriate increase(s) to the Comprehensive List and the execution of a Supplemental Schedule A providing such additional funds. Current Construction Marchiselli funds are short by \$4,936.00 ($\$746,760 \times 15\% = \$112,014.00$).

SAMPLE RESOLUTION BY MUNICIPALITY
(Locally Administered Project)
RESOLUTION NUMBER:

A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore

WHEREAS, a Project BINS: 3305640, 3360330, 3305430, County Bridge Asbestos Abatement & Painting Project, Towns of Johnsbury & Stony Creek, Warren County, P.I.N. 1760.02 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design & Construction/Construction Inspection

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design & Construction/Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$785,323.00 (Seven Hundred Eighty Five Thousand Three Hundred Twenty Three Dollars and no cents) has been appropriated from the _____ and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that the additional sum of \$67,437.00 (Sixty Seven Thousand Four Hundred Thirty Seven Dollars and no cents) is hereby appropriated from the _____ and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK }
 } ss.:
COUNTY OF WARREN }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted _____, 20__ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said _____

This ____ day of _____, 20__.

Clerk

RESOLUTION REQUEST FORM NO. 9

*Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/20/2018

- (a) Exact Title and Number of Project*: County Bridge Asbestos Abatement & Painting Project (PIN 1760.02) H353.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$67,437.01
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 - \$ 53,950.00 Federal Share
 - \$ 10,116.00 State Marchiselli Share Assumed Available per Treasurer
 - \$ 3,371.01 Local Match Share (transfer from D.9950 910 Transfers - Capital Projects)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: to increase funding shares in accordance with NYSDOT State -Local Supplemental Agreement Number 2 and Change Order 1

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 8/20/2018

- (a) Purpose of Contract Change: Change Order No. 1 for County Bridge Asbestos Abatement & Painting Project (H353) Towns of Stony Creek & Johnsbury.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 2017-445
- (c) Name of Contractor: Reale Construction Company
- (d) Address of Contractor: PO Box 231 411 County Rt 56 Ticonderoga NY 12883
- (e) Contractor's Contact Person and Telephone Number: Peter Reale 518-585-6782
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$67,437.01
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H353.9550 280 County Bridge Asbestos Abatement & Painting Project

Change Order

No. 1

Date of Issuance: July 16, 2018 Effective Date: July 16, 2018

Project: Bridge Asbestos Abatement & Painting	Owner: Warren County	Owner's Contract No.: WG 56-17
Contract: PIN 1760.02	Date of Contract: January 31, 2018	
Contractor: Reale Construction Company, Inc.	Engineer's Project No.: 227025	

The Contract Documents are modified as follows upon execution of this Change Order:
 Description: Remove and reconstruct 13th Lake Road bridge concrete deck slab.

Attachments (list documents supporting change): Reale Construction price analysis

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$578,000.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>July 30, 2018</u> Ready for final payment (days or date): <u>30 Days</u>
Increase Decrease from previously approved: Change Orders No. <u> </u> to No. <u> </u> : \$ <u> </u>	Increase Decrease from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial completion (days): <u> </u> Ready for final payment (days): <u> </u>
Contract Price prior to this Change Order: <u>\$578,000.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>90 Days</u> Ready for final payment (days or date): <u>30 Days</u>
Increase of this Change Order: <u>\$67,437.01</u>	Increase of this Change Order: Substantial completion (days or date): <u>45 Days</u> Ready for final payment (days or date): <u>30 Days</u>
Contract Price incorporating this Change Order: <u>\$645,437.01</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>135 Days</u> Ready for final payment (days or date): <u>30 Days</u>

RECOMMENDED: By: <u>[Signature]</u> Engineer (Authorized Signature) Date: <u>7/19/18</u> Approved by Funding Agency (if applicable): <u>[Signature]</u>	ACCEPTED: By: <u> </u> Owner (Authorized Signature) Date: <u> </u>	ACCEPTED: By: <u>[Signature]</u> Contractor (Authorized Signature) Date: <u>7/18/18</u> Date: <u>7/23/18</u>
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EJCDC® CM Change Order
 Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: DPW

DATE: 08/20/18

- (a) Title of Requested Position: Engineer 1
- (b) Annual **Base** Salary (and Grade if Applicable): \$55,000
- (c) Effective Date for New Position:* October 1, 2018
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): Assistant Engineer #2 - \$46,260, Deputy Superintendent of Public Works - \$96,035
- (e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: D.5020 110 County Road Engineering
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) Position is approved, currently this position exist, this will create a second position of this title.
- (g) Is this a mandated position? If so, please explain: No
- (h) Is there expected revenue from this position? If so, please explain: No

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: DPW

DATE: 08/20/18

- (a) Title of Requested Position: Environmental Analyst
- (b) Annual **Base** Salary (and Grade if Applicable): \$41,000
- (c) Effective Date for New Position:* October 1, 2018
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): Assistant Engineer #2 - \$46,260, Deputy Superintendent of Public Works - \$96,035
- (e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: D.5020 110 County Road Engineering
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) Yes.
- (g) Is this a mandated position? If so, please explain: No
- (h) Is there expected revenue from this position? If so, please explain: No

RESOLUTION REQUEST FORM NO. 13

Request to Increase or Decrease Salary of Non-Union Position

DEPARTMENT NAME: DPW

DATE: 08/20/18

- (a) Employee Name, Title and Employee No.: Ed Doughney, Senior Civil Engineer
11862
- (b) Current Annual **Base** Salary (and Grade if Applicable): \$83,000
- (c) Former Annual **Base** Salary (and Grade if Applicable): \$73,649
- (d) Effective Date for Salary Change:* October 1, 2018
*Please do not backdate request unless the purpose is to correct an error.
- (e) If This is a Request for a Salary Increase, Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:
D.5020 110 County Road Engineering
- (f) Justification of Request: Elimination of the Deputy Superintendent of Public Works, task under the Deputy have been assigned to the Senior Civil Engineer.

RESOLUTION REQUEST FORM NO. 13

Request to Increase or Decrease Salary of Non-Union Position

DEPARTMENT NAME: DPW

DATE: 08/20/18

- (a) Employee Name, Title and Employee No.: Steven Johnson, Highway Manager #2
13039
- (b) Current Annual Base Salary (and Grade if Applicable): \$76,989
- (c) Former Annual Base Salary (and Grade if Applicable): \$73,989
- (d) Effective Date for Salary Change:* October 1, 2018
*Please do not backdate request unless the purpose is to correct an error.
- (e) If This is a Request for a Salary Increase, Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:
D.5020 110 County Road Engineering
- (f) Justification of Request: Stipend to act (Deputy Supt.) on behalf of the Superintendent in his absence.

Warren County Department of Public Works
Engineering Division Reorganization

Current Organization	Title	Salary	Deputy Superintendent	Senior Civil Engineer	Engineer 1 #2	Assistant Engineer #1	Assistant Engineer #2	Junior Transportation Analyst	Senior Civil Engineering Tech.	Division Total Salaries
	Salary	\$ 96,035.00	\$ 63,016.00	\$ 73,649.00	\$ 63,016.00	\$ 45,132.00	\$ 45,260.00	\$ 53,502.00	\$ 37,835.00	\$415,429.00

Proposed Organization (by 2019)	Title	Salary	Senior Civil Engineer	Engineer 1 #2	Assistant Engineer #1	Junior Transportation Analyst	Environmental Analyst	Senior Civil Engineering Tech.	Division Total Salaries
	Salary	\$ 83,000.00	\$ 63,016.00	\$ 55,000.00	\$ 45,132.00	\$ 53,502.00	\$ 41,000.00	\$ 37,835.00	\$378,485.00

\$ 36,944.00 savings

(\$3,000)

\$ 33,944.00 Total Savings

Appoint Highway Manager as Deputy Superintendent with a \$3,000 stipend

Eliminate Positions from Engineering Division

Increase Salary of Existing Position

Create New Position

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No.: 19.62
Title of Position: Sr. Civil Engineering Technician Annual Base Salary: \$37,835 Grade: N/A
Budget code and title: D.5020 Sr. Civil Engineering Tech Union [X] Non-Union []
This position is vacated due to: [] Retirement [] Resignation [] Termination [X] Promotion [] Other
Employee No: 13188 Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No
Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [X] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. 8/21/18

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Public Works Date 8/22/18
[] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature]

BUDGET OFFICER COMPLETES THIS SECTION

Date 8/23/18
[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 8/20/18
[X] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No.: 19.62

Title of Position: Engineer I #3 Annual Base Salary: \$55,000 Grade: N/A

Budget code and title: D.5020 Engineer I #3 Union [] Non-Union [x]

This position is vacated due to: [] Retirement [] Resignation [] Termination [] Promotion [x] Other Creation

Employee No: Is this position mandated? [] Yes [x] No Is the position reimbursable? [] Yes [x] No

Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [x] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. [initials]

Human Resources Director has approved this form when initialed. [initials] 8-21-18

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Public Works Date 8/22/18

[] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature]

BUDGET OFFICER COMPLETES THIS SECTION

Date 8/23/18

[x] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E Thomas

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 8/20/18

[x] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No.: 19.62
Title of Position: Environmental Analyst Annual Base Salary: \$41,000 Grade: N/A
Budget code and title: D.5020 Environmental Analyst Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other Creation
Employee No: Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal State Other

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (hiring would be provisional) Non-Competitive Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Public Works Date 8/22/18
The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.
Administrator Signature

BUDGET OFFICER COMPLETES THIS SECTION

Date 8/23/18
The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 8/20/18
The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature

DPW OVERTIME ALL DIVISIONS
(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	880	238	183	639	617	397	1071	732	223	612	9968
2016	1176	1245	332	415	390	614	614	806	845	732	703	2538	10410
2017	1822	1802	1413	413	430	721	1017	791	*1400	478	283	2569	11739
2018	1906	2162	1315	740	296	259	330						7008

Average	2170	1983	922	285	473	603	511	565	991	467	706	1658	11334
Median	1950	1802	880	238	367	614	469	443	1073	401	389	1804	9968

updated 7/18

*incl. 533 for
Balloon Fest.

Department of Public Works
Diesel & Unleaded Fuel Expense
for Period Ending
July 31, 2018

DM5130 442

Year	January	February	March	April	May	June
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
2014	\$ 41,102.85	\$ 44,193.73	\$ 34,664.00	\$ 21,869.40	\$ 27,397.04	\$ 31,902.50
2015	\$ 29,575.25	\$ 32,106.08	\$ 18,232.34	\$ 13,287.05	\$ 17,399.03	\$ 19,382.64
2016	\$ 11,189.37	\$ 12,820.42	\$ 9,689.26	\$ 15,024.30	\$ 14,069.63	\$ 17,328.07
2017	\$ 21,387.26	\$ 22,546.21	\$ 19,543.07	\$ 13,450.58	\$ 15,588.71	\$ 21,556.10
Seven Year Ave	\$ 31,513.49	\$ 30,546.23	\$ 26,274.90	\$ 19,389.00	\$ 23,308.98	\$ 27,815.36
Ave. Minus high/low	\$ 33,602.01	\$ 31,361.90	\$ 26,695.73	\$ 18,886.83	\$ 22,540.68	\$ 26,685.38
Actual 2018 Expense Totdate	\$ 26,625.23	\$ 27,133.90	\$ 20,008.52	\$ 15,070.85	\$ 15,854.51	\$ 19,985.82

Year	July	August	September	October	November	December	Year Total
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,988.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
2014	\$ 32,737.06	\$ 25,894.24	\$ 34,375.73	\$ 29,062.57	\$ 26,566.80	\$ 28,610.78	\$ 378,376.70
2015	\$ 21,708.69	\$ 17,743.00	\$ 17,946.71	\$ 15,216.72	\$ 12,854.80	\$ 14,217.43	\$ 229,669.74
2016	\$ 15,243.84	\$ 18,994.42	\$ 18,721.47	\$ 17,066.14	\$ 14,958.03	\$ 25,415.08	\$ 190,510.03
2017	\$ 22,051.59	\$ 19,965.96	\$ 20,515.99	\$ 14,422.61	\$ 13,213.30	\$ 24,437.99	\$ 228,679.37
Seven Year Ave.	\$ 25,247.25	\$ 25,390.63	\$ 27,069.13	\$ 24,323.65	\$ 21,398.35	\$ 27,363.79	\$ 309,640.75
Ave. Minus high/low	\$ 25,749.97	\$ 25,163.24	\$ 26,727.23	\$ 23,909.53	\$ 20,627.42	\$ 27,980.69	\$ 312,584.72
Actual 2018 Expense Totdate	\$ 21,219.66						\$ 145,898.49
Actual 2018 Budget							\$ 300,000
Budget Balance after July Expense							\$ 154,102
Less: Projected Additional Expense							\$ 114,615
Projected Budget Overage or (Shortage) @ current rates							\$ 39,487

Gas Usage 2018

Department of Public Works
 Diesel Fuel Used (Gallons)
 for Period Ending July 31, 2018

Year	January	February	March	April	May	June
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
2013	7366	6947	5836	4268	4990	6359
2014	9224	10222	7695	4164	5900	7281
2015	9160	10976	5208	8178	4881	6541
2016	5029.8	5708.3	4258.3	5250.2	6570	7396
2017	8439.6	9048.4	7481.4	3578.3	5982.3	7776.2
Seven Year Ave.	8438	8360	6583	4998	6017	7666
Ave. Minus high/low	8975	8580	6596	4996	5965	7432
Actual 2018	9004	9478	6032	4309.6	4481.9	5982.4
Projected 2018						

Year	Year											Total			
	July	August	September	October	November	December	January	February	March	April	May		June		
2011	5480	7377	9046	6592	7705	5256	93139								
2012	7420	6833	6799	7548	4470	8035	82139								
2013	6213	6478	6465	6513	5681	8175	75291								
2014	7732	5910	8767	7460	7240	8258	89853								
2015	7417	5941	6515	6015	4772	5877	81480								
2016	5491.3	8844.9	6811.5	7551.2	5617	8844.9	77373								
2017	7023	8387.4	8388.6	5288.2	4020.7	9285.6	84700								
Seven Year Ave.	6682	7110	7542	6710	5644	7676	83425								
Ave. Minus high/low	6713	7003	7456	6826	5556	7838	83109								
Actual 2018	5506.6														
Projected 2018		7110	7542	6826	5644	7838	34960								
								Current Cost	\$2.4105	Projected Cost	\$84,271				

Department of Public Works
 Unleaded Fuel Used (Gallons)
 for Period Ending July 31, 2018

Year	January	February	March	April	May	June
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
2013	2940	2498	2678	2672	2489	2432
2014	3460	2826	2719	2515	2825	2854
2015	2782	3125	2626	5097	2642	2565
2016	3067	2833	2864	3042	2764	2856
2017	2503.8	2438	318.6	2638.3	2877.1	3285.1
Seven Year Ave	3127	2830	2517	3034	2808	2883
Ave. Minus high/low	3673	3268	3210	2774	3249	2857
Actual 2018	2795.5	2270.7	2514	2671.8	2393.5	2197.4
Projected 2018						

Year	July	August	September	October	November	December	Total
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
2013	2940	2918	2616	2899	2438	2973	32493
2014	2685	2503	2696	2630	2326	2765	32804
2015	3020	2593	2754	2704	2116	2573	34595
2016	2544.5	3061.6	2850.3	2608	2469.5	3061.6	34022
2017	2891.8	2843.5	2533.8	2427.2	2456.7	2340.1	29554
Seven Year Ave	2759	2878	2698	2699	2385	2748	33366
Ave. Minus high/low	2750	2873	2754	2655	2413	2720	33220
Actual 2018	2413.1						
Projected 2018		2873	2754	2699	2413	2748	13487
							Current
							Projected Cost
							\$ 2,2499 \$ 30,344