

CRIMINAL JUSTICE AND PUBLIC SAFETY MEETING

PROBATION AGENDA

11/19/19

- I. Committee Meeting called to order by Chairman
- II. Motion to approve minutes from prior Committee Meeting

III. Action Agenda

REQUEST RESOLUTION – To extend the contract with Warren-Hamilton Counties ACEO, Inc. to operate the Alternative Sentencing Program to serve youth and adults pursuant to WC66-15 RFP in the amount of \$60,000 for 1/1/20 to 12/31/20.

RATIONAL – The Alternative Sentencing Program (Community Service) is a needed program that provides viable sentencing options to Courts of Warren County.

REQUEST RESOLUTION- To extend the contract with KMG Monitoring Services for electronic monitoring for adult offenders in the amount of \$7,500 for 1/1/20 to 12/31/20.

RATIONAL – Electronic Monitoring in conjunction with Release Under Supervision (RUS) in our department. RUS Program can reduce the cost of housing certain inmates detained in the Warren County Jail. Total funding is \$7,500.

REQUEST RESOLUTION – To extend the contract with KMG Monitoring Services for electronic monitoring for Juvenile and Adolescent Offenders as well as provide after-hours Detention Risk Assessment Service and after hour coverage for Raise the Age arraignments and related services in the amount of \$18,150 for 1/1/20 to 12/31/20.

RATIONAL – Electronic Monitoring is a cost effective alternative to detention. Also KMG Monitoring provides after hour Detention Risk Assessment services and after hour coverage for Raise the Age arraignments in lieu of paying an on call per diem.

- IV. Pending Items – None
- V. Information and Discussion- Bail Reform
- VI. Attachment – Resolution Requests

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: Probation**

**DATE: 11/19/19**

- (a) Purpose of Contract Change: **To extend Contract with Warren Hamilton counties Committee for Economics Opportunity Inc.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **R486-2018; WC66-15**
- (c) Name of Contractor: **Warren Hamilton Counties Committee for Economic Opporunity, Inc.**
- (d) Address of Contractor: **190 Maple Street, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number: **Lynn Acherscheck, (518)793-0636**
- (f) Commencement Date of Extension: **1/1/20**
- (g) Termination Date of Extension: **12/31/20**
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$60,000**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3140.470-Probation- Contract- \$60,000**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

**\*as listed in budget and LOGOS**

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9  
Lake George, NY 12845  
Telephone: (518) 761-6538  
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent  
Jason M. Shpur, Deputy Purchasing Agent  
Amber N. Brownell, Purchasing Assistant

MEMO

**TO:** Bob Iusi, Director  
Probation Department

**FROM:** Julie A. Butler, Purchasing Agent

**DATE:** September 13, 2019

**SUBJECT:** WC 66-15 - RFP FOR ALTERNATIVE SENTENCING PROGRAM TO  
SERVICE YOUTH AND ADULTS

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Transmitted herewith is a copy of the extension letter from Warren-Hamilton Counties A.C.E.O., Inc. for the above-referenced services which indicates the company's desire to extend their agreement from January 1, 2020 through December 31, 2020.

It appears that an additional resolution **IS** required to extend this contract. Please see Resolution No. 486 of 2018 also attached hereto.

Please do not hesitate to contact me should you have any questions.

Encs.

c: Mary Kissane, County Attorney

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Julie A. Butler, Purchasing Agent  
Jason M. Shpur, Deputy Purchasing Agent  
Amber N. Brownell, Purchasing Assistant

September 3, 2019

Warren-Hamilton Counties A.C.E.O., Inc.  
Attn: Lynn Ackershoek  
PO Box 968  
Glens Falls, NY 12801

RE: WC 66-15 - CONTRACT  
EXTENSION

RECEIVED  
WARREN COUNTY PURCHASING  
2019 SEP 13 PM 12:03

Ms. Ackershoek:

The Warren County RFP for Alternative Sentencing Program to Service Youth and Adults (WC 66-15) contains an extension clause which provides an option for the renewal of the contract for a final year from January 1, 2020 through December 31, 2020.

Please advise whether your agency is interested in extending this contract for the above term, upon the same terms and conditions, by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter further, please contact me by e-mail or phone.

Thank you for your attention to this matter.

Regards,

*Julie A. Butler*  
Julie A. Butler  
Purchasing Agent

I, *Lynn Ackershoek*  
(Print name)

to extend the above-referenced bid upon the same terms and conditions for the term indicated above.

wish / do not wish  
(Circle intent)

*Lynn Ackershoek*  
(Signature)

9/10/19  
(Date)

# Warren County Board of Supervisors

## RESOLUTION NO. 486 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, DIAMOND, SOKOL, HOGAN, BRAYMER, DRISCOLL AND VACANT

**AUTHORIZING AGREEMENT WITH WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC. FOR ALTERNATIVE SENTENCING PROGRAM TO SERVE YOUTH AND ADULTS OF WARREN COUNTY**

RESOLVED, that Warren County continue its contractual relationship with Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., previously authorized by Resolution No. 471 of 2017, to provide an Alternative Sentencing Program to serve youth and adults of Warren County, for an amount not to exceed Sixty Thousand Dollars (\$60,000), for a term commencing January 1, 2019 and terminating December 31, 2019, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470 Probation, Contract.

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: Probation**

**DATE: 11/19/19**

- (a) Purpose of Contract Change: To extend Contract with KMG Monitoring of Adult Offenders
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R488 of 2018
- (c) Name of Contractor: KMG Monitoring Services
- (d) Address of Contractor: 9 Cranberry Lane, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number: Michael Gray, (518)744-7282
- (f) Commencement Date of Extension: 1/1/20
- (g) Termination Date of Extension: 12/31/20
- (h) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$7,500  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3140.470, Probation Contract- \$7,500

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

# Warren County Board of Supervisors

## RESOLUTION NO. 488 OF 2018

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, DIAMOND, SOKOL, HOGAN, BRAYMER, DRISCOLL AND VACANT**

### **AUTHORIZING CONTINUATION OF AN AGREEMENT WITH KMG MONITORING SERVICES FOR ELECTRONIC MONITORING OF ADULT OFFENDERS FOR THE PROBATION DEPARTMENT**

WHEREAS, pursuant to Resolution No. 473 of 2017, the Warren County Board of Supervisors authorized continuation of an agreement with KMG Monitoring Services, 9 Cranberry Lane, Queensbury, NY 12804, for electronic monitoring of adult offenders for an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500) per year for a term commencing on January 1, 2018 and terminating on December 31, 2018 with an option to extend the agreement for an additional one (1) year term, and

WHEREAS, the Director of Probation has requested to continue the agreement with KMG Monitoring Services for an additional term commencing on January 1, 2019 and terminating on December 31, 2019 for an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500), under the same terms and conditions, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with KMG Monitoring Services for electronic monitoring of adult offenders for an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500) for a term commencing January 1, 2019 and terminating December 31, 2019, with an option to continue the agreement for an additional one (1) year term, in a form approved by the County Attorney, and be it further

RESOLVED, that funding for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

## *RESOLUTION REQUEST FORM NO. 4*

### *Request for Extending, Rescinding or Amending Existing Contract*

**DEPARTMENT NAME:** Probation

**DATE:** 11/19/19

- (a) Purpose of Contract Change: To request continuation of the Contractual Agreement with , Michael Gray d/b/a KMG Monitoring Services, to provide electronic monitoring services for juveniles and adolscent offenders, for the period, effective January 1, 2020 through December 31, 2020
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R-489 of 2018
- (c) Name of Contractor: Michael Gray, d/b/a/ KMG Monitoring Services
- (d) Address of Contractor: 9 Cranberry Lane, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number: Michael Gray, (518)744-7282
- (f) Commencement Date of Extension: 1/1/20
- (g) Termination Date of Extension: 12/31/20
- (h) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$18,150 annually minimum monthly amount \$1450.  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. monthly
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3140.470 Probation -Contract- \$18,150

# Warren County Board of Supervisors

## RESOLUTION NO. 489 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, DIAMOND, SOKOL, HOGAN, BRAYMER, DRISCOLL AND VACANT

### AUTHORIZING CONTINUATION OF AN AGREEMENT WITH KMG MONITORING SERVICES FOR ELECTRONIC MONITORING OF JUVENILES FOR THE PROBATION DEPARTMENT

WHEREAS, pursuant to Resolution No. 362 of 2018, the agreement with KMG Monitoring Services for electronic monitoring of juveniles (original agreement authorized by Resolution No. 388 of 2009 and amended by Resolution No. 464 of 2009) was amended to change the term of the agreement to commence on July 1, 2018 and terminate on December 31, 2018 in order to align with the agreement for electronic monitoring of adults, as well as to transfer oversight of this agreement to the Director of the Warren County Probation Department, and

WHEREAS, the Director of Probation has requested to continue the agreement with KMG Monitoring Services, 9 Cranberry Lane, Queensbury, New York 12804 for electronic monitoring of juveniles for a minimum amount of One Thousand Four Hundred Fifty Dollars (\$1,450) per month for an additional term commencing on January 1, 2019 and terminating on December 31, 2019, with an option to continue the agreement for an additional one (1) year term, in a form approved by the County Attorney, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with KMG Monitoring Services for electronic monitoring of juveniles for a minimum amount of One Thousand Four Hundred Fifty Dollars (\$1,450) per month for an additional term commencing on January 1, 2019 and terminating on December 31, 2019, and be it further

RESOLVED, that funding for this agreement shall be expended from Budget Code A.6010 470 Social Services, Contract.