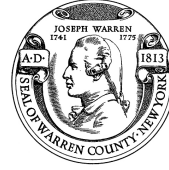


# Warren County Board of Supervisors

## AGENDA FRIDAY SEPTEMBER 20, 2019 BOARD MEETING



**10:00 a.m. Call Meeting to Order**

**Pledge of Allegiance - Supervisor Frasier**

**Roll Call**

**Motion to approve minutes of the August 16, 2019 Board Meeting, subject to correction by the Clerk of the Board**

**Presentation of Employee of the Month Award**

**Presentation by the Warren County Safe and Quality Bicycling Organization**

**Report by Chairman of the Board**

**Reports by Committee Chairmen on Past Month Meetings or Activities**

**Report by County Administrator**

**Report by County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Vote on Resolutions**

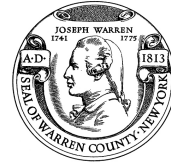
**Privilege of the Floor**

**Announcements**

**Motion to Adjourn**

# Warren County Board of Supervisors

**BOARD MEETING  
FRIDAY, SEPTEMBER 20, 2019**



The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:02 a.m.

Mr. Ronald F. Conover presiding.

In Supervisor Frasier's absence, salute to the flag was led by Supervisor Simpson.

Roll called, the following members present:

Supervisors Leggett, Diamond, McDevitt, Braymer, Loeb, Driscoll, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Beaty, Magowan, Sokol, Thomas, Hyde, Geraghty and Conover- 19; Supervisor Frasier absent- 1.

Commencing the Agenda review, Chairman Conover noted a motion was necessary to approve the minutes of the August 16<sup>th</sup> Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Braymer, seconded by Supervisor Simpson and carried unanimously.

Chairman Conover advised Presentation of the Employee of the Month Award would be postponed until the October 18<sup>th</sup> Board Meeting.

Proceeding with the Agenda review, Chairman Conover offered privilege of the floor to Lloyd Mott, *Chairman, Warren County Safe and Quality Bicycling Organization*, who apprised he and Supervisor Strough, who served as the organizations Assistant Chairman, would like to take the time today to thank the Board of Supervisors and the County for supporting their organization and he recognized the Tourism Department for their assistance with maps that were distributed all over the northeast and into Canada. He mentioned they conducted a survey on an annual basis to determine ways to improve, with this past years topic concerning what their members would like to see done at the County level relative to biking; he said the vast response was to improve the roads, i.e. the shoulders. He said they had some success working with the municipalities and County, but he was aware there were limits to what could be done due to a lack of funding, and so they were pushing for the State and Federal Governments to increase the funding.

Supervisor Strough stated he believed everyone was aware of the importance of biking with and the purpose of the Warren County Safe & Quality Bicycling Organization, which was the Board of Supervisors advisory organization for the bicycle community, being safety and promotion. He said their mission was to get residents and visitors to recognize how fun biking was and to make Warren County the bicycling destination for everyone who lived within a three hundred mile vicinity. He continued, they were also working toward making the County understand how bike friendly communities can potentially generate millions of dollars in revenue from tourism and visitors, as well as to promote the health benefits of biking, to advance biking as an alternative form of transportation demonstrated how good biking was for the environment. He stated they promoted the bike trails in the County including the Halfway Brook Trail, the Halfway Feeder Connector Trail, Feeder Canal Trail, Warren County Bike Trail, as well as the Warren County Cycling Challenge and Complete Streets which was a national campaign whose purpose was to make streets friendly for all transportation uses, not just for vehicles.

**WARREN COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING**

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In regard to their efforts pertaining to safety and education, Mr. Mott advised they had carried out the following tasks: organized and distributed safety cards to bike shops and municipal buildings, as well as the exhibitions they attended, a copy of which is on file with the items distributed at the September 20<sup>th</sup> Board Meeting; they had written PSA's (*Public Safety Announcements*) that were featured in *The Post Star*, as well as articles about safety featured in the *Lake George Mirror* and the *North Creek News*. He informed they had assisted Cornell Cooperative Extension with their annual Safety Program for third graders during a year when they were short staffed and had discussed providing them with assistance again. He continued, discussing the bicycle workshops they conducted for the foreign students who traveled to the region to work during the summer months with the assistance of Robert Blais, *Mayor, Village of Lake George*, with over two hundred individuals participating. He said they were working on developing a better manner to connect with these foreign students, such as going directly to their employers to see if they would provide their organization time to meet with the students while they were working to do a presentation regarding bicycle safety.

Mr. Mott stated since safety was one of the main concerns, they were currently working with Parks and Trails New York on developing a curriculum that could be taught in the physical education classes throughout the State for tenth and eleventh graders to re-enforce safety for bikers and motorists to youth who were approaching the age where they would be obtaining their drivers licenses.

Supervisor Strough referred to the magazine entitled *RIDEON!* which had been distributed to the Board members prior to the meeting and was developed by Dave Matthews, who was a member of their organizations Board of Directors; a copy of the magazine is on file with the items distributed at the September 20, 2019 Board Meeting. He said the purpose of the magazine was to promote mountain biking, which was one of the new and exciting experiences in bicycling. He apprised their organization had provided assistance to the Churney Gurney Trail on Gurney Lane in the Town of Queensbury, as well as the efforts on the Hubb Trail in the Town of Horicon. He added the purpose of the *RIDEON!* publication was to promote mountain biking within the County, with future editions being planned. He added they had also donated money for the design of additional trail systems.

In regard to promotion, Mr. Mott apprised they had some success with their theme rides of varying kinds, one of which consisted of meeting in the bike parking lot on Country Club Road in the Town of Queensbury and bicycling to Lake George where they took an educational boat ride, had lunch and then rode their bicycles back to the Town of Queensbury. He stated they also had monthly bicycle rides around the County with rides taking place in each municipality and they took part in some rides with Gray Ghost Biking; however, he noted, what they discovered was most individuals biked with their friends. He informed the most successful event for them was their annual Harry Elkes ride which occurred this past weekend with the attendance improving every other year. He mentioned Mr. Elkes was a world champion biker around 1900 who was born and buried in the City of Glens Falls. He said they also published every ride they were aware of on their website.

Supervisor Strough asked trivia questions regarding bicycling following which he awarded Supervisors Braymer and Magowan with a wrought iron sculpture of bicycle-rider for being the first to answer his questions correctly.

With regard to the future of bicycling was, Supervisor Strough informed the Champlain Bike Trail was going to be connected to the Erie Canal Bike Trail and would be connected to the Feeder Canal Bike Trail, as well. He said millions of dollars had been set aside to make these connections which would include bridges and a tunnel under County Route 196. He advised as a result of this their organization was working towards inter-connecting the trails in Warren County to allow bicyclists to go from the City of Glens Falls to Lake George and even further north if they so desired. He remarked bicycling was the

future and their desire was for tourists to be aware that Warren County was a bicycling destination.

Mr. Mott advised last September through Parks and Trails New York their organization hosted a meeting in the Town of Queensbury pertaining to how bicyclists brought business to the tune of millions of dollars. He stated according to Andy Beers, *Director, Empire State Trail*, they would be asked to have input on what they referred to as the gateway, which would be structure similar to a kiosk placed where the Feeder Canal Bike Trail connected to the Champlain Canal Bike Trail, with the purpose of attracting as many bikers traveling along the Champlain Bike Trail into Warren County as possible. He encouraged anyone seeking additional information regarding their organization to visit their website [bikewarrenco.org](http://bikewarrenco.org) and he thanked the Board for their on-going support, as he believed by working with the County they had been able to make quality and safety bicycling improvements in the County.

A round of applause was given.

Moving along to the report by the Chairman of the Board, Chairman Conover apprised on August 27<sup>th</sup> he had attended the meeting of the Health Insurance Working Group which a few Board members were members of. He stated he was pleased that thus far they had achieved all they had hoped to with regard to being self-insured and avoiding significant increases in the cost; he recognized all those involved with helping the County to accomplish this. He advised he had attended the Legislative & Rules Committee meeting on September 5<sup>th</sup>, during which the main topic had involved the redistribution of sales tax revenue in the County and he recognized Ryan Moore, *County Administrator*, for putting together an informative thirty-six page presentation regarding the matter. Chairman Conover advised he had attended the open house for the Warren County Historical Society Museum and he recommended anyone who had not had a chance to visit the museum to do so. He apprised on September 19<sup>th</sup> he had attended the special County Facilities meeting following which he attended the presentation of the year end audit report and he noted the County was in good financial standing. Concluding his report, Chairman Conover wished Kevin Hajos, *Superintendent of Public Works*, a happy birthday.

Chairman Conover then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Simpson began by wishing Mr. Hajos a happy birthday. He apprised the Public Works Committee had met on August 20<sup>th</sup> during which they decided to move forward with a user agreement with Adirondack Lyme Timber for access to the hiking trail to Swede Fire Tower in the Town of Hague. He said he would be working with some volunteers to get organized to carry out the work to clear the trail next year. He said they had discussed the agreements with various municipalities for roadway maintenance (*snow and ice removal*) following which they decided to increase the reimbursement rate to \$9,095 per mile of road. Supervisor Simpson announced the Adirondack Balloon Festival was occurring this weekend for which the weather forecast looked very promising and he encouraged all to attend, as Mr. Hajos and his staff worked tirelessly to ensure the event was seamless. He advised he had attended the NYSAC (*New York State Association of Counties*) Conference earlier this week and he had copies of all of the resolutions that were adopted there for anyone who would like to view them.

Supervisor Hogan advised the Cornell Cooperative Extension annual meeting and volunteer recognition was scheduled for Thursday, October 17<sup>th</sup> at the Highland Golf Course and all of the Supervisors had been sent an invitation. She mentioned there were mums for sale at their office in the Town of Warrensburg which were reasonably priced and grown in their greenhouse; she encouraged everyone to purchase them. Supervisor Hogan advised Cornell Cooperative Extension had received a Designing

Healthy Communities grant with the purpose of making communities more pedestrian friendly.

Supervisor Dickinson reported on the August 28<sup>th</sup> meeting of the Occupancy Tax Coordination Committee during which they approved proposed Resolution Nos. 392-393 and he provided a brief overview of each. With regard to trails, Supervisor Dickinson advised the Towns of Lake George and Queensbury had purchased three hundred acres on Bloody Pond Road and were applying for grant funding. He said they had also discussed the development of a trail there with the Warren County Safe & Quality Bicycling Organization, who had provided them with excellent assistance; he added he was looking forward to starting to work on the trail next Spring.

Supervisor Merlino informed the Tourism Committee had met on August 28<sup>th</sup> during which they approved proposed Resolution Nos. 398 and 399 and he provided a brief summary of each. He said the Tourism Department had set up a meeting with STR, Inc. on October 10<sup>th</sup> at 6:00 p.m. at the Lake Luzerne Town Hall in the Senior Center and he encouraged all to attend. He stated there would be representatives from STR present to provide nationwide reports on the hotel industry business, as well as a focus on Warren County.

Prior to his Committee report, Supervisor Strough stated he wanted to take a moment to recognize the Adirondack Balloon Festival Committee for their efforts to ensure the event was seamless. He stated he also wanted to acknowledge the City of Glens Falls for working with the Adirondack Balloon Festival Committee on the events that took place yesterday evening, first in Crandall Park and then in the downtown area of the City, which was booming like he had never seen it before, with an antique car show, music, etc. He mentioned many of the Supervisors would be joining him to assist with directing traffic at 4:00 a.m. tomorrow morning; he added there were many more events scheduled for the Festival with a favorable forecast for the weekend. Supervisors Strough apprised the Legislative & Rules Committee had met on September 5<sup>th</sup>, approving proposed Resolution No. 391 which he provided a brief summary of.

Supervisor Wild indicated he had nothing to report on.

Supervisor Beaty stated the Adirondack Balloon Festival was off to a roaring start, as a result of the favorable weather conditions, which the entire County would benefit from. He reported on the August 20<sup>th</sup> meeting of the County Facilities Committee where they approved proposed Resolution No. 373 which he provided a brief overview of. He advised they met again for a special meeting on September 19<sup>th</sup>, approving proposed Resolution Nos. 414 and 415 and he provided a brief overview of each.

Chairman Conover requested that Mary Elizabeth Kissane, *County Attorney*, elaborate on proposed Resolution No. 415, *Rescinding Resolution Nos. 249 of 2019 and 304 of 2019 Authorizing Six (6) Month Lease Agreement with D&G Recycling, LLC for a Portion of County Owned Property (F/K/A Ciba Geigy Property) in the Town of Queensbury*. Ms. Kissane apprised this would rescind Resolution Nos. 249 and 304 of 2019, both of which authorized a six month lease with D&G Recycling, LLC.

Supervisor Magowan apprised he did not chair any Committees; however, he noted, he enjoyed attending as many meetings as his schedule permitted and he thanked the Chairs of the Committees and the Committee members for working together in unison. He stated he also attended the Open House for the Warren County Historical Society Museum which he was thoroughly impressed with. He advised he had attended the meeting at SUNY Adirondack regarding clean air and discussing the Foster Wheeler trash plant. He said the purpose was to look into recycling more to decrease the amount of waste that was burned at the trash plant to make the air safer. He remarked that he believed moving forward with selling the Ridge Street property to Perkins Recycling would make it easier for the County

to push for more recycling. He concluded his report by stating he was looking forward to volunteering at the Adirondack Balloon Festival.

Supervisor Sokol informed the Finance Committee had met on August 29<sup>th</sup> and again on September 13<sup>th</sup>, approving proposed Resolution Nos. 371-372 and 404-413. In regard to proposed Resolution No. 412, *Ratifying Past Paid Time Off Accruals Granted by Warren County at the Request of the Sheriff*, he stated this would codify a practice that had been done with an unwritten policy. He apprised proposed Resolution No. 413, *Supporting the Adirondack Community College Capital Improvement Plan for 2020-21*, concerned the County providing support for SUNY Adirondack's Capital Improvement Plan for 2020-21; he added the representatives of the College always did a stellar job presenting the request which had a cost just shy of \$5 million for which there would be no cost to the County because the expense would be paid by the chargebacks collected from Counties other than Warren and Washington who had students enrolled there. Supervisor Sokol offered privilege of the floor to Mike Swan, *County Treasurer*, to provide the monthly update regarding the County's finances.

Mr. Swan advised he was pleased to announce the County's year-end audit found no reportable findings or adjustments meaning it was a clean audit and he credited his staff with ensuring everything was handled properly. He said he would be bringing the auditors suggestion to change the minimum amount of fund balance on hand from a dollar amount to a percentage amount of the total to the next Finance Committee for discussion. In regard to sales tax, Mr. Swan informed he was pleased to report collections were up 2% from the same time period last year; however, he noted, he was concerned with the change made in the State Budget which took a portion of the County's share of the sales tax to adjust the amount that was lost from the State aid to towns. He said he was troubled with how this may play out, as the State Budget Office had not provided any input as to how they would carry this out, how much would be taken, etc. He stated according to the State, the sales tax revenue gained from internet sales would more than make up for this, but he had some serious reservations about that because according to the information provided to him by the State the County internet sales had increased while the collection from retail sales were either stagnant or decreasing. He said he interpreted this to mean individuals were either making purchases online or in the stores and not both meaning there would be no additional revenue for sales tax to offset what the State was taking away to supplement the towns. He remarked he was not picking on the towns, as the State was responsible for making this change and he wanted to ensure the Board was aware of his concerns because he believed in the future it would cost the County money. He added his personal feeling was the State's action was unconstitutional. On a more positive note, Mr. Swan advised the bonds taken out on the Human Services Building in 2009 were callable in December and he was working with the County's financial advisor to refinance those bonds for the next ten years. He continued, based upon the information they were currently looking at it appeared the County would save between \$2.5 to \$3 million in interest payments over the next ten years and possibly more due to the fact that the Federal Reserve had decreased the rates again. He stated in relation to that within the next few months he would be presenting a request for a resolution to authorize him to move forward with refinancing the bonds which would require the County to go through the rating system for a new bond rating which he believed would improve due to the results of the audit and the County's financial status resulting in additional savings.

Supervisor Thomas stated the Budget Committee had not met during the past month; however, he noted he and the Budget Team had met individually with each Department Head and their corresponding Committee Chair to review their 2020 Budget Requests. He said all of the Department Heads had submitted their Budget requests by the deadline of last Friday and he was in the process of reviewing what had been submitted. He said each Budget would be presented to their respective Committee to allow for comments and/or recommendations. He mentioned currently the budget was

**WARREN COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING**

**FRIDAY, SEPTEMBER 20, 2019**

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up 8.87% over last year or \$389,000, but he believed this would be decreased to a 1-1.5% increase. He said he planned on scheduling a Budget Committee meeting to discuss the proposal he was working on pertaining to establishing about a half dozen reserve accounts.

Supervisor Hyde indicated she had nothing to report on.

Supervisor Geraghty informed the Personnel & Higher Education Committee had approved proposed Resolution Nos. 400-403, the most notable of which was proposed Resolution No. 403, *Authorizing Health, Dental, Vision and Voluntary Life and Accident Insurance for County Officers, Employees and Retirees*; he noted the cost of employee benefits had remained reasonable due to the efforts of Jaeger & Flynn Associates.

Supervisor Leggett reported the Criminal Justice & Public Safety Committee had met on August 19<sup>th</sup>, approving proposed Resolution Nos. 374-378 and he provided a brief overview of each. He also thanked Supervisor Geraghty for presiding over the meeting in his absence. He informed he had attended the Senior Picnic at the Warren County Fish Hatchery a few weeks ago and he had also attended the Open House for the Warren County Historical Society Museum during which members of the organization expressed their gratitude to the County for financial support which allowed them to bring the Museum to fruition. Supervisor Leggett advised he had attended the NYSAC Fall Conference where he participated in a number of educational workshops, most notable of which was the one on County revenue and the other on County tourism. With regard to County revenue, he stated it was interesting to note that Warren County had one of the highest per capita revenues of sales tax in the State. He stated Sullivan, Orange and Ulster Counties all made presentations regarding tourism and he believed Warren County was comparative with regard to how the Tourism Department promoted the County.

Supervisor Diamond indicated he had nothing to report on, but would like to take the opportunity to thank the Occupancy Tax Coordination Committee, as well as the full Board, for providing financial assistance to the Cool Insuring Arena over the next five years. He said he was appreciative of all the support the Occupancy tax Coordination Committee had provided to the Arena thus far, as well as their continued support, since it was an asset to the County.

Supervisor McDevitt stated he would like to echo Supervisors Diamond's comments, as he felt it was imperative for the County to have a vibrant, economically viable downtown area. He acknowledged Travis Whitehead, *Town of Queensbury Resident*, and Supervisor Beaty for developing a proposal regarding a 1% increase in sales tax which would be discussed in detail at a future meeting. He said his hope was if this was adopted some form of controls would be put in place to ensure that the additional revenue would be allocated and expended correctly.

Supervisor Braymer apprised the Environmental Concerns & Real Property Tax Services Committee had met on August 19<sup>th</sup> where they approved proposed Resolution Nos. 379-381. In regard to proposed Resolution No. 381, *Authorizing Memorandum of Understanding to Establish a Clean Lakes Collaboration Dedicated to Protecting New York State's Most Vital and Threatened Asset*, she stated a revised version of this resolution this had been submitted to the Board to include some proposed amendments she had worked on based on some feedback she had received following the Committee meeting. She explained the proposed resolution pertained to collaborating with the other lake communities in the State designated by the Governor's program as vulnerable for harmful algae blooms. She said this was a collaboration among the other communities and their County governments to work on this particular issue which did not impact Lake George yet, but was an issue for other lakes in the region, such as Moreau State Park Lake. She advised it was a concern that they needed to be mindful of since it was slowly working its way into the region. She apprised she was fully supportive of protecting Lake George,

as well as all of the other waterbodies in the County, and she was in favor of collaborating with the other lake communities across the State to share information and experiences because Lake George was on the leading edge of a lot of this work. She said she felt the County could demonstrate to the State how to make this work effectively. She remarked she was fully supportive of working collaboratively to advocate to the Governor for programs, funding, etc., but in the last few days some concerns had been raised about the language in the supporting documentation to this resolution, some of which were by Ms. Kissane and Supervisor Simpson, who she believed would like for the resolution to be tabled.

A motion was made by Supervisor Braymer, seconded by Supervisor Simpson and carried unanimously to table proposed Resolution No. 381, *Authorizing Memorandum of Understanding to Establish a Clean Lakes Collaboration Dedicated to Protecting New York State's Most Vital and Threatened Asset*, and refer same back to the Environmental Concerns & Real Property Tax Services Committee.

Supervisor Braymer advised she hoped to be able to address the tabled resolution at their next Committee meeting. In regard to the Mullen property on Bay Road in the City of Glens Falls, she said they were looking into contracting for a demolition plan to better understand what needed to be done to allow them to move forward with going out to bid for the demolition work to determine how much that would cost. She said they would like to use funds from the Environmental Testing Reserve, but they needed to look more closely at that Reserve to make sure it was permissible to use the funds for demolition purposes. She informed it was necessary for them to amend the purpose of the Environmental Testing Reserve to indicate that it could be used for remediation, restoration and demolition, in addition to just testing. She referred to Floor Resolution No. 1 which would revise the purpose of the Environmental Testing Reserve to allow for the use of the Reserve for those purposes and it also authorized the appropriation of \$4,300 from that fund to pay for the preparation of the demolition plan. Chairman Conover informed this would be taken care of under the reading of resolutions.

In regard to the Last Chance Meeting, Supervisor Braymer stated that property owners had been coming forward to request additional extensions to allow them to pay the full amount of taxes due. She said the Director of Real Property Tax Services and the County Treasurer had been working hard on those requests which she would bring to the Committee to provide a full update. She informed their main goal was to attempt to keep property owners out of the foreclosure to the extent they could, especially for those who were low income and the property was their primary dwelling and sole asset.

Supervisor Braymer apprised that Mr. Hajos was working on applying for a recycling education grant for the County. She said this would assist with educating the County residents about diverting waste from being burnt at the trash plant and instead being recycled. She added since the representatives from the Warren County Safe & Quality Bicycling Organization were present today, she wanted to take the opportunity to again promote the prospects that would be available if they had a rail trail in the County for biking purposes. She advised the Climate Smart Task Force would be meeting in October and she wanted to ensure everyone was aware that nearly half the businesses owned in the City of Glens Falls were women-owned, including her own. She stated this was the seventh highest percentage in the entire Country which she thought was exciting for both the City and the County.

Supervisor Loeb stated the Support Services Committee had met on two occasions this past month, the first of which was on August 19<sup>th</sup> and again on August 29<sup>th</sup>, approving proposed Resolution Nos. 395-397. He advised not only did the County staff do a great job, but also every member of the Board of Supervisors as supported by the wide breadth of issues covered by the resolutions before them today, some of which would impact the County in the short-term and others on the long-term. In regards to Resolution No. 381, *Authorizing Memorandum of Understanding to Establish a Clean Lakes Collaboration*

*Dedicated to Protecting New York State's Most Vital and Threatened Asset*, which was tabled, Supervisor Loeb voiced his concerns regarding the changes in the environment of Lake George, how he was fully supportive of the tabled resolution and how important it was to educate the public to ensure the nutrients asian clams, milfoil and harmful algae blooms needed to thrive in water systems were limited. Supervisor Driscoll informed he had attended the Office for the Aging Picnic at the Fish Hatchery, as well as the open house for the Warren County Historical Society Museum. He mentioned last night he had attended the Adirondack Balloon Festival activities in Crandall Park in the City of Glens Falls following which he attended the forum hosted by Warren County Health Services Department at the Lake George Elementary School on vaping and e-cigarettes. He said the local Health Services Department continued to do a significant amount of work on that issue, as well as opioids and a number of other issues important to the quality of life.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of:

- \* Tracy Graves for 25 years of service to Countryside Adult Home;
- \* Robert Lagoy for 25 years of service to the Sheriff's Office;
- \* John Mayday for 25 years of service to the Sheriff's Office;
- \* Kelly Brennan for 25 years of service to the Office for the Aging; and
- \* Josette Kill for 25 years of service to the Department of Social Services.

Mr. Moore acknowledged the County Treasurer's Office for another year of unqualified opinion and no findings on the audit; he added they did a stellar job managing the County's finances, as well as its debt and investment policy. He said some wise decisions had been made over the past year which led to the County having a larger amount of interest income while also ensuring the funds were invested locally. In regard to a portion of the County's share of the sales tax being diverted to AIM (*Aid to Municipalities*) payments, Mr. Moore apprised he was also concerned with that, as well as the precedent of this and he referred to how of the 7% sales tax that was collected four percent was allocated directly to the State while the other three percent was split evenly between the County and its localities. He said the portion that was being diverted would be allocated from the three percent meaning the AIM payments the State used to make would be coming from the County and Town portion of the sales tax allocation and then giving it back to the Towns's. He continued, this was the first time the State was reaching into the local revenue which was authorized by acts of this local body and as long as the discussion continued regarding the local sales tax rate and making possible changes to it, he felt it was necessary for them to keep in mind for the first time the State had diverted some of that revenue and he hoped this did not continue, as it was not a financially responsible path.

Mr. Moore apprised there were five resolutions before the Board today that were not approved by their oversight Committees in time for when the resolutions were mailed, all five of which had been distributed to the Board and a few of which had already been mentioned, including proposed Resolution No. 412, *Ratifying past Paid Time off Accruals Granted by Warren County at the Request of the Sheriff*, which was mentioned by Supervisor Sokol. He said this particular proposed Resolution was adopted by the Personnel & Higher Education and Finance Committees in order to codify the Sheriff's paid time off accrual policies in writing. He explained the Treasurer's Office had requested this action because it was best practice for auditing purposes to have this in writing. He stated this resolution ratified the Sheriff's accrual requests already granted by the County and Sheriff York would be submitting a written policy for future accruals that the Board would be asked to approve at a later date. He mentioned Major LaFarr, who was present at the meeting, would have the opportunity to revise that policy upon taking office if he saw fit to do so. In regard to proposed resolution No. 413, *Supporting the Adirondack Community College Capital Improvement Plan for 2020-21*, Mr. Moore advised this was also adopted by the Personnel & Higher Education and Finance Committees and concerned an annual

resolution supporting the capital program for SUNY Adirondack with 50% of the program funded by the State and the 50% sponsor share being funded by capital chargebacks to non-sponsor counties rather than the County General Fund and he commended the SUNY leadership team for their recruitment efforts which allowed this to occur. He mentioned the capital improvements planned for next year included much needed upgrades to the athletic facilities which should also assist with the recruitment and retention of students.

Mr. Moore advised proposed Resolution No. 414, *Resolution Approving and Authorizing Contract for the Sale of Property Located at River Street in the Town of Queensbury; Declaring the Land No Longer Necessary for Public Use; Authorizing the Transfer of the Property Subject to Satisfaction of the Conditions of Sale Defined in the Contract Documents; and Conducting Review under the State Environmental Quality Review Act ("SEQRA") and Issuing Determination of Non-Significance*, was approved yesterday by the County Facilities Committee and would authorize the sale of the River Street building to Perkins Recycling, who was deemed by the Committee to be the highest responsible bidder. He explained Perkins Recycling had bid \$450,000 and had cash on hand that would be used to execute the transaction. He continued, the other bidder, D&G Recycling had submitted a higher bid, but did not have the cash on hand to support the bid without a bank loan which they had yet to obtain. He informed Perkins Recycling would be accepting the property "as is" with all of the existing easements, rights, licenses, privileges and other existing agreements, covenants, conditions, restrictions and the like with a deed addendum stating the environmental concerns regarding the property, indemnifying the County from liabilities in relation thereto and specifying that the property was to be used in the manner consistent with the requirements of the NYS DEC (*New York State Department of Environmental Conservation*) and EPA (*Environmental Protection Agency*). He advised the restrictions and covenants contained in the deed addendum would run with the land and bind Perkins Recycling, as well as future owners, forever. He mentioned once the County executed the sale, the proceeds would be used to erect the storage facility required for the Office of Emergency Services equipment and permission would be sought to establish a reserve fund for that purpose.

In regard to proposed Resolution No. 415, *Rescinding Resolution Nos. 249 of 2019 and 304 of 2019 Authorizing Six (6) Month Lease Agreement with D&G Recycling, LLC for a Portion of County Owned Property (F/K/A Ciba Geigy Property) in the Town of Queensbury*, Mr. Moore informed this was also approved by the County Facilities Committee at yesterday's meeting and was a follow-up to proposed Resolution No. 414, *Resolution Approving and Authorizing Contract for the Sale of Property Located at River Street in the Town of Queensbury; Declaring the Land No Longer Necessary for Public Use; Authorizing the Transfer of the Property Subject to Satisfaction of the Conditions of Sale Defined in the Contract Documents; and Conducting Review under the State Environmental Quality Review Act ("SEQRA") and Issuing Determination of Non-Significance*. He explained the purpose was to rescind the prior resolutions that authorized six-month leases with D&G Recycling at a higher monthly rental rate for the same building. He continued both resolutions authorized, but did not direct the execution of leases that would have been for a six month duration from the date of execution; however, he noted, due to the possibility of selling the building these leases were never executed. He apprised D&G Recycling was currently on a month-to-month lease at the lower rental rate and this resolution was required to formalize for posterity that the contemplated leases were no longer authorized. He added if the Board did not adopt proposed Resolution No. 414 today then he would request that they also not move forward with approving proposed Resolution No. 415.

Mr. Moore advised the proposed Floor Resolution mentioned by Supervisor Braymer pertained to a proposed amendment to the Environmental Testing Reserve Fund to allow for environmental remediation expenses other than just testing to be supported by the Reserve. He stated he felt everyone was aware the former Iron Works property on Bay Road in the Town of Queensbury had been on the

tax foreclosure list for several years and had deteriorated to the point where it was now a safety hazard. He said the Town of Queensbury and the County were working on a partnership to remedy this and promote useful life for this parcel; however, he noted, asbestos remediation that was required first. He informed this resolution would allow the County to proceed with commissioning a demolition plan which was the next step in moving this project forward.

Mr. Moore stated three resolutions had been amended after mailing, the first of which was proposed Resolution No. 393, *Authorizing Agreements with the Adirondack Civic Center Coalition, Inc. and the Lake George Convention and Visitors Bureau for Tourism Promotion and Tourist and Convention Development Services*, which was amended as a result of a request from the Treasurer's Office for a technical correction to clarify that the monies for the Civic Center Capital Fund and Lake George Regional Chamber of Commerce & CVB 2020 marketing plan would be expended in 2020. He added both of these expenses were budgeted for next year. Mr. Moore apprised proposed Resolution No. 400, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2019*, required amendment as a result of a change in the Sheriff's Office. He explained Sheriff York's confidential secretary Jennifer Smith, who had worked very hard and was an asset to the Sheriff's Office, would be leaving the department effective next Friday; however, he noted, the good news was that she would be remaining with the County in her new position with the Self-Insurance Department which he believed she would do a phenomenal job at. He informed Major LaFarr was requesting that the Confidential Secretary position be changed to a Senior Account Clerk, which was a Union position. He proposed an amendment to Resolution No. 410 to delete the position of Secretary to the Sheriff, salary of \$48,222, and create the position of Senior Account Clerk #7, base salary \$39,216, effective September 30<sup>th</sup>. Finally, Mr. Moore informed the third resolution to be amended was proposed Resolution No. 408, *Authorizing the Advance of Funds from the Occupancy Tax Reserve to the Lake George Regional Chamber of Commerce & CVB for the 2019 Adventure Travel Trade Association (ATTA) Elevate Conference in Warren County*. He stated a technical correction was required to reflect that the advance from the Occupancy Tax Reserve would be booked in a receivable account rather than an appropriation account.

Mr. Moore read aloud a listing of the meetings he had attended since the August 16<sup>th</sup> Board Meeting; *a copy of Mr. Moore's report is on file with the items distributed at the Board Meeting.*

Privilege of the floor was extended to Ms. Kissane to provide a report from the County Attorney. Ms. Kissane apprised in anticipation of the Board adopting proposed Resolution No. 414, *Resolution Approving and Authorizing Contract for the Sale of Property Located at River Street in the Town of Queensbury; Declaring the Land No Longer Necessary for Public Use; Authorizing the Transfer of the Property Subject to Satisfaction of the Conditions of Sale Defined in the Contract Documents; and Conducting Review under the State Environmental Quality Review Act ("SEQRA") and Issuing Determination of Non-Significance*, she would be walking the Board members through Part 2 of the Environmental Assessment. She said she would be asking them eleven questions that specifically pertained to the sale of the property and if they felt the question could be answered with no or small impact may occur she requested that they say nothing; however, she noted, if they felt a moderate to large impact may occur she requested that they state no. She indicated if there was silence she would be checking the box for no or small impact may occur. She inquired if anyone had any questions before she started the review. Supervisor Dickinson asked which one of the parcels on the map was being sold and Mr. Hajos responded that it was the five acre parcel on the map. Supervisor Braymer inquired whether blank copies of the Part 2 Environmental Assessment form were available to allow them to follow along and Ms. Kissane replied only the Part 1 form was distributed to the Supervisors. Chairman Conover advised Ms. Kissane was going to explicitly read what was on the form. Supervisor Braymer requested clarification on how they were supposed to respond and Ms. Kissane responded if it was no

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or moderate they were to say nothing and if it was moderate to large they were to state no. Ms. Kissane apprised a copy of the Part 2 form had been emailed to the Board members prior to the meeting. Ms. Kissane proceeded with a review of the questions included on the Short Environmental Assessment Form Part 2 - Impact Assessment to which no one responded to any of the questions; a copy of the form is on file with the items distributed at the September 20<sup>th</sup> Board Meeting.

Resuming the Agenda review, Chairman Conover called for the reading of communications, which Amanda Allen, *Clerk of the Board*, read aloud, as follows:

Reports from:

1. Capital District Regional Off-Track Betting Corporation Financial Reports dated June 30, 2019 and July 31, 2019.
2. Lake George Park Commission - 2019 Asian Clam Lake-wide Survey Final Report
3. National Grid Semi-Annual PCB Inventory Report (1/1/19 - 6/30/19)
4. Warren County Probation Department Monthly Reports of Criminal and Family Workloads for the months of June and July, 2019

Other:

1. Capital District Regional Off-Track Betting Corporation payments:
  - a. 2018 Benefit Distribution Payment #3 - \$6,348;
  - b. Installment #4 Payment - \$6,348;
  - c. July Payment - \$4,755.

Prior to the reading of resolutions, Mrs. Allen advised a motion was required to amend proposed Resolution No. 400, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2019*, as outlined by Mr. Moore to delete a position and create another in the Sheriff's Office. The necessary motion was made by Mr. Sokol, seconded by Mr. Magowan and carried unanimously. Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 371-411 were mailed; she apprised proposed Resolution Nos. 393 and 408 were amended after mailing and a motion was needed to approve these revisions as presented. The necessary motion was made by Supervisor Dickinson, seconded by Supervisor Magowan and carried unanimously. She noted proposed Resolution Nos. 412-415 were developed after mailing, and a motion was necessary to bring them to the floor. The necessary motion was made by Supervisor Merlino, seconded by Supervisor Wild and carried unanimously. Mrs. Allen stated a motion was necessary to bring to the floor proposed Floor Resolution No. 1 which was outlined by Supervisor Braymer and Mr. Moore. The necessary motion was made by Supervisor Beaty, seconded by Supervisor McDevitt and carried unanimously. She informed proposed Floor Resolution No. 1 would now be referred to as Resolution No. 416. Mrs. Allen noted that the Resolution Index did not list proposed Resolution No. 379, *Authorizing Sale of Town of Queensbury Tax Map Parcel No. 308.8-1-56 to National Grid and Authorizing Conveyance of a Quit Claim Deed*, as a roll call and that would be required; she added the Index listed proposed Resolution No. 410, *Authorizing Glens Falls National Bank & Trust Company to Issue a Letter of Credit on Behalf of Warren County to Blue Shield of Northeastern New York as an Alternative to Pre-funding the Health Insurance Account*, as a roll call, but that was not required unless someone requested it.

Chairman Conover called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Strough requested roll call votes on proposed Resolution Nos. 413, *Supporting the Adirondack Community College Capital Improvement Plan for 2020-21*, and 415, *Rescinding Resolution Nos. 249 of 2019 and 304 of 2019 Authorizing Six (6) Month Lease Agreement with D&G Recycling, LLC for a Portion of County Owned Property (F/K/A Ciba Geigy Property) in the Town of Queensbury*. Mr.

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Moore informed this was also approved by the County Facilities Committee at yesterday's meeting and was a follow-up to proposed Resolution No. 414, *Resolution Approving and Authorizing Contract for the Sale of Property Located at River Street in the Town of Queensbury; Declaring the Land No Longer Necessary for Public Use; Authorizing the Transfer of the Property Subject to Satisfaction of the Conditions of Sale Defined in the Contract Documents; and Conducting Review under the State Environmental Quality Review Act ("SEQRA") and Issuing Determination of Non-Significance.*

Supervisor Braymer requested a roll call vote on proposed Resolution No. 391, *Authorizing Appreciation and Support of the New York State Department of Environmental Conservation and the New York State Attorney General's Office for Appealing the July 3, 2019, New York State Appellate Division Third Department's Decision Regarding Tree Cutting Within "Forever Wild" Forest Land Inside the Adirondack Park and Encouraging the NYS DEC to Place a Hold on Tree Cutting on Public Lands in the Adirondack Park until such time that the Courts have Defined what the Requirements will be.*

In regard to proposed Resolution Nos. 382, *Authorizing Agreement with Lamar to Provide Billboard Advertising in Warren and Washington Counties for Veterans' Services*, and 383, *Authorizing the Chairman of the Board of Supervisors or the Director of Veterans' Services to Enter into an Execute Agreement with Various Vendors or Contractors for Services Relating to the Peer-to-Peer Program, Subject to Certain Conditions*, Supervisor Braymer advised the Peer-to-Peer Program administered by the Veterans' Services Department had just started to operate and she recognized the individual who was charged with overseeing the program for doing an outstanding job. She mentioned this individual was taking the County's Veterans' on a field trip to Ground Zero and she asked everyone to notify an Veterans's they knew to contact the Department if they were interested in attending, as well as if they would like to be a mentor for the Program. She remarked she believed this was a great program for the County and its Veterans'.

Supervisor Strough stated proposed Resolution No. 414, *Resolution Approving and Authorizing Contract for the Sale of Property Located at River Street in the Town of Queensbury; Declaring the Land No Longer Necessary for Public Use; Authorizing the Transfer of the Property Subject to Satisfaction of the Conditions of Sale Defined in the Contract Documents; and Conducting Review under the State Environmental Quality Review Act ("SEQRA") and Issuing Determination of Non-Significance*, involved selling a piece of property the County currently received \$85,000 in revenue from annually and this amount could increase in the future through the lease agreement it had on the property with a particular company which he felt was a good investment. He said the appraised value of the property was \$665,000, but the proposed sale price was for \$450,000, adding he interpreted this as a \$215,000 gift to the buyer from the public. He noted before the property was sub-divided it had an assessed value of \$2.9 million for which the larger share of the property, as well as the 25,000+ square foot building was going to a proposed purchaser for \$450,000. He reiterated he did not feel it was in the best interest of the County to proceed with this matter given those figures alone. He added when comparing the bids, there was a bidder who had bid higher than the proposed purchaser; however, he noted, the Committee did not move forward with this bidder because they did not believe they were the most responsible bidder. He advised he believed an argument could be made that the most responsible bidder was the one who was currently on the property and was the highest bidder. He informed he would be voting in opposition of proposed Resolution No. 414, as well as 415, *Rescinding Resolution Nos. 249 of 2019 and 304 of 2019 Authorizing Six (6) Month Lease Agreement with D&G Recycling, LLC for a Portion of County Owned Property (F/K/A Ciba Geigy Property) in the Town of Queensbury*, if it was necessary, as it was dependent upon proposed Resolution No. 414 obtaining a 2/3rd majority vote. He added he felt this was wrong for a number of reasons including the fact that a lease would have to be broken with an individual, but mostly because of what they would be shorting the Warren County taxpayers.

Supervisor McDevitt apprised he concurred with Supervisor Strough that this was a \$215,000 gift to a potential purchaser. He said if they were going to move forward with selling the property, it should be sold for an appropriate value, as the proposed purchase price was too low. He said another area for discussion was leasing versus purchase, as the County was currently gaining \$85,000 in revenue a year by leasing it and he questioned why they would not continue the leasing process since this was the way in which wealth was accrued. He inquired how they could gift \$215,000 to any purchaser, as he felt this was “giving the store away” and he would argue this was irresponsible in today’s economic age. Supervisor Braymer noted there were significant repairs needed throughout the building and more specifically to the roof and she was aware the appraised value was for “as is” condition, she said it weighed on her mind that a potential purchaser would give them \$665,000 when the building required a substantial amount of repairs. She added they did go out for a competitive bidding process, but they did not receive any bids for \$665,000. She asked Chairman Conover if it would be permissible to have Robert Perkins, *Perkins Recycling*, provide an explanation regarding his planned use for the building. Chairman Conover asked if anyone objected to Mr. Perkins answering Supervisor Braymer’s inquiry and Supervisor Dickinson responded he was opposed to this, as he did not believe it was any of the Board’s business as to what Mr. Perkins used the property for. He said if Mr. Perkins planned on changing the use he would go before the appropriate body to request permission for this purpose. Chairman Conover called for a show of hands of who was in favor of allowing Mr. Perkins to elaborate on his plans for the property, and it appeared the majority of the Board members were in favor.

Chairman Conover extended privilege of the floor to Mr. Perkins, who advised he had to invest around \$300,000 in the property, most of which was for the cost of replacing the roof on the building, but he was unsure how much money would need to be invested in the scale house which had been leaking for years and needed to be rebuilt. He said he had to put in another scale because the one there had not worked since he previously occupied the property. He stated he would be cleaning up the property and then next year he was considering the possibility of erecting a strip mall near the road which would benefit the tax roll. Chairman Conover inquired what Mr. Perkins planned on using the existing building for and Mr. Perkins replied he would be using it for his recycling business. Mr. Perkins stated the bailer currently inside the building was ancient and he would be replacing it with one he recently had rebuilt. Chairman Conover asked whether Mr. Perkins was implying that he planned on continuing to use the building as a recycling center and Mr. Perkins replied affirmatively.

Supervisor Loeb remarked Perkins Recycling had done a decent job for the recycling industry for the community and he referred to Crandall Library, who contracted with Perkins Recycling to recycle old books that were no longer of use for the library. He said they had done a good job for them in the past and he was sure they would continue to do so in the future. He mentioned there were two points that had been brought to fruition regarding this issue, the first of which was the assessed value. He said similar to selling a home, it may be assessed for a certain price but if no one was willing to pay that price then the price needed to be lowered in order for it to sell. He informed this was the case in this assistance, as the property had been put out to bid for purchase more than once and the highest bid received was \$500,000; however, he noted, the County Facilities Committee determined the bid for \$450,000, which was a duplicate of a previous bid, was the most responsible. He continued, the other aspect which he felt was more important to note was that the Board members were not real estate tycoons and if owning real estate and wrecking it was a profitable business, the Board should let the private enterprise make a profit, as this was not the Board’s responsibility. He said while it might be nice to have options to make money, what they were actually doing was supplanting the possibility for private enterprise to have the opportunities to make a profit. He added he thought one of their purposes was for them to make it easier for their residents to live and make money all the while enjoying being residents of the County and not to take their opportunities for business away. He remarked he was troubled by the fact that the County would consider using that property as a rental

income source at the expense of allowing private enterprise to use it.

Mr. Moore apprised he had a point of his own to make regarding the notion that the County would give a gift, explaining it was impossible for this to occur since it was banned by the State Constitution. He said State Law was established in such a manner to address this in County Law Section 215 which indicated if a County wanted to dispose of a property that was no longer needed for governmental purposes there was a competitive process where they went with the highest responsible bidder which they did in this case. He advised the State Constitution was not set up to prohibit a County from surplusing a property, but rather to get what the market was willing to pay which is what occurred here. In terms of the future of rental income on this property, Mr. Moore informed in a perfect world where the current tenant stayed in perpetuity and paid the rent the County would have some income there, but there was no guarantee of that. He said they were looking at a six month lease and he questioned what would occur if the individual who leased the building from the County wanted to retire in a year, resulting in the income going away. He continued, the last time it was put out to bid for a lease the only response they received was from the current tenant. He mentioned there were expenses associated with owning the building, such as insurance, which they were almost unable to obtain on the building because of the issues with the use of the property. He added the County would also be required to put a new roof on the building. He stated they needed to keep in mind the County needed a new facility to house the Office of Emergency Services equipment, as this facility was not suitable to store this equipment in, and this would be another cost to the County. He informed he took issue with the notion that continuing with a lease was financially responsible, as there were a significant number of future costs to consider if the County were to go in that direction with no guarantee of a revenue stream. He advised the County had purchased this property for \$1 and it was next door to a Super Fund site and was being sold for \$450,000; he added he believed given all of this, the offer received was a good deal for the property.

Supervisor Beaty stated he had put a substantial amount of thought into this because he could make an argument for both sides; however he said, the fact that the property was purchased for \$1 and was going to be sold to him was a financial gain for the County. He added he concurred with Supervisor Loeb that the County should not own businesses that the private sector should be owning, as well as the fact that the property was only worth what someone was willing to pay. He mentioned he was skeptical about the lease in the sense that his concerns were could the individual currently there maintain that business, as he was aware of their financial difficulties in the past that prevented the rent from being paid on time. He informed he was probably going to support selling the property for \$450,000 because to him it was a gain of \$449,000 and after putting it out to bid on two occasions he believed this was the best deal they could secure; he added it made their government smaller in the sense that they were not in the leasing business because they were able to sell a building they were currently leasing out.

Supervisor Geraghty pointed out as long as the County had owned the property no tax revenue was gained from it, but after the sale the property would go back on the tax rolls. He cautioned them to keep in mind regarding what occurred with the former de-watering site in the Town of Fort Edward which owed Washington County millions of dollars in taxes. He said he viewed this as a win for the community because the County was getting out of owning something that it should have never been purchased in the first place and it was going to go back on the tax rolls with the potential for more businesses in the town.

Ms. Kissane apprised she wanted to be clear about the legal process, advising the deed indicated the dirt was not to be disturbed and if it was it would have to be tested. She continued, if the tests resulted in contaminants being found, the EPA could go after Ciba Geigy and make them clean up that entire

site and if there was costs associated with that Ciba Geigy would have to pay. She said Ciba Geigy would them sue the County to recoup their costs on that and then the County would have to sue Perkins Recycling to recover their costs.

Supervisor Magowan stated that a number of good points had been made, but he had to concur with Supervisors Loeb and Beaty and Mr. Moore. He apprised something he had not heard was the amount of equipment that was being stored there and how the County would store that in the future. He said if they looked at the value of all of that equipment and it being in a contained unit, such as the garage that was being proposed using the use of the funds from this sale so as not to cost the taxpayers anything while also having extra room for some of the DPW equipment, he felt they would concur this was a win for the County. He said he understood the purchase price was less than the assessed value, but as previously stated, they could only get what individuals were willing to pay.

Supervisor Diamond advised he felt this decision was effortless to make because the property would be placed back on to the tax rolls and no new debt would be incurred to construct the storage building for the Office of Emergency Services equipment. Additionally, he said, this would this would relieve them of the liability that could cost the County \$200,000 to repair the roof and an undetermined amount for the repairs to the scale house; he added they also needed to take into consideration the County had already invested \$100,000 into the building. He said it was necessary for them to stop spending money on this particular building and do what was right for the taxpayers, by putting it back on the tax rolls and cutting their losses.

Supervisor McDevitt stated he objected to the analogy that the County was competing with private enterprise, as this would hold true if it was not a Super Fund site which was a monumental and major difference. Another thing, he said, was that when they purchased it for \$1, he felt that was \$1 too much, as he believed it was a bad decision to purchase a parcel that was located next to a Super fund site. He remarked he felt there was nothing wrong with a long-term lease to a principle purchaser, such as a twenty year lease which he felt would be plausible to obtain through an RFP process. He stated in terms of the purchase, at the end of the day they were selling the property cheap and not getting the appropriate value.

Supervisor Strough reiterated currently the County was currently receiving \$85,000 annually for rental income from leasing the property, meaning there was the potential for this income to be around \$1 million in ten years. He said more importantly it was a 25,200 square foot building and the County was selling it for less than \$18 per square foot; he noted, the cost to rebuild this building today would be around \$200 per square foot meaning it would cost over \$5 million. He concluded that he did not feel they were taking the correct course of action for the Warren County taxpayers.

Supervisor Wild apprised he felt everyone was aware that he had been a champion for trying to make this sale occur for more than a year now and he was appreciative of the support and consideration the Board was giving this. He said one of the key points that kept being brought up was the environmental issues and the fact that this was a so called Super Fund site; however, he noted, this was incorrect, as it was actually adjacent to one. He mentioned there were documents that were held in the Crandall Library that were produced by the EPA and the NYS DEC which indicated there were test wells on the property the County was proposing to sell, none of which showed any contamination. Next, he informed it was correct that the County competed with private enterprise as a landlord to this property and to him it made the best sense to allow a private enterprise to put this back on the taxroll and make it a successful business.

Supervisor Thomas advised there had been a number of nice comments, but he was wondering where

they stood with the storage building for the Office of Emergency Services. He pointed out the Board had been talking about building this structure for over ten years and now they had the opportunity to get the work done and get the equipment out of the elements without having any impact on the County Fund Balance or the County taxpayers; he added he felt this was a simple decision to make.

Supervisor Braymer informed she was fully supportive of the SUNY Adirondack Capital Plan for 2019-20 and she requested that Supervisor Thomas consider making one of the reserve accounts he discussed earlier for expenses associated with SUNY Adirondack. Supervisor Thomas interjected that he had one set up for SUNY Adirondack's operating expenses and another set aside for their capital costs.

Supervisor Loeb stated the quality of the water in the lakes of Warren County would be impacted by the decision they made when the resolution to enter into a memorandum of understanding to establish a clean lakes collaboration was brought back before them.

Supervisor Braymer advised the resolution Supervisor Loeb was referring to would be brought back with some changes to make it even better, as well as another resolution which would pertain to the importance of all the waterbodies in Warren County.

Supervisor Thomas apprised as the Chairman of the Board of Directors for the Warren County Soil & Water Conservation District he felt compelled to point out that storm water was something that organization had been dealing with for a number of years. He said they had completed many storm water projects around the County, as well as discussed the possibility of having a lake manager position, but this had not been moved forward as of yet. He stated they also handled forest management, assisted property owners with their water and soil issues among other things. He remarked he would support the resolution when it was brought back before them, but he wanted to ensure everyone was aware that these were things their organization were already doing. He pointed out a Water Quality Committee had just been established for the Upper Hudson River Watershed, as well as the Lake Champlain Watershed.

Supervisor Loeb informed while he recognized the work being done by the Warren County Soil & Water Conservation District, the resolution that would be brought back before them would provide them with more strength. He said he was aware that they had met with a significant amount of resistance from the public and this would assist them with making it easier for them to do their work and be more productive.

There being no further discussion, Chairman Conover called for a vote on resolutions, following which Resolution Nos. 371-416 were approved, as presented, with the exception of proposed Resolution No. 400 which was amended from the floor and proposed Resolution No. 381 which was tabled.

Chairman Conover called for announcements.

Brian LaFlure, *Director, Office of Emergency Services*, thanked the Board for their support of the building to store the Office of Emergency Services equipment, as they had been working on this project for a number of years.

Supervisor Braymer announced there was a Climate Rally today at SUNY Adirondack until 2:00 p.m.

Supervisor Simpson announced that Mrs. Allen was recognized at the NYSAC Conference for her accomplishments in graduating from the County Government Institute which was sponsored by Cornell University. A round of applause was given. Supervisor Simpson remarked Mrs. Allen had done a great job and he was pleased to see her being recognized.

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Supervisor Hogan suggested everyone travel up north to see the leaves which were almost at peak following the festivities at the Adirondack Balloon Festival. She said the second Adirondack Exposure calendar had been released for which the proceeds would be given to three exceptional not-for-profits and she encouraged anyone interested in purchasing one to contact her.

Supervisor Geraghty advised the Worlds Largest Garage sale was scheduled for October 5<sup>th</sup> and 6<sup>th</sup> in the Town of Warrensburg and he encouraged all to attend.

Supervisor Driscoll stated the annual Taste of the North Country event, which supported Kiwanis events and Key Clubs throughout the region, was scheduled for Sunday, September 29<sup>th</sup> in City Park. He apprised the Adirondack Thunder would be commencing with their home season in the middle of October.

Supervisor Leggett recognized Supervisor Simpson for the exceptional job he had done serving as Chairman of the Warren-Washington Industrial Development Agency & CDC up until recently when he stepped down. He stated he would also like to acknowledge former Undersheriff Shawn Lamouree, who had recently retired, for doing a great job during the number of years that he served the County.

Supervisor Merlino apprised the Town of Lake Luzerne was appreciative of the funds provided by the County for their millfoil project on Lake Luzerne, as it had greatly reduced their expenses for this work. He said they had been awarded a grant to research the land with Warren County Soil & Water Conservation District and the Fresh Water Institute for which they took thirty water samples, all of which were well below the unacceptable level.

Supervisor Strough informed he had distributed the new Adirondack Balloon Festival Desktop calendar to the Supervisors on behalf of the Adirondack Balloon Festival Committee, this years Balloon Festival pin, as well as an agenda for the event. He said he had spent the last few days with the Balloon Team that was here from Saga City Japan and he asked anyone attending the Festival to introduce themselves to them when they were there.

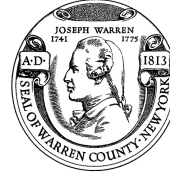
Supervisor Beaty advised he failed to mention during his Committee report that Don DeGraw, *Airport Manager*, was doing a stellar job managing the Airport, noting Mr. DeGraw was responsible for increasing revenue by \$46,000 over the same time period last year thereby decreasing the burden on the County taxpayer.

Supervisor Dickinson announced Sunday, September 22<sup>nd</sup> at 1:00 p.m. was the revival of the annual Community Day in the Town of Lake George. He said they had not done this event in over thirty years and he encouraged anyone interested in taking part in the Firemens Barbecue and Clam Bake that was hosted by the Fort William Henry to contact the Fort William Henry, Marios Restaurant or Prospect Diner for tickets, which were selling out quickly.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Simpson and seconded by Supervisor Dickinson, Chairman Conover adjourned the Board Meeting at 12:10 p.m.

# Warren County Board of Supervisors

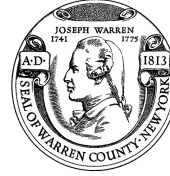
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371	ROLL CALL	<b>FINANCE - MAKING SUPPLEMENTAL APPROPRIATIONS</b>
372	ROLL CALL	<b>FINANCE - AMENDING WARREN COUNTY BUDGET FOR 2019 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY</b>
373		<b>COUNTY FACILITIES (AIRPORT) - AUTHORIZING AGREEMENT WITH C&amp;S ENGINEERS, INC. TO PROVIDE CONSULTING SERVICES FOR PROJECT MANAGEMENT, GRANT ADMINISTRATION, SITE SURVEY, DESIGN AND BID SERVICES RELATED TO THE DESIGN OF THE NEW SNOW REMOVAL EQUIPMENT BUILDING FOR THE FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NEW YORK</b>
374		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (DISTRICT ATTORNEY) - AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING SAME</b>
375		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (DISTRICT ATTORNEY) - AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR A STATE AID TO PROSECUTION GRANT FOR THE DISTRICT ATTORNEY'S OFFICE</b>
376		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (DISTRICT ATTORNEY) - AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMES AGAINST REVENUE PROSECUTION (CARP) FUNDING (CR18445143) FOR THE DISTRICT ATTORNEY'S OFFICE</b>
377		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (DISTRICT ATTORNEY) - ACCEPTING AND EXPRESSING APPRECIATION TO THE ESTATE OF ED AND MARILEE LITWA FOR THE GIFT OF PAINTINGS TO THE DISTRICT ATTORNEY'S OFFICE</b>
378		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (SHERIFF) - AUTHORIZING CONTINUATION OF AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE</b>
379	ROLL CALL	<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (REAL PROPERTY TAX SERVICES) - AUTHORIZING SALE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 308.8-1-56 TO NATIONAL GRID AND AUTHORIZING CONVEYANCE OF A QUIT CLAIM DEED</b>

# Warren County Board of Supervisors

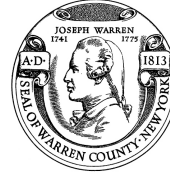
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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
380		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>)</b> - AUTHORIZING AGREEMENT WITH THE NEW YORK STATE ENVIRONMENTAL PROTECTION AND SPILL COMPENSATION FUND CONCERNING PETROLEUM CONTAMINATION AT TOWN OF CHESTER TAX MAP PARCEL NO. 104.10-4-5 ON BEHALF OF REAL PROPERTY TAX SERVICES
381		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>ENVIRONMENTAL CONCERNS</i>)</b> - AUTHORIZING MEMORANDUM OF UNDERSTANDING TO ESTABLISH A CLEAN LAKES COLLABORATION DEDICATED TO PROTECTING NEW YORK STATE'S MOST VITAL AND THREATENED ASSET <b>RESOLUTION TABLED</b>
382		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>VETERANS' SERVICES</i>)</b> - AUTHORIZING AGREEMENT WITH LAMAR TO PROVIDE BILLBOARD ADVERTISING IN WARREN AND WASHINGTON COUNTIES FOR VETERANS' SERVICES
383		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>VETERANS' SERVICES</i>)</b> - AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS OR THE DIRECTOR OF VETERANS' SERVICES TO ENTER INTO AND EXECUTE AGREEMENTS WITH VARIOUS VENDORS OR CONTRACTORS FOR SERVICES RELATING TO THE PEER-TO-PEER PROGRAM, SUBJECT TO CERTAIN CONDITIONS
384		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>)</b> - AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS AND THE WARREN COUNTY TREASURER TO EXECUTE AN APPLICATION FOR YOUTH PROGRAM FUNDS FROM THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES AS OUTLINED IN THE 2019 RESOURCE ALLOCATION PACKAGE
385		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>)</b> - AUTHORIZING AGREEMENTS BETWEEN WARREN COUNTY AND THE TOWNS OF WARREN COUNTY AND THE CITY OF GLENS FALLS FOR REIMBURSEMENT OF A PORTION OF THE COSTS FOR RECREATIONAL PROGRAMS

# Warren County Board of Supervisors

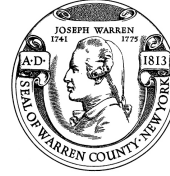
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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
386		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>)- AUTHORIZING EXTENSION AGREEMENT WITH COUNCIL FOR PREVENTION OF ALCOHOL AND SUBSTANCE ABUSE, INC. FOR THE YOUTH COURT PROGRAM</b>
387		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>) - AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY EMPLOYMENT &amp; TRAINING ADMINISTRATION FOR TEMPORARY ASSISTANCE AND SNAP UNITS TO PROVIDE EMPLOYMENT REFERRALS</b>
388		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>PUBLIC HEALTH</i>) - AUTHORIZING AGREEMENT WITH JAMIE MARTIN TO PROVIDE NUTRITION SERVICES FOR THE HEALTH SERVICES DEPARTMENT</b>
389		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>PUBLIC HEALTH</i>) - AUTHORIZING AGREEMENT WITH GREG MORRIS TO PROVIDE PHYSICAL THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT</b>
390		<b>HEALTH, HUMAN &amp; SOCIAL SERVICES (<i>PUBLIC HEALTH</i>) - AUTHORIZING AGREEMENT WITH JENNIFER WOOD TO PROVIDE OCCUPATIONAL THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT</b>
391	ROLL CALL	<b>LEGISLATIVE &amp; RULES - AUTHORIZING APPRECIATION AND SUPPORT OF THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION AND THE NEW YORK STATE ATTORNEY GENERAL'S OFFICE FOR APPEALING THE JULY 3, 2019, NEW YORK STATE APPELLATE DIVISION THIRD DEPARTMENT'S DECISION REGARDING TREE CUTTING WITHIN "FOREVER WILD" FOREST LAND INSIDE THE ADIRONDACK PARK AND ENCOURAGING THE NYS DEC TO PLACE A HOLD ON TREE CUTTING ON PUBLIC LANDS IN THE ADIRONDACK PARK UNTIL SUCH TIME THAT THE COURTS HAVE DEFINED WHAT THE REQUIREMENTS WILL BE</b>
392		<b>OCCUPANCY TAX COORDINATION - AUTHORIZING AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR HIKING TRAIL LOCATED IN THE TOWN OF HAGUE</b>

# Warren County Board of Supervisors

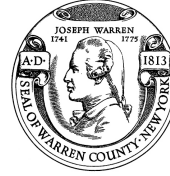
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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
393		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING AGREEMENTS WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. AND THE LAKE GEORGE CONVENTION AND VISITORS BUREAU FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES <i>REVISED AFTER MAILING</i>
394		<b>PUBLIC WORKS (DPW)</b> - AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT
395		<b>SUPPORT SERVICES (BOARD OF ELECTIONS)</b> - RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD WITH REGARD TO ACCEPTING THE ELECTRONIC POLL BOOKS CAPITAL GRANT PROJECT THROUGH THE NEW YORK STATE BOARD OF ELECTIONS AND AUTHORIZING AN AGREEMENT
396		<b>SUPPORT SERVICES (BOARD OF ELECTIONS)</b> - AUTHORIZING AGREEMENT WITH NEW YORK STATE BOARD OF ELECTIONS FOR THE ELECTRONIC POLL BOOKS CAPITAL GRANT PROJECT AND ACCEPTING AID TO LOCALITIES GRANT FUNDING
397		<b>SUPPORT SERVICES (SELF-INSURANCE)</b> - AUTHORIZING AMY CLUTE, SELF-INSURANCE ADMINISTRATOR, TO SERVE AS SECRETARY OF THE EMPIRE STATE SAFETY ASSOCIATION
398		<b>TOURISM</b> - AWARDED BID AND AUTHORIZING AGREEMENT WITH WALSWORTH PUBLISHING COMPANY, INC. FOR PRINTING OF THE 2020 WARREN COUNTY TRAVEL GUIDE (WC 50-19) FOR THE TOURISM DEPARTMENT
399		<b>TOURISM</b> - AUTHORIZING ATTENDANCE AT 2020 IN-STATE AND OUT-OF-STATE AND CANADIAN MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES BLITZES/MARKETPLACES/CONFERENCES BY TOURISM DEPARTMENT PERSONNEL
400	ROLL CALL	<b>PERSONNEL &amp; HIGHER EDUCATION</b> - AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2019
401		<b>PERSONNEL &amp; HIGHER EDUCATION (COUNTRYSIDE ADULT HOME)</b> - AUTHORIZING TEMPORARY INCREASE IN HOURS TO THE PART-TIME FOOD SERVICE HELPER AT COUNTRYSIDE ADULT HOME TO COVER THE SIX WEEK LEAVE OF ABSENCE OF AN EMPLOYEE

# Warren County Board of Supervisors

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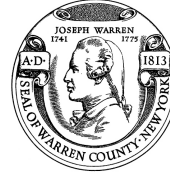


<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
402		<b>PERSONNEL &amp; HIGHER EDUCATION (<i>HUMAN RESOURCES</i>) - AUTHORIZING CONTINUATION OF A MEDICARE ADVANTAGE INSURANCE PLAN FOR WARREN COUNTY RETIREES</b>
403		<b>PERSONNEL &amp; HIGHER EDUCATION (<i>HUMAN RESOURCES</i>) - AUTHORIZING HEALTH, DENTAL, VISION AND VOLUNTARY LIFE AND ACCIDENT INSURANCE FOR COUNTY OFFICERS, EMPLOYEES AND RETIREES</b>
404	ROLL CALL	<b>FINANCE (<i>AIRPORT</i>) - ESTABLISHING CAPITAL PROJECT NO. H389, AIRPORT SNOW REMOVAL EQUIPMENT BUILDING - DESIGN; AUTHORIZING TRANSFER OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2019</b>
405	ROLL CALL	<b>FINANCE (<i>AIRPORT</i>) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT REPAIR &amp; PROJECTS RESERVE FUND TO TRANSFERS-CAPITAL PROJECTS FOR THE PURPOSE OF FUNDING CAPITAL PROJECT H389, AIRPORT SNOW REMOVAL EQUIPMENT BUILDING - DESIGN; AMENDING 2019 WARREN COUNTY BUDGET</b>
406		<b>FINANCE (<i>COUNTRYSIDE ADULT HOME</i>) - AMENDING AGREEMENT WITH MAHONEY NOTIFY-PLUS, INC. TO PROVIDE SEMI-ANNUAL TESTING, MONITORING AND INSPECTION OF THE FIRE AND SECURITY ALARMS AT COUNTRYSIDE ADULT HOME WHICH INCLUDES VISUAL INSPECTION OF THE "K" RATED FIRE EXTINGUISHER</b>
407	ROLL CALL	<b>FINANCE (<i>INFORMATION TECHNOLOGY</i>) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2019 WARREN COUNTY BUDGET</b>
408	ROLL CALL	<b>FINANCE (<i>OCCUPANCY TAX COORDINATION</i>) - AUTHORIZING THE ADVANCE OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE LAKE GEORGE REGIONAL CHAMBER OF COMMERCE &amp; CVB FOR THE 2019 ADVENTURE TRAVEL TRADE ASSOCIATION (ATTA) ELEVATE CONFERENCE IN WARREN COUNTY</b>

*REVISED AFTER MAILING*

# Warren County Board of Supervisors

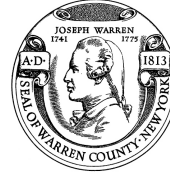
## SEPTEMBER 20, 2019 BOARD MEETING INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
409	ROLL CALL	<b>FINANCE (REAL PROPERTY TAX SERVICES)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY NEW YORK ENVIRONMENTAL PROTECTION AND SPILL COMPENSATION FUND FOR CLEAN UP/TANK REMOVAL FOR TOWN OF CHESTER TAX MAP PARCEL NO. 104.10-4-5 (THERMO-HOME, INC.); AMENDING 2019 WARREN COUNTY BUDGET
410		<b>FINANCE (TREASURER)</b> - AUTHORIZING GLENS FALLS NATIONAL BANK & TRUST COMPANY TO ISSUE A LETTER OF CREDIT ON BEHALF OF WARREN COUNTY TO BLUE SHIELD OF NORTHEASTERN NEW YORK AS AN ALTERNATIVE TO PRE-FUNDING THE HEALTH INSURANCE ACCOUNT
411		<b>FINANCE (VETERANS' SERVICES)</b> - ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY
<i>PROPOSED RESOLUTION NOS. 371-411 DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE SEPTEMBER 12, 2019</i>		
412		<b>FINANCE</b> - RATIFYING PAST PAID TIME OFF ACCRUALS GRANTED BY WARREN COUNTY AT THE REQUEST OF THE SHERIFF
413	ROLL CALL	<b>FINANCE</b> - SUPPORTING THE ADIRONDACK COMMUNITY COLLEGE CAPITAL IMPROVEMENT PLAN FOR 2020-21
<i>PROPOSED RESOLUTION NOS. 412 AND 413 WERE DEVELOPED PURSUANT TO ACTION TAKEN AT THE SEPTEMBER 13, 2019 JOINT PERSONNEL &amp; HIGHER EDUCATION AND FINANCE COMMITTEE MEETING</i>		
414	ROLL CALL	<b>COUNTY FACILITIES (BUILDINGS &amp; GROUNDS)</b> - RESOLUTION APPROVING AND AUTHORIZING CONTRACT FOR THE SALE OF PROPERTY LOCATED AT RIVER STREET IN THE TOWN OF QUEENSBURY; DECLARING THE LAND NO LONGER NECESSARY FOR PUBLIC USE; AUTHORIZING THE TRANSFER OF THE PROPERTY SUBJECT TO SATISFACTION OF THE CONDITIONS OF SALE DEFINED IN THE CONTRACT DOCUMENTS; AND CONDUCTING REVIEW UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT ("SEQRA") AND ISSUING DETERMINATION OF NON-SIGNIFICANCE
415	ROLL CALL	<b>COUNTY FACILITIES (BUILDINGS &amp; GROUNDS)</b> - RESCINDING RESOLUTION NOS. 249 OF 2019 AND 304 OF 2019 AUTHORIZING SIX (6) MONTH LEASE AGREEMENT WITH D&G RECYCLING, LLC FOR A PORTION OF COUNTY OWNED PROPERTY (F/K/A CIBA GEIGY PROPERTY) IN THE TOWN OF QUEENSBURY

# Warren County Board of Supervisors

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**RES. NO.**      **VOTE**      **DESCRIPTION**

*PROPOSED RESOLUTION NOS. 414 AND 415 WERE DEVELOPED PURSUANT TO ACTION TAKEN AT THE  
SEPTEMBER 19, 2019 COUNTY FACILITIES COMMITTEE MEETING*

416	ROLL CALL	<b>SUPERVISORS BEATY &amp; McDEVITT - AMENDING RESOLUTION NO. 84 OF 2013, RESOLUTION ESTABLISHING A CAPITAL RESERVE FUND TO FINANCE A "TYPE" CAPITAL IMPROVEMENT; AUTHORIZING APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE TO THE REAL PROPERTY TAX SERVICES BUDGET TO COVER THE COST OF A DEMOLITION PLAN ON PROPERTY IN THE TOWN OF QUEENSBURY; AND AMENDING 2019 WARREN COUNTY BUDGET</b>
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# Warren County Board of Supervisors

## RESOLUTION NO. 371 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE**

### **MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2019 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>FROM CODE</u>		<u>TO CODE</u>		<u>AMOUNT</u>
<b><u>DEPARTMENT: PUBLIC WORKS</u></b>				
D.5110 110	County Road, Maintenance of Roads, Salaries-Regular	D.5112.8300 110	County Road, County Roads, 2019 CR#60 Harrington Hill Road Salaries-Regular	\$3,491.39
D.5110 130	Salaries-Part Time	D.5112.8300 130	Salaries-Part Time	592.28
D.5110 421	Equipment Rental	D.5112.8300 421	Equipment Rental	4,209.96
D.5110 810	Retirement	D.5112.8300 810	Retirement	464.68
D.5110 830	Social Security	D.5112.8300 830	Social Security	283.64
D.5110 831	Medicare Contribution	D.5112.8300 831	Medicare Contribution	66.31
D.5110 860	Hospitalization	D.5112.8300 860	Hospitalization	725.64
D.5110 865	Dental Insurance	D.5112.8300 865	Dental Insurance	15.28
D.5112.8300 280	County Road, County Roads, 2019 CR#60 Harrington Hill Road, Projects	D.5112.8300 120	Salaries-Overtime	727.96
DM.5130 110	Road Machinery, Machinery, Salaries-Regular	DM.5130 120	Road Machinery, Machinery, Salaries-Overtime	223.86
<b><u>DEPARTMENT: PUBLIC WORKS - UP YONDA</u></b>				
A.7111 110	Up Yonda Farm, Salaries-Regular	A.7111 120	Up Yonda Farm, Salaries-Overtime	41.55
A.1628 110	Waste Management Containment, Salaries-Regular	A.1628 120	Waste Management Containment, Salaries-Overtime	441.10

*RESOLUTION No. 371 OF 2019*

*PAGE 2 OF 2*

**SPECIAL ITEMS:**

A.1990 469	Contingent Account, Other Payments/Contributions	A.1950 417	Taxes & Assessment on Property, Water/Sewer/Taxes	\$15,822.00
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# Warren County Board of Supervisors

## RESOLUTION NO. 372 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE**

### **AMENDING WARREN COUNTY BUDGET FOR 2019 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2019 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>COUNTY CLERK-RECORD MANAGEMENT</b>		
<u>ESTIMATED REVENUE</u>		
A.1460 3060	Records Management, Records Management	\$37,050.00
<u>APPROPRIATIONS</u>		
A.1460 425	Records Management, Reproduction Expenses	37,050.00
<b>VETERANS' SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.6510.0125 3711	Veterans' Services, Peer to Peer Support Services, Peer to Peer Support Services	15,900.00
<u>APPROPRIATIONS</u>		
A.6510.0125 436	Veterans' Services, Peer to Peer Support Services, Advertising Fees	15,900.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2019 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2019 is hereby amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 373 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, LOEB, GERAGHTY, STROUGH, SIMPSON, FRASIER, WILD, MCDEVITT, SOKOL, DIAMOND AND BRAYMER**

**AUTHORIZING AGREEMENT WITH C&S ENGINEERS, INC. TO PROVIDE CONSULTING SERVICES FOR PROJECT MANAGEMENT, GRANT ADMINISTRATION, SITE SURVEY, DESIGN AND BID SERVICES RELATED TO THE DESIGN OF THE NEW SNOW REMOVAL EQUIPMENT BUILDING FOR THE FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NEW YORK**

RESOLVED, that Warren County enter into an agreement with C&S Engineers, Inc., 499 Col. Eileen Collins Blvd., Syracuse, New York 13212, to provide consulting services for project management, grant administration, site survey, design and bid services related to the design of the new snow removal equipment building for the Floyd Bennett Memorial Airport, Warren County, New York, in an amount not to exceed One Hundred Forty-Five Thousand Five Hundred Dollars (\$145,500) with a local share of Seven Thousand Two Hundred Seventy-Five Dollars (\$7,275), for a term commencing upon receipt of the FAA grant funding award and execution of the agreement by both parties, and terminating upon closure of the grant, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this project shall be expended from Capital Project H389, Airport Snow Removal Equipment Building - Design.

# Warren County Board of Supervisors

## RESOLUTION NO. 374 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT**

**AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING SAME**

WHEREAS, the District Attorney has requested that the County enter into an agreement with the New York State Prosecutors Training Institute to provide digital storage for files in the Prosecutor Cases Management System, in an amount not to exceed One Thousand Three Hundred Twenty Dollars (\$1,320), for a term commencing September 1, 2019 and terminating upon thirty (30) days written notice by either party, and

WHEREAS, the District Attorney has advised the Chairman of the Board signed said agreement with the New York State Prosecutors Training Institute before the September 20, 2019 Board of Supervisors meeting and has asked that the actions of the Chairman be ratified regarding same, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes an agreement with the New York State Prosecutors Training Institute, 107 Columbia Street, Albany, New York 12210, to provide digital storage for files in the Prosecutor Cases Management System, in an amount not to exceed One Thousand Three Hundred Twenty Dollars (\$1,320), for a term commencing September 1, 2019 and terminating upon thirty (30) days written notice by either party, in the form approved by the County Attorney, and does ratify the actions of the Chairman of the Board in signing for said agreement before the resolution was approved, and be it further

RESOLVED, that said funds shall be expended from Budget Code A.1165 470 District Attorney, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 375 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR A STATE AID TO PROSECUTION GRANT FOR THE DISTRICT ATTORNEY'S OFFICE**

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for a State Aid to Prosecution Grant, in an amount to be determined, for a term commencing October 1, 2019 and terminating September 30, 2020, and be it further

RESOLVED, that upon receipt of grant funds, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all grant documents necessary in regard to the aforementioned State Aid to Prosecution Grant.

# Warren County Board of Supervisors

## RESOLUTION NO. 376 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMES AGAINST REVENUE PROSECUTION (CARP) FUNDING (CR18445143) FOR THE DISTRICT ATTORNEY'S OFFICE**

WHEREAS, the District Attorney has requested approval to submit a grant application to the New York State Division of Criminal Justice Services, for Crimes Against Revenue Prosecution (CARP) funding for the 2020 year, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Crimes Against Revenue Prosecution (CARP) funding in an amount not to exceed Fifty-Nine Thousand Six Hundred Dollars (\$59,600), for a term commencing January 1, 2020 and terminating December 31, 2020, and be it further

RESOLVED, that upon receipt of grant funds, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all grant documents necessary in regard to the aforementioned Crimes Against Revenue Prosecution (CARP) funding.

# Warren County Board of Supervisors

## RESOLUTION NO. 377 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT**

**ACCEPTING AND EXPRESSING APPRECIATION TO THE ESTATE OF ED AND MARILEE LITWA FOR THE GIFT OF PAINTINGS TO THE DISTRICT ATTORNEY'S OFFICE**

RESOLVED, that the Warren County Board of Supervisors hereby accepts the gift from the Estate of Ed and Marilee Litwa. Such gift includes twelve (12) handmade paintings: Hometown (2007), Can We Talk? (Yellow Lab), In the Mountains (2004), Sharing (2005), Yaddo Sentinel (2000), Oklahoma! (2000), Hay! (2005), Adk - Forever Wild (2004), Flowers in the Mist, It's a Jungle Out There (2006), Spring - Hulett's Landing - LG (2006) and '38 Chevy, and be it further

RESOLVED, that the Warren County Board of Supervisors expresses thanks and appreciation to the Estate of Ed and Marilee Litwa for the donation.

# Warren County Board of Supervisors

## RESOLUTION NO. 378 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT**

**AUTHORIZING CONTINUATION OF AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE**

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a continuation agreement with Nemer Ford, 323 Quaker Road, Queensbury, New York 12804, for Proprietary Dealer Only Repairs for Various Ford Makes and Models for the Warren County Sheriff's Office, at a rate of Eighty-Five Dollars (\$85) per hour, for a term commencing October 1, 2019 and terminating September 30, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto Supplies & Repair.

# Warren County Board of Supervisors

## RESOLUTION NO. 379 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, SIMPSON, STROUGH, DICKINSON, McDEVITT, MERLINO, LOEB, HOGAN AND HYDE**

### **AUTHORIZING SALE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 308.8-1-56 TO NATIONAL GRID AND AUTHORIZING CONVEYANCE OF A QUIT CLAIM DEED**

WHEREAS, the Director of Real Property Tax Services has advised that the County owns property located on Burnt Hills Drive in the Town of Queensbury, known as Tax Map Parcel No. 308.8-1-56, and

WHEREAS, the County has deemed the property un-sellable because of the high tension power lines and National Grid right of way that run through the parcel, and

WHEREAS, the County has received, and now resolves to accept, an offer from National Grid to purchase the parcel for the amount of Ten Dollars (\$10), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the sale of land located on Burnt Hills Drive in the Town of Queensbury consisting of 1.64 acres, more particularly described as Tax Map Parcel No. 308.8-1-56 for the amount of Ten Dollars (\$10), plus New York State and Warren County recording fees, and be it further

RESOLVED, that upon receipt of payment for the parcel the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a Quit Claim Deed and any other necessary documents to facilitate the conveyance, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 380 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, SIMPSON, STROUGH, DICKINSON, MCDEVITT, MERLINO, LOEB, HOGAN AND HYDE**

**AUTHORIZING AGREEMENT WITH THE NEW YORK STATE ENVIRONMENTAL PROTECTION AND SPILL COMPENSATION FUND CONCERNING PETROLEUM CONTAMINATION AT TOWN OF CHESTER TAX MAP PARCEL NO. 104.10-4-5 ON BEHALF OF REAL PROPERTY TAX SERVICES**

WHEREAS, Warren County, through its tax foreclosure process, plans to foreclose upon Parcel No. 104.10-4-5, located in the Town of Chester, Warren County, New York, and

WHEREAS, the New York State Environmental Protection and Spill Compensation Fund alleges that the absent owner or its predecessor has discharged petroleum on the property in violation of Navigation Law §173, and

WHEREAS, the tanks on the property have not been in use for more than twelve (12) months and must be removed pursuant to Petroleum Bulk Storage (PBS) regulations, and

WHEREAS, Warren County, without admitting or denying the allegations made and the violations described here, agrees to enter into an agreement to have the New York State Environmental Protection and Spill Compensation Fund address the petroleum contamination at, arising from, or relating to this property, and

WHEREAS, the County shall be liable for the remedial costs incurred up to an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500), to be paid upon receipt of documentation from the New York State Environmental Protection and Spill Compensation Fund of the costs incurred, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the New York State Environmental Protection and Spill Compensation Fund concerning the discharge of petroleum and removal of tanks at Parcel No. 104.10-4-5 located in the Town of Chester with terms of the agreement including payment by Warren County of remedial costs incurred on the property in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500), to be paid upon receipt of documentation of costs incurred for remediation from the New York State Environmental Protection and Spill Compensation Fund, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds will be expended from Budget Code A.1355 470, Real Property Tax Service Agency, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 381 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, SIMPSON, STROUGH, DICKINSON, McDEVITT, MERLINO, LOEB, HOGAN AND HYDE**

### **AUTHORIZING MEMORANDUM OF UNDERSTANDING TO ESTABLISH A CLEAN LAKES COLLABORATION DEDICATED TO PROTECTING NEW YORK STATE'S MOST VITAL AND THREATENED ASSET**

#### **RESOLUTION TABLED**

WHEREAS, the unparalleled array of fresh water lakes and watersheds of New York State constitute the State's most valuable asset for drinking water, recreation, tourism, agriculture, flood control, fishing and community health, as well as essential habitat for plant and animal life, and

WHEREAS, the enormous economic value of fresh waters in the State only appreciates as the needs for and pressures on these resources increase, and

WHEREAS, growing scientific documentation presents incontrovertible evidence of mounting threats and impacts on the State's fresh water lakes and watersheds, and

WHEREAS, sources of these threats and impacts commonly include inadequate wastewater and stormwater controls, introduction and spread of aquatic and terrestrial invasive species, excessive use of road salt and climate change, and

WHEREAS, these sources are contributing to measurable declines in the quality of New York's fresh water resources and their natural resilience to change, and

WHEREAS, such declines in water quality are evidenced by the escalating number and frequency of fresh water lakes, including public drinking water supplies, experiencing Harmful Algal Blooms (HABs) with substantial economic, environmental, public health and community costs, and

WHEREAS, successful programs for stopping and reversing water quality declines are being developed and implemented across the State, and

WHEREAS, the effectiveness of programs to stem the decline of fresh waters has been shown to be substantially strengthened through their application by watershed rather than political boundaries, and

WHEREAS, natural watersheds encompass comprehensive inputs to and influences on a waterbody, including streams and seepages, stormwater runoff, leaching from municipal and onsite wastewater treatment, weather and more, and

WHEREAS, the value of accelerating coordinated understanding of effective programs for reducing water quality declines can ensure their growing application statewide, and

WHEREAS, across sectors and regions of New York State there is growing interest in and support for active collaboration, now, therefore, be it

RESOLVED, that the parties representing diverse sectors and regions of New York State are establishing the Clean Lakes Collaboration to advocate for protection and/or restoration of their waters, and be it further

RESOLVED, that this new collaboration is dedicated to solving the problems threatening water quality with particular emphasis on improving wastewater and stormwater controls, stopping the introduction and spread of aquatic and terrestrial invasive species, reducing the use of excessive road salt, and thus increasing resilience to climate change, and be it further

RESOLVED, that effective solutions to identified problems threatening water quality will be generated by coordinated exchange of information and initiatives among and beyond the waters represented in the memorandum of understanding, and be it further

RESOLVED, that development and implementation of solutions will be guided by best available science, technology and analytics as being applied at and beyond the waters represented in the memorandum of understanding, and be it further

RESOLVED, that natural watershed boundaries will frame the execution of measures to be

implemented to ensure maximum effectiveness in protecting and/or restoring waters of the Clean Lakes Collaboration, and be it further

RESOLVED, that adoption of a Watershed Protection District will serve as a funding district for the express purpose of accessing State funds and resources dedicated to supporting implementation of measures to solve specified water quality problems, and be it further

RESOLVED, that the Clean Lakes Collaboration will work with appropriate State agencies and officials to develop the standards and criteria by which Watershed Protection Districts will be formed and funding will be granted, and be it further

RESOLVED, that implementation of funded measures will be monitored by best available technologies and practices to assess their effectiveness in reducing sources of water quality declines, and be it further

RESOLVED, that requisite to accessing State funding, a Watershed Protection District will commit to financial participation, the percentage of which will be determined by a watershed's funding capacity based on a range of financial metrics (to be determined), and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a memorandum of understanding to establish a Clean Lakes Collaboration dedicated to protecting New York State's most vital and threatened asset, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 382 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL**

### **AUTHORIZING AGREEMENT WITH LAMAR TO PROVIDE BILLBOARD ADVERTISING IN WARREN AND WASHINGTON COUNTIES FOR VETERANS' SERVICES**

RESOLVED, that Warren County enter into an agreement with LAMAR, 2 Airport Park Blvd., Latham, New York 12110, to provide billboard advertising in Warren and Washington Counties for Veterans' Services, in an amount not to exceed Fifteen Thousand Nine Hundred Dollars (\$15,900), for a term commencing upon execution by both parties and terminating six (6) months from the date of execution, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6510.0125 436 Veterans Services, Peer to Peer Support Services, Advertising Fees.

# Warren County Board of Supervisors

## RESOLUTION NO. 383 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL**

**AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS OR THE DIRECTOR OF VETERANS' SERVICES TO ENTER INTO AND EXECUTE AGREEMENTS WITH VARIOUS VENDORS OR CONTRACTORS FOR SERVICES RELATING TO THE PEER-TO-PEER PROGRAM, SUBJECT TO CERTAIN CONDITIONS**

WHEREAS, in the regular course of performing its customary and usual governmental functions or performing functions assigned to it by the Board of Supervisors, the Warren County Veterans' Services utilizes contractors for services relating to the Peer-to-Peer Program, and

WHEREAS, the Director of Veterans' Services budgets for these types of services which generally range in cost from a few hundred dollars to a few thousand dollars, and

WHEREAS, the Director of Veterans' Services is requesting that they be allowed to enter into and execute agreements with various vendors or contractors for services required from time to time by the Warren County Veterans' Services, provided any one of these agreements does not exceed Twenty Thousand Dollars (\$20,000) in any fiscal year, and

WHEREAS, the aforesaid services are not usually something that would be done in house and approval of these agreements by the Board of Supervisors appears to be routine and ministerial due to the obvious need for same, and

WHEREAS, the budget process provides an opportunity for adequate review and approval of these types of services and expenses and the Board of Supervisors desires to avoid needless additional paperwork and resolutions concerning agreements for the aforesaid services, now, therefore, be it

RESOLVED, that, until such time as this resolution is repealed, the Chairman of the Board of Supervisors or the Director of Veterans' Services be, and hereby are, authorized, from time to time and without the need for additional separate resolutions, to enter into and execute agreements on behalf of Warren County with various vendors or contractors with regard to various services relating to the Peer-to-Peer Program within the budget of the Warren County Veterans' Services, with oversight by the Health, Human & Social Services Committee Chair and the County Administrator, subject to the following

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conditions:(1) any agreement may not individually exceed the aggregate amount of Twenty Thousand Dollars (\$20,000) in any fiscal year; (2) the services must have been budgeted for; there must be budgeted funds available to pay for the same, and purchase orders and/or computer data entries required by the County's accounting software must occur; (3) the established Purchasing Policy must still be followed (with the exception of the need to acquire resolutions); and (4) any required agreements must be approved by the Director of Veterans' Services and in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 384 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL**

**AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS AND THE WARREN COUNTY TREASURER TO EXECUTE AN APPLICATION FOR YOUTH PROGRAM FUNDS FROM THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES AS OUTLINED IN THE 2019 RESOURCE ALLOCATION PACKAGE**

WHEREAS, the Comprehensive Plan for Youth Services requires that the Resource Allocation Package be prepared annually, which Plan is comprised of Warren County's program and project applications for youth service funds, and

WHEREAS, the Health, Human and Social Services Committee, as well as the Youth Board have recommended the State Aid resources for youth projects in 2019 be allocated as outlined in the Resource Allocation Package, in a total amount of Eighty-Four Thousand Seven Hundred Twenty-Seven Dollars (\$84,727) and

WHEREAS, these documents have been prepared according to the Rules and Regulations of the New York State Office of Children & Family Services, now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to submit an application to the New York State Office of Children & Family Services for the 2019 Resource Allocation Package and upon notification of approval of the availability of State funds, the Chairman of the Board of Supervisors and the County Treasurer be, and hereby are, authorized to execute the Warren County Comprehensive Planning Resource Allocation Agreement for 2019 and any and all documents required to implement the Resource Allocation Plan, and all agreements within the scope of such plan to qualify Warren County for State reimbursement for youth programs in 2019.

# Warren County Board of Supervisors

## RESOLUTION NO. 385 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL**

### **AUTHORIZING AGREEMENTS BETWEEN WARREN COUNTY AND THE TOWNS OF WARREN COUNTY AND THE CITY OF GLENS FALLS FOR REIMBURSEMENT OF A PORTION OF THE COSTS FOR RECREATIONAL PROGRAMS**

WHEREAS, the New York State Office of Children & Family Services provided an allocation to reimburse Warren County in an amount of Twenty-Two Thousand Seventy Dollars (\$22,070) in the year 2019 to be divided by the costs to the Towns and the City of Glens Falls for recreational programs, and

WHEREAS, the Commissioner of Social Services has requested Warren County to enter into individual agreements with each Town and the City of Glens Falls not to exceed the following amounts:

City of Glens Falls - \$3,375	Town of Lake George - \$1,435
Town of Bolton - \$1,275	Town of Lake Luzerne - \$1,625
Town of Chester- \$2,375	Town of Queensbury - \$3,375
Town of Hague - \$1,325	Town of Stony Creek - \$1,325
Town of Horicon - \$1,375	Town of Thurman - \$1,375
Town of Johnsbury - \$1,435	Town of Warrensburg - \$1,775,

now, therefore, be it

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to enter into individual Memorandums of Agreement with the Towns and the City of Glens Falls in the amounts as set forth above, in a form approved by the County Attorney, with funding to be expended from Budget Code A.7312 470 - Special Delinquency Prevention, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 386 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL**

### **AUTHORIZING EXTENSION AGREEMENT WITH COUNCIL FOR PREVENTION OF ALCOHOL AND SUBSTANCE ABUSE, INC. FOR THE YOUTH COURT PROGRAM**

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a continuation of the previous agreement authorized by Resolution No. 592 of 2015, with the Council for Prevention of Alcohol and Substance Abuse, Inc., 10 LaCrosse St., Hudson Falls, New York 12839, to provide a Youth Court Program, for a total amount of Sixty-Nine Thousand Dollars (\$69,000) for a term commencing January 1, 2019 and terminating December 31, 2019, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7313 470 Youth Court, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 387 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR TEMPORARY ASSISTANCE AND SNAP UNITS TO PROVIDE EMPLOYMENT REFERRALS**

RESOLVED, that Warren County enter into a memorandum of understanding between the Warren County Department of Social Services and the Warren County Employment & Training Administration for temporary assistance and SNAP units to provide employment referrals, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, the Director of the Warren County Employment & Training Administration and the Commissioner of the Warren County Department of Social Services be, and hereby are, authorized to execute a memorandum of understanding for temporary assistance and SNAP units to provide employment referrals, in an amount not to exceed Ninety-Eight Thousand One Hundred Twenty-Three Dollars and Thirty Cents (\$98,123.30), for a term commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 470 Social Services, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 388 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL

### AUTHORIZING AGREEMENT WITH JAMIE MARTIN TO PROVIDE NUTRITION SERVICES FOR THE HEALTH SERVICES DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Jamie Martin to provide nutrition services, as follows:

#### Certified Home Health Agency

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$55.00	\$75.00
Revisit	\$53.00	\$75.00
Meetings	\$40.00	\$40.00

#### Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00	\$40.00
Supplemental Evaluations	\$117.00	\$117.00

#### Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$53.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00	\$40.00

for a term commencing September 20, 2019 and terminating upon thirty (30) days written notice, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form

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approved by the County Attorney, and be it further

RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsburg, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 470 Health Services, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 389 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DIAMOND, HYDE, MAGOWAN AND SOKOL

### AUTHORIZING AGREEMENT WITH GREG MORRIS TO PROVIDE PHYSICAL THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Greg Morris to provide physical therapy services, as follows:

#### Certified Home Health Agency

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$55.00	\$75.00
Revisit	\$53.00	\$75.00
Meetings	\$40.00	\$40.00

#### Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00	\$40.00
Supplemental Evaluations	\$117.00	\$117.00

#### Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$53.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00	\$40.00

for a term commencing September 20, 2019 and terminating upon thirty (30) days written notice, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

***RESOLUTION NO. 389 OF 2019***

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RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsburg, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 470 Health Services, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 390 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DIAMOND, HYDE, MAGOWAN AND SOKOL

### AUTHORIZING AGREEMENT WITH JENNIFER WOOD TO PROVIDE OCCUPATIONAL THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Jennifer Wood to provide occupational therapy services, as follows:

#### Certified Home Health Agency

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$55.00	\$75.00
Revisit	\$53.00	\$75.00
Meetings	\$40.00	\$40.00

#### Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00	\$40.00
Supplemental Evaluations	\$117.00	\$117.00

#### Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$53.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00	\$40.00

for a term commencing September 20, 2019 and terminating upon thirty (30) days written notice, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

***RESOLUTION NO. 390 OF 2019***

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RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsburg, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 470 Health Services, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 391 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, LEGGETT, BRAYMER, WILD, MCDEVITT, DIAMOND, DICKINSON, GERAGHTY, MAGOWAN, SOKOL AND DRISCOLL**

**AUTHORIZING APPRECIATION AND SUPPORT OF THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION AND THE NEW YORK STATE ATTORNEY GENERAL'S OFFICE FOR APPEALING THE JULY 3, 2019, NEW YORK STATE APPELLATE DIVISION THIRD DEPARTMENT'S DECISION REGARDING TREE CUTTING WITHIN "FOREVER WILD" FOREST LAND INSIDE THE ADIRONDACK PARK AND ENCOURAGING THE NYS DEC TO PLACE A HOLD ON TREE CUTTING ON PUBLIC LANDS IN THE ADIRONDACK PARK UNTIL SUCH TIME THAT THE COURTS HAVE DEFINED WHAT THE REQUIREMENTS WILL BE**

WHEREAS, by a decision dated July 3, 2019, the New York State Supreme Court, Appellate Division, Third Department has determined that the cutting of any size diameter trees in the Adirondacks is unconstitutional and in violation of the "Forever Wild" section of the New York State Constitution, and

WHEREAS, this Board has learned that the New York State Department of Environmental Conservation and the Attorney General's Office intends to appeal the decision to the New York State Court of Appeals for a more definite ruling and determination on the issues, and

WHEREAS, this Board is completely in support of the ability to cut certain trees within the Adirondack Park and supports the NYS DEC and the New York State Attorney General's Office in their appeal in order to delineate and designate exactly the height and diameter of tree, type of tree or location of various trees that may be cut within the forest preserve without violating the "Forever Wild" designation of the New York State Constitution, and

WHEREAS, this Board further supports a halting by the NYS DEC of the cutting on public lands until such case has been further resolved, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors appreciates and supports the New York State Department of Environmental Conservation and the New York State Attorney General's Office for appealing the July 3, 2019, New York State Appellate Division, Third Department's decision regarding tree

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cutting within “Forever Wild” forest land inside the Adirondack Park and encouraging the NYS DEC to place a hold on tree cutting on public lands in the Adirondack Park until such time that the courts have defined what the requirements will be, and be it further

RESOLVED, that a copy of this resolution be forwarded to: Governor Andrew Cuomo, Senator Elizabeth O’C. Little, Assemblyman Dan Stec, and New York State Department of Environmental Conservation.

# Warren County Board of Supervisors

## RESOLUTION NO. 392 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, SIMPSON, STROUGH, BEATY, FRASIER, LEGGETT, GERAGHTY AND DRISCOLL**

### **AUTHORIZING AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR HIKING TRAIL LOCATED IN THE TOWN OF HAGUE**

RESOLVED, that Warren County enter into an agreement with Lyme Adirondack Timberlands I, LLC, 123 Quaker Road, Suite 107, Queensbury, New York 12804 to use their property to create a public hiking trail to the Swede Fire Tower located in the Town of Hague, in consideration of payment in the amount of Two Thousand Five Hundred Dollars (\$2,500) annually, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480.03 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events Discretionary Fund.

# Warren County Board of Supervisors

## RESOLUTION NO. 393 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, SIMPSON, STROUGH, BEATY, FRASIER, LEGGETT, GERAGHTY AND DRISCOLL**

**AUTHORIZING AGREEMENTS WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. AND THE LAKE GEORGE CONVENTION AND VISITORS BUREAU FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES**

WHEREAS, the County derives revenues from the Occupancy Tax authorized by act of the New York State Legislature (Chapter 422 of the Laws of 2003) and, after deducting the amount provided for administering such tax, is to allocate the funds to enhance the general economy of the County of Warren and its cities, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly related and supported activities, and

WHEREAS, the Warren County Board of Supervisors has previously authorized contracts with the Adirondack Civic Center Coalition, Inc. and the Lake George Convention and Visitors Bureau to provide funds, annually, to enhance the general economy of the various municipalities and therefore, the County of Warren, through the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supported activities, and

WHEREAS, the Occupancy Tax Coordination Committee has received funding requests from The Adirondack Civic Center Coalition, Inc. in the amount of Five Hundred Thousand Dollars (\$500,000) to be paid over a five-year term at a rate of One Hundred Thousand Dollars (\$100,000) per year in support of capital costs and from the Lake George Regional Chamber of Commerce & CVB in the amount of Five Hundred Fifty Thousand Dollars (\$550,000) in support of their 2020 marketing plan, and

WHEREAS, the Occupancy Tax Coordination Committee has approved the requests and does recommend the funding of same, now, therefore, be it

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RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute amended agreements providing additional funds for the Adirondack Civic Center Coalition, Inc. and the Convention & Visitors Bureau, as stated in the preambles of this resolution in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay the amounts specifically set forth herein above after January 1, 2020 upon receipt of a fully executed agreement.

# Warren County Board of Supervisors

## RESOLUTION NO. 394 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, MERLINO, FRASIER, DICKINSON, DIAMOND, LOEB, HYDE, MAGOWAN, WILD, HOGAN AND GERAGHTY**

**AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT**

RESOLVED, that Warren County continue the agreements (previously authorized by Resolution No. 449 of 2018) with various municipalities for the purpose of providing roadway maintenance and services, as recommended by the Superintendent of Public Works on County roadways, for a continued term commencing January 1, 2020 and terminating December 31, 2020, said agreements shall renew on an annual basis for a period of five years unless there is an increase and/or a decrease in the rates or mileage, for the total amounts listed for each municipality as set forth on the attached Schedule "A", and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the agreements in the form approved by the County Attorney, and be it further

RESOLVED, that the payment to the municipalities shall be as follows: (1) Lump sum payment of Eight Thousand Dollars (\$8,000) or Ten Thousand Dollars (\$10,000) upon receipt of equipment upgrade confirmation from each municipality; (2) Sixty-Seven Percent (67%) of the payment for snow and ice removal to be paid in January of each year; (3) Thirty-Three Percent (33%) of the payment for snow and ice removal to be paid in July of each year; and (4) One Hundred Percent (100%) of the payment for mowing and sweeping to be paid in July of each year, and be it further

RESOLVED, that the funds for these agreements shall be expended from Budget Codes: D.5142 470 County Road, Snow Removal - County, Contract (in the amount of One Million Four Hundred Sixty-One Thousand Eight Hundred Sixty-Six Dollars and Sixty-Nine Cents (\$1,461,866.69) and D.5110 470 County Road, Maintenance of Roads, Contract (in the amount of Ninety-Eight Thousand Five Dollars and Twenty-Six Cents (\$98,005.26), for a total of One Million Five Hundred Fifty-Five Thousand Eight Hundred Seventy-One Dollars and Ninety-Five Cents (\$1,559,871.95).

**RESOLUTION No. 394 OF 2019**

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Schedule "A"

**2020 MUNICIPAL CONTRACT  
HIGHWAY RECOMMENDED PAYMENT RATE**

- \$9,095.43/MI. PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.
- \$8,000 Lump Sum MUNICIPALITIES WITHIN THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
- \$10,000 Lump Sum MUNICIPALITIES OUTSIDE THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
- \$ 710.50/EACH ADDITIONAL FOR WEIGHT RESTRICTED OR BRIDGES THAT REQUIRE SPECIAL EQUIPMENT OTHER THAN TYPICAL ROAD PLOW VEHICLE.
- \$ 554/MI. SWEEP, PICKUP & REMOVAL OF ROAD SAND IN SPRING AFTER WINTER OPERATIONS ARE COMPLETED ONE TIME PER YEAR.
- \$ 140/MI. MOWING IN MID JUNE TO LATE JULY, ONE TIME PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.
- \$ 280/MI. MOWING IN MID JUNE TO LATE JULY, TWO TIMES PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE

TOWN	MILES \$9,095.43	EQUIPMENT UPGRADES	BRIDGE S \$710.50	D.5142 TOTAL	MILES \$554.00	MILES \$140.00 \$280.00	D.5110 TOTAL	ESTIMATE OF PAYMENT
<b>BOLTON</b>	17.64	\$ 8,000	0	\$168,443.39	17.64	17.64	\$12,242.16	\$180,685.55
<b>CHESTER</b>	32.87	\$10,000	0	\$308,966.78	32.87	32.87	\$22,811.78	\$331,778.56
<b>HAGUE</b>	9.02	\$ 8,000	0	\$90,040.78	9.02	0.0	\$ 4,997.08	\$ 95,037.86
<b>HORICON</b>	26.32	\$10,000	0	\$249,391.72	26.32	0.0	\$14,581.28	\$263,973.00
<b>LAKE GEORGE</b>	0.95	\$ 8,000	0	\$16,640.66	0.95	0.95	\$ 659.30	\$ 17,299.96
<b>LAKE LUZERNE</b>	8.94	\$10,000	0	\$91,313.14	8.94	8.94	\$ 6,204.36	\$ 97,517.50
<b>STONY CREEK</b>	21.72	\$10,000	0	\$207,552.74	21.72	0.0	\$12,032.88	\$219,585.62
<b>THURMAN</b>	26.53	\$10,000	0	\$251,301.76	26.53	26.53	\$18,411.82	\$269,713.58
<b>WARRENSBURG</b>	6.82	\$10,000	0	\$72,030.83	6.82	6.82	\$ 5,687.88	\$ 77,718.71
<b>WASHINGTON CO.</b>	0.68		0	\$6,184.89	0.68	0.0	\$ 376.72	\$ 6,561.61
	<b>151.49 MI</b>	<b>\$84,000</b>	<b>0</b>	<b>\$1,461,866.69</b>	<b>151.49 MI</b>	<b>115.47 MI</b>	<b>\$ 98,005.26</b>	<b>\$1,559,871.95</b>

# Warren County Board of Supervisors

## RESOLUTION NO. 395 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LOEB, LEGGETT, SOKOL, HYDE, MAGOWAN, HOGAN, WILD, DRISCOLL AND DICKINSON**

**RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD WITH REGARD TO ACCEPTING THE ELECTRONIC POLL BOOKS CAPITAL GRANT PROJECT THROUGH THE NEW YORK STATE BOARD OF ELECTIONS AND AUTHORIZING AN AGREEMENT**

WHEREAS, the Support Services Committee has approved a request to accept the Electronic Poll Books Capital Grant Project through the New York State Board of Elections, in an amount not to exceed Fifty-One Thousand Fifty Dollars and Thirty-Four Cents (\$51,050.34), for a term commencing April 12, 2019 and terminating December 31, 2020, with no local match funds required, and

WHEREAS, the Chairman of the Board has accepted and executed the grant contract prior to the September 20, 2019 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regard to accepting and executing the Electronic Poll Books Capital Grant Project through the New York State Board of Elections, in an amount not to exceed Fifty-One Thousand Fifty Dollars and Thirty-Four Cents (\$51,050.34), for a term commencing April 12, 2019 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement, any modification, extension and/or other necessary documents relative to the aforescribed grant in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 396 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LOEB, LEGGETT, SOKOL, HYDE, MAGOWAN, HOGAN, WILD, DRISCOLL AND DICKINSON**

**AUTHORIZING AGREEMENT WITH NEW YORK STATE BOARD OF ELECTIONS FOR THE ELECTRONIC POLL BOOKS CAPITAL GRANT PROJECT AND ACCEPTING AID TO LOCALITIES GRANT FUNDING**

RESOLVED, that Warren County enter into an agreement with New York State Board of Elections, 40 North Pearl Street, Suite 5, Albany, New York 12207 for funding for the Electronic Poll Books Capital Grant Project, in an amount not to exceed Thirty-Seven Thousand Eighty-Four Dollars and Eleven Cents (\$37,084.11), for a term commencing upon execution of both parties and terminating upon exhausting all grant funds and accept the Aid to Localities Grant Funding, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement, any modification, extension and/or other necessary documents relative to the aforescribed grant, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 397 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LOEB, LEGGETT, SOKOL, HYDE, MAGOWAN, HOGAN, WILD, DRISCOLL AND DICKINSON**

**AUTHORIZING AMY CLUTE, SELF-INSURANCE ADMINISTRATOR, TO SERVE AS SECRETARY OF THE EMPIRE STATE SAFETY ASSOCIATION**

WHEREAS, County Department Heads who participate in various non-County organizations, associations, boards, committees or other similar activities should obtain authorization for said participation if such participation is considered part of the Department Head's job function, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Amy Clute, Self-Insurance Administrator, to serve as Secretary of the Empire State Safety Association for an initial term commencing on August 5, 2019 and terminating on December 13, 2020.

# Warren County Board of Supervisors

## RESOLUTION NO. 398 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, STROUGH, FRASIER, WILD, GERAGHTY, DIAMOND, HOGAN AND DRISCOLL**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH WALSWORTH PUBLISHING COMPANY, INC. FOR PRINTING OF THE 2020 WARREN COUNTY TRAVEL GUIDE (WC 50-19) FOR THE TOURISM DEPARTMENT**

WHEREAS, the Purchasing Agent has advertised for sealed bids for the printing of the 2020 Warren County Travel Guide (WC 50-19), and

WHEREAS, the Tourism Director has recommended that Warren County award the contract to Walsworth Publishing Company, Inc. as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Walsworth Publishing Company, Inc. of the acceptance of its bid, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Walsworth Publishing Company, Inc., 306 N. Kansas Avenue, Marcelline, Missouri, for printing of 125,000 copies of the 2020 Warren County Travel Guide, pursuant to the terms and provisions of the specifications (WC 50-19) and proposal, in an amount not to exceed Sixty-Nine Thousand Sixty-Two Dollars (\$69,062), for a term commencing September 23, 2019 and terminating December 31, 2019, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 399 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, STROUGH, FRASIER, WILD, GERAGHTY, DIAMOND, HOGAN AND DRISCOLL**

**AUTHORIZING ATTENDANCE AT 2020 IN-STATE AND OUT-OF-STATE AND CANADIAN MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES BLITZES/MARKETPLACES/CONFERENCES BY TOURISM DEPARTMENT PERSONNEL**

WHEREAS, the Tourism Department has presented the calendar of Motorcoach and International Trade Shows/Sales Blitzes/Marketplaces/Conferences to the Tourism Committee for approval, and

WHEREAS, the Tourism Director has requested that personnel continue to be permitted to stay at host hotels when the GSA rate for rooms often exceeds the authorized GSA rate, and

WHEREAS, funds necessary for travel to and attendance at such shows have been included in the 2020 Tourism budget, now, therefore, be it

RESOLVED, that upon recommendation of the Tourism Committee, any employee within the Tourism Department designated by the Tourism Director having an interest in attending the In-State, Out-of-State and Canadian 2020 Motorcoach and International Trade Shows/Sales Blitzes/Marketplaces/Conferences be, and hereby are, authorized to attend the In-State, Out-of-State and Canadian 2020 Motorcoach and International Trade Shows/Sales Blitzes/Marketplaces/Conferences as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that personnel continue to be permitted to stay at host hotels when the GSA rate for rooms often exceeds the authorized GSA rate, and be it further

RESOLVED, that if any changes are made in the attached Schedule "A", those changes shall be contingent upon the availability of funds in the 2020 budget, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay the reasonable and necessary expenses for Tourism Department employees to travel to and for attendance at said shows upon presentation of verified vouchers thereof, with funding from Budget Code A.6417.0001 444 Tourism/Occupancy, Tourism, Travel/Education/Conference.

**SCHEDULE "A"**

**TOURISM DEPARTMENT**

**2020 MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES  
BLITZES/MARKETPLACES/CONFERENCES SCHEDULE**

<u>PLACE</u>	<u>ASSOCIATION</u>	<u>DATES</u>
Omaha, NE	American Bus Association	Jan 10-14, 2020
Baltimore, MD	American Bus Association 2021	Jan 29-Feb 2, 2021
Las Vegas, NV	International Pow Wow	May 30-June 4, 2020
New York City	RTO Summit East	Apr 15-16, 2020
Trois Rivieres, CANADA	Bien Venue Quebec	Oct 26-28, 2020
Reno, NV	National Tour Association	Nov 8-11, 2020

NOTE: Above dates are exclusive of travel to and from shows.

**TOURISM DEPARTMENT PERSONNEL WHO MAY BE DESIGNATED FOR  
ATTENDANCE AT SUCH SHOWS BY THE TOURISM DIRECTOR:**

Tourism Director  
Assistant Tourism Coordinator  
Group Tour/Convention Promoter  
Senior Tourism Specialist  
Creative Director  
Communications Assistant

# Warren County Board of Supervisors

## RESOLUTION NO. 400 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, MCDEVITT, LEGGETT, BRAYMER, SIMPSON, HYDE, DIAMOND, LOEB, MERLINO AND SOKOL

### AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2019

RESOLVED, that the Table of Organization and the Warren County Salary and Compensation Plan for 2019 are hereby amended as follows:

#### **OFFICE FOR THE AGING**

Creating Position:

A.6772.130

TITLE:

Aging Services Assistant -  
Temp

EFFECTIVE DATE

October 1 - March 31  
Annually

ANNUAL SALARY

\$29,333  
Grade 4  
(not to exceed 1,040 hours/year)

#### **DEPARTMENT OF PUBLIC WORKS**

Decrease Salary From:

A.7111.110

TITLE:

Naturalist #2

EFFECTIVE DATE

07/29/2019

ANNUAL SALARY

\$42,384

Decrease Salary To:

A.7111 110

TITLE:

Naturalist #2

07/29/2019

\$40,000

#### **TOURISM**

Creating Position:

A.6417.0001.110

TITLE:

Communications Assistant -  
Tourism

EFFECTIVE DATE

09/23/2019

ANNUAL SALARY

\$36,214  
Grade 9

Deleting Position:

A.6417 0001.110

TITLE:

Senior Tourism Specialist

09/23/2019

\$31,824  
Grade 6

**RESOLUTION No. 400 OF 2019**

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**SHERIFF**

Deleting Position:

A.3110.110

TITLE:

Secretary to the Sheriff

EFFECTIVE DATE

09/30/2019

ANNUAL SALARY

\$48,222

Creating Position:

A.3110.110

TITLE:

Senior Account Clerk #7

09/30/2019

\$39,216

# Warren County Board of Supervisors

## RESOLUTION NO. 401 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, MCDEVITT, LEGGETT, BRAYMER, SIMPSON, HYDE, DIAMOND, LOEB, MERLINO AND SOKOL**

**AUTHORIZING TEMPORARY INCREASE IN HOURS TO THE PART-TIME FOOD SERVICE HELPER AT COUNTRYSIDE ADULT HOME TO COVER THE SIX WEEK LEAVE OF ABSENCE OF AN EMPLOYEE**

WHEREAS, the Part-Time Food Service Helper at Countryside Adult Home has experienced an increase in workload and responsibilities due to an employee being out of work on a six (6) week leave of absence, and

WHEREAS, the Director of Countryside has requested that the hours for the Part-Time Food Service Helper be increased from 24 hours per week to 40 hours per week until the other employee returns to work, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves an increase in the hours for the Part-Time Food Service Helper at Countryside Adult Home from 24 per week to 40 per week until the other employee returns to work, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 130 Countryside Adult Home, Salaries-Part Time.

# Warren County Board of Supervisors

## RESOLUTION NO. 402 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, MCDEVITT, LEGGETT, BRAYMER, SIMPSON, HYDE, DIAMOND, LOEB, MERLINO AND SOKOL**

### **AUTHORIZING CONTINUATION OF A MEDICARE ADVANTAGE INSURANCE PLAN FOR WARREN COUNTY RETIREES**

WHEREAS, Warren County has offered health insurance through Humana for Medicare eligible retirees receiving Medicare benefits, and

WHEREAS, as a result of a review of the Medicare Advantage health insurance program performed by the County's health insurance broker, Jaeger & Flynn Associates, Inc., it has been recommended that the County renew the Humana Medicare Advantage plan for Medicare eligible County retirees, now, therefore, be it

RESOLVED, that Warren County renew its benefit plan with Humana as its Medicare Advantage insurance provider at a monthly premium of Two Hundred Seven Dollars and Fifty-Three Cents (\$207.53), and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute any and all documents and/or agreements that may be necessary to renew the Medicare Advantage Plan with Humana; said documents and/or agreements to be in a form approved by the County Attorney, for a term commencing January 1, 2020 and terminating December 31, 2020, at which time all policies will once again be reviewed.

# Warren County Board of Supervisors

## RESOLUTION NO. 403 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, MCDEVITT, LEGGETT, BRAYMER, SIMPSON, HYDE, DIAMOND, LOEB, MERLINO AND SOKOL**

### **AUTHORIZING HEALTH, DENTAL, VISION AND VOLUNTARY LIFE AND ACCIDENT INSURANCE FOR COUNTY OFFICERS, EMPLOYEES AND RETIREES**

WHEREAS, on December 1, 2017 Warren County transitioned to a self-funded health insurance/prescription plan for County officers, employees and retirees (pre-Medicare eligible), and

WHEREAS, the County's health insurance broker, Jaeger & Flynn Associates, Inc., has recommended that Warren County continue its insurance/prescription plan with Blue Shield for officers, employees (30 hrs./week) and retirees (pre-Medicare eligible), as well as its dental insurance plan with Delta Dental, vision insurance plan with Empire Blue View Vision, and further authorize a voluntary life and accident insurance plan with Guardian, now, therefore, be it

RESOLVED, that Warren County renew its benefit plans for County officers, employees and retirees (pre-Medicare eligible) in accordance with the terms and provisions provided for above, at premium equivalents not to exceed those listed below:

#### Blue Shield EPO \$25/\$40

Individual	\$ 759.95
Two Person	\$ 1557.87
Family	\$ 2184.57

#### Blue Shield HDEPO 6398

Individual	\$ 579.49
Two Person	\$ 1187.95
Family	\$ 1665.84

#### Delta Dental

Individual	\$ 29.75
Family	\$ 76.56

#### Empire Blue View Vision

Individual	\$ 5.42
Family	\$ 14.08

*RESOLUTION No. 403 OF 2019*

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and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all documents and/or agreements of any kind or nature that may be necessary to renew the health insurance with Blue Shield, to renew the Voluntary High Deductible Option with Blue Shield including a Medical Expense Reimbursement Plan (MERP), to renew the agreement with Delta Dental, to renew the agreement with Empire Blue View Vision and to execute the agreement with Guardian, in a form approved by the County Attorney, for a term commencing December 1, 2019 and terminating November 30, 2020, at which time all policies will once again be reviewed.

# Warren County Board of Supervisors

## RESOLUTION NO. 404 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

**ESTABLISHING CAPITAL PROJECT NO. H389, AIRPORT SNOW REMOVAL EQUIPMENT BUILDING - DESIGN; AUTHORIZING TRANSFER OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2019**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H389, Airport Snow Removal Equipment Building - Design, as follows:

1. Capital Project No. H389, Airport Snow Removal Equipment Building - Design, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Hundred Fifty Thousand Dollars (\$150,000).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Federal grant funding in the amount of One Hundred Thirty-Five Thousand Dollars (\$135,000);
  - b. New York State Department of Transportation grant funding in the amount of Seven Thousand Five Hundred Dollars (\$7,500); and
  - c. Local share funding in the amount of Seven Thousand Five Hundred Dollars (\$7,500)

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) to Capital Project No. H389, Airport Snow Removal Equipment Building - Design, and be it further

RESOLVED, that the Warren County Budget for 2019 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>		<u>AMOUNT</u>
H389.9950 280	Airport Snow Removal Equipment Building - Design	\$150,000.00

# Warren County Board of Supervisors

## RESOLUTION NO. 405 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT REPAIR & PROJECTS RESERVE FUND TO TRANSFERS-CAPITAL PROJECTS FOR THE PURPOSE OF FUNDING CAPITAL PROJECT H389, AIRPORT SNOW REMOVAL EQUIPMENT BUILDING - DESIGN; AMENDING 2019 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500) from Budget Code A.892.00 Reserve, Airport Repair & Projects to Budget Code A.9950 910 Transfers - Capital Projects, and be it further

RESOLVED, that the Warren County Budget for 2019 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 406 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

**AMENDING AGREEMENT WITH MAHONEY NOTIFY-PLUS, INC. TO PROVIDE SEMI-ANNUAL TESTING, MONITORING AND INSPECTION OF THE FIRE AND SECURITY ALARMS AT COUNTRYSIDE ADULT HOME WHICH INCLUDES VISUAL INSPECTION OF THE “K” RATED FIRE EXTINGUISHER**

WHEREAS, pursuant to Resolution No. 263 of 2019, the Chairman of the Board of Supervisors was authorized to execute an agreement with Mahoney Notify-Plus, Inc., 15 Cooper Street, Glens Falls, New York 12801, to provide semi-annual testing, monitoring and inspection of the fire and security alarms at Countryside Adult Home and to also visually inspect the “K” rated fire extinguisher for a total amount not to exceed One Thousand One Hundred Fifty Dollars (\$1,150), and

WHEREAS, the Director of Countryside has requested that the agreement be amended to increase the not to exceed amount to One Thousand Four Hundred Ninety-Two Dollars (\$1,492), and to add that any unplanned repairs will be billed at the prevailing wage rate, now, therefore, be it

RESOLVED, that the agreement with Mahoney Notify-Plus, Inc. be, and hereby is, amended to increase the not to exceed amount to One Thousand Four Hundred Ninety-Two Dollars (\$1,492), and to include that any unplanned repairs will be billed at the prevailing wage rate, for a term commencing August 1, 2019 and terminating July 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470, Countryside Adult Home, Contract, and be it further

RESOLVED, other than the charges outlined herein, all other terms and conditions of Resolution No. 263 of 2019 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 407 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS;  
AMENDING 2019 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Ten Thousand Four Hundred Sixty-Seven Dollars (\$10,467) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budgets:

PROJECT	TITLE	AMOUNT
A.8022.220.1	Planning - GIS Program	\$900
A.3110.220.1	Sheriff	\$4,500
A.1355 220.1	Real Property	\$3,012
A.7510.220.1	Historian	\$753
A.1011.220.1	County Administrator	\$753
A.1010.220.1	Legislative Board	\$549
	<b>Total</b>	<b>\$10,467</b>

and be it further,

RESOLVED, that the Warren County Budget for 2019 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 408 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

**AUTHORIZING THE ADVANCE OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE LAKE GEORGE REGIONAL CHAMBER OF COMMERCE & CVB FOR THE 2019 ADVENTURE TRAVEL TRADE ASSOCIATION (ATTA) ELEVATE CONFERENCE IN WARREN COUNTY**

RESOLVED, that the Warren County Board of Supervisors hereby sets aside the rules previously established by the Board concerning the use of occupancy tax funds, and advances funds in an amount not to exceed Twenty Thousand Dollars (\$20,000) from the Occupancy Tax Reserve (A.881.00) to the Lake George Regional Chamber of Commerce & CVB for the 2019 Adventure Travel Trade Association (ATTA) ELEVATE Conference, which amount shall be reimbursed to Warren County once the Chamber has received expected State grant funding.

# Warren County Board of Supervisors

## RESOLUTION NO. 409 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY NEW YORK ENVIRONMENTAL PROTECTION AND SPILL COMPENSATION FUND FOR CLEAN UP/TANK REMOVAL FOR TOWN OF CHESTER TAX MAP PARCEL NO. 104.10-4-5 (THERMO-HOME, INC.); AMENDING 2019 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) from Budget Code A.893.00 Reserve, Environmental Testing to Budget Code A.1355 470 Real Property Tax Services, Contract, to pay New York Environmental Protection and Spill Compensation Fund for clean up/tank removal for Town of Chester Tax Map Parcel No. 104.10-4-5 (Thermo-Home, Inc.), and be it further

RESOLVED, that the Warren County Budget for 2019 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 410 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

**AUTHORIZING GLENS FALLS NATIONAL BANK & TRUST COMPANY TO ISSUE A LETTER OF CREDIT ON BEHALF OF WARREN COUNTY TO BLUE SHIELD OF NORTHEASTERN NEW YORK AS AN ALTERNATIVE TO PRE-FUNDING THE HEALTH INSURANCE ACCOUNT**

WHEREAS, pursuant to Resolution No. 342 of 2018, the Warren County Board of Supervisors authorized the transition to a self-funded health insurance/prescription plan for County officers, employees and retirees (less than sixty-five years of age), and

WHEREAS, the County's health insurance broker, Jaeger & Flynn Associates, Inc. has suggested that Warren County request a letter of credit from Glens Falls National Bank & Trust Company in the amount of Two Hundred Thirty-Three Thousand Nine Hundred Dollars (\$233,900) to be submitted to Blue Shield of Northeastern New York as an alternative to pre-funding the account with Blue Shield of Northeastern New York, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Glens Falls National Bank & Trust Company to issue a letter of credit on behalf of Warren County to Blue Shield of Northeastern New York in the amount of Two Hundred Thirty-Three Thousand Nine Hundred Dollars (\$233,900).

# Warren County Board of Supervisors

## RESOLUTION NO. 411 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE**

### **ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY**

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015 and 133 of 2019, and

WHEREAS, the Director of Veterans' Services has requested revisions to said Credit Card Policy to authorize an additional credit card in the name of the Veterans' Services Director with a monthly limit of Five Hundred Dollars (\$500) to be used exclusively by the Veterans' Services Department for the Peer-to-Peer Program, and

WHEREAS, the Finance Committee has reviewed the changes requested by the Director of Veterans' Services and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F", be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective September 20, 2019.

**COUNTY OF WARREN  
CREDIT CARD POLICY**

**I. OVERVIEW AND PURPOSE**

**A. Overview.**

The use of conventional credit cards (hereinafter “credit cards”) and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter “ghost cards”) can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

**B. Purpose.**

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

**II. ADMINISTRATION OF THE COUNTY’S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD**

**A. Obtaining Credit Cards and Ghost cards**

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.
2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance of credit and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
  - a. Those Department Heads (hereinafter “Cardholders”);

- b. For the purposes indicated and at the expenditure limits set forth in *Schedule "A"* which may be amended from time to time by further resolution of the County Board of Supervisors.
5. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

**B. Contact With Card Issuer Representatives.**

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
  - a. Treasurer or designee.
  - b. County Administrator.
  - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

**C. Online Management of Credit Cards.**

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

**III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING**

**A. Authorized Users**

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
  - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
  - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

**B. Authorized Purchases**

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition, the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

**C. Rules of Use**

The following restrictions will apply to purchases made with credit or ghost cards:

1. The goods or services must be budgeted and legally allowable.

2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
3. Spending limits for the month must be adhered to.
4. Credit and/or ghost card users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

**D. Unauthorized Credit or ghost Card Use**

1. The credit and/or ghost card SHALL NOT BE USED for the following:
  - a. Personal purchases or identification.
  - b. A purchase that exceeds the Cardholder=s monthly purchase limit.
  - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

**E. Cardholder Record Keeping**

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and "customer copy" of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

**F. Review of Monthly Statement**

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be **RETAINED** by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, if it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

**G. Cardholder Security**

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

**H. Cardholder Separation**

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

**I. Revocation of Credit Card Privileges**

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.
3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

**IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE**

**A. General County Department Procedure**

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction **MUST** be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

**B. County Auditor Review and Payment by Treasurer**

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

**V. AUDITS**

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

**SCHEDULE “A”**

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter “Cardholders”) for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$30,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for E-bay fees only with a monthly credit limit of \$1,000;
- f. One credit card in the name of the Purchasing Agent for eBay fees only with a monthly credit limit of \$1,000; and
- g. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$149,500.
- h. One credit card in the name of the Veterans’ Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$500.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule “D”*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall

be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

**SCHEDULE "B"**

**ACKNOWLEDGMENT OF RECEIPT OF THE  
MASTERCARD PURCHASE CARD**

Last 4 digits of card: \_\_\_\_\_

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$\_\_\_\_\_ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: \_\_\_\_\_

(Please Print)

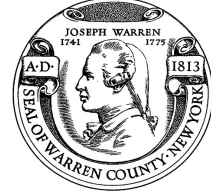
Department Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535  
Fax 518-761-7652

Ronald F. Conover, Chairman

Amanda Allen, Clerk of the

## SCHEDULE "C"

### GENERAL CREDIT CARD AUTHORIZATION

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Purchase Order # (if required): \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for  
\_\_\_\_\_ (merchandise) for County purposes.

All purchases are tax exempt.

Vendor Name: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_ MasterCard / Visa / Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

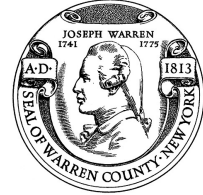
I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

# Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535  
Fax 518-761-7652

Ronald F. Conover, Chairman

Amanda Allen, Clerk of the Board

## **SCHEDULE "D"** **TRAVEL CREDIT CARD AUTHORIZATION**

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

### **AIRLINE TICKETS:**

Date of Purchase: \_\_\_\_\_ Name of Airline: \_\_\_\_\_

### **HOTEL CHARGES:**

Name and address of hotel: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Room and room tax charges (tax exempt must have form) | <input type="checkbox"/> Local phone calls  |
| <input type="checkbox"/> Long distance phone calls                             | <input type="checkbox"/> Restaurant charges |
| <input type="checkbox"/> Banquet and meeting room charges                      | <input type="checkbox"/> Laundry charges    |

### **CONFERENCE FEES:**

Date of Purchase: \_\_\_\_\_ Name of Organization (ie. NYSAC): \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_ MasterCard / Visa / Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "E"

COUNTY OF WARREN  
TRANSACTION DISPUTE FORM

Cardholder Information:

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Statement Date: \_\_\_\_\_ Transaction Date: \_\_\_\_\_

Transaction No. \_\_\_\_\_ Posting Date: \_\_\_\_\_

Amount Disputed: \_\_\_\_\_

Dispute:

The item referenced above is being disputed because:

\_\_\_ There is a difference in the amount I authorized and the amount I was billed.  
(A copy of your charge must be attached)

\_\_\_ I only transacted one charge and I was previously billed for it.  
(Date of Purchase charge: \_\_\_\_\_)

\_\_\_ The above transaction is mine, but I am disputing the transaction.  
(Please state your reason for the denial in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ I do not recognize the above transaction.

\_\_\_ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

\_\_\_ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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***Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.***

SCHEDULE "F"

COUNTY OF WARREN  
LOST/STOLEN CARD NOTIFICATION

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

***Please Check One:***

Card was:     \_\_\_\_\_ Lost  
                  \_\_\_\_\_ Stolen  
                  \_\_\_\_\_ Other (*Describe*) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe how card was lost/stolen: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was a Police Report filed (*Circle*):            Yes            No

If yes: Department: \_\_\_\_\_

Report Number: \_\_\_\_\_

***Cardholder Notified the Credit Card Company:***

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Warren County Board of Supervisors

## RESOLUTION NO. 412 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE**

### **RATIFYING PAST PAID TIME OFF ACCRUALS GRANTED BY WARREN COUNTY AT THE REQUEST OF THE SHERIFF**

WHEREAS, Warren County and the Warren County Sheriff are recognized under state Civil Service Law Article 14 as co-employers, and

WHEREAS, the Warren County Sheriff has applied practices that have been deemed appropriate in his legal capacity as a co-employer when requesting paid time off accruals to be granted by Warren County, and

WHEREAS, Warren County has vetted these requests for consistency and granted them, and

WHEREAS, these practices are longstanding, have been consistently applied and are regarded in the department as unwritten policies, and

WHEREAS, these practices are not currently codified into a written paid time off accrual policy for the Warren County Sheriff's Department, and

WHEREAS, it is desirable for auditing purposes to codify such practices into a written paid time off accrual policy, and

WHEREAS, the Warren County Treasurer has requested such codification for auditing purposes, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby ratify the paid time off accruals previously requested by the Warren County Sheriff and granted by Warren County, and be it further

RESOLVED, that the Warren County Sheriff's Department will implement a written paid time off accrual policy to be formally adopted by Warren County in its capacity as co-employer.

# Warren County Board of Supervisors

## RESOLUTION NO. 413 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE**

### **SUPPORTING THE ADIRONDACK COMMUNITY COLLEGE CAPITAL IMPROVEMENT PLAN FOR 2020-21**

WHEREAS, improvements to Adirondack Community College's facilities are necessary to provide an improved learning environment, repair old equipment and upgrade existing facilities which have deteriorated, and

WHEREAS, the following capital projects exist to support the need for a new facilities master plan, critical/deferred maintenance, rehabilitation of the Gymnasium and Student Center and new Athletic Fields, all of which are required for the Campus:

CAPITAL EXPENDITURE	BUILDING/ AREA	CATEGORY	ESTIMATED COST
New Facilities Master Plan	Campus Wide	Central Services	\$150,000
Gym Floor	Gym	Student Life/Services	\$125,000
New Athletic Fields	Athletic Fields	Student Life/Services	\$1,580,000
New Athletic Fields	Athletic Fields	Student Life/Services	\$2,100,000
Cafeteria Renovation	Student Center	Student Life/Services	\$1,000,000

and,

WHEREAS, the total cost of the above referenced capital projects is Four Million Nine Hundred Fifty-Five Thousand Dollars (\$4,955,000), of which fifty percent (50%) will be funded by the State of New York and the remaining fifty percent (50%) will be funded by Sponsors (Warren County and Washington County), and

WHEREAS, the Sponsor share in the amount of Two Million Four Hundred Seventy-Seven Thousand Five Hundred Dollars (\$2,477,500) shall be borne by capital chargebacks collected by the College

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and/or other resources, including donations that the College may receive, now, therefore, be it,

RESOLVED, that the Board of Supervisors hereby supports the Adirondack Community College Capital Improvement Plan for 2020-21, and be it further

RESOLVED, that the Sponsors' share of project costs in the amount of Two Million Four Hundred Seventy-Seven Thousand Five Hundred Dollars (\$2,477,500) shall be paid from accumulated capital chargeback funds and/or other resources, including donations that the Collage may receive.

# Warren County Board of Supervisors

## RESOLUTION NO. 414 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, LOEB, GERAGHTY, STROUGH, SIMPSON, FRASIER, WILD, McDEVITT, SOKOL, DIAMOND AND BRAYMER**

**RESOLUTION APPROVING AND AUTHORIZING CONTRACT FOR THE SALE OF PROPERTY LOCATED AT RIVER STREET IN THE TOWN OF QUEENSBURY; DECLARING THE LAND NO LONGER NECESSARY FOR PUBLIC USE; AUTHORIZING THE TRANSFER OF THE PROPERTY SUBJECT TO SATISFACTION OF THE CONDITIONS OF SALE DEFINED IN THE CONTRACT DOCUMENTS; AND CONDUCTING REVIEW UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (“SEQRA”) AND ISSUING DETERMINATION OF NON-SIGNIFICANCE**

WHEREAS, a request for sealed bids for the sale of the River Street Property was issued on August 28, 2019, and

WHEREAS, in response to the request for sealed bids, the County received bids from two (2) separate entities including a proposal from Perkins Recycling Corporation (hereinafter “Perkins”), and

WHEREAS, Perkins bid was the second highest bid, however the County Facilities Committee has recommended sale of the River Street Property to Perkins as the highest responsible bidder, and

WHEREAS, the County Facilities Committee has concerns regarding the highest bidders ability to gain financing to complete the transaction as opposed to Perkins Bid being an all cash bid; and

WHEREAS, the conveyance to Perkins will include 10.5 acres generally described as the land upon which the River Street building sits and as reflected in the map attached to this resolution, and

WHEREAS, the total agreed upon purchase price is Four Hundred and Fifty Thousand Dollars (\$450,000), and

WHEREAS, the sale of the River Street Property is an unlisted action under SEQRA, and

WHEREAS, a Short Environmental Assessment form has been prepared and presented to the Board of Supervisors, the Board of Supervisors has reviewed the information and responses set forth therein and has approved the same, now, therefore, be it

RESOLVED, as the County no longer intends to own the property located at River Street in the

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***PAGE 2 OF 2***

Town of Queensbury, it is hereby determined that the River Street property is no longer necessary for public use, and be it further

RESOLVED, that the Board of Supervisors hereby approves and authorizes the sale of the property located at River Street, Town of Queensbury for the total purchase price of Four Hundred and Fifty Thousand Dollars (\$450,000), subject to all conditions of sale described in the preambles of this resolution and contained in the contract documents, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the contract documents in a form approved by the County Attorney, and be it further

RESOLVED, subject to satisfaction of all conditions of sale as described in the preambles of this resolution and as detailed in the contract documents, the Chairman of the Board of Supervisors is hereby authorized to execute any and all documents necessary to complete the transfer of the property located at River Street, in the Town of Queensbury, as authorized herein in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute the Short Environmental Assessment form indicating that the sale will not result in any significant environmental impacts, and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the issuance and filing of a determination of no significant adverse environmental impacts in accordance with the requirements of SEQRA, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, County Administrator, and County Attorney are hereby authorized to take any and all necessary actions to carry out the terms of this resolution.



# Warren County Board of Supervisors

## RESOLUTION NO. 415 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, LOEB, GERAGHTY, STROUGH, SIMPSON, FRASIER, WILD, McDEVITT, SOKOL, DIAMOND AND BRAYMER**

**RESCINDING RESOLUTION NOS. 249 OF 2019 AND 304 OF 2019  
AUTHORIZING SIX (6) MONTH LEASE AGREEMENT WITH D&G RECYCLING, LLC  
FOR A PORTION OF COUNTY OWNED PROPERTY (f/k/a CIBA GEIGY PROPERTY) IN  
THE TOWN OF QUEENSBURY**

WHEREAS, Resolution No. 249 of 2019 authorized the Chairman of the Board of Supervisors to execute a six (6) month lease agreement with D&G Recycling, LLC., for a rental sum of Six Thousand Five Hundred Dollars (\$6,500) per month, and

WHEREAS, Resolution No. 304 of 2019 authorized the Chairman of the Board of Supervisors to execute a six (6) month lease agreement with D&G Recycling, LLC, for a rental sum of Seven Thousand Dollars (\$7,000) per month, and

WHEREAS, Warren County Board of Supervisors has decided to sell the portion of County owned property (f/k/a Ciba Geigy Property) in the Town of Queensbury, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution Nos. 249 of 2019 and 304 of 2019.

# Warren County Board of Supervisors

## RESOLUTION NO. 416 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS BEATY AND MCDEVITT

**AMENDING RESOLUTION NO. 84 OF 2013, RESOLUTION ESTABLISHING A CAPITAL RESERVE FUND TO FINANCE A “TYPE” CAPITAL IMPROVEMENT; AUTHORIZING APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE TO THE REAL PROPERTY TAX SERVICES BUDGET TO COVER THE COST OF A DEMOLITION PLAN ON PROPERTY IN THE TOWN OF QUEENSBURY; AND AMENDING 2019 WARREN COUNTY BUDGET**

WHEREAS, Resolution No. 506 of 2012, pursuant to Section 6-c of the General Municipal Law, as amended, established a Capital Reserve Fund to be known as the Environmental Testing Reserve Fund (“Reserve Fund”), with the source of funding to be revenue realized from the tax foreclosure auction after payment of the outstanding taxes due to Warren County and in the amount representing fifty percent (50%) of the revenue in excess of One Hundred Thousand Dollars (\$100,000) budgeted for 2012 and twenty-five percent (25%) of such revenue in excess of the One Hundred Thousand Dollars (\$100,000) budgeted in subsequent years, and

WHEREAS, Resolution No. 84 of 2013 was amended to reduce the amount of funding for said Reserve Fund for 2012-2013 to Seventy-Five Thousand Dollars (\$75,000) in excess of One Hundred Thousand Dollars (\$100,000) budgeted, and, for 2012-2013 and all future years, all administrative fees including any necessary administrative fees incurred in connection with In Rem tax foreclosure proceedings under Article 11 of the Real Property Tax Law where the County seeks temporary incidents of ownership under Environmental Conservation Law §56-0508 shall be paid from this Reserve Fund, and, that in all future years, funding for said Reserve Fund shall be an amount representing twenty-five percent (25%) of the revenue in excess of the budgeted amount, and

WHEREAS, the Director of Real Property is requesting Resolution No. 84 of 2013 be amended to include environmental remediation and/or restoration, demolition and testing on County owned property acquired pursuant to the In Rem Tax Foreclosure, now, therefore, be it

***RESOLUTION No. 416 OF 2019***

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RESOLVED, that the Board of Supervisors does hereby amend Resolution No. 84 of 2013 to include environmental remediation and/or restoration, demolition and testing on County owned property acquired pursuant to the In Rem Tax Foreclosure, and be it further

RESOLVED, that other than the above amendments, Resolution No. 506 of 2012 and Resolution No. 84 of 2013 shall remain in full force and effect, and be it further

RESOLVED, that Four Thousand Three Hundred Dollars (\$4,300) will be appropriated from Budget Code A.893.00 Reserve, Environmental Testing Fund, to Budget Code A.1355 470 Real Property Tax Services, Contract to pay for a demolition plan on property in theTown of Queensbury.