

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE
PUBLIC DEFENDER
AGENDA
July 29, 2019

Committee Members: Supervisors Leggett, Geraghty, Simpson, Wild, Magowan, Sokol, Hogan, Braymer, Driscoll, Merlino, VACANT

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting
- III. Action Agenda/New Business Items:
 1. Request Approval for Out of State Travel
- IV. Referrals/Pending Items:

None
- V. Discussion Items:
 1. Authorization to attend Meeting or Convention (1 of 2 locations)
- VI. Privilege of the floor to discuss any additional item to come before the Committee
- VII. Motion to adjourn

Attachments:

Request Approval for Out of State Travel/ Executive Leadership Institute

RESOLUTION REQUEST FORM NO. 15

Requesting Approval for Out-of-State Travel*

**If the conference announcement or details are available in writing, please attach.*

DEPARTMENT NAME: Public Defender's Office

DATE: 07/25/2019

- (a) Dates of Travel: **10/14/2019 - 10/17/2019 OR 12/8/2019 - 12/11/2019**
- (b) Purpose (include complete name of any conference, school, etc.):
Executive Leadership Institute/ National Association for Public Defense
- (c) City/Town & State:
Austin, TX (October) OR Los Angeles, CA (December)
- (d) Employee(s) Traveling (include title(s):
Marcy I. Flores, Esq., Public Defender
- (e) Is County paying the costs or is another Agency?
Reimbursable by ILS
- (f) Mode of Transportation to be Use: **Mass Transportation**
(County Vehicle or Mass Transportation)

Please note: If County vehicle use is requested, upon resolution approval, please provide Fleet Manager Frank Morehouse with vehicle request form properly completed.

[Home](#)

Event Calendar

Sunday, December 8, 2019

[Monthly](#) [Weekly](#) [Daily](#) [List](#) [Search](#)

Executive Leadership Institute Los Angeles 2019

Start Date: 12/8/2019 4:00 PM EST
End Date: 12/11/2019 3:00 PM EST

Venue Name: Los Angeles Federal Public Defender Office

Location:
321 E 2nd St
Los Angeles, CA United States 90012

Event Website: www.publicdefenders.us

Organization Name: National Association for Public Defense

Contact:
Jeff Sherr
Email: jeff.sherr@publicdefenders.us
Phone: 8596299152

Executive Leadership Institute - Los Angeles, California
1 pm PST on Dec 8 through noon PST on Dec 11.

This bring-your-own-challenge Executive Leadership Institute features the country's top public defender faculty, intensive small group work, practical training skills, and the benefit of an enduring network of support. It has been developed for leaders, managers and supervisors. This training is open to all jobs types working in public defense (not just attorneys).

See the most current draft of the schedule

Prices

Early Bird pricing before August 30
Members - \$500
Non Members - \$550

Between Sept 1 - October 1
Members - \$550
Non Members - \$600

After October 1
Members - \$600
Non Members - \$650

Volume discount of \$50 for each registrant after the first 3 in a group.

We have a room block set up with the DoubleTree by Hilton Los Angeles Downtown at \$175 plus tax per night. Once you register, you will receive info on how to book your room. The room block deadline is November 16. We encourage you to book your room early as we often sell out the room block.

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NAPD News

December 15, 2018: Registration is now open for NAPD's Spring Events:

- Executive Leadership Institute (Frankfort, KY)
- Train the Trainer (Frankfort, KY)
- "We the Defenders" Investigators Conference (Biloxi, MS)
- "We the Defenders" Social Workers/Sentencing Advocates Conference (Biloxi, MS)
- Team Mitigation Institute (Atlanta, GA)

Click on Events Tab for more info and to register.

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October 30, 2018: NAPD releases a video about its achievements over the 5 years since forming in November in 2013. This film was coordinated by NAPD Steering Committee Member and San Francisco Public Defender Jeff Adachi and debuted at the Racial Justice Training and 5 Year Celebration in Baltimore, Maryland. You can watch the video [HERE](#)

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July 1, 2018: General Registration opens for the "WE THE DEFENDERS" TRAINING CONFERENCE, November 26-29, 2018, Indianapolis, IN

You can watch a video about the event [HERE](#)

Due to overwhelming demand, NAPD will again offer this comprehensive Investigator and Social Worker/Sentencing Advocate training experience! The program will include one track for Investigators and a separate track for Social Worker/Sentencing Advocates. Hear from nationally recognized experts who will share their knowledge on a wide range of topics relevant to the work you do each and every day. Network with other criminal defense practitioners from around the country and find your tribe.

-- [Cookie Settings](#) [Accept Cookies](#)

January 23, 2018: In response to

Home

Event Calendar

Monday, October 14, 2019

Monthly Weekly Daily List Search

Executive Leadership Institute Austin 2019

Start Date: 10/14/2019 1:00 PM CDT
End Date: 10/17/2019 3:00 PM CDT

Venue Name: Texas State Capitol

Location:
1100 Congress Ave
Austin, TX United States 40601

Event Website: www.publicdefenders.us

Organization Name: National Association for Public Defense

Contact:
Jeff Sherr
Email: jeff.sherr@publicdefenders.us
Phone: 8596299152



Click here
to see info and register
for the Executive Leadership Institute
in Los Angeles on Dec 8-11, 2019

Click button Above to get on the waitlist

This bring-your-own-challenge Executive Leadership Institute features the country's top public defender faculty, intensive small group work, practical training skills, and the benefit of an enduring network of support. It has been developed for leaders, managers and supervisors. This training is open to all jobs types working in public defense (not just attorneys).

See the current draft of the schedule.

Prices

Early Bird pricing before July 16
Members - \$500
Non Members - \$550

Between July 17- September 6
Members - \$550
Non Members - \$600

After September 6
Members - \$600
Non Members - \$650

Volume discount of \$50 for each registrant after the first 3 in a group.

We have a room block set up with the Sheraton Austin Hotel at the Capitol at \$149 plus tax per night. Once you register, you will receive info on how to book your room. The room block deadline is September 23. We encourage you to book your room early as we often sell out the room block.

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January 23, 2018: In response to US Attorney General Jeff Session's reversal of prior policy on the imposition of fines and fees for criminal defendants, NAPD submitted the following letter on behalf of the public defender community. You can read the letter [HERE](#)

Member Login

Username [Cookie Settings](#) [Accept Cookies](#)
 Password

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
 Out-of-State (Requires Board resolution)

The Criminal Justice Committee hereby authorizes Marcy I. Flores, Esq., Public Defender
(Supervisory Committee) (Employee Name)

to attend Executive Leadership Institute/ National Association for Public Defense
(Name of meeting or organization)

at Austin, TX OR Los Angeles, CA on 10/14-10/17 OR 12/8-12/11 2019
(Address) (Dates)

Meeting/Convention Cost: \$650 Mode of transportation to be used: Mass Transportation
(County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ 2,414.00
(travel and meeting/convention cost)

For Overnight Travel

Room rate \$ 175.00 GSA* Rate \$ 180.00

Funding in Budget? Y N

Meal costs - GSA* per diem rate \$ 66.00

Budget Code: A.1171 444

* www.gsa.gov

Date: _____

Department Head Signature

Date: _____

County Administrator Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.