

**Agenda**  
**County Facilities Committee – Airport**  
**Department of Public Works**  
**July 23, 2019 – 09:00 am**

Committee Members: BEATY, Loeb, Geraghty, Strough, Simpson, Frasier, Wild, McDevitt, Sokol, Diamond, Braymer

**I. Committee Meeting Call to Order**.....Chairman Beaty

**II. Motion to Approve Minutes of Prior Committee Meeting**.....Chairman Beaty

**III. Action Agenda/New Business**

**Page**

2 Request: Authorizing the closure and return of funds to funding source for Captial Projects #H359 & H379.....Don DeGraw  
Rationale: The projects are closed.

3 Request: Authorizing the approval of the Airports DBE Program and Policy Statement.....Don DeGraw  
Rationale: This DBE update is required by the FAA.

**IV. Referral/Pending Items**  
None

**V. Information for Discussion/Review**

Discussion related to issuing a Request for Proposal and updating the Airport Layout Plan for solar power site development..... Kevin Hajos

Update for Hangars 18 mid-year revenue report.....Don DeGraw

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW - Airport**

**DATE: July 23, 2019**

- (a) Purpose of Request: To authorize closure of the following capital projects and return any remaining funds to funding sources.

Project	Estimated Funds	Funding Source
H359 - Upgrade Fuel Farm	\$149.93	Airport Reserve A892.00
H379 - Airport Security Systems	\$38,000	Airport Reserve A892.00

- (b) Details: The projects are complete or have been cancelled.

- (c) Previous Resolution Number: N/A

## ***RESOLUTION REQUEST FORM NO. 20***

### ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
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**DEPARTMENT NAME: DPW - Airport**

**DATE: July 23, 2019**

- (a) Purpose of Request: To authorize the approval of an update to the Disadvantaged Business Enterprise (DBE) program and Policy Statement in accordance with US DOT 49 CFR Part 26.
  
- (b) Details: The DBE is required to be kept updated with the DOT as a condition of receiving Federal grants from the FAA. This update includes personnel and program changes required to be kept current by the FAA.
  
- (c) Previous Resolution Number: N/A

## POLICY STATEMENT

### **Section 26.1, 26.23 Objectives/Policy Statement**

Warren County, owner of Floyd Bennett Memorial Airport has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The Airport has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the Airport has signed an assurance that it will comply with 49 CFR Part 26 (hereafter referred to as "Part 26").

It is the policy of the Airport to ensure that DBEs as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also the Airport's policy to engage in the following actions on a continuing basis:

1. Ensure nondiscrimination in the award and administration of DOT- assisted contracts;
2. Create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. Ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. Help remove barriers to the participation of DBEs in DOT assisted contracts;
6. Promote the use of DBEs in all types of federally-assisted contracts and procurement activities;
7. Assist the development of firms that can compete successfully in the market place outside the DBE Program; and
8. Make appropriate use of the flexibility afforded to recipients of Federal financial assistance in establishing and providing opportunities for DBEs.

Don DeGraw, Airport Manager, has been delegated as the DBE Liaison Officer. In that capacity, Don DeGraw is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the Airport in its financial assistance agreements with the Department of Transportation.

The Airport has disseminated this policy statement to the Warren County Board of Supervisors and all of the components of our organization. This statement has been distributed to DBE and non-DBE business communities that may perform work on The Airport DOT-assisted contracts. Copies of this statement are available upon request at the office of the Airport Manager, and to DBE and non-DBE business communities that perform work on DOT-assisted contracts through contract documents.

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Ronald Conover  
Chairman, Warren County Board of Supervisors

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Date

# Solar Energy Facility Conceptual Locations

- Accessibility Cedar Sub Station (Southern Sites)
- Minimize Airspace Conflicts
- Neighbor-friendly
- Compatible with Environmental Constraints

