

Agenda
County Facilities Committee – Airport
Department of Public Works
November 18, 2019 – 09:00 am

Committee Members: BEATY, Loeb, Geraghty, Strough, Simpson, Frasier, Wild, McDevitt, Sokol, Diamond, Braymer

I. Committee Meeting Call to Order.....Chairman Beaty

II. Motion to Approve Minutes of Prior Committee Meeting.....Chairman Beaty

III. Action Agenda/New Business

Page

2 Request: Establish Warren County as Lead Agency
for State Environmental Quality Review (SEQR).....Kevin Hajos
Rationale: For construction of Snow Removal Equipment Building

7 Request: Apply for FAA Grant.....Don DeGraw
Rationale: For construction of Snow Removal Equipment Building

9 Request: Apply for FAA Grant.....Don DeGraw
Rationale: For a Airport Pavement Management Plan

11 Request: Apply for FAA Grant.....Don DeGraw
Rationale: For design of a Taxiway LED Lighting upgrade project

13 Request: Transfer of Funds.....Don DeGraw
Rationale: To cover part-time salary costs for Balloon Festival

IV. Referral/Pending Items

Committee authorized the RFP to pursue solar power site development at the Airport and updating the Airport Layout Plan for same.

V. Information for Discussion/Review

Review Monthly FBO/Hangar revenue.....Don DeGraw

14 Discussion regarding the Airport Operating Certificate
for Air Carrier Operations (Part 139).....Kevin Hajos

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW - Airport

DATE: November 18, 2019

- (a) Purpose of Request: To establish Warren County as the Lead Agency for State Environmental Quality Review (SEQR) related to the Construction of a new 11,250 SF Snow Removal Equipment building and demolition of two (2) existing garages at the Floyd Bennett Memorial Airport.

- (b) Details: This project proposes to demolish two (2) existing equipment storage buildings and replace with a new 11,250 SF Snow Removal Equipment storage building. The project does not exceed the thresholds for a Type I Action and can be classified as an Unlisted Action with Warren County assuming the Lead Agency role under SEQR.

- (c) Previous Resolution Number: 143 of 2019

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

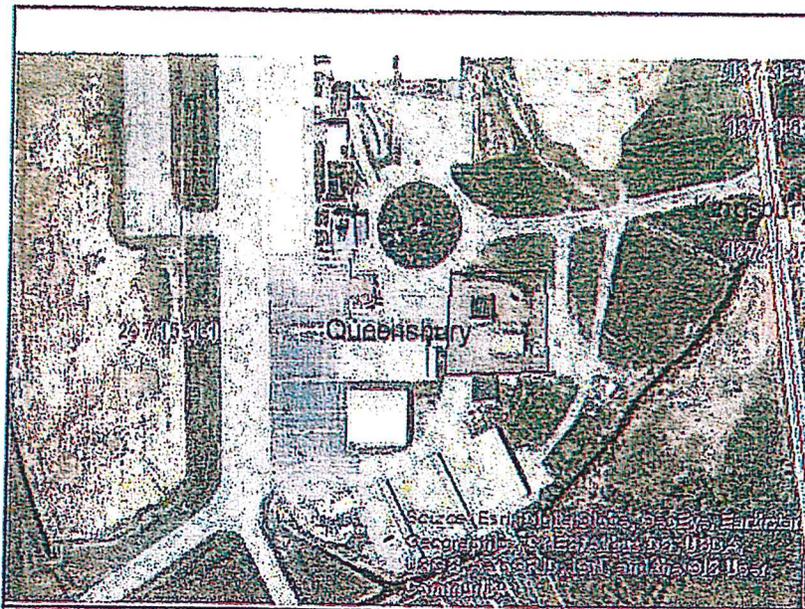
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Maintenance/Snow Removal Equipment Building			
Project Location (describe, and attach a location map):			
Floyd Bennett Memorial Airport, 443 Queensbury Avenue, Queensbury, Warren County, New York (see Figure 1)			
Brief Description of Proposed Action:			
The proposed project includes construction of a new 11,250 square foot (sf) maintenance/snow removal equipment (SRE) building and demolition of two (2) existing County-owned garages that are currently located on airport property (see Figure 2). The new SRE building will include four (4) storage bays and will be used to maintain and store snow removal equipment and sand. The new building will be approximately a 120' by 100' metal-framed structure, with metal siding and roof constructed on concrete footers and a concrete floor. The new SRE building will be located in the footprint of buildings #12 and #13 after they are demolished. The project includes site work, grading, paving, and utilities required for the new building. The existing area around the proposed building is primarily asphalt pavement which will be removed/ replaced to approach and accommodate the new structure. The pavement will be removed to facilitate removal of the existing foundations and to create new foundations. The pavement around the new building will be sloped away from the building and will generally tie-in to existing pavement at fifty feet from the edge of the building. No new impervious area is required, and the disturbance area will be less than one acre.			
Name of Applicant or Sponsor:		Telephone: (518)-792-5995	
Don Degraw, Airport Manager		E-Mail: ddegraw@warrencountydpw.com	
Address:			
Floyd Bennett Memorial Airport, 443 Queensbury Ave., Suite 201			
City/PO:		State:	Zip Code:
Queensbury		NY	12804
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval: Funding: 95% FAA, 5% NYSDOT, 5% Warren County			YES
3. a. Total acreage of the site of the proposed action?			~628 acres
b. Total acreage to be physically disturbed?			<1 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			~628 acres
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other(Specify): Airport-Related Land Use			
<input type="checkbox"/> Parkland			

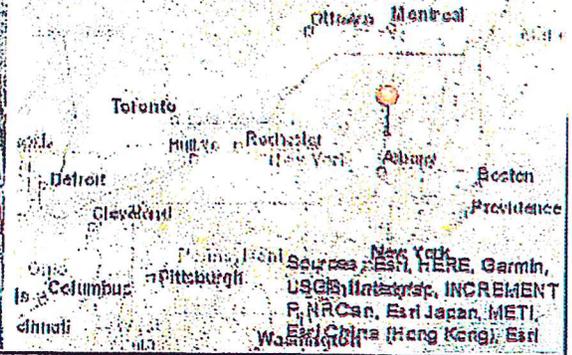
5. Is the proposed action,	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: _____ Date: _____</p> <p>Signature: _____ Title: _____</p>		

PRINT FORM



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	No

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: November 18, 2019

- (a) Purpose of Grant: Authorizing the Chairman BOS to apply for and execute a grant agreement w/FAA & NYS DOT for the construction of a new Snow Removal Equipment building and associated work at the Floyd Bennett Memorial Airport.
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - NYADO, 1 Aviation Plaza, Room 111, Jamaica, NY 11434 & NYS DOT Albany, NY
- (d) Grantor's Contact Person and Telephone Number: E. Martinez, 718-995-5771
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$3,350,000 Total Cost
- (i) Deadline to Submit Grant Application and/or Grant Agreement: January 31, 2020 (Pre-applications)
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? YES If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: TBD (90% Fed \$3,015,000 & 5% State \$167,500 & 5% Local \$167,500)

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: November 18, 2019

- (a) Purpose of Grant: Authorizing the Chairman BOS to apply for and execute a grant agreement w/FAA & NYS DOT for a Pavement Management Plan at the Floyd Bennett Memorial Airport.
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - NYADO, 1 Aviation Plaza, Room 111, Jamaica, NY 11434 & NYS DOT Albany, NY
- (d) Grantor's Contact Person and Telephone Number: E. Martinez, 718-995-5771
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$80,000 Total Cost
- (i) Deadline to Submit Grant Application and/or Grant Agreement: January 31, 2020 (Pre-applications)
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? YES If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital

Reserve Project Number and Title and Amount: TBD (90% Fed \$72,000 & 5% State \$4,000 & 5% Local \$4,000)

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: November 18, 2019

- (a) Purpose of Grant: Authorizing the Chairman BOS to apply for and execute a grant agreement w/FAA & NYS DOT for the design of a Taxiway LED lighting upgrade at the Floyd Bennett Memorial Airport.
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - NYADO, 1 Aviation Plaza, Room 111, Jamaica, NY 11434 & NYS DOT Albany, NY
- (d) Grantor's Contact Person and Telephone Number: E. Martinez, 718-995-5771
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$40,000 Total Cost
- (i) Deadline to Submit Grant Application and/or Grant Agreement: January 31, 2020 (Pre-applications)
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? YES If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital

Reserve Project Number and Title and Amount: TBD (90% Fed \$36,000 & 5% State \$2,000 & 5% Local \$2,000)

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS
 FROM County Facilities - Airport
Name of Department
 SIGNED: _____ DATE: 11/18/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.5810	110 General, Airport (DPW), Salaries - Regular	A.5810 130	General, Airport (DPW), Salaries - Part Time	\$86.56

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request: Coverage for Balloon Fest
 Please file original request with Clerk of the Board and retain copy for your records.

**Floyd Bennett Memorial Airport - Warren County, New York
Airport Certification – FAR part 139Cost / Benefit Summary**

Prepared for November 18, 2019 by Don DeGraw – Airport Manager

Key factors	With Certificate	With-out Certificate	Risk Factor
Air Carrier Service	Ability to accommodate large unscheduled Air Carriers, if needed.	Unable to accommodate large unscheduled Air Carriers - no such operations have been requested or are anticipated.	Very Low (VL)
FAA Grants	Allows grants for FAR part 139 eligible items.	Provides grants for standard eligible items only.	Low (L)
Annual Inspection	Full safety inspection conducted on an annual basis, validating high safety standards.	No annual inspection, FAA only conducts grant compliance inspections on an irregular basis.	Medium (M)
Airport Fire Fighting (ARFF)	Requires full compliance with equipment and personnel requirements.	No ARFF requirements from FAA. Also, eliminates scheduled requirements for testing of AFFF (FOAM) and Dry Chemical agents.	Low (L)
Maintenance & Inspection	Requires full compliance with equipment and personnel requirements.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
Staffing Needs	Requires full compliance with equipment and personnel requirements.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
Wildlife	Requires full compliance with all applicable regulations, permits and studies.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
Fueling Operations	Requires full compliance with all applicable regulations and inspections.	FBO meets all standard FAA and State fueling requirements.	Very Low (VL)
Airport Emergency Plan	Requires full compliance with all applicable regulations, exercises, updates and training.	Airport would continue to work with WCEM and local responders to ensure an adequate level of mutual aid response.	Low (L)
Insurance Costs	No Change	No Change	Very Low (VL)
Summary	Ensures that airport is operating with the highest level of safety possible and this is documented with annual FAR part 139 FAA inspections.	Requires airport to maintain a safe operating environment with less FAA oversight.	Low(L)