

**Public Safety Committee
Sheriff's Committee Agenda
January 22, 2019**

Committee Members: Leggett, Geraghty, Simpson, Wild, Magowan, Sokol, Hogan, Braymer, Driscoll and Merlino

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
 - A. Request Resolution to amend county budget to reflect revenues to be received from NYS GTSC Traffic Grants: Child Passenger Safety (\$1,050 for child seats), Police Traffic Services (\$16,500 for enforcement OT).
 - B. Request Resolution to appropriate funds from the General Fund Unappropriated Balance to cover costs of the PBA settlement.
 - C. Request Resolution to appropriate funds from the General Fund Unappropriated Balance to cover 2019 fleet purchases and associated cost.
 - D. Request Resolution to appropriate funds from the General Fund Unappropriated Balance to cover 2019 LE equipment purchases.
 - E. Request Resolution to appropriate funds from the General Fund Unappropriated Balance to cover 2019 Corrections furniture, technical equipment and other equipment purchases.
 - F. Request Resolution to amend County Budget for 16 SICG (\$71,448.96), carryover from fiscal year 2018 into 2019.
 - G. Request Resolution to amend County Budget for 17 SICG (\$58,551.53), carryover from fiscal year 2018 into 2019.
 - H. Request Resolution to amend County Budget for FY18 State Law Enforcement Terrorism Prevention Program (\$19,994), carryover from fiscal year 2018 into 2019.
- IV. Referral / Pending Items
 - A. Attorney Greg Johnson to discuss medical provider contract and historical perspective.
- V. Topics for Discussion
 - A. Currently have (9) Correction Officer vacancies and (1) Correction Sergeant vacancy.
- VI. Motion to adjourn

Attachments:

- #1. Resolution Request Form #7, Amend Budget (Traffic Grants)
- #2. Resolution Request Form #20, Request Funds (PBA settlement)
- #3. Resolution Request Form #20, Request Funds (Fleet)
- #4. Resolution Request Form #20, Request Funds (LE equipment)
- #5. Resolution Request Form #20, Request Funds (Corrections furniture and equipment)
- #6. Resolution Request Form#7, Amend Budget (16 SICG carryover)

- #7. Resolution Request Form #7, Amend Budget (17 SICG carryover)
- #8. Resolution Request Form #7, Amend Budget (Traffic Grants)
- #9. Resolution Request Form #7, Amend Budget (FY18 SLETPP carryover)

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect revenues to be received from New York State Governor's Traffic Safety Committee Traffic Grants.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | | |
|------------|-----------------------------------|-------------|
| A.3110 120 | Law Enforcement Salaries Overtime | \$16,500.00 |
| A.3110 410 | Law Enforcement Supplies | \$1,050.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | | |
|-------------|---------------------------|-------------|
| A.3110 3384 | Other Sheriff's State Aid | \$17,550.00 |
|-------------|---------------------------|-------------|

*Please note all amount must be in whole dollars – no cents.

August 21, 2018

C. Lamouree
Undersheriff
Warren County Sheriff's Office
1400 State Route 9
Lake George, NY 12845

Re: CPS-2019-Warren Co SO -00214-(057)
Child Passenger Safety Program
CFDA #: 20.616
EFFECTIVE DATE: October 1, 2018

Dear Undersheriff C. Lamouree:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that the Warren County Sheriff's Office has been awarded \$1,050 to participate in the statewide "Child Passenger Safety" program. Our goal is to increase the proper use and installation of child safety seats in New York State. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <http://safeny.ny.gov/currentgrantees.htm>.

Thank you for participating in this very important statewide program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,



Charles R. DeWeese
Assistant Commissioner

CRD:bp
Enclosure
cc: Jennifer Smith
Patti Miller



Governor's Traffic Safety Committee

6 EMPIRE STATE PLAZA • ALBANY, NY 12228 • SafeNY.ny.gov

CHUCK DEWEESE
Assistant Commissioner

Ph: (518) 474-5111
Ph: (518) 474-5777
Fx: (518) 473-6946

August 13, 2018

C. Lamouree
Undersheriff
Warren County Sheriff's Office
1400 State Route 9
Lake George, NY 12845

Re: PTS-2019-Warren Co SO -00231-(057)
Police Traffic Services
DMV01-T006341 -3700393
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2018

Dear Undersheriff C. Lamouree:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that the Warren County Sheriff's Office has been awarded a total of \$16,500 to participate in the statewide Police Traffic Services Program. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$3,300
Regular PTS Enforcement	\$13,200
Other Than Personal Services	\$0
Grand Total	\$16,500

Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <http://safeny.ny.gov/currentgrantees.htm>.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Charles R. DeWeese
Assistant Commissioner

CRD:bp
Enclosure
cc: Jennifer Smith
Patti Miller



Department of Motor Vehicles

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff

DATE: 1/10/2019

(a) Purpose of Request:

To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the PBA Settlement

(b) Details:

Appropriate General Fund Surplus funds to:

A.3110 110 Sheriffs Law Enforcement - Salaries, Regular \$121,229

A.3110 810 Sheriffs Law Enforcement - Retirement \$28,697

A.3110 830 Sheriffs Law Enforcement - Social Security \$7,516

A.3110 831 Sheriffs Law Enforcement - Medicare Contribution \$1,758

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Lamouree, C. Shawn

From: Lynch, Rob <lynchr@warrencountyny.gov>
Sent: Wednesday, January 16, 2019 11:46 AM
To: DeLorenzo, Tammie; Lamouree, C. Shawn
Subject: PBA Salary Increases

Hello,

We assumed a 2.9% PBA pay increase for 2018 budget and a 2.75% increase for the 2019 budget.

Robert V. Lynch II, CPA
Deputy Treasurer
Warren County Treasurer Department
1340 State Route 9
Lake George, NY 12845
Phone (518) 761-6380

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff's Office

DATE: 1/14/2019

(a) Purpose of Request:

To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the 2019 Fleet Purchases and associated upfitting cost.

(b) Details:

**Appropriate General Fund Surplus funds to:
A.3110 230.1 Sheriffs Law Enforcement - Automotive Equipment Reserve \$306,376**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Fleet Budget Plan 2019

- Purchase (7) marked Police sedans, Cost of \$226,576.
 - Replaces (7) Police sedans that will have in excess of 100,000 miles
- Purchase (1) Correction Transport Van, Cost of \$34,500
 - Replaces a Sedan with 168,000 miles.
- Purchase (1) Maintenance F-250 Truck, w/ Plow, \$36,000
 - Replaces 2005 F-250 w/ Plow, which has exceeded its life expectancy, and is no longer a reliable vehicle
- Apply graphics to (4) 2018 Ford Police sedans which were ordered In Aug 2018, but have not been delivered as of Jan 15, 2019. Also purchase gun locks. Total cost \$2,000
- Initiate project to refresh lighting components of existing lightbars, which are ten years old at a cost of \$7,300

The cost to up-fit a vehicle with emergency equipment is approximately \$3,000, if we were to utilize an outside vendor. The cost to remove emergency equipment is approximately \$1,000 per vehicle. This work is currently done by a Sheriff's Office employee, which is saving the tax payers approximately \$4,000 per vehicle.

TOTAL OF REQUEST - \$306,376

*Prices based on written quotes

	Dodge Charger Pursuit	Dodge Charger Pursuit	Ford Interceptor Utility	Ford Interceptor Utility
	The Cruisers Division	Bayer	The Cruisers Division	Bayer
Base Price	27,887.00	25,558.00	27,887.00	30,026.88
Factory and Dealer Options	30,070.00	29,368.00	31,483.00	34,551.88
Upfitter graphics, emergency equipment	3,000.00	3,000.00	3,100.00	3,100.00
Total	33,070.00	32,368.00	34,583.00	37,651.88
Increase over 2018 Ford Interceptor Sedans	3,199.00	2,497.00	4,712.00	7,780.88

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff's Office

DATE: 1/14/2019

(a) Purpose of Request:

To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the 2019 Law Enforcement Equipment.

(b) Details:

Appropriate General Fund Surplus funds to:

A.3110 260 Sheriffs Law Enforcement - Other Equipment \$34,600

- Equipment to be purchased: Optics for 32 Patrol Rifles (\$14,000), and replace 1 Live Scan System (\$20,600)

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff's Office

DATE: 1/14/2019

(a) Purpose of Request:

To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the 2019 Correction Division purchase of furniture, technical equipment and other equipment.

(b) Details:

Appropriate General Fund Surplus funds to:

A.3150 210 Sheriff's Corrections Division - Furniture \$4,200

A.3150 250 Sheriff's Corrections Division - Technical Equipment \$5,150

A.3150 260 Sheriff's Corrections Division - Other Equipment \$22,700

- See Attachment for Details

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
EXPENSE						
<i>Department of Environmental Services</i>						
<i>Personnel Services</i>						
110	Salaries - Regular	4,463,696.57	5,030,121.00	5,030,121.00	3,207,068.15	5,133,797.00
120	Salaries - Overtime	675,202.83	350,000.00	350,000.00	487,611.44	350,000.00
130	Salaries - Part Time	133,039.76	255,382.00	255,382.00	90,190.62	255,382.00
<i>Personnel Services Totals</i>		<i>\$5,271,939.16</i>	<i>\$5,635,503.00</i>	<i>\$5,635,503.00</i>	<i>\$3,784,870.21</i>	<i>\$5,739,179.00</i>
Equipment						
210	Furniture/Furnishings	4,094.96	4,200.00	4,200.00	278.97	4,200.00
220	Office Equipment	.00	1,500.00	1,500.00	61.11	.00
250	Technical Equipment	9,195.00	3,650.00	3,650.00	.00	5,150.00
260	Other Equipment	15,277.16	10,800.00	10,800.00	279.45	22,700.00
<i>Equipment Totals</i>		<i>\$28,567.12</i>	<i>\$20,150.00</i>	<i>\$20,150.00</i>	<i>\$619.53</i>	<i>\$32,050.00</i>
Comments						
<i>Account</i>		<i>Comment</i>				
210	Departmental Request	Purchase and replace chairs in the facility at a cost of \$4,200.				
250	Departmental Request	Purchase and replace (10) Dures Alarms in the facility,\$3,650. Purchase and replace (10) handheld magnetometer, \$1,500.				
260	Departmental Request	Replace (4) Vacuums for Pods, \$2,000. Replace (1) Pod Washer and (1) Pod Dryer, \$2,500. Replace nine year old dishwasher, \$12,000. Purchase and replace (15) Portable Radios - \$5,000. Purchase and replace mechanical restraints, \$1,200.				
Contractual Expense						
410	Supplies	69,868.15	73,000.00	73,157.44	42,529.97	73,000.00
413	Repair & Maint.-Bldg/Property	12,769.19	17,000.00	17,000.00	2,912.35	17,000.00
422	Repair/Maint-Equipment	7,693.53	9,000.00	9,000.00	630.00	5,000.00
424	Postage	1,340.30	1,500.00	1,500.00	1,011.06	1,500.00
439	Misc Fees & Expenses	1,975.00	2,000.00	2,000.00	1,784.39	2,500.00
444	Travel/Education/Conference	814.80	2,000.00	2,000.00	34.95	2,000.00
445	Foods	207,194.24	220,000.00	220,000.00	176,749.44	260,000.00
453	Uniforms & Clothing	20,900.24	35,000.00	42,256.64	17,764.06	35,000.00
469	Other Payments/Contributions	.00	10,000.00	10,000.00	5,180.00	10,000.00
470	Contract	1,423,894.18	1,448,250.00	1,448,250.00	865,906.45	1,787,518.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

(a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect monies being transferred from the 2016 Statewide Interoperability Communications Grant, carry over from fiscal year 2018 into 2019.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3020.4034 260 Sheriff Com 911 Center Other Equipment	\$11,518.96
A.3020.4034 470 Sheriff Com 911 Center Contracts	\$59,930.00

(c) **Revenue Code (with title), and Amount:**

A.3020.4034 4380 16 SICG	\$71,448.96
--------------------------	-------------

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

(a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect monies being transferred from the 2017 Statewide Interoperability Communications Grant, carry over from fiscal year 2018 into 2019.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3020.4036 260 Sheriff Com 911 Center Other Equipment	\$1,110.53
A.3020.4036 470 Sheriff Com 911 Center Contracts	\$57,441.00

(c) **Revenue Code (with title), and Amount:**

A.3020.4036 4380 17 SICG	\$58,551.53
--------------------------	-------------

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect monies being transferred from the FY18 State Law Enforcement Terrorism Program Grant (SLETPP), to carry from the 2018 budget into the 2019 Budget.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | |
|---|------------|
| A.3110.4038 250 Sheriff Law Enforcement Tech Equipment | \$9,800.00 |
| A.3110.4038 260 Sheriff Law Enforcement Other Equipment | \$6,370.00 |
| A.3110.4038 410 Sheriff Law Enforcement Supplies | \$3,824.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | |
|--------------------------------|-------------|
| A.3110.4038 4381 FY18 - SLETPP | \$19,994.00 |
|--------------------------------|-------------|

*Please note all amount must be in whole dollars – no cents.