

**Public Safety Committee  
Sheriff's Committee Agenda  
May 31, 2019**

**Committee Members:** Leggett, Geraghty, Simpson, Wild, Magowan, Sokol, Hogan, Braymer, Driscoll and Merlino.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
  - A. Request Resolution for Out of State Training for Patrol Officer C. Howse to attend Project Lifesaver Training Orlando, FL. August 23-30, 2019.
  - B. Request Resolution for new contract with Mid-State Communications to perform tower inspections on Prospect Mountain.
  - C. Request Resolution to Amend the Budget for 2018 Purchase Orders
  - D. Request Permission to fill vacancy for Patrol Officer #47, due to promotion.
  - E. Request Permission to fill vacancy for Investigator #4, due to retirement.
  - F. Request Permission to fill vacancy for Communications Supervisor, due to retirement.
  - G. Request Permission to fill vacancy for Senior Communications Officer #3, due to promotion.
  - H. Request Permission to fill vacancy for Communication Officer #3, due to promotion.
  - I. Request Resolution for new contract with Social Sentinel.
  - J. Request Resolution for new contract with Great Escape / Six Flags
- IV. Referral / Pending Items
- V. Topics for Discussion
  - A. Currently have (3) Correction Officer vacancies and (1) Correction Sergeant vacancy.
- VI. Motion to adjourn

Attachments:

- #1. Resolution Request Form #15, Out of State Travel (Howse)
- #2. Resolution Request Form #3, New Contract (Mid-State)
- #3. Resolution Request Form #7, Amend County Budget (2018 Purchase Orders)
- #4. Resolution Request Form #12, Notice of Intent to Fill Vacant Position (P.O. #47)
- #5. Resolution Request Form #12, Notice of Intent to Fill Vacant Position (Inv. #4)
- #6. Resolution Request Form #12, Notice of Intent to Fill Vacant Position (Comm Supvr)
- #7. Resolution Request Form #12, Notice of Intent to Fill Vacant Position (Sr. Com Off #3)
- #8. Resolution Request Form #12, Notice of Intent to Fill Vacant Position (Comm Off #3)
- #9. Resolution Request Form #3, New Contract (Social Sentinel)
- #10. Resolution Request Form #3, New Contract (Great Escape / Six Flags)

## ***RESOLUTION REQUEST FORM NO. 15***

### ***Requesting Approval for Out-of-State Travel\****

***\*If the conference announcement or details are available in writing, please attach.***

**DEPARTMENT NAME: Sheriff's Office**

**DATE: 04-23-2019**

- (a) Dates of Travel: August 23 - 30, 2019
- (b) Purpose (include complete name of any conference, school, etc.): Project Lifesaver Training Conference
- (c) City/Town & State: Orlando, FL
- (d) Employee(s) Traveling (include title(s): Patrol Officer C. Howse.
- (e) Is County paying the costs or is another Agency? Sheriff's Office
- (f) Mode of Transportation to be Use: Commercial Airline  
(County Vehicle or Mass Transportation)

***Please note: If County vehicle use is requested, upon resolution approval, please provide Fleet Manager Frank Morehouse with vehicle request form properly completed.***

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celebrate  
with us!

  
**Hilton**  
ORLANDO BUENA VISTA PALACE

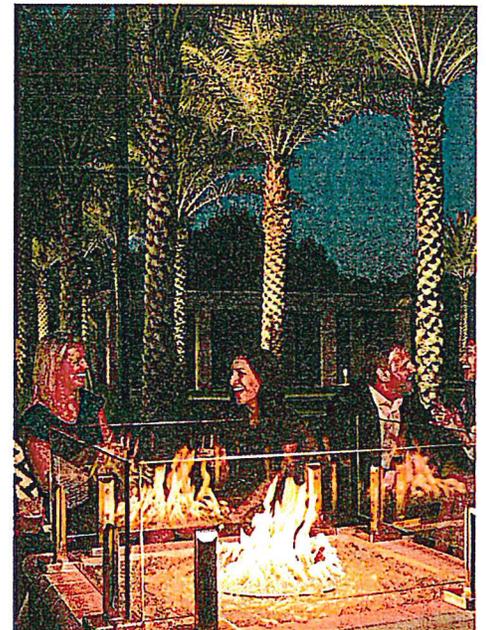
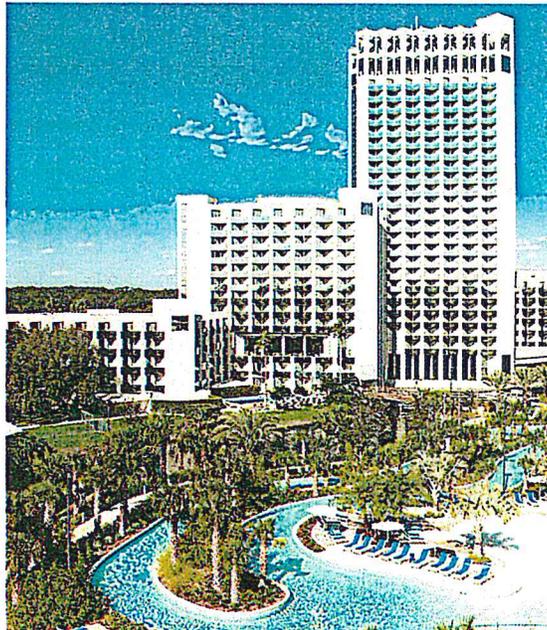
  
**Hilton**  
ORLANDO BUENA VISTA PALACE

# PROJECT LIFESAVER

## *20th Anniversary Conference*

*Hilton Orlando Lake Buena Vista Palace*  
*August 26 - August 30, 2019*

**TENTATIVE SCHEDULE**





## MONDAY, AUGUST 26. 2019

- 7:00 AM - 8:00 AM Registration
- 8:00 AM - 5:00 PM ESS Basic Operators Course (*Part 1*)
- 9:00 AM - 11:00 AM Introduction to Grant Writing
- 10:30 AM - 6:30 PM The Dementia Experience (*by appointment*)
- 1:00 PM - 3:30 PM Alzheimer's Emergency Response Training

## TUESDAY, AUGUST 27. 2019

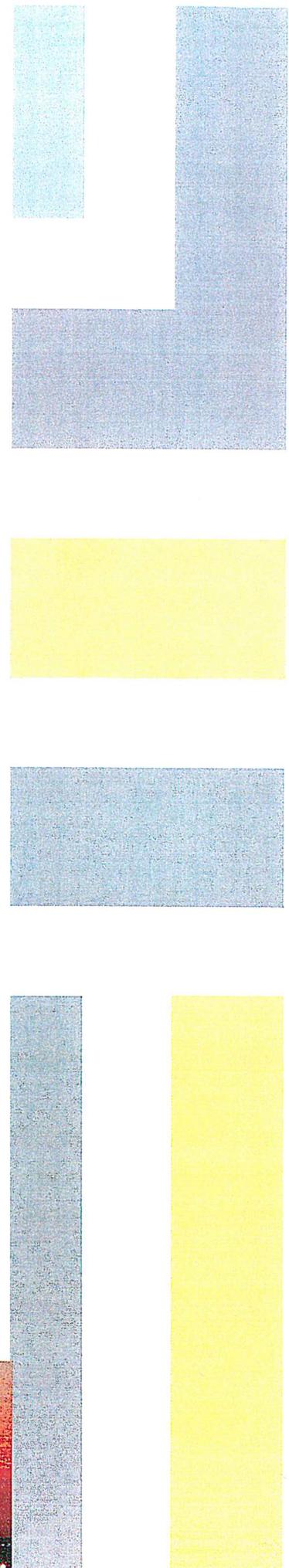
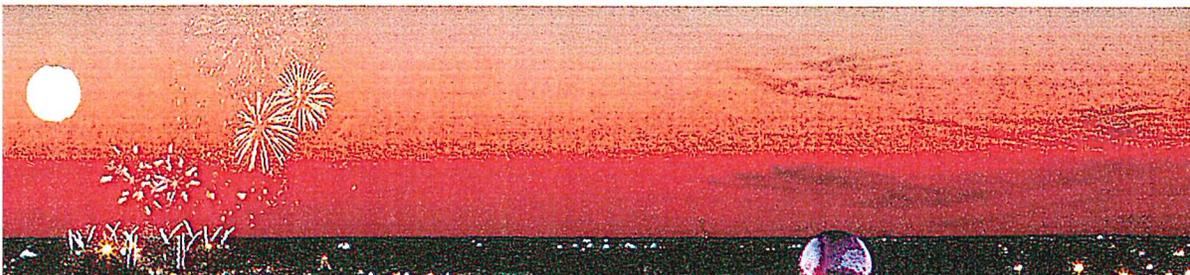
- 7:00 AM - 8:00 AM Registration
- 8:00 AM - 12:00 PM ESS Basic Operators Course (*Part 2*)
- 8:00 AM - 4:00 PM The Dementia Experience (*by appointment*)
- 9:00 AM - 11:00 AM Introduction to Social Media
- 1:00 PM - 5:00 PM ESS Instructor Course
- 1:00 PM - 3:30 PM Autism Emergency Response Training
- 2:00 PM - 3:00 PM Registration

## TUESDAY EVENING

### *Project Lifesaver Night at Epcot®*

As a special treat in celebration of this tremendous milestone, We're inviting each attendee to join us, FREE of charge, at The Project Lifesaver Night at *Epcot*® – enjoy all the thrills that the park has to offer, and at the end of the night meet us at our private waterfront pavilion to enjoy coffee, dessert, and cocktails, with access to unbeatable views of *IllumiNations: Reflections of Earth*.

**NOTE:** The last day to register for this special event is July 31, 2019. No exceptions can be made.





## GENERAL SESSION

### WEDNESDAY, AUGUST 28. 2019

- 7:15 AM - 8:00 AM Registration & Continental Breakfast
- 8:00 AM - 8:40 AM Welcome & Opening Ceremonies
- 8:40 AM - 9:00 AM A Special Note from the Chairman of the Board
- 9:00 AM - 9:45 AM Special Keynote Speaker, Haley Moss
- 9:45 AM - 10:00 AM Break
- 10:00 AM - 12:00 PM Project Lifesaver Best Practices Panel
- 12:00 PM - 1:00 PM Buffet Lunch
- 1:00 PM - 1:30 PM Exploring the Dementia Experience
- 1:30 PM - 2:15 PM An Introduction to VitalsApp
- 2:15 PM - 2:45 PM Project Lifesaver Technology Updates
- 2:45 PM - 3:00 PM Raffles & Conclusion of the day
- 3:00 PM - 4:30 PM Electronic Search Competition

### THURSDAY, AUGUST 29. 2019

- 7:00 AM - 8:00 AM Registration & Continental Breakfast
- 8:00 AM - 8:15 AM Opening Comments & Announcements
- 8:15 AM - 10:00 AM A Day in the Life, Panel Presentation
- 10:00AM - 10:15 AM Break
- 10:15 AM - 11:00 AM Forming Corporate Partnerships, Boar's Head
- 11:00 PM - 11:45PM Special Keynote Presentation, TBD
- 11:45 PM - 12:00 PM Announcements & Raffles
- 12:00 PM - 1:00 PM Buffet Lunch & Conclusion of the day

### FRIDAY, AUGUST 30. 2019

- 7:30 AM - 8:00 AM Continental Breakfast
- 8:00 AM - 8:15 AM Opening Comments & Announcements
- 8:15 AM - 9:30 AM Policy, Regulations, & Legislative Panel
- 9:30 AM - 9:45 AM Break
- 9:45 AM - 11:00 AM Exploring the Medical Implications
- 11:15 AM - 11:30 AM Final Comments, Raffles, & Farewells

# PROJECT LIFESAVER 20TH ANNIVERSARY CONFERENCE

Please complete one form per attendee

Date \_\_\_\_\_ Name of Attendee Cortney Howse  
Position/Rank Patrol Officer Email Address Cortney.howse@warrencountysheriffny.us  
Agency Name Warren County Sheriff's Office Phone 518-743-2593  
Agency Address 1400 State Route 9 City, State, Zip Lake George NY 12845

REGISTER EARLY TO AVOID LATE REGISTRATION FEES - EARLY BIRD REGISTRATION ENDS ON JULY 31, 2019!

## CONFERENCE REGISTRATION

Please select the registration type that applies to you.

	By July 31, 2019	After July 31, 2019
Project Lifesaver Member	<input checked="" type="checkbox"/> \$400 per attendee	<input type="checkbox"/> \$450 per attendee
Non-Member	<input type="checkbox"/> \$450 per attendee	<input type="checkbox"/> \$500 per attendee
State Coordinator	<input type="checkbox"/> \$300 per attendee	<input type="checkbox"/> \$450 per attendee

NOTE: A letter of intent with an operational agreement is required for any non-member agencies!

## COURSE & ACTIVITY REGISTRATION

Select the training courses and activities you would like to attend. Please take note that some of the courses run simultaneously.

<input type="checkbox"/> ESS Basic Operator Course	\$95 per attendee
<input type="checkbox"/> ESS Instructor Course	\$150 per attendee
<input checked="" type="checkbox"/> Alzheimer's Emergency Response	No Charge
<input checked="" type="checkbox"/> Autism Emergency Response	No Charge
<input checked="" type="checkbox"/> Introduction to Grant Writing	No Charge
<input checked="" type="checkbox"/> Introduction to Social Media	No Charge
<input checked="" type="checkbox"/> The Dementia Experience (By Appointment)	No Charge
<input checked="" type="checkbox"/> Electronic Search Competition	No Charge
<input checked="" type="checkbox"/> Project Lifesaver Night at Epcot®	No Charge

Total amount of conference & course registration: \$400.00

## BILLING INFORMATION

Billing Contact \_\_\_\_\_  
Email Address \_\_\_\_\_ Phone \_\_\_\_\_  
Invoicing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

## PAYMENT INFORMATION

Cardholder's Name \_\_\_\_\_ Card Type \_\_\_\_\_  
Card Number \_\_\_\_\_ CVV# \_\_\_\_\_ Expiration \_\_\_\_\_  
Billing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

PLEASE EMAIL, FAX, OR MAIL COMPLETED FORM WITH PAYMENT TO:

Email: [lgagliardo@projectlifesaver.org](mailto:lgagliardo@projectlifesaver.org) · Fax: 888-505-7583 · Phone: 772-446-1271

Mail: 201 SW Port St. Lucie Blvd · Suite 202 · Port St. Lucie, Florida 34984

# **RESOLUTION REQUEST FORM NO. 3**

## **Request for New Contract**

**DEPARTMENT NAME:** Sheriff's Office

**DATE:** 05/15/2019

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: **Perform safety inspection and evaluation of radio towers on Prospect Mountain.**
- (c) Name of Contractor: **Mid-State Communications**
- (d) Address of Contractor: **185 Clear Road Oriskany, NY 13424**
- (e) Contractor's Contact Person and Telephone Number: **Scott M. Musacchio, Vice President, Tower Division (315) 736-3061 ext. 310**
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney has Contract**
- (g) Commencement Date of Contract: **Upon Signature**
- (h) Termination Date of Contract: **Upon Completion of contracted work.**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$2,850.00**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Upon Completion of Project**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.3020 470 Sheriff 911 Center Contracts****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

SINCE 1957

**MID-STATE  
COMMUNICATIONS**



February 25, 2019

Warren County Sheriff  
1400 State Route 9  
Lake George New York 12845

Attention: Mark Neale - Systems Maintenance Coordinator

Ref: Prospect – (2) Tower Inspections

Mid-State Communications Inc. hereby submits the following proposal to provide service to perform 2 each tower inspections (172' ft & 136' ft) at the Warren County Prospect site location.

The proposal consists of a visual inspection of the tower structure including antenna mapping, structural members & ancillary hardware , shelter and all site appurtenances inclusive to the site location. Mid-State Communications Inc. shall provide a detailed report of the tower including any recommended repairs that may be required. All work shall be completed per Warren County Prevailing wage Rates.

**Total Project: \$2,850.00**

We appreciate the opportunity to provide the above quotation. Please call with any questions. Thank you

Sincerely:

*Scott Musacchio*

Scott Musacchio  
Vice President – Tower Division

185 Clear Road • Oriskany, New York 13424  
Office (315) 736-3061 • FAX (315) 736-8250

E-mail: [midstate@midstatecomm.com](mailto:midstate@midstatecomm.com)  
Web Site: [www.midstatecomm.com](http://www.midstatecomm.com)

**WIRELESS COMMUNICATIONS SYSTEMS**

# RESOLUTION REQUEST FORM NO. 7

## Request to Amend County Budget\*

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: May 31, 2019

(a) **Purpose of Amendment:** Amend County Budget due to clerical error with calendar year 2018 Purchase Orders. Amend County Budget to increase revenue to reflect monies to be received from Dormitory Authority of New York State Grant to purchase (4) marked police sedans; Amend County Budget to increase revenue to reflect monies to be received from NYSDHSES 2017 Interoperability Grant; Amend Budget to reflect monies to be received from NYSDHSES 17-18 PSAP Grant

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 230 Sheriff's Law Enforcement Auto Equipment	\$100,000.00
A.3020.4036 260 Sheriff's 911 Center 2017 Interop Grant Equip	\$167,519.07
A.3020.4037 220 Sheriff's 911 Center 17-18 PSAP Grant Off Equip	\$6,891.96

(c) **Revenue Code (with title), and Amount:**

A.3110.3384 Sheriff's Law Enforcement Other State Aid	\$100,000.00
A.3020.4036 4380 Sheriff's 911 Center 2017 Interop Grant	\$167,519.07
A.3020.4037 4380 Sheriff's 911 Center 17-18 PSAP Grant	\$6,891.96

\*Please note all amount must be in whole dollars – no cents.

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No: 30.00  
Title of Position: Patrol Officer #TBD Base Salary of Position: 42373.00 Grade: \_\_\_\_\_  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A.3110 110 Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: \_\_\_\_\_ Date of Vacancy: 06/01/19  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal \_\_\_\_\_ %  State \_\_\_\_\_ %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_  
Actual Impact to Budget Report will be provided monthly by Human Resources Director.  
Candidate's qualifications must be approved by Personnel Officer prior to hiring. POC 5/13/19  
Human Resources Director has approved this form when initialed. AP 5-13-19

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 5/13/19

### BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 5/12/19

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety

The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 5/31/19

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No: 30.00
Title of Position: Investigator #4 Base Salary of Position: 72561.00 (5yr) Grade:
Filling at Step # (If Known):
Budget code and title: A.3110 110 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 6280-Jeffords Date of Vacancy: 06/01/19
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal % State % Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (hiring would be provisional) Non-Competitive Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.

Administrator Signature Date 5/13/19

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Date 5/12/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice + Public Safety
The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Date 5/13/19

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No: 30.00  
Title of Position: Communication Supervisor Base Salary of Position: 54149.70 (3<sup>rd</sup> yr) Grade: \_\_\_\_\_  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A.3020 110 Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other \_\_\_\_\_  
Employee No./Last Name: 6494-Jeffords Date of Vacancy: 06/01/19  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal \_\_\_\_\_%  State \_\_\_\_\_%  Other \_\_\_\_\_%

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_  
Actual Impact to Budget Report will be provided monthly by Human Resources Director.  
Candidate's qualifications must be approved by Personnel Officer prior to hiring. RW 5/13/19  
Human Resources Director has approved this form when initialed. 19 5/13/19

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 5/13/19

### BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date \_\_\_\_\_

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice + Public Safety

The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 5/31/19

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No: 30.00
Title of Position: Senior Communication Officer #3 Base Salary of Position: 51399.70 (3rd) Grade:
Filling at Step # (If Known):
Budget code and title: A.3020 110 Union [X] Non-Union [ ]
This position is vacated due to: [ ] Retirement [ ] Resignation [ ] Termination [X] Promotion [ ] Other
Employee No./Last Name: 12035-Helms Date of Vacancy: 06/01/19
Is this position mandated? [ ] Yes [X] No Is the position reimbursable? [ ] Yes [X] No
Source of reimbursement: [ ] Federal [ ] State [ ] Other

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [ ] Competitive-no list (hiring would be provisional) [ ] Non-Competitive [ ] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. Rev 5/13/19
Human Resources Director has approved this form when initialed. [Signature] 5/13/19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[ ] The Administrator objects to the filling of the vacancy.
Administrator Signature [Signature] Date 5/13/19

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[ ] The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature Frank E. Thomas Date 5/17/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice + Public Safety
[X] The committee has no objection to the filling of the vacancy.
[ ] The committee objects to the filling of the vacancy.
[ ] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[ ] In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature [Signature] Date 5/31/19

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No: 30.00  
Title of Position: Communication Officer #3 Base Salary of Position: 40563.88 Grade: \_\_\_\_\_  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A.3020 110 Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: 10322-Wells Date of Vacancy: 06/01/19  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal \_\_\_\_\_%  State \_\_\_\_\_%  Other \_\_\_\_\_%

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_  
Actual Impact to Budget Report will be provided monthly by Human Resources Director.  
Candidate's qualifications must be approved by Personnel Officer prior to hiring. POW 5/13/19  
Human Resources Director has approved this form when initialed. AF 5/13/19

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 5/13/19

### BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank C. Thomas Date 5/17/19

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice + Public Safety

The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 5/31/19

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:** Sheriff's Office

**DATE:** 05/31/2019

- (a) Is this a Result of a Bid or Request for Proposal? **N/A**
- (b) Purpose of Contract: **Provide Police Services to the Great Escape (Six Flags)**
- (c) Name of Contractor: **Great Escape (Six Flags)**
- (d) Address of Contractor: **89 Six Flags Drive, Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number:  
**Rebecca Wood (Park President) 518-792-3500 Ext 3202**
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney will provide**
- (g) Commencement Date of Contract: **May 2019**
- (h) Termination Date of Contract:
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$70,000**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly Billing**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.3110 120 Sheriff Law Enforcement Overtime**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:** Sheriff's Office

**DATE:** 05/31/2019

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Provide for school safety by scanning social media for language of harm and violence.**
- (c) Name of Contractor: **Social Sentinel, Inc**
- (d) Address of Contractor: **128 Lakeside Ave, Suite 302 Burlington, VT 05401**
- (e) Contractor's Contact Person and Telephone Number: **Gary Margolis  
(802) 373-1977**
- (f) Has or will the Contract be provided, if so, please attach: **Attached**
- (g) Commencement Date of Contract: **Upon Signature**
- (h) Termination Date of Contract: **(1) year from commencement.**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$10,500**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.3110 470 Sheriff Law Enforcement Contracts**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

**SOCIAL SENTINEL, INC.**

**SOCIAL SENTINEL® PRODUCTS ORDER FORM**

SHI Quote Number:		Order Form Expiration Date:	June 30, 2019
Sales Contact:	Gary Margolis	Sales Contact Phone #:	802-373-1977

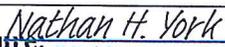
Client Information			
Client Name:	Warren County Sheriff's Office (NY)		
CLIENT SUPPORT Contact (for Product use)		FINANCE Contact (for invoicing matters)	
Contact Name:	Bud York	Contact Name:	Jennifer Smith
Title:	Sheriff	Title:	Assistant to the Sheriff
Address:	1400 U.S 9	Address:	1400 U.S 9
City, State, ZIP:	Lake George, NY 12845	City, State, ZIP:	Lake George, NY 12845
Phone:	518-743-2518	Phone:	518-743-2518
Email:	<a href="mailto:Bud.York@warrencountvsheriffny.us">Bud.York@warrencountvsheriffny.us</a>	Email:	<a href="mailto:Jennifer.smith@warrencountysheriffny.us">Jennifer.smith@warrencountysheriffny.us</a>

Does Client require a PO?	<input type="checkbox"/>
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Effective Date of Agreement:	May 28, 2019
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**PLEASE READ THIS CAREFULLY:** Client's use of any Social Sentinel® products and services (the "Products") will be governed by the terms and conditions of this Order Form, and the Social Sentinel General Terms of Use (the "General Terms") and any applicable Product Addendum (as defined in the General Terms) in effect as of the effective date provided above (the "Effective Date"). The General Terms and any Addenda, collectively referred to herein as the "TOU," and with the Order Form, the "Agreement." By signing this Order Form, Client agrees to be bound by the terms and conditions of both the Order Form and the TOU, effective as of the Effective Date. Client may access the General Terms and any applicable Addendum, at the website <https://socialsentinel.com/terms-of-use-education/> (the password to access the TOU is "ssiedutou18") or can obtain them from the Sales Contact identified on this Order Form.

The Term for this Agreement (or any specific Product Addendum) will commence on the Effective Date and will continue for the duration set forth on the Exhibit to this Order Form, subject to any Termination provisions in the TOU. No terms, provisions or conditions of any purchase order or other business form issued by Client relating to this Agreement will have any effect on the rights, duties or obligations of the parties under, or otherwise modify, this Agreement, regardless of any failure of Social Sentinel to object to such terms, provisions or conditions. The person signing this Order Form represents and warrants that the person has the authority to bind Client and agrees that this Agreement may be electronically signed. The parties agree the electronic signatures appearing on this Order Form are intended to authenticate this writing and have the same force and effect as hand-written signatures for purposes of validity, enforceability and admissibility. This Agreement is governed by the laws of the State of Vermont without regard to its conflicts of laws provisions, the state and federal courts of which have sole and exclusive jurisdiction to resolve any actions or claims arising out of or in connection with this Agreement. Client submits to the exclusive jurisdiction of such courts for such purpose.

<b>SOCIAL SENTINEL, INC.</b>	<b>CLIENT:</b>
<b>Signature:</b>	<b>Signature:</b>  Nathan H. York (May 24, 2019)
<b>Print Name:</b> Richard Gibbs	<b>Print Name:</b> Bud York
<b>Title:</b> President	<b>Title:</b> Sheriff
<b>Date:</b>	<b>Date:</b> May 24, 2019

**EXHIBIT**  
to Social Sentinel Order Form

**Term and Fees**

• TERM

<b>Term for Product(s)</b>			
Annual Period 1	7/1/2019	to	6/30/2020
Annual Period 2	7/1/2020	to	6/30/2021
Annual Period 3	7/1/2021	to	6/30/2022

• PRODUCTS AND FEES

√	Product	Subtotal Annual Fees
√	Social Media Scanning	\$10,500.00
	Integration with Gmail*	
√	Shareit**†	\$0.00
<b>TOTAL ANNUAL FEES</b>		<b>\$10,500.00</b>

\* Currently available to K-12 education clients only.

† Client understands and agrees to the following terms regarding Shareit:

- (a) For HED Clients only: Social Sentinel will make Shareit available to HED Clients only when all of the following occur: (i) Social Sentinel is successful (in its sole determination) in developing Shareit for institutions of higher education; and (ii) Social Sentinel offers Shareit for license to the general population of institutions of higher education. Social Sentinel makes no representation that it will make Shareit available to HED Clients during the Term.
- (b) For all Clients: If Social Sentinel makes Shareit available to Client during the Term, Client's licensing term of Shareit will align with the Term. For example, and for illustrative purposes only, if Social Sentinel were to make Shareit available to Client during Annual Period 2, Client would be permitted to license Shareit under this Agreement for the remainder of Annual Period 2 and for Annual Period 3.

## FIRST AMENDMENT TO SOCIAL SENTINEL® PRODUCTS AGREEMENT

THIS FIRST AMENDMENT ("First Amendment") is to the Agreement between Social Sentinel, Inc. ("Social Sentinel"), and Warren County Sheriff's Office ("Client"), which was entered into between the aforementioned Parties concurrently with this First Amendment. Social Sentinel and Client are referred to herein together as the "Parties." The effective date of this First Amendment is the Effective Date of the Agreement (the "Effective Date"). For good and valuable consideration and in consideration of the mutual covenants contained in the Agreement and this First Amendment, Client and Social Sentinel agree as follows:

1. This First Amendment modifies, supplements, and amends the Agreement, and in the event of any inconsistency between the terms of this First Amendment and the terms of the Agreement, the terms of this First Amendment shall govern and control. In all other respects, the Agreement is and shall remain in full force and effect. Unless expressly indicated to the contrary herein below, the defined terms used in this First Amendment shall have the meanings ascribed to them in the Agreement.
2. Modifications to General Terms of Use for All Products.
  - 2.1. Section 5 of the General Terms of Use for All Products (the "General Terms") is hereby amended to add the following as section 5.1.1:
    - 5.1.1. Client agrees that it will use and access any particular Product solely on behalf of and for the benefit of the following school districts, which Client represents are located within Client's jurisdiction (the "School Districts"): Queensburg Union Free School District; Warrensburg Central School District; Lake George Central School District; North Warren Central School District; Bolton Central School District; Johnsbury Central School District; and Hadley-Luzerne Central School District.
  - 2.2. Section 5.2(a) of the General Terms is hereby replaced with the following:
    - 5.2. Client will not: (a) make any Product available to, or use any Product for the benefit of, anyone other than the School Districts;....
3. Modifications to Social Media Scanning Addendum.
  - 3.1. Section 1 of the Social Media Scanning Addendum (the "SMSA") is hereby amended to replace the definition of "User Added Items" with the following:

"User Added Items" means information provided by Client or Users about School Districts to enhance the search functions of the Product, including, but not limited to, by setting "geofences" and adding Local+ information.
5. Use of Products by School Districts. Client acknowledges that while Client is permitted to use any Products on behalf of and for the benefit of the School Districts, Client's Users include only Client's employees or contractors, as provided in the General Terms. For a School District to use any Products, such School District must first enter into a Social Sentinel® Products Agreement with Social Sentinel by executing a Social Sentinel® Products Order Form for Warren County Sheriff's Office School Districts, in a form materially similar to that provided in Exhibit A hereto.
6. Miscellaneous. This First Amendment shall be binding upon and shall inure to the benefit of the Parties hereto and their respective heirs, legatees, personal representatives and other legal representatives, successors, and permitted assigns. This First Amendment constitutes the entire sum of changes of any kind or nature to the Agreement, and there are no changes, representatives, warranties, covenants, or obligations of any kind except as set forth herein. There have been no changes to any other agreement entered into in connection therewith, unless reduced to writing and made a part of an amendment or addendum to such other agreement. Except as otherwise specifically provided herein, nothing in this First Amendment is intended or shall be construed to confer upon or to give any person other than the Parties hereto any rights or remedies under or by reason of this

First Amendment. This First Amendment shall be governed by, and construed in accordance with, the law of the State under which the respective Agreement is governed. This First Amendment may be executed by original, electronic, or facsimile signatures and in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same amendment. This First Amendment may be amended only in writing executed by the Parties affected by such amendment.

IN WITNESS WHEREOF, the Parties hereto have caused this First Amendment to be executed by their duly authorized representatives on dates specified below.

**CLIENT: WARREN COUNTY SHERIFF'S OFFICE**

**SOCIAL SENTINEL, INC.**

Nathan H. York

Nathan H. York (May 24, 2019)

Signature

Signature

Nathan "Bud" York

Name (Print or Type)

Richard Gibbs

Name (Print or Type)

Sheriff

Title

President

Title

May 24, 2019

Date

Date

**EXHIBIT A**

**SOCIAL SENTINEL® PRODUCTS ORDER FORM  
FOR WARREN COUNTY SHERIFF'S OFFICE SCHOOL DISTRICTS**

Order Form Number:		Order Form Expiration Date:	
Sales Contact:		Sales Contact Phone #:	

<b>Warren County Sheriff's Office School District ("<u>Client</u>") Information</b>			
Client Name:			
Contact Name:		Contact Title:	
Street Address:		City, State, Zip:	
Phone:		Email:	

<b>Does Client require a PO?</b>	
<b>Effective Date of Agreement:</b>	

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<b>SOCIAL SENTINEL, INC.</b>	<b>CLIENT:</b>
<b>Signature:</b>	<b>Signature:</b>
<b>Print Name:</b>	<b>Print Name:</b>
<b>Title:</b>	<b>Title:</b>
<b>Date:</b>	<b>Date:</b>

**ATTACHMENT  
to Social Sentinel® Products Order Form  
for Warren County Sheriff's Office School Districts**

- TERM

Term for Product(s)			
Annual Period 1		to	
Annual Period 2		to	
Annual Period 3		to	

- PRODUCTS AND FEES

√	Product
	Social Media Scanning
	Integration with Gmail
	Shareit