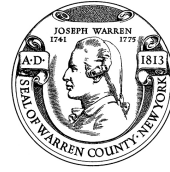


Warren County Board of Supervisors

**AGENDA
THURSDAY, JANUARY 4, 2019
ORGANIZATION MEETING**



**11:00 a.m. Call to Order by Clerk of the Board
Welcome to Guests**

**Pledge of Allegiance - Supervisor Thomas
Roll Call**

**Selection of 2019 Chairman of the Board
Nominations accepted from the members of the Board of Supervisors
Board of Supervisors vote on nominations**

Chairman subscribes to Constitutional Oath as administered by Warren County Clerk Pam Vogel

Remarks by Chairman

Reading of Resolutions

Discussion and Public Comment on Resolutions

Vote on resolutions

Chairman announces Standing Committees for 2019

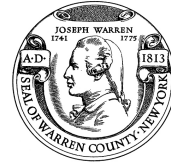
Privilege of the Floor

Announcements

Motion to adjourn

Warren County Board of Supervisors

**ORGANIZATION MEETING
FRIDAY JANUARY 4, 2019**



The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:01 a.m.

Board called to order by Amanda Allen, *Clerk of the Board of Supervisors*.

Salute to the flag was led by Supervisor Thomas.

Roll was called and the following members were present:

Bolton	-Ronald F. Conover
Chester	-Craig R. Leggett
City of Glens Falls	
Ward 1	-John Diamond
Ward 2	-Peter V. McDevitt
Ward 3	-Claudia K. Braymer
Ward 4	-William Loeb
Ward 5	-Bennett F. Driscoll Jr.
Hague	-Edna A. Frasier
Horicon	-Matthew J. Simpson
Johnsburg	-Andrea Hogan
Lake George	-Dennis Dickinson
Lake Luzerne	-Eugene J. Merlino
Queensbury	-John F. Strough
	-Michael Wild
	-Douglas N. Beaty
	-Brad Magowan
	-Matthew Sokol
Stony Creek	-Frank E. Thomas
Thurman	-Cynthia Hyde
Warrensburg	-Kevin B. Geraghty

Mrs. Allen announced the first order of business would be the selection of a Board Chair for 2019. She advised that any Board Member could be nominated for the Chair and a second to a nomination was not required. She added any person nominated could decline the nomination if they so choose. She informed the floor was now open to nominations for the Chair.

Supervisor Simpson nominated Supervisor Conover as Chairman.

Supervisor Hogan advised that when she ran for election it had been stated more than once that a women should not be chosen as a representative due to the lack of respect for women at the County. She informed in the past she had not experienced what she would refer to as discrimination here on this Board, as she had always been treated fairly and with respect. She continued, that being said there were currently four Supervisors who were women, only one of which was Chair of a Committee this past year. She mentioned that this was not adequate or accurate representation of the population of

*Warren County Board of Supervisors
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this County. She remarked today she was proudly nominating Supervisor Braymer as Chair not only because she believed Supervisor Braymer would do a good job leading this Board, but also because it was time the Board members recognized that their actions had consequences and it was time to signal that all voices were heard equally in this room.

Supervisor McDevitt nominated Supervisor Beaty.

There being no further nominations, Mrs. Allen called for a roll call vote, explaining that each Supervisor should indicate whether they were voting for Supervisors Beaty, Braymer or Conover to serve as Chair. Following the vote it was determined Supervisor Conover would serve as Chairman, receiving 551 votes (*Supervisors Thomas, Geraghty, Conover, Leggett, Frasier, Simpson, Dickinson, Merlino, Wild, Magowan and Sokol*); Supervisor Braymer received 307 votes (*Supervisors Hyde, Diamond, Braymer, Loeb, Driscoll, Hogan and Strough*) and Supervisor Beaty received 142 (*Supervisors McDevitt and Beaty*).

During the roll call vote Supervisor Merlino apprised that he was voting for Supervisor Conover because he respected him for committing to working on the sales tax allocation, as this was something he himself had been advocating to change over the last ten years. He added he had a slight issue with an At-Large Supervisor leading the Board due to the lack of time they spent visiting the small town Supervisors to get a better understanding of the issues they dealt with. He concluded by stating he planned on keeping after Supervisor Conover to ensure he maintained his promise to work on the sales tax allocation if he won the Chairmanship.

Mrs. Allen requested that Supervisors Frasier and Sokol escort Supervisor Conover to the front so he could subscribe to the Constitutional which would be administered by Pam Vogel, *County Clerk*.

Chairman Conover subscribed to the Constitutional Oath, as administered by Mrs. Vogel, following which a round of applause was given.

Chairman Conover assumed the Chair and proceeded with the following address:

“STATE OF THE COUNTY
JANUARY 4, 2019

“I will begin by thanking everyone for their vote on confidence serving as Chairman of the Warren County Board of Supervisors these past two years, as it had been a distinct honor. I am humbled by your support and grateful for the opportunity to serve the taxpayers of this County for another year.

“In 2018 we passed another on-time 2019 Budget staying under the State-imposed tax cap. Much of the credit goes to Frank Thomas our Budget Officer, our Budget Team including Ryan Moore and his colleagues in the Administrator’s office, and of course our Department Heads. Frank continues to do an exceptional job with the County Budget and we are most appreciative of his continued and excellent service on behalf of the taxpayers. I have asked Supervisor Frank Thomas to continue as Warren County Budget Officer for 2019, and he has accepted.

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“In 2018 we caught a few revenue breaks. Reduced retiree health insurance costs and increased sales tax revenue were enormously helpful in preparing the 2019 Budget. While retiree premium cost growth will be capped for 2020, we should not take for granted that sales tax will be as robust in 2019; therefore we will continue to carefully forecast and analyze the County’s short and long-term finances. This year more than in any previous year since its development, our five-year budget forecast aided us in our budget analysis and decision-making. It provided us multiple financial scenarios based on possible actions. In short it has taken us to a new level in our budget analysis and our decision-making.

“For 2019 I have asked Supervisor Matt Sokol to continue to Chair the Warren County Finance Committee. As Chair of this Committee, Matt will also continue in his responsibilities as Vice Chairman of the Warren County Board of Supervisors. Matt is someone with the knowledge, experience and temperament to step in on a moment’s notice to perform the duties of the Chair should he be called upon to do so.

“Today Warren County finds itself in a good financial condition. Our bond rating continues to hold at AA Stable. We have no need for short-term borrowing for cash flow purposes and our bonded indebtedness of \$44 million is but a fraction of our constitutional debt limit of \$158 million. We are in the enviable position of having an adequate unassigned fund balance of about \$19.5 million, which is forecasted to grow when the 2018 books are closed.

“A healthy fund balance makes it possible to avoid short-term borrowing and helps us stay below the State imposed property tax cap, which we’ve done every year since it began. Our County tax rate is the tenth lowest in the state, and our local sales tax rate of 3% is the lowest in the state.

“As our Treasurer Mike Swan correctly reminds us, the fund balance is not inexhaustible nor was it created overnight. It is the result of the fine work of our employees, Department Heads, an overall conservative approach to expenditures and revenue projections by this Board, and frankly, a few lucky breaks such as last year’s sales tax. Going forward we must be extremely careful about using these savings for recurring annual operating costs.

“Last year we largely completed a \$16 million court expansion project. This major project was on budget and many months ahead of schedule. My compliments to all involved in the project and the smooth planning that has taken place during the transition into this new space. In 2019 phases 3-5 will begin including rehab to the Supreme Court Facility. I have every expectation and confidence that under the excellent leadership of Kevin Hajos and Frank Morehouse, these phases of the project will be completed on time and within budget.

“Much thanks also to Warren County Treasurer Mike Swan for his efforts in timing and securing excellent financing for this project and the NSTEM Project at SUNY Adirondack Community College. If you have not seen the new building or Adirondack Hall, I recommend you do so. It

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is an important new addition to the college and our community, as is the new Culinary Arts Institute in downtown Glens Falls. Once again, I would also like to congratulate President Duffy and her project team for the successful delivery of these important projects to our college and our community.

“In 2018 the Warren County Sales tax revenue was up approximately 5.5%. As you might expect, this year-over-year increase had a positive impact on the 2019 County Budget. That being said, we all need to keep a watchful eye on these revenues as we move into 2019. If necessary we should be prepared to make operating adjustments should sales tax revenues begin to wain.

“In 2018 we completed Fixed Base Operations bidding and related contracts for the County Airport. It should result in a greater share of Airport revenue to the County. It is a credit to our Department Heads that participated in the development of the RFP and to our County Facilities Committee, our Highway Superintendent, Airport Manager and our negotiating team of Supervisors Beaty, McDevitt and Sokol. For 2019 the net cost of the Airport is estimated at approximately \$356,000. That’s down significantly from last year’s budgeted amount of \$546,000. Over the next ten years we’re conservatively projecting a 3.5% per year growth in Airport revenue. If that happens, it will represent almost \$2.4 million dollars in cumulative savings over the next ten years.

“In 2019 we will begin to consider a significant modification to the runway expansion project. Much thanks to our Airport Manager, Don DeGraw, and Highway Superintendent, Kevin Hajos, for advancing an alternative option that is less costly and less environmentally intrusive. I look forward to hearing from the FAA relative to this option as we move into 2019.

“In 2018 we made important appointments including the County Administrator, Social Services Commissioner, Airport Manager, Health Department Director and DPW Superintendent. I think most of you would agree that these appointments are paying big dividends to Warren County. Much of the credit for getting this done belongs to our Personnel Committee under the excellent Chairmanship of Kevin Geraghty. Today, we are in a much better place in so many ways and I would like to take this opportunity to publicly thank Kevin for making sure that these appointments got done in 2018. I have asked Kevin to continue to serve as Personnel Chair in 2019 and he has accpeted.

“This year we will conclude interest arbitration with the PBA, continue negotiations with the Police Supervisors Union, and begin negotiating with the CSEA; no small or simple matter. I have every confidence in our team that we will end in a good place that is fair to both taxpayers and our dedicated employees.

“In 2017 we moved to self-insurance for our health coverage. This decision resulted in the avoidance of a large double digit increase in health costs in 2018 and 2019. As our health insurance costs are above \$11 million, this cost avoidance was a significant benefit to our 2019 Budget and I might add to our employees and retirees, who share in these costs. Our move to Humana for 2019 for our retirees resulted in a \$900,000 expense reduction to our 2019 Budget.

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Our expectation is that our experience with self-insurance will continue to be positive in 2019 and beyond and that we will be able to keep the future growth in health insurance at a more manageable level.

“In 2018 we began the process of addressing the provision of EMS services in our more rural areas. The existing response systems continue to be stressed and our EMS experts have advised us that the situation was only going to get worse.

“We know based on our meetings and conversations that this is also the case in other neighboring counties, as well. It is vitally important that we continue to work toward adequate, sustainable emergency response systems for our residents and visitors. The legislation introduced by Senator Little failed to make it out of the Assembly last year; this year we will once again lobby Albany for legislation to help us set up a part county tax district. Other counties will be joining us in delivering this message including the New York State Association of Counties. In the interim we must continue to develop our plan of action. I have once again asked Supervisor Leggett to lead this undertaking and he has accepted. There is not a more important task going forward than putting our EMS response on a sound, professional financial footing.

“In 2019 we will implement our Shared Services plan. I am especially excited to work with my fellow town supervisors, Mayor Hall and Mayor Blais on LED conversions for our streetlights with the assistance of the New York Power Authority.

“In 2019 our plan is to expand on our highway improvement program. These improvements are needed, and I would hope that the allocation of additional funding proposed in the Budget Officers message will be approved early in 2019. Also, in 2019 we will be soliciting an RFP for the Railroad Corridor. I would like to thank DPW Chairman Matt Simpson and the DPW Committee for spearheading this initiative in 2018 and into 2019. I have no doubt that, like the Airport RFP, if we invest time and resources in the process we will get to the best place possible. I have asked Matt to continue to lead the Public Works Committee. As far as I am concerned relative to the Corridor, everything is on the table until such time as this Board says otherwise.

“In 2019 we will be expanding our partnership with the private sector through the Regional Chamber Of Commerce Convention and Visitor Bureau to improve our overall tourism program. We have an exceptional tourism program and I am excited by the opportunity to develop more events and to work closely with our business community to better package our region. The numbers don't lie, occupancy tax revenues last year were up more than 4%, which demonstrates that our collective efforts are working. I know Supervisor Merlino and Supervisor Dickinson are very watchful of this program and I would like to publicly thank them for their good work as Chairs of the Tourism and Occupancy Tax Committees. I have asked that they continue to Chair these important committees in 2019.

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“Working with our municipal partners, we are making excellent progress in addressing the amount of salt that we use on our roads. New salt products, special equipment, brining techniques, temperature sensors, cameras, computers and accurate calibrations are examples that are moving us to a better understanding of salt use which will hopefully result in much less salt finding its way into the environment and into our waters.

“So too with the issue of harmful algae blooms as we did with aquatic invasive species we are leading the way with reducing the introduction of nitrates into our waters. The Town of Queensbury has already adopted a septic compliance ordinance with other Lake George communities soon to follow. Other initiatives in Queensbury and Lake George to help property owners upgrade their septic systems are underway and set an excellent example of what can be done when we work in concert toward important goals.

“As many of you know I continue to believe that Warren County needs to play a greater role in assisting with the modernization of infrastructure throughout our County. The first step to meeting this challenge was to develop a County-wide capital plan. Our Shared Services Plan begins the process with engineering assistance from Warren County to its municipalities. The new sewer treatment plant in Lake George, Storm Water separation work in the City of Glens Falls and other communities, water and sewer work in numerous towns are a few examples that need to be addressed. Let us now take the next step to develop a full capital plan for our County. To aid us in developing such a County-wide Capital Plan, I will be asking our County Administrator, working with our Planning Office and Ed Bartholomew and our economic development partners, to begin the process of developing a comprehensive capital infrastructure plan for our County and our municipalities. From this comprehensive plan we will be better able to direct our needs to available funding sources. We will be better able to prioritize them and position our projects for funding. Eventually, I believe Warren County should create a major capital funding program to assist with the myriad of costs including up-front engineering, local share on capital projects and even project costs. Let us spend 2019 putting into place the talent, program and resources to get this done. I have asked Supervisor Simpson to spearhead this initiative through the Public Works Committee.

“We are fortunate to have great employees who day in and day out do an excellent job providing services to the people of this county, many of them do so under difficult, harsh and even dangerous conditions. They are an exceptional group of dedicated individuals and we are most appreciative of all they do. They are the unsung heroes who make it all work. They are the people that keep us safe, respond to emergencies, assist the less fortunate, help our neighbors stay in their homes, plow and maintain our roads and bridges, maintain our municipal buildings and grounds and serve our residents in so many more vital and important ways.

“On behalf of the Warren County Board of Supervisors I would like to take this opportunity to thank our County employees for their service and to wish all our employees a happy, healthy and prosperous New Year.

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“I have had the privilege these past nine years of being Bolton’s representative to the Warren County Board of Supervisors, four as Vice Chairman and for the past two years as Chairman of the Board.

“As Chairman, it is my job to help set the agenda, steward the process, ensure that it is open and fair and that those wishing to speak are heard. This is the essence of our democratic system of government and you can be assured that I will continue to perform these duties to the very best of my ability “so help me god”.

Respectfully submitted,
Ronald F. Conover, Chairman
Warren County Board of Supervisors”

Proceeding with the Agenda review, Chairman Conover called for the reading of resolutions. Mrs. Allen announced that a motion was needed to bring proposed Resolution Nos. 1-3 to the floor. The motion was made Supervisor Dickinson, seconded by Supervisor Merlino and carried unanimously.

Chairman Conover called for discussion on resolutions or requests for roll call votes. There being no discussion or requests for roll call votes, Chairman Conover called for a vote on resolutions, following which Resolution Nos. 1 - 3 were approved, as presented.

Chairman Conover called for announcements.

Supervisor Strough advised Barbara Tierney, *Budget Officer, Town of Queensbury*, was organizing a bus that would travel to and from the conference for the New York State Association of Towns and Villages in New York City at the end of February and he encouraged anyone interested in taking the bus to contact himself or Ms. Tierney to confirm their reservation.

Supervisor Loeb remarked that he had always found the Organization Meetings to be pleasant, but he felt today’s was exceptional because Mrs. Allen had directed the meeting rather than having the Board members select a temporary Chairman, which he preferred.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and seconded by Supervisor Wild, Chairman Conover adjourned the meeting at 11:30 a.m.

Warren County Board of Supervisors

JANUARY 4, 2019
ORGANIZATION MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
1		CHAIRMAN CONOVER - ADOPTING THE RULES OF THE BOARD OF SUPERVISORS
2		CHAIRMAN CONOVER - DESIGNATING OFFICIAL PAPERS
3		CHAIRMAN CONOVER - DESIGNATING DEPOSITARIES

Warren County Board of Supervisors

RESOLUTION NO. 1 OF 2019

RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

ADOPTING THE RULES OF THE BOARD OF SUPERVISORS

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that the said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011, shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chairman, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chairman at any meeting, the Finance Chairman shall serve as Vice Chairman, as provided by Local Law No. 1 of 1968. The Chairman may call any member temporarily to the Chair. The Board may transact such other and further business as may properly come before such meeting.
2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chairman wishes to bring before the meeting.
3. The Board shall convene in regular meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, unless a different time shall have been determined at a previous meeting. The meetings for the year 2019 are scheduled as follows:
 - i) January 18, 2019
 - ii) February 15, 2019
 - iii) March 15, 2019
 - iv) April 19, 2019
 - v) May 17, 2019
 - vi) June 21, 2019
 - vii) July 19, 2019
 - viii) August 16, 2019
 - ix) September 20, 2019
 - x) October 18, 2019
 - xi) November 15, 2019
 - xii) December 20, 2019

Meetings shall be called to order as soon thereafter as a quorum is present. Any regular meeting of the Board may be adjourned by motion adopted by a majority vote of the membership present. The Board shall convene in special meeting upon call of the Chairman (or, if appropriate, the Vice Chairman) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chairman (or Vice Chairman) or upon receiving such a written request, notice in writing stating the time, place and purpose of the

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special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him.

4. Business shall be transacted in the following order:

10:00 A.M. Call to Order
 Salute to Flag
 Roll Call
 Motion to approve the Minutes of previous meeting, subject to
 correction by the Clerk of the Board
 Introduction and welcome to guests
 Report by Chairman of the Board
 Committee reports
 Report of County Administrator
 Report of County Attorney
 Call for reading of communications
 Call for reading of resolutions
 Discussion-on resolutions
 Motion to vote on resolutions
 Further discussion on resolutions
 Privilege of the floor
 Announcements
 Adjournment

5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall photocopy all resolutions and mail copies thereof to each Supervisor on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. No resolution shall be presented after noon on the Tuesday before the regular Friday meeting except with the approval of a majority of the total weighted voting power of the members of the Board. Any Supervisor may request a resolution to be tabled until the next meeting, either regular, special or adjourned, and, if approved by the majority of the total weighted voting power of the Board, such resolution shall not be voted upon at the meeting when presented except where a statute prescribes a date on or before which the Board of Supervisors must adopt a resolution. A majority of the total weighted voting power of the Board shall be necessary to take it off the table.

B. Conduct of Meetings of Board of Supervisors

1. All questions relating to the priority of business shall be decided without debate.
2. The Chairman shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chairman in all cases shall have the right to vote, and when his vote makes an equal division

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- the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
 5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
 6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chairman wishes to enter into debate, he may do so only after he excuses himself from the Chair and a Temporary Chairman is appointed by the Chairman.
 7. Any member, upon being called to order, shall take his seat and remain there until the point raised is determined. If the point be sustained, he shall not further proceed, except in order, unless by permission.
 8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
 9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
 10. All motions shall be reduced to writing, except those introduced at the Organization Meeting, if desired by the Chairman or any Supervisor, delivered to the Clerk and read before the same shall be debated. Any motion may be withdrawn at any time before amendment with the consent of the Second.
 11. While a member is speaking no member shall entertain any private discourse or pass between him or the Chair.
 12. A motion to adjourn shall always be in order, and shall be decided without debate.
 13. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate.
 14. The minutes of this Board shall be printed monthly and delivered by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

C. Committees of the Board of Supervisors

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chairman at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

<u>Committee</u>	<u>No. of Members</u>
Budget	11
County Facilities <i>(including Airport and Building & Grounds)</i>	11
Criminal Justice & Public Safety <i>(including Offices of Assigned Counsel, District Attorney, Probation, Public Defender, Courts, Fire Prevention & Building Code Enforcement, Office of Emergency Services, and Sheriff & Communications)</i>	11
Economic Growth & Development <i>(including Planning & Community Development and Economic Development)</i>	9
Environmental Concerns & Real Property Tax Services	9
Extension Services	9
Finance <i>(including County Treasurer)</i>	11
Health, Human & Social Services <i>(including Mental Health, Public Health, Department of Social Services, Countryside Adult Home and Youth Programs)</i>	9
Legislative & Rules	11
Occupancy Tax Coordination	9
Personnel & Higher Education <i>(including Civil Service Human Resources and Performance Evaluation)</i>	11
Public Works <i>(including D.P.W., Parks, Recreation & Railroad, Warren County Sewer and Solid Waste & Recycling)</i>	9
Shared Services	9
Support Services <i>(including County Administrator [includes Mail Room], Auditor, Board of Elections, Clerk of the Board, County Attorney, County Clerk-DMV, Historian, Information Technology, Self-Insurance, Purchasing, Weights & Measures)</i>	9
Tourism	9

2. Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chairman. The period of time that a special committee shall serve shall be designated when it is created.
3. The first member appointed to each committee shall be and act as the Chairman of such committee. The 2nd shall act as Vice Chair of the Committee if both the Chair and Vice Chair are absent the

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acting chair shall be established by the respective placement on the Committee. The meetings of each committee shall be held upon call by the Chairman thereof, except as hereinafter provided. The Chairman of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone or by mail at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed to the Chairman of such committee and the Chairman of the Board of Supervisors at least three days in advance of the day specified in such notice.

4. All reports of Committee shall be in writing and shall be read on presentation upon the request of any member.
5. Committees making reports shall return to the Clerk with such reports all papers relating thereto.
6. The Chairman of the Board of Supervisors shall be an ex-official member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chairman is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chairman in determining whether a majority of members are present to allow the conduct of business, rather the Chairman shall be considered an alternate or substitute for a non-present committee member. Once the Chairman becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chairman shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chairman's vote shall count towards the total needed for a majority vote of the entire Committee.
7. When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

D. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power

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of the members of the Board as defined in Local Law No. 12 of 2011.

4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Every Resolution amending Occupancy Tax spending guidelines heretofore or hereafter adopted by resolution of the Board of Supervisors shall be effective only if adopted by at least a 2/3 vote of the voting strength of the Board of Supervisors.
8. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and, 2/3rd majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a 2/3rds vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filing of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
9. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75
Correction Sergeants - 9

Correction Lieutenants - 2
Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

E. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a

RESOLUTION NO. 1 OF 2019

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Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chairman without the need for a Board Resolution. This rule will serve as a standing authorization.

2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.

Warren County Board of Supervisors

RESOLUTION NO. 2 OF 2019

RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

DESIGNATING OFFICIAL PAPERS

RESOLVED, that The Post-Star and The Sun Community News (News Enterprise), formerly known as The North Creek News-Enterprise, having been selected by members of this Board for such purposes, be, and hereby are, designated as the newspapers published in the County of Warren for publication of all local laws, notices and other matters required by law to be published.

Warren County Board of Supervisors

RESOLUTION NO. 3 OF 2019

RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

DESIGNATING DEPOSITARIES

RESOLVED, that pursuant to Section 212 of the County Law, the following named banks are designated as official depositaries of the County of Warren to the limits set opposite the name of each such bank, to wit:

Citizens Bank	\$ 4,000,000.00
JP Morgan Chase, 12 Corporate Woods Boulevard Albany, NY 12211	8,000,000.00
TD Bank, N.A.	4,000,000.00
Glens Falls National Bank & Trust	60,000,000.00
Bank of America	4,000,000.00
NBT Bank, N.A. Northville, NY	10,000.00
Key Bank of N.Y.	1,000,000.00
NBT Bank, N.A. Speculator, NY	10,000.00
M&T Bank 80 State Street Albany, NY 12207	2,000,000.00
NBT Bank, N.A. Glens Falls, NY 12801	4,000,000.00
Adirondack Trust Company 24 Maple Street Glens Falls, NY 12801	4,000,000.00
Community Bank 244 Main Street North Creek, NY 12853	5,000.00

and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to deposit monies received by him in any of the Warren County offices of said banks within the limitations herein before set forth, provided, however, that the County Treasurer shall arrange for such security as is required pursuant to General Municipal Law Section 10 and other applicable laws of the State of New York, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to continue the investment of funds only in the above designated Warren County banks.