

Criminal Justice & Public Safety Committee
Warren County Office of Emergency Services
AGENDA
February 25, 2019

Committee Members: LEGGETT, Geraghty, Simpson, Wild, Magowan, Sokol, Hogan, Braymer,
Driscoll, Merlino, Vacant

- I. Committee meeting called to order by Chairman
 - II. Motion to approve minutes of prior committee meeting
 - III. Action Agenda/New Business
 1. **Request:** Resolution request to approve revisions to the Warren County Comprehensive Emergency Management Plan (CEMP).
Rationale: This document is the over-arching plan for all response plans within Warren County.
 2. **Request:** Resolution request for out-of-state travel for Amy Drexel to attend the National Homeland Security Conference in Phoenix, AZ on June 15-22, 2019.
Rationale: This conference provides new insights into homeland security and emergency management procedures that can be utilized to better protect and respond to events in Warren County.
 3. **Request:** Resolution request ratify the actions of the Chairman of the Board of Supervisors to amend the prior resolution with Mountain Medical for HAZMAT medical testing services
Rationale: Resolution needed to change the name of the contractor from Standard Medical Service to Mountain Medical.
 - IV. Referral/Pending Items
 - V. Information for Discussion/Review
 1. **Review prior month travel authorization**
 - Unmanned Aircraft System (UAS) Course – Oriskany, NY
 - NYSEMA Conference – Syracuse, NY
 - VI. Privilege of the Floor to discuss any additional items to come before the Committee
 - VII. Motion to adjourn
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Attachments

- #1 Miscellaneous
- #2 Approve Out of State Travel
- #3 Miscellaneous

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office of Emergency Services

DATE: February 25, 2019

- (a) Purpose of Request: To approve revisions to the Warren County Comprehensive Emergency Management Plan.

- (b) Details:

- (c) Previous Resolution Number: 777 of 2003, 129 of 2014, 120 of 2015, 107 of 2016, 94 of 2017 and 110 of 2018

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 15

Requesting Approval for Out-of-State Travel*

****If the conference announcement or details are available in writing, please attach.***

DEPARTMENT NAME: Office of Emergency Services

DATE: February 25, 2019

- (a) Dates of Travel: June 15-22, 2019
- (b) Purpose (include complete name of any conference, school, etc.): To attend the National Homeland Security Conference.
- (c) City/Town & State: Phoenix, Arizona
- (d) Employee(s) Traveling (include title(s): Amy Drexel, Emergency Services Coordinator
- (e) Is County paying the costs or is another Agency? The County will pay for travel and meal costs at an amount not to exceed \$1817 plus taxes and fees. Funding is available in the existing 2019 OES budget. Hotel is \$94/night for 6 nights & \$223 for 1 night plus taxes & fees. GSA meals & incidentals are not to exceed \$420. Airfare \$610 plus taxes
- (f) Mode of Transportation to be Use: Mass Transportation (airline)
(County Vehicle or Mass Transportation)

Please note: If County vehicle use is requested, upon resolution approval, please provide Fleet Manager Frank Morehouse with vehicle request form properly completed.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Office of Emergency Services

DATE: Febraru 25, 2019

- (a) Purpose of Request:
To amend resolution 645 of 2010

- (b) Details:
To amend the prior resolution to change the name and ratify the actions of the Chairman of the Board in signing the same.

- (c) Previous Resolution Number:
645 of 2010

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.3410 435 Fire Prevention and Control - Medical Fees

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS