

Real Property Tax Services  
&  
Environmental Concerns  
AGENDA  
October 1, 2019

Committee Members: Braymer, Simpson, Strough, Dickinson, McDevitt, Merlino, Loeb, Hogan & Hyde

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
  1. **Request to...**  
Rationale:
  2. **Request to...**  
Rationale:
- IV. Referral/Pending Items
  - 1.
  - 2.
- V. Information for Discussion/Review
  1. Real Property Tax Services Budget review.
  2. Ratify monies accepted by the County Treasurer for foreclosure parcel extensions.
  - 3.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
  - 1.
- VII. Environmental Concerns
  1. Resolution request Authorizing Participation in the Clean Lakes Collaboration.
  2. Resolution request Supporting Protection of All Warren County Water Resources.
  3. Presentation of recent Warren County Smart Growth Survey, by Conor Gillis.
- VIII. Motion to adjourn

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Attachments: Real Property Budget, list of extensions and Resolution for

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Real Property Tax Service Agency

BUDGET ACCOUNT CODE: A.1355

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$224,227.84	\$233,000.00	\$233,000.00	\$234,475.00
200's EQUIPMENT	\$2,568.18			\$0.00
400's CONTRACTUAL	\$54,786.80	\$23,695.00	\$41,115.00	\$23,570.00
800's EMPLOYEE BENEFITS	\$119,869.77	\$124,804.00	\$124,804.00	\$155,060.00
<b>TOTALS</b>	<b>\$401,452.59</b>	<b>\$381,499.00</b>	<b>\$398,919.00</b>	<b>\$413,105.00</b>

2018 REVENUES	2019 ADOPTED REVENUES	2019 ESTIMATED REVENUES	2020 DEPARTMENT REQUESTS
\$28,593.63	\$26,900.00	\$26,900.00	\$27,100.00

SIGNED:

*Lucretia A. Delaney*  
DEPARTMENT HEAD

TITLE:

Director, Real Property

DATE:

9/13/19

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>Fund A - General</b>						
REVENUE						
Department 1355 - Real Property Tax Service Agency						
<i>Departmental Income</i>						
1250	Assessors Fee (Tax Maps)	7,243.86	6,400.00	6,400.00	1,839.32	6,400.00
1251	School Bill Process Fees	11,584.77	11,200.00	11,200.00	11,444.89	11,200.00
1258	RPS License Fees From Towns	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00
<i>Departmental Income Totals</i>		\$26,528.63	\$25,300.00	\$25,300.00	\$20,984.21	\$25,300.00
<i>Intergovernmental Charges</i>						
2229	Sales Data Transmission Fee	1,407.00	1,300.00	1,300.00	636.50	1,300.00
<i>Intergovernmental Charges Totals</i>		\$1,407.00	\$1,300.00	\$1,300.00	\$636.50	\$1,300.00
<i>State Aid</i>						
3040	Real Property Tax Admin	658.00	300.00	300.00	133.00	500.00
<i>State Aid Totals</i>		\$658.00	\$300.00	\$300.00	\$133.00	\$500.00
Department 1355 - Real Property Tax Service Agency Totals		\$28,593.63	\$26,900.00	\$26,900.00	\$21,753.71	\$27,100.00
REVENUE TOTALS		\$28,593.63	\$26,900.00	\$26,900.00	\$21,753.71	\$27,100.00

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>Fund A - General</b>						
<b>EXPENSE</b>						
Department 1355 - Real Property Tax Service Agency						
Personal Services						
110	Salaries - Regular	224,227.84	233,000.00	233,000.00	155,898.96	234,475.00
<i>Personal Services Totals</i>		<b>\$224,227.84</b>	<b>\$233,000.00</b>	<b>\$233,000.00</b>	<b>\$155,898.96</b>	<b>\$234,475.00</b>
<i>Equipment</i>						
220.1	Office Equipment - Reserve	2,568.18	.00	.00	.00	.00
<i>Equipment Totals</i>		<b>\$2,568.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<i>Contractual Expense</i>						
410	Supplies	5,617.04	5,500.00	5,500.00	1,356.22	5,500.00
423	Telephone	293.00	275.00	275.00	217.50	380.00
424	Postage	85.76	130.00	130.00	46.04	100.00
426	Subscriptions	.00	120.00	120.00	40.00	70.00
427	Memberships & Dues	220.00	220.00	220.00	220.00	270.00
428	Data Processing & Internet Fees	15,498.00	15,650.00	15,650.00	198.00	15,750.00
444	Travel/Education/Conference	450.00	1,800.00	1,800.00	210.00	1,500.00
470	Contract	32,623.00	.00	17,420.00	.00	.00
<i>Contractual Expense Totals</i>		<b>\$54,786.80</b>	<b>\$23,695.00</b>	<b>\$41,115.00</b>	<b>\$2,287.76</b>	<b>\$23,570.00</b>
<i>Employee Benefits</i>						
810	Retirement	28,778.21	34,640.00	34,640.00	23,954.42	36,009.00
830	Social Security	12,926.86	14,446.00	14,446.00	8,590.96	14,538.00
831	Medicare Contribution	3,023.22	3,379.00	3,379.00	2,009.18	3,401.00
860	Hospitalization	59,372.36	63,306.00	63,306.00	60,030.78	91,555.00
865	Dental Insurance	894.51	864.00	864.00	848.58	1,272.00
<i>Employee Benefits Totals</i>		<b>\$104,995.16</b>	<b>\$116,635.00</b>	<b>\$116,635.00</b>	<b>\$95,433.92</b>	<b>\$146,775.00</b>
<i>Other Benefits</i>						
840	Workmen's Compensation	1,250.29	1,261.00	1,261.00	1,260.91	1,205.00
861	Retirees Hospitalization	13,624.32	6,908.00	6,908.00	4,605.12	7,080.00
<i>Other Benefits Totals</i>		<b>\$14,874.61</b>	<b>\$8,169.00</b>	<b>\$8,169.00</b>	<b>\$5,866.03</b>	<b>\$8,285.00</b>
Department 1355 - Real Property Tax Service Agency		<b>\$401,452.59</b>	<b>\$381,499.00</b>	<b>\$398,919.00</b>	<b>\$259,486.67</b>	<b>\$413,105.00</b>
<b>Totals</b>						

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
Fund A - General						
	EXPENSE TOTALS	\$401,452.59	\$381,499.00	\$398,919.00	\$259,486.67	\$413,105.00
Fund A - General Totals						
	REVENUE TOTALS	\$28,593.63	\$26,900.00	\$26,900.00	\$21,753.71	\$27,100.00
	EXPENSE TOTALS	\$401,452.59	\$381,499.00	\$398,919.00	\$259,486.67	\$413,105.00
Fund A - General Totals		(\$372,858.96)	(\$354,599.00)	(\$372,019.00)	(\$237,732.96)	(\$386,005.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$28,593.63	\$26,900.00	\$26,900.00	\$21,753.71	\$27,100.00
	EXPENSE GRAND TOTALS	\$401,452.59	\$381,499.00	\$398,919.00	\$259,486.67	\$413,105.00
	Net Grand Totals	(\$372,858.96)	(\$354,599.00)	(\$372,019.00)	(\$237,732.96)	(\$386,005.00)

2020 Salary Schedule (Position Budgeting)  
Real Property Tax

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
9220	Delurey, Lexie N/A / \$35.64	Director Real Property N/A / \$35.64	\$64,871.00	Full Time	Appointed F/T	7/19/1995
10056	Dixon, Ronald 16-19 / \$25.79	Senior Tax Map Technician 16-20 / \$26.03	\$53,993.00	Full Time	CSEA/FT	4/24/2000
11575	MacEwan, Kristen N/A / \$23.60	Deputy Director Real Property N/A / \$23.60	\$49,093.00	Full Time	Out of UnitFT	3/23/2009
13154	Shea, Noreen 08-01 / \$17.10	Senior Real Property Clerk 08-02 / \$17.39	\$36,132.00	Full Time	CSEA/FT	1/29/2018
13155	Wadleigh, Glenda 04-01 / \$14.38	Real Property Clerk 04-02 / \$14.63	\$30,386.00	Full Time	CSEA/FT	1/29/2018
		<b>5</b>	<b>\$234,475.00</b>			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Supplies to Towns

BUDGET ACCOUNT CODE: A.1970

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$4,503.28	\$8,000.00	\$8,000.00	\$7,000.00
<b>TOTALS</b>	<b>\$4,503.28</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$7,000.00</b>

2018 REVENUES	2019 ADOPTED REVENUES	2019 ESTIMATED REVENUES	2020 DEPARTMENT REQUESTS
\$5,682.53	\$8,000.00	\$8,000.00	\$7,000.00

SIGNED:

Lewis A. Delaney  
DEPARTMENT HEAD

TITLE:

Director, Real Property

DATE:

9/13/19

# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>Fund A - General</b>						
REVENUE						
Department 1970 - Supplies to Towns						
<i>Intergovernmental Charges</i>						
2226	Sales of Suppl, Other Govt	5,682.53	8,000.00	8,000.00	80.88	7,000.00
	<i>Intergovernmental Charges Totals</i>	<u>\$5,682.53</u>	<u>\$8,000.00</u>	<u>\$8,000.00</u>	<u>\$80.88</u>	<u>\$7,000.00</u>
	Department 1970 - Supplies to Towns Totals	<u>\$5,682.53</u>	<u>\$8,000.00</u>	<u>\$8,000.00</u>	<u>\$80.88</u>	<u>\$7,000.00</u>
	REVENUE TOTALS	<u>\$5,682.53</u>	<u>\$8,000.00</u>	<u>\$8,000.00</u>	<u>\$80.88</u>	<u>\$7,000.00</u>

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
Fund A - General						
	EXPENSE					
	Department 1970 - Supplies to Towns					
	Contractual Expense					
410	Supplies	4,503.28	8,000.00	8,000.00	2,622.80	7,000.00
	<i>Contractual Expense Totals</i>	<u>\$4,503.28</u>	<u>\$8,000.00</u>	<u>\$8,000.00</u>	<u>\$2,622.80</u>	<u>\$7,000.00</u>
	Department 1970 - Supplies to Towns Totals	<u>\$4,503.28</u>	<u>\$8,000.00</u>	<u>\$8,000.00</u>	<u>\$2,622.80</u>	<u>\$7,000.00</u>
	EXPENSE TOTALS	<u>\$4,503.28</u>	<u>\$8,000.00</u>	<u>\$8,000.00</u>	<u>\$2,622.80</u>	<u>\$7,000.00</u>
	Fund A - General Totals					
	REVENUE TOTALS	\$5,682.53	\$8,000.00	\$8,000.00	\$80.88	\$7,000.00
	EXPENSE TOTALS	\$4,503.28	\$8,000.00	\$8,000.00	\$2,622.80	\$7,000.00
	Fund A - General Totals	<u>\$1,179.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$2,541.92)</u>	<u>\$0.00</u>
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$5,682.53	\$8,000.00	\$8,000.00	\$80.88	\$7,000.00
	EXPENSE GRAND TOTALS	\$4,503.28	\$8,000.00	\$8,000.00	\$2,622.80	\$7,000.00
	Net Grand Totals	<u>\$1,179.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$2,541.92)</u>	<u>\$0.00</u>

Further Extensions Granted

Town	Parcel ID	Owner	PAID	Extension until
CHESTER	52.-1-25.1	Cynthia Vanderminden		September 27, 2019
	52.-1-25.2	Cynthia Vanderminden		September 27, 2019
Hague	26.17-2-42.12	Margaret Haskell, Catherine Wells & Douglas & Michael Laundree	PAID 9/25/19	September 27, 2019
Lake George	238.19-1-34	David & Cindy McAvinney	PAID 9/25/19	September 26, 2019
	251.06-1-45	David & Cindy McAvinney	PAID 9/25/19	September 26, 2019
Queensbury	240.-1-43	Frank & Joanna DeNardo Trust	PAID 9/25/19	September 26, 2019
	240.-1-47.1	Frank & Joanna DeNardo Trust	PAID 9/25/19	September 26, 2019
	279.17-1-30	Kent & Victoria Barton	PAID	13-Sep September 16, 2019
	279.17-1-31	Kent & Victoria Barton	PAID	13-Sep September 16, 2019
Warrensburg	197.-1-14	June Welch-McCurdy	PAID 9/19/19	September 20, 2019
	210.12-2-9	Brian Converse & Vernon Johnson	PAID 9/30/19	September 20, 2019
	210.12-1-40	Christopher & Donna Geroux	IA 9/27/19	September 27, 2019
	210.12-1-41	Christopher & Donna Geroux	IA 9/27/19	September 27, 2019
	210.12-3-7	Hardy Scheib & June McCurdy-Welch	PAID 9/20/19	September 20, 2019
	210.16-2-78	Beth Jones	PAID 9/30/19	9/20/2019 but needs to 9/25/19

LAST CHANCE

Queensbury	301.18-1-14	Elizabeth Manzi Estate	PAID 9/12/19	September 30, 2019
Queensbury	303.5-1-7	William Szabo	Last Chance Social Security Notice of Decision - Fully Favorable	September 30, 2019
Warrensburg	211.17-3-16	Cynthia Hickin	Real Estate Purchase Agreement to sell	September 20, 2019

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Environmental Concerns**

**DATE: October 1, 2019**

- (a) Purpose of Request:  
**Authorizing participation in the Clean Lakes Collaboration.**
  
- (b) Details:  
**See attached resolution draft.**
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**

# Warren County Board of Supervisors

RESOLUTION NO.    OF 2019

Resolution introduced by Supervisors Braymer, Simpson, Strough, Dickinson,  
McDevitt, Merlino, Loeb, Hogan and Hyde

**AUTHORIZING ~~WARREN COUNTY'S PARTICIPATION IN MEMORANDUM OF  
UNDERSTANDING TO ESTABLISH A~~  
CLEAN LAKES COLLABORATION DEDICATED TO PROTECTING  
NEW YORK STATE'S MOST VITAL AND THREATENED ASSET**

WHEREAS, the unparalleled array of fresh water lakes ~~and watersheds~~ of New York State and their associated watersheds constitute the State's most valuable asset for drinking water, recreation, tourism, agriculture, flood control, fishing and community health, as well as essential habitat for plant and animal life, and

WHEREAS, the enormous economic value of fresh waters in the State only appreciates as the needs for and pressures on these resources increase, and

WHEREAS, growing scientific documentation presents incontrovertible evidence of mounting threats and impacts on the State's fresh water lakes and their associated watersheds, and

WHEREAS, sources of these threats and impacts commonly include inadequate wastewater and stormwater controls, introduction and spread of aquatic and terrestrial invasive species, excessive use of road salt and warming from climate change, and

WHEREAS, these sources are contributing to measurable declines in the quality of New York's fresh water resources and their natural resilience to change, and

WHEREAS, such declines in water quality are evidenced by the escalating number and frequency of fresh water lakes, including public drinking water supplies, experiencing Harmful Algal Blooms (HABs) with substantial economic, environmental, public health and community costs, and

WHEREAS, successful programs for stopping and reversing water quality declines are being developed and implemented across the State, and

WHEREAS, the watershed-based management of Lake George by the Lake George Park Commission, municipal agencies, and non-governmental organizations is a model of success for other lake communities across the State, and

WHEREAS, the effectiveness of programs to stem the decline of fresh waters has been shown to be substantially strengthened through their application by watershed boundaries rather than political boundaries, and

WHEREAS, natural watersheds encompass comprehensive inputs to and influences on a waterbody, including streams and seepages, stormwater runoff, leaching from municipal and onsite wastewater treatment, weather and more, and

WHEREAS, the value of accelerating coordinated understanding of effective programs for reducing water quality declines can ensure their growing application statewide, and

WHEREAS, across sectors and regions of New York State there is growing interest in and support for active collaboration, ~~now, therefore, be it and~~

~~RESOLVED~~ ~~WHEREAS, that the various~~ parties representing diverse sectors and regions of New York State ~~are establishing~~ intend to work together collaboratively the Clean Lakes Collaboration to advocate for protection and/or restoration of their waters, now, therefore, be it ~~and be it further~~

RESOLVED, that Warren County seeks to participate in this new collaboration – known as the Clean Lakes Collaboration - that is dedicated to solving the problems threatening water quality with particular emphasis on improving wastewater and stormwater controls, stopping the introduction and spread of aquatic and terrestrial invasive species, reducing the use of excessive road salt, educating residents and visitors of their role in fresh water protection. and thus increasing resilience to climate change, and be it further

RESOLVED, that effective solutions to identified problems threatening water quality will be generated by coordinated exchange of information and initiatives among and beyond the waters threatened by HABs ~~represented in the memorandum of understanding~~, and be it further

RESOLVED, that development and implementation of solutions will be guided by best available science, lake management experience, technology and analytics as being applied at and beyond the waters ~~represented in the memorandum of understanding~~ threatened by HABs, and be it further

RESOLVED, that natural watershed boundaries will frame the execution of measures to be implemented to ensure maximum effectiveness in protecting and/or restoring waters of the parties represented in the Clean Lakes Collaboration, and be it further

~~RESOLVED, that adoption of a Watershed Protection District will serve as a funding district for the express purpose of accessing State funds and resources dedicated to supporting implementation of measures to solve specified water quality problems, and be it further~~

~~RESOLVED, that the Clean Lakes Collaboration will work with appropriate State agencies and officials to develop the standards and criteria by which Watershed Protection Districts will be formed and funding will be granted, and be it further~~

~~RESOLVED, that implementation of any state-funded measures dedicated to protecting the state's fresh waters will be monitored by best available technologies and practices to assess their effectiveness in reducing sources of water quality declines, and be it further~~

~~RESOLVED, that requisite to accessing State funding, a Watershed Protection District will commit to financial participation, the percentage of which will be determined by a watershed's funding capacity based on a range of financial metrics (to be determined), and be it further~~

RESOLVED, that the Chairman of the Board of Supervisors, or his designee, be, and hereby is, authorized to participate in the execute a memorandum of understanding to establish a Clean Lakes Collaboration among municipal and agency organizations along with State agencies, municipal agencies, and non-governmental organizations dedicated to protecting New York State's most vital and threatened asset, in a form approved by the County Attorney.



# Warren County Board of Supervisors

RESOLUTION NO. OF 2019

**Resolution introduced by Supervisors Braymer, Simpson, Strough, Dickinson,  
McDevitt, Merlino, Loeb, Hogan and Hyde**

## RESOLUTION SUPPORTING PROTECTION OF ALL OF WARREN COUNTY'S WATER RESOURCES

WHEREAS, Warren County has an array of fresh water lakes, waters, and watersheds that constitute valuable assets for drinking water, recreation, tourism, flood control, fishing, and community health, as well as essential habitat for plants and animals, and

WHEREAS, the enormous economic value of fresh waters in the County only appreciates as the needs for and pressures on these resources increase, and

WHEREAS, growing scientific documentation presents incontrovertible evidence of mounting threats and impacts on the County's fresh water lakes, waters, and their associated watersheds, and

WHEREAS, sources of these threats and impacts commonly include inadequate wastewater and stormwater controls, introduction and spread of aquatic and terrestrial invasive species, excessive use of road salt and warming from climate change, and

WHEREAS, these sources have the potential to decrease the quality of the County's fresh water resources and their natural resilience to change, and

WHEREAS, such declines in water quality can lead to negative impacts that cause substantial economic, environmental, public health and community costs, and

WHEREAS, Warren County seeks to develop and implement successful programs for stopping and reversing water quality declines, and

WHEREAS, the effectiveness of programs to stem the decline of fresh waters has been shown to be substantially strengthened through their application by watershed boundaries rather than political boundaries, and

WHEREAS, natural watersheds encompass comprehensive inputs to and influences on a waterbody, including streams and seepages, stormwater runoff, leaching from municipal and onsite wastewater treatment, weather and more, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby adopts the goal of ensuring that all of our lakes, waters, and watersheds are protected and that water quality is continually protected, restored, and improved, and be it further

RESOLVED, that Warren County is dedicated to solving the problems threatening water quality with particular emphasis on improving wastewater and stormwater controls, stopping the introduction and spread of aquatic and terrestrial invasive species, reducing the use of excessive road salt, educating residents and visitors of their role in fresh water protection, and thus increasing resilience to climate change, and be it further

RESOLVED, that County-wide solutions to identified problems threatening water quality will be generated and implemented more effectively with support from Warren County, and be it further

RESOLVED, that development and implementation of solutions will be guided by best available science, water and watershed management experience, technology and analytics as being applied at and beyond the waters of Warren County, and be it further

RESOLVED, that natural watershed boundaries will frame the execution of measures to be implemented to ensure maximum effectiveness in protecting and/or restoring the waters and watersheds of Warren County, and be it further

RESOLVED, that implementation of any County-funded measures dedicated to protecting the County's waters and watersheds will be monitored by best available technologies and practices to assess their effectiveness in reducing sources of water quality declines, and be it further

RESOLVED, that Warren County will work with State and Federal agencies and officials and will seek State and Federal funding to the extent possible and appropriate to accomplish the County's goal of clean waters throughout the County.