

Agenda
County Facilities Committee – Airport
Department of Public Works
November 18, 2019 – 09:00 am

Committee Members: BEATY, Loeb, Geraghty, Strough, Simpson, Frasier, Wild, McDevitt, Sokol, Diamond, Braymer

I. Committee Meeting Call to Order.....Chairman Beaty

II. Motion to Approve Minutes of Prior Committee Meeting.....Chairman Beaty

III. Action Agenda/New Business

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2 Request: Establish Warren County as Lead Agency
for State Environmental Quality Review (SEQR).....Kevin Hajos
Rationale: For construction of Snow Removal Equipment Building

7 Request: Apply for FAA Grant.....Don DeGraw
Rationale: For construction of Snow Removal Equipment Building

9 Request: Apply for FAA Grant.....Don DeGraw
Rationale: For a Airport Pavement Management Plan

11 Request: Apply for FAA Grant.....Don DeGraw
Rationale: For design of a Taxiway LED Lighting upgrade project

13 Request: Transfer of Funds.....Don DeGraw
Rationale: To cover part-time salary costs for Balloon Festival

IV. Referral/Pending Items

Committee authorized the RFP to pursue solar power site development at the Airport and updating the Airport Layout Plan for same.

V. Information for Discussion/Review

Review Monthly FBO/Hangar revenue.....Don DeGraw

14 Discussion regarding the Airport Operating Certificate
for Air Carrier Operations (Part 139).....Kevin Hajos

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW - Airport

DATE: November 18, 2019

- (a) Purpose of Request: To establish Warren County as the Lead Agency for State Environmental Quality Review (SEQR) related to the Construction of a new 11,250 SF Snow Removal Equipment building and demolition of two (2) existing garages at the Floyd Bennett Memorial Airport.

- (b) Details: This project proposes to demolish two (2) existing equipment storage buildings and replace with a new 11,250 SF Snow Removal Equipment storage building. The project does not exceed the thresholds for a Type I Action and can be classified as an Unlisted Action with Warren County assuming the Lead Agency role under SEQR.

- (c) Previous Resolution Number: 143 of 2019

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

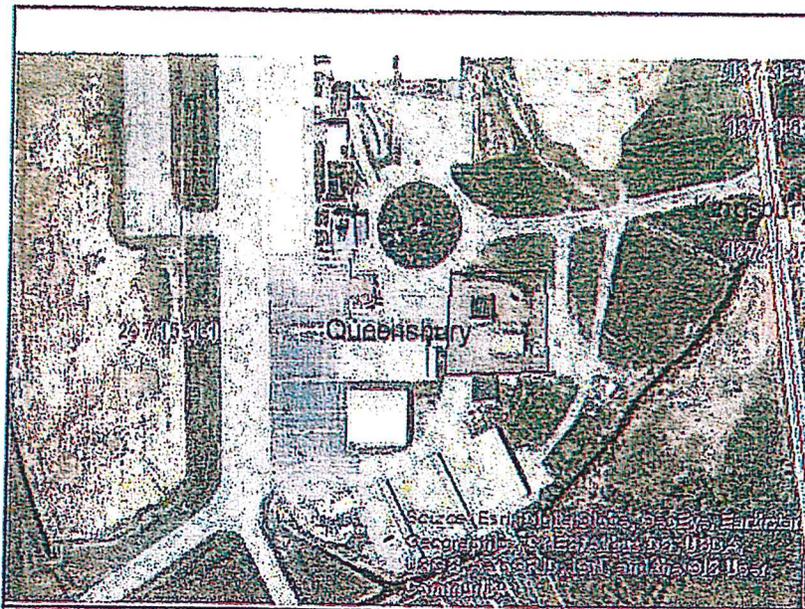
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Maintenance/Snow Removal Equipment Building			
Project Location (describe, and attach a location map):			
Floyd Bennett Memorial Airport, 443 Queensbury Avenue, Queensbury, Warren County, New York (see Figure 1)			
Brief Description of Proposed Action:			
The proposed project includes construction of a new 11,250 square foot (sf) maintenance/snow removal equipment (SRE) building and demolition of two (2) existing County-owned garages that are currently located on airport property (see Figure 2). The new SRE building will include four (4) storage bays and will be used to maintain and store snow removal equipment and sand. The new building will be approximately a 120' by 100' metal-framed structure, with metal siding and roof constructed on concrete footers and a concrete floor. The new SRE building will be located in the footprint of buildings #12 and #13 after they are demolished. The project includes site work, grading, paving, and utilities required for the new building. The existing area around the proposed building is primarily asphalt pavement which will be removed/ replaced to approach and accommodate the new structure. The pavement will be removed to facilitate removal of the existing foundations and to create new foundations. The pavement around the new building will be sloped away from the building and will generally tie-in to existing pavement at fifty feet from the edge of the building. No new impervious area is required, and the disturbance area will be less than one acre.			
Name of Applicant or Sponsor:		Telephone: (518)-792-5995	
Don Degraw, Airport Manager		E-Mail: ddegraw@warrencountydpw.com	
Address:			
Floyd Bennett Memorial Airport, 443 Queensbury Ave., Suite 201			
City/PO:		State:	Zip Code:
Queensbury		NY	12804
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval: Funding: 95% FAA, 5% NYSDOT, 5% Warren County			YES
3. a. Total acreage of the site of the proposed action?			~628 acres
b. Total acreage to be physically disturbed?			<1 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			~628 acres
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other(Specify): Airport-Related Land Use			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: _____ Date: _____</p> <p>Signature: _____ Title: _____</p>		

PRINT FORM



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	No

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: November 18, 2019

- (a) Purpose of Grant: Authorizing the Chairman BOS to apply for and execute a grant agreement w/FAA & NYS DOT for the construction of a new Snow Removal Equipment building and associated work at the Floyd Bennett Memorial Airport.

- (b) Name of Grantor: FAA-AIP / NYS DOT

- (c) Address of Contractor: FAA - NYADO, 1 Aviation Plaza, Room 111, Jamaica, NY 11434 & NYS DOT Albany, NY

- (d) Grantor's Contact Person and Telephone Number: E. Martinez, 718-995-5771

- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a

- (f) Effective Date of Grant: n/a

- (g) Termination Date of Grant: n/a

- (h) Total Dollar Amount Involved (not to exceed): \$3,350,000 Total Cost

- (i) Deadline to Submit Grant Application and/or Grant Agreement: January 31, 2020 (Pre-applications)

- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.

- (k) Are the funds to go into a Capital Project or Capital Reserve Project? YES If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: TBD (90% Fed \$3,015,000 & 5% State \$167,500 & 5% Local \$167,500)

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: November 18, 2019

- (a) Purpose of Grant: Authorizing the Chairman BOS to apply for and execute a grant agreement w/FAA & NYS DOT for a Pavement Management Plan at the Floyd Bennett Memorial Airport.

- (b) Name of Grantor: FAA-AIP / NYS DOT

- (c) Address of Contractor: FAA - NYADO, 1 Aviation Plaza, Room 111, Jamaica, NY 11434 & NYS DOT Albany, NY

- (d) Grantor's Contact Person and Telephone Number: E. Martinez, 718-995-5771

- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a

- (f) Effective Date of Grant: n/a

- (g) Termination Date of Grant: n/a

- (h) Total Dollar Amount Involved (not to exceed): \$80,000 Total Cost

- (i) Deadline to Submit Grant Application and/or Grant Agreement: January 31, 2020 (Pre-applications)

- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.

- (k) Are the funds to go into a Capital Project or Capital Reserve Project? YES If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital

Reserve Project Number and Title and Amount: TBD (90% Fed \$72,000 & 5% State \$4,000 & 5% Local \$4,000)

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: November 18, 2019

- (a) Purpose of Grant: Authorizing the Chairman BOS to apply for and execute a grant agreement w/FAA & NYS DOT for the design of a Taxiway LED lighting upgrade at the Floyd Bennett Memorial Airport.
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - NYADO, 1 Aviation Plaza, Room 111, Jamaica, NY 11434 & NYS DOT Albany, NY
- (d) Grantor's Contact Person and Telephone Number: E. Martinez, 718-995-5771
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$40,000 Total Cost
- (i) Deadline to Submit Grant Application and/or Grant Agreement: January 31, 2020 (Pre-applications)
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? YES If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital

Reserve Project Number and Title and Amount: TBD (90% Fed \$36,000 & 5% State \$2,000 & 5% Local \$2,000)

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS
 FROM: County Facilities - Airport
Name of Department
 SIGNED: _____ DATE: 11/18/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.5810	110 General, Airport (DPW), Salaries - Regular	A.5810 130	General, Airport (DPW), Salaries - Part Time	\$86.56

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request: Coverage for Balloon Fest
 Please file original request with Clerk of the Board and retain copy for your records.

**Floyd Bennett Memorial Airport - Warren County, New York
Airport Certification – FAR part 139Cost / Benefit Summary**

Prepared for November 18, 2019 by Don DeGraw – Airport Manager

Key factors	With Certificate	With-out Certificate	Risk Factor
Air Carrier Service	Ability to accommodate large unscheduled Air Carriers, if needed.	Unable to accommodate large unscheduled Air Carriers - no such operations have been requested or are anticipated.	Very Low (VL)
FAA Grants	Allows grants for FAR part 139 eligible items.	Provides grants for standard eligible items only.	Low (L)
Annual Inspection	Full safety inspection conducted on an annual basis, validating high safety standards.	No annual inspection, FAA only conducts grant compliance inspections on an irregular basis.	Medium (M)
Airport Fire Fighting (ARFF)	Requires full compliance with equipment and personnel requirements.	No ARFF requirements from FAA. Also, eliminates scheduled requirements for testing of AFFF (FOAM) and Dry Chemical agents.	Low (L)
Maintenance & Inspection	Requires full compliance with equipment and personnel requirements.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
Staffing Needs	Requires full compliance with equipment and personnel requirements.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
Wildlife	Requires full compliance with all applicable regulations, permits and studies.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
Fueling Operations	Requires full compliance with all applicable regulations and inspections.	FBO meets all standard FAA and State fueling requirements.	Very Low (VL)
Airport Emergency Plan	Requires full compliance with all applicable regulations, exercises, updates and training.	Airport would continue to work with WCEM and local responders to ensure an adequate level of mutual aid response.	Low (L)
Insurance Costs	No Change	No Change	Very Low (VL)
Summary	Ensures that airport is operating with the highest level of safety possible and this is documented with annual FAR part 139 FAA inspections.	Requires airport to maintain a safe operating environment with less FAA oversight.	Low(L)

Agenda
County Facilities Committee – Buildings and Grounds
Department of Public Works
November 18, 2019 – 9:00 am

Committee Members: Beaty, Loeb, Geraghty, Strough, Simpson, Frasier, Wild, McDevitt, Sokol, Diamond, Braymer

- I. Committee Meeting Call to Order**..... Chairman Beaty
- II. Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Beaty

III. Action Agenda/New Business

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- 2 Request: New contracts for Solid Waste, Medical Waste and Recycling Disposal Services..... Kevin Hajos
 Rationale: Contract with various vendors for departments within the County
- 10 Request: New contracts for Electronics Recycling Services..... Kevin Hajos
 Rationale: Contract for recycling electronics throughout the County
- 12 Request: New contracts for Municipal Paper Recycling Services..... Kevin Hajos
 Rationale: Contract with various vendors for departments within the County
- 13 Request: To increase A871 Reserve, Rehab County Buildings..... Kevin Hajos
 Rationale: Increase Fund for Generator for Human Services Building
- 14 Request: Establish Capital project H397 OES Garage..... Kevin Hajos
 Rationale: For new OES/DPW Facility
- 15 Request: Amend Budget..... Kevin Hajos
 Rationale: Funding of Capital project for New OES/DPW Facility
- 16 Request: New Contract for OES Facility..... Kevin Hajos
 Rationale: For construction of the new OES/DPW Facility

IV. Referral/Pending Items

Committee authorized an RFP for construction of a new 80' x 90' structure to house OES and Buildings & Grounds equipment at proposed location #1 (behind the current Buildings & Grounds garage). (07.23.19) Bids for the proposed OES building to be discussed at next meeting. (10.22.19)

V. Information for Discussion/Review

Page

- VI. Privilege of the Floor to discuss any additional items to come before the Committee**
- VII. Motion to Adjourn** Chairman Beaty

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 11/18/19

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 58-18 (extension)
- (b) Purpose of Contract: Solid Waste, Medical Waste and Recycling Disposal Services
- (c) Name of Contractor: Various Vendors (see schedule A, pg. 9)
- (d) Address of Contractor: Various Vendors
- (e) Contractor's Contact Person and Telephone Number: Various Vendors
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2020
- (h) Termination Date of Contract: December 31, 2020
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Varies

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

MEMO

TO: Frank Morehouse, Superintendent
Buildings & Grounds Department

FROM: Julie A. Butler, Purchasing Agent

DATE: November 6, 2019

SUBJECT: WC 58-18 - SOLID WASTE, MEDICAL WASTE AND RECYCLING
DISPOSAL SERVICES

=====

Transmitted herewith are copies of the extension letters from Advo Waste Medical Services, County Waste d/b/a Ace Carting, Waste Management of New York, and Casella Waste Systems, Inc. for the above-referenced services which indicate their desire to extend all agreements from January 1, 2020 through December 31, 2020.

It appears that an additional resolution IS required to extend this contract. Please see Resolution No. 106 of 2019 also attached hereto which does not include authorization for the extensions.

Please do not hesitate to contact me should you have any questions.

Encs.

c: Mary Kissane, County Attorney
Kevin Hajos, Superintendent of DPW

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

November 5, 2019

Advo Waste Medical Services, LLC
Attn: Sarah Novoseller
1967 Wehrle Dr., Suite 1
Buffalo, NY 14221

RE: WC 58-18 - CONTRACT
EXTENSION

Sarah:

The Warren County bid for Solid Waste, Medical Waste and Recycling Disposal Services (WC 58-18) contains an extension clause which provides an option for the renewal of the contract for an additional year from January 1, 2020 through December 31, 2020.

Please advise whether your company is interested in extending this contract for the above term, upon the same terms and conditions, by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter further, please contact me by e-mail or phone.

Thank you for your attention to this matter.

Regards,

Julie A. Butler
Julie A. Butler
Purchasing Agent

I, Sarah Novoseller wish /do not wish
(Print name) (Circle intent)
to extend the above-referenced bid upon the same terms and conditions for the term indicated above.

[Signature] 11-05-2019
(Signature) (Date)

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

November 5, 2019

County Waste & Recycling Service d/b/a
Ace Carting
Attn: Mark Ceresa
PO Box 431
Clifton Park, NY 12065

RE: WC 58-18 - CONTRACT
EXTENSION

Mark:

The Warren County bid for Solid Waste, Medical Waste and Recycling Disposal Services (WC 58-18) contains an extension clause which provides an option for the renewal of the contract for an additional year from January 1, 2020 through December 31, 2020.

Please advise whether your company is interested in extending this contract for the above term, upon the same terms and conditions, by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter further, please contact me by e-mail or phone.

Thank you for your attention to this matter.

Regards,

Julie A. Butler
Purchasing Agent

I, Mark Ceresa
(Print name)

to extend the above-referenced bid upon the same terms and conditions for the term indicated above.

wish / do not wish
(Circle intent)

(Signature)

11/5/19
(Date)

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

November 5, 2019

Waste Management of New York, LLC
Attn: Jacqueline Bialaszewski
100 Ransier Dr.
West Seneca, NY 14224

RE: WC 58-18 - CONTRACT
EXTENSION

Jackie:

The Warren County bid for Solid Waste, Medical Waste and Recycling Disposal Services (WC 58-18) contains an extension clause which provides an option for the renewal of the contract for an additional year from January 1, 2020 through December 31, 2020.

Please advise whether your company is interested in extending this contract for the above term, upon the same terms and conditions, by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter further, please contact me by e-mail or phone.

Thank you for your attention to this matter.

Regards,
Julie A. Butler
Julie A. Butler
Purchasing Agent

I, Jacqueline Bialaszewski wish / ~~do not wish~~
(Print name) (Circle intent)
to extend the above-referenced bid upon the same terms and conditions for the term indicated above.
Jacqueline Bialaszewski 11/5/19
(Signature) (Date)

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

November 5, 2019

Casella Waste Systems, Inc.
Attn: Terry Schweitzer
1392 Route 9
Fort Edward, NY 12828

RE: WC 58-18 - CONTRACT
EXTENSION

Terry:

The Warren County bid for Solid Waste, Medical Waste and Recycling Disposal Services (WC 58-18) contains an extension clause which provides an option for the renewal of the contract for an additional year from January 1, 2020 through December 31, 2020.

Please advise whether your company is interested in extending this contract for the above term, upon the same terms and conditions, by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter further, please contact me by e-mail or phone.

Thank you for your attention to this matter.

Regards,
Julie A. Butler
Julie A. Butler
Purchasing Agent

I, TERRY SCHWEITZER
(Print name)
to extend the above-referenced bid upon the same terms and conditions for the term indicated above.
Terry Schweitzer
(Signature) wish ~~do not wish~~
(Circle intent) 11/06/19
(Date)

Warren County Board of Supervisors

RESOLUTION NO. 106 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, LOER, GERAGHTY, STROUGH, SIMPSON, FRASIER, WILD, MCDEVITT, SOKOL, DIAMOND AND BRAYMER

AWARDING BID AND AUTHORIZING AGREEMENTS WITH VARIOUS VENDORS FOR SOLID WASTE, MEDICAL WASTE AND RECYCLING DISPOSAL SERVICES (WC 58-18)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Solid Waste, Medical Waste and Recycling Disposal Services (WC 58-18), and

WHEREAS, the Department of Public Works is requesting to enter into agreements with various vendors for solid waste, medical waste and recycling disposal services, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify the various vendors of the acceptance of their bid, and be it further

RESOLVED, that the Chairman of the Board be, and hereby is, authorized to execute agreements with the various vendors outlined on the attached Schedule "A," pursuant to the terms and provisions of the specifications (WC 58-18) and proposal, at the prices listed on the tab sheet, for a term commencing January 1, 2019 and terminating December 31, 2019, in a form approved by the County Attorney, and be it further

RESOLVED, that funding for these agreements will be paid from the appropriate departmental Budget Code.

SCHEDULE "A"		
SOLID WASTE, MEDICAL WASTE AND RECYCLING DISPOSAL SERVICES		
Subcontractor	Service Provided	Specifics
AdvoWaste Medical Services, LLC	Medical Waste	Municipal Center, Sheriff's Office, Countryside Adult Home
County Waste & Recycling Service d/b/a Ace Carting	Recycling Disposal Services	Sheriff's Office, Countryside Adult Home, Bolton Mealsite, Floyd Bennett Memorial Airport
Waste Management of New York, LLC	Recycling Disposal Services	Floyd Bennett Memorial Airport
Casella Waste Management, Inc.	Solid waste	Municipal Center, Floyd Bennett Memorial Airport

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 11/18/19

- (a) Is this a Result of a Bid or Request for Proposal? BID, WC 76-19
- (b) Purpose of Contract: Electronics Recycling Services
- (c) Name of Contractor: TBD (BIDS COME IN ON 11/14/19, Will update before meeting)
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2020
- (h) Termination Date of Contract: December 31, 2020 with 2 possible 1yr extensions
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. unit rate
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various by Municipality

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 76-19 ITEM(S): ELECTRONICS RECYCLING SERVICES DATE: NOVEMBER 14, 2019 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
DESCRIPTION OF ITEM	Elot Electronic Recycling Attn: Morris Freedman 64 Hannay Ln. Glenmont, NY 12077 Ph: 518-266-9385 Fx: 518-266-9438	SAMR Inc. Attn: Albert Bouferah PO Box 398 Lakewood, NJ 08701 Ph: 732-370-4100 Fx: 732-370-5116	Evolution Recycling Inc. Attn: Michael A. Bowman 5 Clermont St. Johnstown, NY 12095 Ph: 518-736-1045 Fx: 518-736-1046	Ewaste + Attn: Scott Pastorell 7318 Victor Mendon Rd. Victor, NY 14564 Ph: 585-924-3840 Fx: 585-924-3841
PRICE PER POUND REVENUE TO MUNICIPALITIES FOR ELECTRONICS:	N/a	N/a	N/a	N/a
PRICE PER POUND EXPENSE TO MUNICIPALITIES FOR ELECTRONICS:	\$0.215	\$0.28	\$0.41 for TVs & monitors - all other depends on electronics type - see proposal for price list	\$0.39 - All video displays All others no charge
BROKEN CRT'S REQUIRING ALTERNATIVE RECYCLING METHOD:	\$0.44	\$0.28	\$0.46	\$0.60
FLUORESCENT LAMPS:	\$0.81	\$0.80	\$1.55	\$0.85
FACILITIES:	Elot Recycling, Inc. 64 Hannay Ln. Glenmont, NY 12077	SAMR Inc. 1950 Rutgers Univ. Blvd. Lakewood, NJ 08701	Evolution Recycling Inc. 20 Crescendoe Rd. Johnstown, NY 12095	Ewaste + 705 Prestige Pkwy. Corporations Park Schenectady, NY 12302
BID AWARDED TO:				
✓ JULIE A. BUTLER, PURCHASING AGENT				
RESOLUTION NO.: XX OF 2019				
TERM: JANUARY 1, 2020 THROUGH DECEMBER 31, 2020				

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 11/18/19

- (a) Is this a Result of a Bid or Request for Proposal? BID, WC 78-19
- (b) Purpose of Contract: Municipal Paper Recycling Services
- (c) Name of Contractor: TBD (BIDS COME IN ON 11/19/19, Would award and enter into a contract with the most responsive bidder)
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2020
- (h) Termination Date of Contract: December 31, 2020 with 1 possible 1 yr extension
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. unit rate
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various by Municipality

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 11/18/19

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 75-19 Purchase & Install One (1) Pre-Engineered Metal Building (80' X 90' X 16') For Housing Office of Emergency Vehicles and Equipment
- (b) Purpose of Contract: Construction of OES/DPW Facility
- (c) Name of Contractor: TBD (bids opened on 11/21/19. Award and enter into contract with lowest responsive bidder)
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: Upon Completion
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Lump sum
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H397.9550 280 OES Garage

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 11/18/19

(a) Purpose of Amendment: To reflect sale of land to Perkins Recycling and to transfer proceeds to Capital Project H397, OES Garage

(b) Appropriation Code (with title), Object Code (with title) and Amount:

A.9950 910 - Transfers - Capital Projects (\$450,000)

(c) Revenue Code (with title), and Amount:

A.1620 2660 - Sale of Real Property (\$450,000)

RESOLUTION REQUEST FORM NO. 8

*Request to Establish Capital Project or Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 11/18/2019

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): OES Garage H397.9950.280

- (b) Is this a Capital Project? yes

- (c) Is this a Capital Reserve Project? no

- (d) Amount of Project: \$450,000

- (e) Source of Funding (including name & title of codes, etc.):
A.9950 910 Transfers - Capital Project

- (f) Purpose of Establishment: To cover the Materials and Construction of the project.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Department of Public Works

DATE: November 18, 2019

- (a) Purpose of Request: To increase A871 Reserve, Rehab County Buildings by \$118,000.00.

- (b) Details: Fund increase with a \$118,000.00 transfer from Human Services Buildings, Repair & Maint-Bldgs/Property, A.1624 413.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Human Services Building, Repair & Maint.-Bldg/Property, A.1624 413, \$118,000.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: NOVEMBER 18, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY
LOEB
GERAGHTY
STROUGH
SIMPSON
FRASIER
WILD
MCDEVITT
SOKOL
DIAMOND
BRAYMER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
DON DEGRAW, AIRPORT MANAGER
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS DRISCOLL
MAGOWAN
MERLINO
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
STAN CIANFARANO, COUNTY HISTORIAN
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the, November 18, 2019 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/facilities/>

Mr. Beaty called the meeting of the County Facilities Committee to order at 9:01 a.m.

Motion was made by Mr. Geraghty, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Don DeGraw, *Airport Manager*, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. DeGraw presented a request to establish Warren County as the lead agency for the SEQR (*State Environmental Quality Review*) process related to the construction of a 11,250 sq. ft. snow removal equipment building and the demolition of two existing garages at the Floyd Bennett Memorial Airport.

Motion was made by Mr. Sokol, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Loeb entered the meeting at 9:03 a.m.

Next, Mr. DeGraw presented the following requests:

- To authorize the Chairman of the Board of Supervisors to apply for and execute a grant agreement with the FAA-AIP (*Federal Aviation Administration-Airport Improvement Program*)/NYS DOT (*New York State Department of Transportation*) in an amount not to exceed \$3,350,000 for the construction of a snow removal

- equipment building and associated work at the Floyd Bennett Memorial Airport;
- To authorize the Chairman of the Board of Supervisors to apply for and execute a grant agreement with the FAA-AIP/NYS DOT in an amount not to exceed \$80,000 for a Pavement Management Plan at the Floyd Bennett Memorial Airport; and
 - To authorize the Chairman of the Board of Supervisors to apply for and execute a grant agreement with the FAA-AIP/NYS DOT in an amount not to exceed \$40,000 for the design for a taxiway LED lighting upgrade at the Floyd Bennett Memorial Airport.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the December 20th Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

Continuing, Mr. DeGraw introduced a request for a transfer of funds in the amount of \$86.55 from Budget Code A.5610 110, *General, Airport (DPW), Salaries - Regular*, to Budget Code A.5610 130, *General, Airport (DPW), Salaries - Part Time*, to cover cost of overtime incurred during the Adirondack Balloon Festival.

Motion was made by Mr. Simpson, seconded by Mr. Wild and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the request for transfer of funds is on file with the minutes.*

Moving on to the Referral/Pending Item, pertaining to issuance of an RFP (*Request for Proposals*) to pursue solar power site development at the Airport, Mr. DeGraw informed the consultant work had been completed and he would be submitting an aerial map at which point the RFP could be released. Mr. Beaty inquired how many acres would be involved in the solar power site development and Mr. DeGraw replied approximately one hundred acres. In response to a second question posed by Mr. Beaty asking about the amount of annual revenue anticipated, Mr. DeGraw estimated approximately \$100,000 per year was expected. Ms. Braymer suggested putting solar panels on the roof of the new equipment building that was being constructed at the Airport, as well. Mr. Wild inquired if there were any additional sites at the Airport where solar panels could be placed and Mr. DeGraw replied there were four other possible locations, but noted that tree removal would be necessary to use those sites. Ms. Braymer mentioned the solar panels were removable and Mr. DeGraw confirmed that the solar panels could be removed and the land would be pristine.

Next, Mr. DeGraw reviewed the monthly hanger revenue, notifying there was a \$58,000 increase over last year. Mr. Beaty asked about the FBO's (*Fixed Base Operator*) new hangers and Mr. DeGraw replied they were in need of electrical wiring and a fire suppression unit and were waiting on a certificate of occupancy.

Concluding the Airport agenda review, Mr. DeGraw spoke regarding the Airport Operating Certificate Part 139, which was a certificate that held the Airport to a higher standard. He informed he was interested in discontinuing Part 139 which would provide savings. He said Part 139 was primarily for air carrier service and since they did not provide that he felt they could discontinue the designation. Mr. Strough commented he was concerned the loss of this designation would hinder the possibility of revisiting a runway extension in the future. Mr. Loeb advised Part 139 ensured the Airport was operating at the highest level of safety and he was in favor of keeping it in place. Mr. Beaty inquired if the Saratoga County Airport, which had twice the amount of air traffic, had a Part 139 Certificate and Mr. DeGraw replied in the negative. Ms. Braymer asked what the cost of keeping the certificate was and Mr. DeGraw answered he was not prepared to provide this information. He explained they were currently required to maintain two trained personnel, but if they did not have the Part 139 certificate he would have the flexibility to phase out certain aspects areas associated with the designation. Kevin Hajos, *Superintendent of Public Works*, informed there was a cost for training in association with this designations and they were also subject to certain annual inspections. Mr.

Geraghty voiced his opinion that the Airport should maintain the Part 139 designation. Mr. DeGraw indicated the Airport was considered to be a Class 4 which allowed a 31 seat or more passenger charter to land their. In terms of safety, Mr. DeGraw indicated that while he was in charge of the Airport he would maintain the same safety standards required by the Part 139 designation, even if it was discontinued, but said he could not ensure that any future Airport Managers would maintain the same standards. He informed that 450 airports across the Country had Part 139 certificates. Mr. Wild said he needed to see more data on this matter before he could make a decision. Mr. DeGraw mentioned the Airport would no longer receive grant funding related to the fire truck because without the Part 139 certificate this equipment would no longer be necessary.

A brief conversation ensued during which Ms. Braymer indicated she would like to receive advisement from the Airport Advisory Committee before the Committee made a decision on the matter. It was noted that the Airport Advisory Committee was no longer in place and Ms. Braymer was charged with developing a list of participants to re-establish the group which she would present at a future Committee meeting. The Committee determined further discussion on the matter of removing the Airport's Part 139 certificate was necessary before a decision could be made.

There being no further Airport business to discuss, privilege of the floor was extended to Mr. Hajos who distributed copies of the Buildings & Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hajos notified the action items listed on pages 10 and 12 were inappropriately listed on the County Facilities agenda and would instead be presented to the Public Works Committee.

Regarding the Action Agenda Item on page 2, Mr. Hajos presented a request to authorize a contract with various vendors for solid waste, medical waste and recycling disposal services, to commence January 1, 2020 and terminate December 31, 2020.

Motion was made by Mr. Loeb, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Action Agenda Item listed on page 13, Mr. Hajos introduced a request to increase Capital Reserve A.871.00 Reserves, *Rehab County Buildings*, in the amount of \$118,000 through a transfer of funds from Budget Code A.1624 413, *Human Services Buildings, Repair & Maint-Bldgs/Property.*

Motion was made by Mr. Loeb, seconded by Mrs. Frasier and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Hajos introduced the Action Agenda Item listed on page 14, which consisted of a request to establish Capital Reserve H397, *OES Garage*, in the amount of \$450,000.

Motion was made by Mr. Sokol, seconded by Mr. Loeb and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Regarding the Action Agenda Item listed on page 15, Mr. Hajos presented a request to amend the County Budget in the amount of \$450,000 to reflect sale of land to Perkins Recycling and to transfer the proceeds to Capital Project H397, *OES Garage*,

Motion was made by Mr. Loeb, seconded by Mr. Braymer and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Hajos advised the Action Agenda Item listed on page 16 included a request for a new contract with the lowest responsible bidder for the purchase and installation of a pre-engineered metal 80' x 90' x 16' building to house the Office of Emergency Services vehicles and equipment. He explained the bid was extended an additional week and responses were due by Thursday, following which he would award the contract to the lowest responsible bidder.

Motion was made by Mr. Geraghty and seconded by Mr. Simpson to approve the request.

A discussion ensued, during which members of the Committee indicated that they would prefer to review the bids before a decision was made to award the contract. A motion was made by Mr. Diamond and seconded by Ms. Braymer and carried unanimously to table the matter until the bids were available for review.

Mr. Moore pointed out that this was the last regular County Facilities Committee meeting scheduled for 2019, and so if action was not taken today, it would be delayed until the February Board meeting. Mr. Strough added that delaying a decision would put this construction project behind; he suggested that a decision be made so that the matter could be voted on at the December Board meeting to allow work to begin in the Spring.

A motion was made by Mr. Diamond, seconded by Ms. Braymer and carried unanimously to bring the matter back to the floor for consideration. Following further discussion, it was the consensus of the Committee to hold a special County Facilities Committee meeting on December 5, 2019 at 9:30 a.m., prior to the Personnel & Higher Education Committee meeting in order to review the project bids and make a decision on awarding a contract for the work.

Ms. Braymer mentioned that at the November Board Meeting Mr. McDevitt spoke about performing benchmarking and an energy audit for the Municipal Center Building and this matter would be discussed at the Environmental Concerns & Real Property Tax Services Committee meeting scheduled for the next day.

Mr. Wild informed Robert Perkins, *of Perkins Recycling*, had contacted him on several occasions to express his concerns with regard to the cleanup of the property and building he had purchased from the County on Warren Street (*formerly known as the Ciba Geigy property*); Mr. Wild indicated Mr. Perkins was concerned that the property would not be cleaned up when he took possession and he asked for a status update on this work. Mr. Hajos responded he had spoken to Gary Finger, *of D&G Recycling*, who was currently leasing the property; Frank Morehouse, *Superintendent of Buildings*, added Mr. Finger assured him the building would be clean when he vacated the premises. Mr. Wild questioned whether there was any language in the current lease agreement allowing the County recourse if the property was not cleaned up and Mary Kissane, *County Attorney*, advised she would need to look at the lease to make this determination. Mr. McDevitt recalled that the D&G lease verbiage was based on an as-is use of the property and Mr. Hajos confirmed this was correct; he expounded that when the property was leased to D&G Recycling, there had been no written accounting recorded outlining the condition of the property, so there was no way to determine whether D&G Recycling was leaving the property in the same shape it had been in when they assumed the lease. It was noted that the purchase by Perkins Recycling was based on an as-is condition, as well. A brief discussion ensued.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Sokol and seconded by Mr. Loeb, Mr. Beaty adjourned the meeting at 9:57 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist