

Criminal Justice & Public Safety Committee
Warren County Office of Emergency Services
AGENDA
July 29, 2019

Committee Members: LEGGETT, Geraghty, Simpson, Wild, Magowan, Sokol, Hogan, Braymer,
Driscoll, Merlino, Vacant

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda/New Business
 1. **Request:** Resolution request for a new contract with U.S. Geological Survey (USGS) for the continued use of the USGS river gauge on the Schroon River.
Rationale: Resolution is needed to supplement a portion of the funds necessary to continue the use of the gauge. The contract would commence on October 1, 2019 and terminate on September 30, 2025 with payments made on a quarterly basis from G/L code A.3640 470 Civil Defense-Contract. FY 2020 (October 1, 2019 to September 30, 2020) cost would be \$7,570 with an approximate 3% increase each fiscal year.
- IV. Referral/Pending Items
- V. Information for Discussion/Review
 1. Review prior month travel authorization
 - 2019 Summer NYS Instructor Workshop – Oriskany, NY (June 3-6, 2019)
 - COML Meeting – Oriskany, NY (June 4-5, 2019)
 - COMT Training – Oriskany, NY (July 21-26, 2019)
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments

#1 Request for New Contract

#2 Authorization to Attend Meeting or Convention (*executed forms*)

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: July 29, 2019

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To supplement a portion of the funds necessary to continue the use of the USGS river gauge on the Schroon River.
- (c) Name of Contractor:
U.S. Geological Survey
- (d) Address of Contractor: **425 Jordan Road
Troy, NY 12180**
- (e) Contractor's Contact Person and Telephone Number:
Gerard Butch 518-285-5673
- (f) Has or will the Contract be provided, if so, please attach:
To be provided
- (g) Commencement Date of Contract:
October 1, 2019
- (h) Termination Date of Contract:
September 30, 2025
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$7,570 plus 3% annual increase**
iv) how will payments be made (i.e. monthly, quarterly,
upon completion of the project, etc.)
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3640 470 Civil Defense - Contract

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Ramsey, Jennifer

From: Drexel, Amy
Sent: Thursday, June 27, 2019 9:31 AM
To: Ramsey, Jennifer
Subject: Fwd: Schroon R at Riverbank (01317000): Cooperative agreement --- FY 2020 to FY 2024 costs

Amy

Begin forwarded message:

From: "Butch, Gerard" <gkbutch@usgs.gov>
Date: June 25, 2019 at 2:44:29 PM CDT
To: "Drexel, Amy" <drexela@warrencountyny.gov>
Cc: Gerard Butch <gkbutch@usgs.gov>
Subject: Schroon R at Riverbank (01317000): Cooperative agreement --- FY 2020 to FY 2024 costs

Hello Amy,

Here is the O&M cost for Schroon R at Riverbank for FY 2020 (Oct 1, 2019 to Sept 30, 2020) and the projected costs through FY 2024, which are based on 3% inflation. If agreeable, please let me know and we can initiate a new agreement (5-year?). Also, please let me know if you need any additional information from this station or how the data could better assist your needs.

	<u>Warren Co.</u>	<u>USGS</u>	<u>Total</u>
FY 2020	\$7,570	\$1,890	\$ 9,460
FY 2021	\$7,800	\$1,950	\$ 9,750
FY 2022	\$8,030	\$2,010	\$10,040
FY 2023	\$8,270	\$2,070	\$10,340
FY 2024	\$8,520	\$2,130	\$10,650

There are no changes anticipated to this station, except the datum is being converted from National Geodetic Vertical Datum of 1929 (NGVD 29) to North American Vertical Datum of 1988 (NAVD 88). Both NGVD 29 and NAVD 88 are to be listed in the GAGE paragraph of the USGS manuscript and real-time page for at least one year. The NAVD 88 datum was initially computed by the VERTCON transformation utility and will be surveyed by GPS later this Summer and updated.

Datum of gage:

699.31 ft (NGVD 1929)

698.89 ft (NAVD 1988, VERTCON).

https://waterdata.usgs.gov/nwis/uv?site_no=01317000

Sincerely,
Jerry

Gerard K. Butch | Associate Director for Data
U.S. Geological Survey | New York Water Science Center

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
 Out-of-State (Requires Board resolution)

The Criminal Justice & Public Safety Committee hereby authorizes Amy Drexel
(Supervisory Committee) (Employee Name)

to attend the 2019 summer NYS Instructors Workshop
(Name of meeting or organization)

at Oriskany, NY on June 3-6, 2019
(Address) (Dates)

Meeting/Convention Cost: No Cost Mode of transportation to be used: County Vehicle
(County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ No Cost
(travel and meeting/convention cost)

For Overnight Travel

Funding in Budget? Y N

Room rate \$ Pd. by NYS GSA* Rate \$ _____

Meal costs - GSA* per diem rate \$ _____ Budget Code: _____

* www.gsa.gov

Date: 4/12/2019



Department Head Signature

Date: 4/25/19



County Administrator Signature

Date: 5-2-17



Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
 Out-of-State (Requires Board resolution)

The Criminal Justice & Public Safety Committee hereby authorizes Brian LaFlure
(Supervisory Committee) (Employee Name)

to attend the COML Meeting
(Name of meeting or organization)

at Oriskany, NY on June 4-5, 2019
(Address) (Dates)

Meeting/Convention Cost: No cost Mode of transportation to be used: County Vehicle
(County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ No cost to County
(travel and meeting/convention cost)

For Overnight Travel

Room rate \$ pd by NYS GSA* Rate \$ _____

Funding in Budget? Y N

Meal costs - GSA* per diem rate \$ _____ Budget Code: _____
* www.gsa.gov

Date: 5/17/19



Department Head Signature

Date: 5/21/19



County Administrator Signature

Date: 5-30-19



Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. **REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
 Out-of-State (Requires Board resolution)

The Criminal Justice & Public Safety Committee hereby authorizes Brian LaFlure
(Supervisory Committee) (Employee Name)

to attend COMT Training
(Name of meeting or organization)

at Oriskany, NY on July 21-26, 2019
(Address) (Dates)

Meeting/Convention Cost: No cost Mode of transportation to be used: County Vehicle
(County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ No cost to County
(travel and meeting/convention cost)

For Overnight Travel

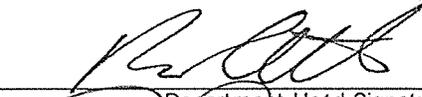
Funding in Budget? Y N

Room rate \$ pd by NYS GSA* Rate \$ _____

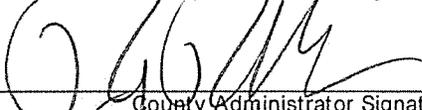
Meal costs - GSA* per diem rate \$ _____ Budget Code: _____

* www.gsa.gov

Date: 5/17/19


Department Head Signature

Date: 5/21/19


County Administrator Signature

Date: 5.30.19


Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed filing needs to be included in next agenda for reporting to oversight Committee.