

**Agenda**  
**County Facilities Committee – Airport**  
**Department of Public Works**  
**October 22, 2019 – 09:30 am**

Committee Members: BEATY, Loeb, Geraghty, Strough, Simpson, Frasier, Wild, McDevitt, Sokol, Diamond, Braymer

- I. **Committee Meeting Call to Order**.....Chairman Beaty
- II. **Motion to Approve Minutes of Prior Committee Meeting**.....Chairman Beaty
- III. **Action Agenda/New Business**  
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  - 2 Request: Authorizing the Chairman to establish a capital project.....Don DeGraw  
Rationale: For the purchase of two new airport snow plow trucks
  - 4 Request: Authorizing the Chairman to appropriate from the Reserve  
Airport A892.00 and increase budget code A.9950 910 Transfers  
Capital Project .....Don DeGraw  
Rationale: To fund project for two new snow plows
  - 5 Request: Approval to amend resolution 739 of 2011.....Don DeGraw  
Rationale: To allow Airport Equipment to be funded  
from the Airport Reserve (A892.00)
- IV. **Referral/Pending Items**  
Committee authorized the RFP to pursue solar power site development at the Airport  
and updating the Airport Layout Plan for same.
- V. **Information for Discussion/Review**  
Monthly FBO/Hangar revenue update.....Don DeGraw
- VI. **Privilege of the Floor to discuss any additional items to come before the Committee**
- VII. **Motion to Adjourn**

## ***RESOLUTION REQUEST FORM NO. 8***

### ***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Airport**

**DATE: October 22 2019**

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Airport Two New Snow Plows - H391
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$415,000
- (e) Source of Funding (including name & title of codes, etc.): FAA Grant Agreement No. 3-36-0033-064-2019 / \$373,500 (90%), NY State Match - \$20,750 (5%) and Local Match - \$20,750 (5%) Reserve, Airport Repair & Projects A892.00
- (f) Purpose of Establishment: For the replacement of two 2004 Airport Snow Plow Trucks at the Floyd Bennett Airport.



U.S. Department  
of Transportation  
Federal Aviation  
Administration

ORIGINAL

GRANT AGREEMENT

PART I - OFFER

Date of Offer	<u>September 4, 2019</u>
Airport/Planning Area	<u>Floyd Bennett Memorial</u>
AIP Grant Number	<u>3-36-0033-064-2019</u>
DUNS Number	<u>098334733</u>
TO:	<u>County of Warren</u> (herein called the "Sponsor")

FROM: The United States of America (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated May 17, 2019, for a grant of Federal funds for a project at or associated with the Floyd Bennett Memorial Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Floyd Bennett Memorial Airport (herein called the "Project") consisting of the following:

Acquire Replacement SRE - Plow Trucks w/Spreaders; (Vehicles #413 & 414); which is more fully described in the Project Application.

NOW THEREFORE, According to the applicable provisions of the former Federal Aviation Act of 1958, as amended and recodified, 49 U.S.C. § 40101, et seq., and the former Airport and Airway Improvement Act of 1982 (AAIA), as amended and recodified, 49 U.S.C. § 47101, et seq., (herein the AAIA grant statute is referred to as "the Act"), the representations contained in the Project Application, and in consideration of (a) the Sponsor's adoption and ratification of the Grant Assurances dated March 2014, as applied and interpreted consistent with the FAA Reauthorization Act of 2018 (see 2018 FAA Reauthorization grant condition.), (b) and the Sponsor's acceptance of this Offer; and, (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurances and conditions as herein provided.

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety (90) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

- 1. Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$373,500. The following amounts represent a breakdown of the maximum obligation for the purpose of establishing

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Airport**

**DATE: October 22, 2019**

- (a) Purpose of Request: To Appropriate from the Reserve, Airport Repair & Projects (A892.00) and increase budget Code A.9950 910 Transfers - Capital Project to Fund Capital Project H391, Airport Two New Snow Plows.
  
- (b) Details: To Appropriate from the Reserve, Airport Repair & Projects (A892.00) and increase budget Code A.9950 910 Transfers - Capital Project to Fund Capital Project H391, Airport Two New Snow Plows.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: A892.00, Reserve, Airport Repair & Projects \$20,750.00

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

***RESOLUTION REQUEST FORM NO. 20***

***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Facilities - Airport**

**DATE: October 22, 2019**

- (a) Purpose of Request: To Amend Airport Reserve, Airport Repair & Projects (A892.00) description to include Airport Equipment Purchases.
- (b) Details: To Amend Airport Reserve, Airport Repair & Projects (A892.00) description to included Airport Equipment Purchases.
- (c) Previous Resolution Number: 739 of 2011
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: n/a

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**Agenda**  
**County Facilities Committee – Buildings and Grounds**  
**Department of Public Works**  
**October 22 2019 – 9:30 am**

*Committee Members: Beaty, Loeb, Geraghty, Strough, Simpson, Frasier, Wild, McDevitt, Sokol, Diamond, Braymer*

**I. Committee Meeting Call to Order..... Chairman Beaty**

**II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Beaty**

**III. Action Agenda/New Business**  
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**IV. Referral/Pending Items**

Committee authorized an RFP for construction of a new 80' x 90' structure to house OES and Buildings & Grounds equipment at proposed location #1 (behind the current Buildings & Grounds garage). (07.23.19) Bids for the proposed OES building to be discussed at next meeting. (9.24.19)

**V. Information for Discussion/Review**  
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**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn ..... Chairman Beaty**

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Attachments - None

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: COUNTY FACILITIES

DATE: OCTOBER 22, 2019

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### COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY  
LOEB  
GERAGHTY  
STROUGH  
SIMPSON  
FRASIER  
WILD  
MCDEVITT  
SOKOL  
DIAMOND  
BRAYMER

### OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS  
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS  
DON DEGRAW, AIRPORT MANAGER  
RONALD CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS DRISCOLL  
MAGOWAN  
MERLINO  
MICHAEL SWAN, COUNTY TREASURER  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the October 22, 2019 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<http://www.warrencountyny.gov/gov/comm/Archive/2019/facilities/>

Mr. Beaty called the meeting of the County Facilities Committee to order at 9:30 a.m.

Motion was made by Mr. Loeb, seconded by Mr. Simpson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who distributed copies of the Buildings & Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hajos informed bids for the OES (*Office of Emergency Services*) building were sent out yesterday, adding he expected to receive responses by November 14<sup>th</sup>. Mr. Loeb inquired when the building would be completed and Mr. Hajos replied it should be finished in spring or early summer. Mr. Wild asked if the size of the building incorporated future use and Mr. Hajos replied affirmatively.

Mr. Simpson suggested conducting a building insulation survey at the Municipal Center. Mr. McDevitt interjected that the process was currently ongoing with energy audits being performed by the Climate Smart Task Force. Mr. Hajos mentioned a complete energy efficient audit would need to be performed by a consultant.

Ms. Braymer entered the meeting at 9:35 a.m.

Mr. Wild inquired when the closing was for the property located on Warren Street (*formerly known as the Ciba Geigy property*) and Mary Elizabeth Kissane, *County Attorney*, replied the closing was scheduled for December 1<sup>st</sup>. She noted Perkins Recycling was granted a certificate for early occupancy so that he could begin work on the scale house.

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Privilege of the floor was extended to Don DeGraw, *Airport Manager*, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes*

Commencing his agenda review, Mr. DeGraw presented the following requests:

- 1) To establish Capital Project H391, *Airport Two New Snowplows*, in the amount of \$415,000;
- 2) To appropriate funds in the amount of \$20,750 from Budget Code A.892.00, *Reserve, Airport Repair & Project*, to Budget Code A.9950 910, *Transfers - Capital Project*, to provide funding for the purchase of two new snow plow vehicles; and
- 3) To amend Resolution No. 739 of 2011 to change the description of the Airport Reserve to include Airport equipment purchase.

Motion was made by Mr. Simpson, seconded by Mr. Sokol and carried unanimously to approve the requests as outlined above and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Regarding the Referral/Pending items portion of the agenda, Mr. DeGraw informed it pertained to a land lease for a solar power farm. He indicated the final glare study had been submitted and they had to change the land use to non-aeronautical. Mr. Wild inquired how much power would be generated from the solar farm and where the power would go and Mr. DeGraw replied he was looking for a private land lease for a solar farm. Ms. Braymer mentioned there were other County properties that should be considered for solar locations, as well. Mr. Hajos indicated there were other properties, along with Countryside Adult Home, which they considered putting a solar farm on years prior, but none of the sites had worked out; however, he said they could look at all of them again. Mr. DeGraw reported they were close to releasing an RFP (*Request for Proposal*) for the land lease.

Concluding his agenda review, Mr. DeGraw provided an update on the monthly FBO (*Fixed Base Operator*) Hanger revenue, informing the current revenue was \$115,000, which was \$52,000 more than last year. He mentioned all hangers were full. Mr. Geraghty asked if there were still old hangers remaining and Mr. DeGraw advised there were, noting the old units would not be taken down until they were ready for new hangers. He mentioned the hangers could be removed and made into a tie down area, and if there was funding they could replace them in the future.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Geraghty and seconded by Mr. Loeb, Mr. Beaty adjourned the meeting at 9:44 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist