

**Public Safety Committee
Sheriff's Committee Agenda
June 28, 2019**

Committee Members: Leggett, Geraghty, Simpson, Wild, Magowan, Sokol, Hogan, Braymer, Driscoll and Merlino.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
 - A. Request Resolution for a new contract with Rozell Industries to perform concrete repairs.
 - B. Request Resolution for a new contract with Queensbury Union Free School District for SRO's.
 - C. Request Resolution for a new contract with the Bolton Central School District for SRO.
 - D. Request Resolution for a new contract with the Lake George Central School District for SRO's.
 - E. Request Resolution for a new contract with the North Warren Central School District for SRO's.
 - F. Request Resolution for a new contract with the Hadley Luzerne Central School District for SRO's.
 - G. Request Resolution for a Budget Amendment County Budget for Lake George Central School District.
- IV. Referral / Pending Items
- V. Topics for Discussion
 - A. Currently have (4) Correction Officer vacancies.
- VI. Motion to adjourn

Attachments:

- #1. Resolution Request Form #3, New Contract (Rozell)
- #2. Resolution Request Form #3, New Contract (Queensbury School)
- #3. Resolution Request Form #3, New Contract (Bolton School)
- #4. Resolution Request Form #3, New Contract (Lake George School)
- #5. Resolution Request Form #3, New Contract (North Warren School)
- #6. Resolution Request Form #3, New Contract (Hadley Luzerne School)
- #7. Resolution Request Form #7, Amend Budget (Lake George SRO)

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 21, 2019

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: **Concrete repairs at the Sheriff's Office complex**
- (c) Name of Contractor: **Rozell Industries**
- (d) Address of Contractor: **129 Park Road Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number: **John Rozell, 518-793-2634**
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney has Contract**
- (g) Commencement Date of Contract: **Upon Signature**
- (h) Termination Date of Contract: **Upon Completion of contracted work.**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$22,880.00**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Upon Completion of Project**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.3150 413 Corrections Repair and Maint - Bldg / Property, A.3110 413 Sheriff LE Repair and Maint - Bldg / Property**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



129 Park Road
Queensbury, NY 12804
Ph: (518) 793-2634 Fax: (518) 793-2865

PROPOSAL

ATTENTION:	Mr. Joseph DuPrey
Date:	June 10, 2019
Proposal No:	19-7006 Rev. 1
Proposal Submitted to:	Warren County Sheriff's Office
Address:	1400 State Route 9 Lake George, NY 12845
Phone:	(518) 743-2541
Email:	joseph.duprey@warrencountysheriffny.us
Job Name:	Miscellaneous Concrete Floor Patching and CMU Wall Repairs

We hereby submit specifications and estimates for the following areas of work and descriptions of work:

- Fleet maintenance concrete floor patch - approximately 12 sq. ft. Demo surface area, apply bonding agent, apply cementitious coating and seal.
Total Price for Above Scope: \$ 1,730.00

- Sally port concrete floor patch - approximately 700 sq. ft. Demo surface area, apply bonding agent, apply cementitious coating and seal
Total Price for Above Scope: \$ 8,890.00

- Sally port vehicle driveway - approximately 80 L.F. of horizontal CMU wall joint repair. Remove existing mortar joints, clean surface and repoint joints and seal.
Total Price for Above Scope: \$ 2,920.00

- "A" pod concrete floor patch - approximately 12 sq. ft. Demo, patch and seal.
Total Price for Above Scope: \$ 1,730.00

- "B" pod concrete floor patch - approximately 12 sq. ft. Demo, patch and seal.
Total Price for Above Scope: \$ 1,730.00

- "C" pod CMU wall repairs - approximately 20 L.F.
Total Price for Above Scope: \$ 950.00

- "C" pod concrete floor repair - approximately 12 sq. ft. Demo, patch and seal.
Total Price for Above Scope: \$ 1,730.00



- “D” pod CMU wall repairs - approximately 20 L.F.
Total Price for Above Scope: \$ 950.00
- “D” pod concrete floor patch – approximately 12 sq. ft. Demo, patch and seal.
Total Price for Above Scope: \$ 1,730.00
- Linear rec area yard CMU wall joint repair – approximately 10 L.F.
Total Price for Above Scope: \$ 520.00
- Loading dock area Gate II – Block Repairs
Total Price for Above Scope: Included in Total

**** NOTE:** *This quote is based on a description of work as described by Mr. Robert Diamond on a walk-through on 4/19/19. The labor rate is based on the prevailing wage rate. ***

Based on Straight Time

Total Lump Sum Price: \$ 22,880.00

EXCLUSIONS:

- | | |
|---------------------------------|-----------------------|
| 1. Sales and Use Taxes | 6. Liquidated Damages |
| 2. Hazardous Material Abatement | 7. Bonding |
| 3. Permits | 8. Winter Conditions |
| 4. Electrical | 9. Overtime |
| 5. Retainage | |

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
Price: Twenty-Two Thousand Eight Hundred Eighty and No/100 Dollars (Lump Sum)
\$22,880.00 (LS)

Payment to be made as follows: Payment due 30 days from invoice date. 1 ½% interest due after due date.
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:
John Rozell
John Rozell
Project Manager
06/10/19

Acceptance of Proposal:

Date:

NOTE: This proposal may be withdrawn by us if not accepted in 10 days.

*****Due to the possibility of steel and aluminum tariffs being imposed, material prices may be subject to increases before our quoted prices are accepted in writing*****



WARRANTY FOR ESTIMATES:

ROZELL INDUSTRIES, INC. ("ROZELL") warrants to Customer that all materials supplied by ROZELL will substantially conform to the material specifications, drawings or other technical requirements provided to ROZELL and agreed to by ROZELL in writing and will comply with all applicable laws, codes and regulations. ROZELL warrants that all labor and installation services will be of good, workmanlike quality, taking into account existing conditions at the site where work is done. ROZELL does not warrant parts or labor supplied by others and is not responsible for damage resulting from defective design or plans, following Customers' instruction or directions, abuse or misuse of the equipment or facilities repaired by ROZELL delays caused by inclement weather or Acts of God. ROZELL will pass on to Customer any manufacturer warranties on parts and equipment to the extent such warranties are assignable. This warranty shall be in effect for a period of one (1) year from the date of substantial completion of ROZELL's work, or the date the equipment or facility being repaired is placed into actual operation, whichever is earlier. ROZELL shall be notified in writing of any defect within thirty (30) days of the defect becoming known to Customer. ROZELL's sole liability is limited to repair, replacement or adjustment of defective parts and/or correction of defective workmanship on the part of ROZELL personnel, at ROZELL's cost, in order to place the equipment in working order. In no event shall ROZELL be liable for consequential or special damages, or for any loss of productivity, revenues or profits on account of such defect.

THIS WARRANTY IS EXPRESSLY MADE IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

No waiver of the provisions is enforceable unless made in written document signed by an officer of ROZELL. This warranty and the limitations contained herein form part of the agreement between ROZELL and Customer, are not replaced or superseded by any purchase order, agreement or term sheet issued by Customer, whether before or after the date of this estimate.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, The Customer will indemnify and hold harmless Rozell Industries, Inc., Rozell East, Inc. and Rozell North, Inc., their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgements, damages, losses and expenses including legal fees and all court costs and liability (including statutory liability) directly or indirectly arising in whole or in part from any labor dispute, unfair labor practice charge, grievance or cause of action under State or Federal Law or pursuant to any Collective Bargaining Agreement in connection with Customer contracting work or services from Rozell Industries, Inc., Rozell East, Inc. or Rozell North, Inc.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 21, 2019

- (a) Is this a Result of a Bid or Request for Proposal? **N/A**
- (b) Purpose of Contract: **Provide Law Enforcement Services within the Queensbury Union Free School District**
- (c) Name of Contractor: **Queensbury Union Free School District**
- (d) Address of Contractor: **425 Aviation Road Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number:
Douglas Huntley (Superintendent) 518-824-5600
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **Upon Execution by both Parties**
- (h) Termination Date of Contract: **Continuing unless terminated by either party**
- (i) Payment Provisions:
 - i) lump sum amount **\$67,000**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **lump sum beginning of school year**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A3120.1002 2260 School Resource Officers Queensbury****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 21, 2019

- (a) Is this a Result of a Bid or Request for Proposal? **N/A**
- (b) Purpose of Contract: **Provide Law Enforcement Services within the Bolton School District**
- (c) Name of Contractor: **Bolton Central School District**
- (d) Address of Contractor: **26 Horicon Avenue Bolton Landing, NY 12814**
- (e) Contractor's Contact Person and Telephone Number: **Michael Graney (Superintendent) 518-644-2400**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **Upon Execution by both Parties**
- (h) Termination Date of Contract: **Continuing unless terminated by either party**
- (i) Payment Provisions:
 - i) lump sum amount **\$33,500**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **lump sum beginning of school year**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A3120.1005 2260 School Resource Officers Bolton**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 21, 2019

- (a) Is this a Result of a Bid or Request for Proposal? **N/A**
- (b) Purpose of Contract: **Provide Law Enforcement Services within the Lake George School District**
- (c) Name of Contractor: **Lake George Central School District**
- (d) Address of Contractor: **381 Canada Street Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number:
Douglas Huntley (Superintendent) 518-668-5456 Ext. 1207
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **Upon Execution by both Parties**
- (h) Termination Date of Contract: **Continuing unless terminated by either party**
- (i) Payment Provisions:
 - i) lump sum amount **\$67,000**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **lump sum beginning of school year**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A3120.1004 2260 School Resource Officers Lake George****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 21, 2019

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: **Provide Law Enforcement Services within the North Warren Central School District**
- (c) Name of Contractor: **North Warren Central School District**
- (d) Address of Contractor: **6110 State Route 8 Chestertown, NY 12817**
- (e) Contractor's Contact Person and Telephone Number: **Michele French (Superintendent) 518-494-2929**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **Upon Execution by both Parties**
- (h) Termination Date of Contract: **Continuing unless terminated by either party**
- (i) Payment Provisions:
 - i) lump sum amount **\$35,252**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **lump sum beginning of school year**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A3120.1003 2260 School Resource Officers Bolton**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 21, 2019

- (a) Is this a Result of a Bid or Request for Proposal? **N/A**
- (b) Purpose of Contract: **Provide Law Enforcement Services within the Hadley Luzerne School District**
- (c) Name of Contractor: **Hadley Luzerne Central School District**
- (d) Address of Contractor: **273 Lake Avenue, Lake Luzerne NY 12846**
- (e) Contractor's Contact Person and Telephone Number:
Beecher Baker (Superintendent) 518-696-5884
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **Upon Execution by both Parties**
- (h) Termination Date of Contract: **Continuing unless terminated by either party**
- (i) Payment Provisions:
 - i) lump sum amount **\$67,000**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **lump sum beginning of school year**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A3120.1001 2260 School Resource Officers Hadley Luzerne****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: June 21, 2019

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect addition of second SRO position.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | |
|---|-------------|
| A.3120.1004 130 SRO Lake George Salaries Part-Time | \$13,934.00 |
| A.3120.1004 830 SRO Lake George Social Security | \$864.00 |
| A.3120.1004 831 SRO Lake George Medicare Contribution | \$202.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | |
|---|-------------|
| A.3120.1004 2260 School Resource Officers Lake George | \$15,000.00 |
|---|-------------|

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No: 30.00
Title of Position: Patrol Officer #14 Base Salary of Position: \$42,373 Grade:
Filling at Step # (If Known): 3
Budget code and title: A.3110 110 Salaries-Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 12314 Habshi Date of Vacancy: 07/18/19
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal State Other

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (hiring would be provisional) Non-Competitive Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.

Administrator Signature Date 6/6/19

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E Thomas Date 6/11/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety
The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Date 6/28/19