

FINANCE COMMITTEE
AGENDA
JANUARY 31, 2019

Committee Members: *Sokol, Simpson, Merlino, Dickinson, Strough, Beaty, Frasier, McDevitt, Geraghty, Braymer and Hyde*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.

III. Action Agenda

1) **Request for transfer of funds as attached for Committee approval.**

2) **Items/Requests to be Discussed by the County Treasurer:**

- A) Request to amend the Table of Organization and Salary Schedule to create the new position of Principal Account Clerk/Typist-Temp, *Grade 11, Annual Salary \$23.70/ hour*, effective February 18, 2019 and terminating August 15, 2019.
- B) Request to amend the Table of Organization and Salary Schedule to create the new position of Principal Account Clerk # 4, *Grade 10, Annual Base Salary \$37,633*, and delete the position of Principal Account Clerk/Typist, *Grade 11, Current Annual Salary \$49,286*, effective February 18, 2019.
- C) Request to amend the County's Investment Policy to allow investment in the New York Cooperative Liquid Asset Securities System (NYCLASS).
- D) Request to authorize the County Treasurer to join NYCLASS to invest County funds.
- E) Request for new contract with Airbnb, Inc. to allow the Treasurer's Office to collect occupancy tax from Airbnb.

3) **Referrals from the Criminal Justice & Public Safety Committee:**

Office of Emergency Services-

- A) Request to amend the County Budget in the amount of \$18,270.33 to allow for carryover of unused FY16 State Homeland Security Program grant funds.
- B) Request to amend the County Budget in the amount of \$112,701.82 to allow for carryover of unused FY16 Hazmat Program grant funds.
- C) Request to increase Capital Project H254, *Fire Training Center Project-Projects*, in the amount of \$11,426.72 to reflect receipt of reimbursements from Washington County in the amount of \$3,926.72 and \$7,500 for 50% of the cost of engineering consulting services performed by Clark Patterson Lee.

Sheriff-

- ~~D) Request to amend the County Budget in the amount of \$17,550 to reflect receipt of grant funding from the New York State Governor's Traffic Safety Committee. Request withdrawn - County Treasurer's Office has advised amendment is not necessary as the funds are already accounted for in the 2019 Budget.~~
- E) Request to appropriate funds in the amount of \$159,200 from the General Fund Unappropriated Surplus to the Sheriff's Law Enforcement budget to cover the cost of the PBA Settlement.
- F) Request to appropriate funds in the amount of \$106,776 from the General Fund Unappropriated Surplus to cover a portion of the cost of 2019 fleet purchases and the associated upfitting costs. *Note: there is a request under the County Administrator's items to move the remaining monies for the Sheriff's 2019 vehicle purchases from the Vehicle Reserve Fund.*
- G) Request to appropriate \$34,600 from the General Fund Unappropriated Surplus to cover the cost of 2019 Law Enforcement equipment purchases.
- H) Request to appropriate \$32,050 from the General Fund Unappropriated Surplus to cover the cost of 2019 Correction Division purchases of furniture, technical and other equipment.
- I) Request to amend the County Budget in the amount of \$71,448.56 to carryover unused 2016 Statewide Interoperability Communications Program grant funds.
- J) Request to amend the County Budget in the amount of \$58,551.53 to carryover unused 2017 Statewide Interoperability Communications Program grant funds.
- K) Request to amend the County Budget in the amount of \$19,994 to carryover unused FY18 State Law Enforcement Terrorism Prevention Program grant funds.

Continued

4) **Referral from the Economic Growth & Development Committee, Planning:**

Request to establish Capital Project H382, *Lake George Invasive Species Eradication*, in the amount of \$800,000.

5) **Referrals from the Health, Human & Social Services Committee:**

Department of Social Services -

A) Request to amend the County Budget in the amount of \$50,000 to reflect the receipt of grant funding from the CAPTA/CARA Program.

Office for the Aging -

B) Request to amend contract with The Clements Firm to allow for payment of fees in the amount of \$1,070 incurred for services provided to four Office for the Aging clients after their annual limit for services was reached - source of funds to be determined by the Finance Committee.

6) **Referral from the Occupancy Tax Coordination Committee:**

Request to appropriate \$5,960 from Budget Code A.881, *Reserve -Occupancy Tax*, to Budget Code A.1325 470 - \$1,000, and A.6417.0001 470- \$4,960, to provide funding for two separate agreements with AlltheRooms, Inc. for internet search analysis of short term rentals.

7) **Referrals from the Public Works Committee:**

Parks, Recreation and Railroad-

A) Request to amend the County Budget in the amount of \$4,000 to reflect receipt of grant funding from the Glens Falls Foundation for Up Yonda Farm.

DPW-

B) Request to authorize transfer of all funds collected in 2018 at the County-owned West Brook Parking Lot during special events held at Wood Park, or for parking lot rentals for special events, to the Wood Park budget for the purpose of paying invoices incurred for maintenance of the Park, and authorizing the County Treasurer to create a separate account for same.

8) **Referrals from the Support Services Committee,:**

Information Technology-

A) Request to appropriate funds in the amount of \$135,100 from the Computer Reserve Fund to various Departmental budgets for the purchase of computers and related equipment and software.

County Administrator-

B) Request to appropriate funds in the amount of \$37,599.94 from the Westmount Legacy Reserve to pay miscellaneous fees and expenses and to authorize payment to Today's Options due to overpayment of claims.

9) **Requests/Items to be Discussed by the County Administrator:**

A) Journal Reports of transfers approved by the County Administrator staff during November and December of 2018.

B) Request to appropriate funds totaling \$249,600 from the Vehicle Reserve Fund to various Departmental budgets for the purchase of vehicles.

10) Finance Committee action is required on the following items approved by the Personnel & Higher Education Committee: Personnel & Higher Education Committee Agenda Item 3, 4A, 4B, 4F, 5, 6A and 6B.

IV. **Pending Items:**

No items this month.

V. Privilege of the Floor

VI. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED: *Wayne E. Smith*

DATE: 1.24.19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$972.31
A.8021 130	Salaries Part -Time	A.9950 910	Transfer Capital Project	
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$171.80
A 8021 830	FICA	A.9950 910	Transfer Capital Project	\$55.84
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$13.06
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$215.99
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$2.69

REASON FOR TRANSFER: Wayne, Sue & Chris 4th Quarter OCT NOV 2018, Total \$1,431.69
H367

2018 FUNDS

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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REASON FOR TRANSFER:

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED: *Wayne LaMotte*

DATE: 1.24.19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$664.33
A.8021 130	Salaries Part -Time	A.9950 910	Transfer Capital Project	
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$108.14
A.8021 830	FICA	A.9950 910	Transfer Capital Project	\$38.09
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$8.91
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$164.99
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$2.26

REASON FOR TRANSFER: 50% match for salaries; Total \$986.72
 Wayne, Sue & Chris 4th Quarter DEC 2018, H367
2018 FUNDS

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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REASON FOR TRANSFER:

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED: *Wayne E. Smith*

DATE: 1.24.19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$1,296.22
A.8021 130	Salaries Part -Time	A.9950 910	Transfer Capital Project	\$375.81
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$237.13
A 8021 830	FICA	A.9950 910	Transfer Capital Project	\$99.17
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$23.19
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$299.25
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$3.78

REASON FOR TRANSFER: 50% match for salaries; Total \$2,334.55
 Wayne, Sue Chris, Gina 4th Quarter DEC 2018,
 H349

2018 FUNDS

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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REASON FOR TRANSFER:

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED: *Wayne S. LaHite*

DATE: 1.24.19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$1,041.45
A.8021 130	Salaries Part -Time	A.9950 910	Transfer Capital Project	\$0.00
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$163.50
A.8021 830	FICA	A.9950 910	Transfer Capital Project	\$59.05
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$13.81
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$271.50
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$2.58

REASON FOR TRANSFER: 50% match for salaries; Total \$1,551.89
 Wayne, Sue Chris, Gina 4th Quarter OCT NOV
 2018, H349

2018 FUNDS

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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REASON FOR TRANSFER:

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED: *Wayne E. LaH. Jr.*

DATE: 1.24.19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$2,171.73
A.8021 130	Salaries Part -Time	A.9950 910	Transfer Capital Project	\$666.36
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$493.00
A 8021 830	FICA	A.9950 910	Transfer Capital Project	\$168.64
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$39.45
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$378.24
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$4.65

REASON FOR TRANSFER: *Continuation for Summary*
 Wayne, Sue, Chris, Sara- 4th Quarter OCT NOV 2018, Total \$3,922.07
 H372

2018 FUNDS

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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REASON FOR TRANSFER:

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED: *Wayne E. Holt*

DATE: 1.24.19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$982.00
A.8021 130	Salaries Part -Time	A.9950 910	Transfer Capital Project	\$55.09
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$168.79
A 8021 830	FICA	A.9950 910	Transfer Capital Project	\$96.41
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$14.78
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$135.10
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$2.53

REASON FOR TRANSFER: 50% match for salaries; Total \$1,454.70
 Wayne, Sue, Chris, Sara- 4th Quarter DEC 2018, H372

2018 FUNDS

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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REASON FOR TRANSFER:

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME: Treasurer****DATE: January 11, 2019**

- (a) Title of Requested Position: **Principal Account Clerk/Typist - Temp**
- (b) Annual Base Salary (and Grade if Applicable): **\$23.70/hour, Grade 11**
- (c) Effective Date for New Position:* **February ¹⁸ 15, 2019 ending August 15, 2019**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): **None**
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: **A.1325 130, County Treasurer, Salaries - Part time**
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) **Yes**
- (g) Is this a mandated position? If so, please explain: **No**
- (h) Is there expected revenue from this position? If so, please explain: **No**

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME: Treasurer****DATE: January 16, 2019**

- (a) Title of Requested Position: **Principal Account Clerk #4**
- (b) Annual Base Salary (and Grade if Applicable): **\$37,633, Grade 10**
- (c) Effective Date for New Position:* **February 18, 2019**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): **Principal Account Clerk/Typist, \$49,286, Grade 11**
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: **A.1325 110, County Treasurer, Salaries - Full time**
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) **Yes**
- (g) Is this a mandated position? If so, please explain: **No**
- (h) Is there expected revenue from this position? If so, please explain: **No**

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Treasurer

DATE: January 29, 2019

- (a) Purpose of Request: **Amend Investment Policy to allow the County to invest in New York Cooperative Liquid Asset Securities System (NYCLASS) investment pool.**
- (b) Details: **Add the following to list of authorized investments:**
 - (7) local governmental investment pools authorized to do business in New York State with investments in prime or high grade, short-term fixed income instruments such as collateralized bank deposits, repurchase agreements and U.S. Treasury securities. The investment holdings are to be collateralized as required by New York State General Municipal Law.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **N/A**

Sample: A.8021 470 Planning & Community Development – Contract

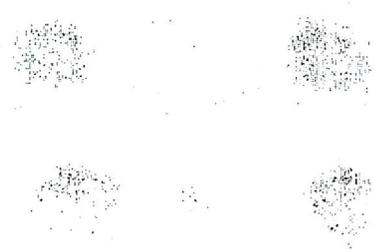
* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3**Request for New Contract****DEPARTMENT NAME: Treasurers Office****DATE: January 31, 2019**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To allow Treasurer to join NYCLASS to invest county funds**
- (c) Name of Contractor: **NYCLASS**
- (d) Address of Contractor: **717 17th Street Suite 1850 Denver CL 80202**
- (e) Contractor's Contact Person and Telephone Number: **855-804-9980**
- (f) Has or will the Contract be provided, if so, please attach: **Yes**
- (g) Commencement Date of Contract: **February 15, 2019**
- (h) Termination Date of Contract: **None**
- (i) Payment Provisions:
 - i) lump sum amount **No Payments, investments**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

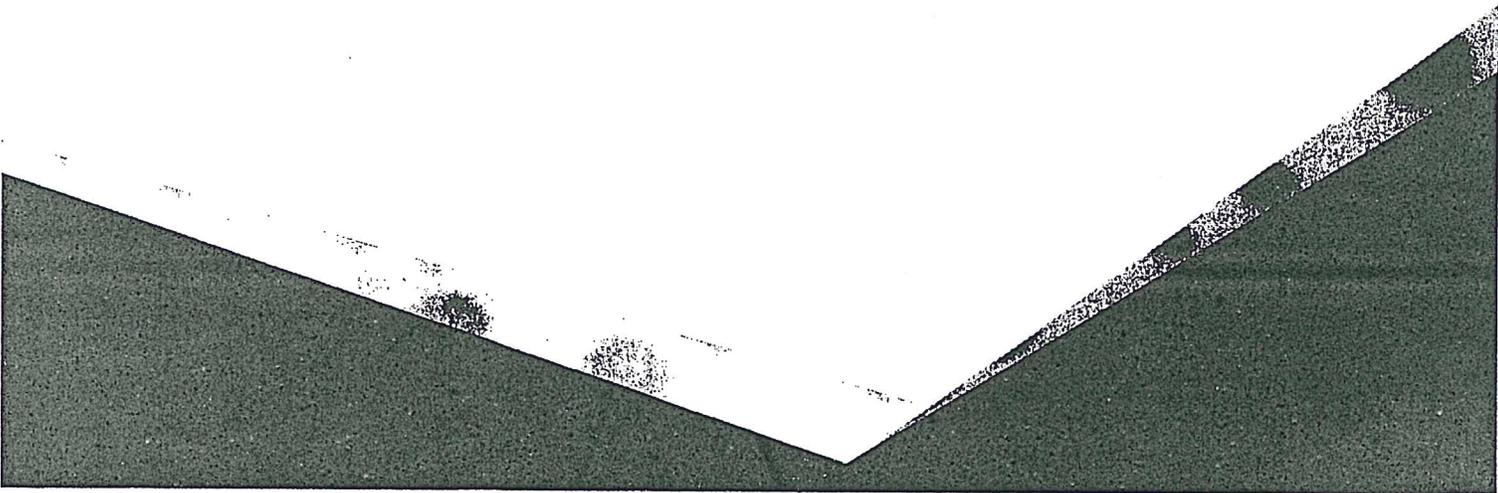


NYCLASS[®]



Registration Packet

2018



Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the _____ (entity name) wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014;

WHEREAS, the _____ (entity name) wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

That _____ (key contact name) is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of _____ (entity name).

Signature of Key Contact

Title

Printed Name

Date

RESOLUTION REQUEST FORM NO. 3***Request for New Contract*****DEPARTMENT NAME: Treasurers Office****DATE: January 31, 2019**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To allow Treasurers Office to collect Occupancy Tax from Airbnb**
- (c) Name of Contractor: **Airbnb Inc.**
- (d) Address of Contractor: **888 Brannan St. 4th Floor, San Francisco, CA 94103**
- (e) Contractor's Contact Person and Telephone Number: **Sarah Kennedy**
- (f) Has or will the Contract be provided, if so, please attach: **Yes**
- (g) Commencement Date of Contract: **February 15, 2019**
- (h) Termination Date of Contract: **None**
- (i) Payment Provisions:
 - i) lump sum amount **No Payments, collection only**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: January 22, 2019

(a) Purpose of Amendment: Increase both sides of the budget to accommodate grant funds.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3645.4018 220 – FY16 State Homeland Security Program – Office Equipment	\$ 319.00
A.3645.4018 250 – FY16 State Homeland Security Program – Technical Equipment	\$17,940.12
A.3645.4018 410 – FY16 State Homeland Security Program – Supplies	\$ 11.21

(c) Revenue Code (with title), and Amount:

A.3645.4018 4380 – FY16 State Homeland Security Program – State Homeland Security Program	\$18,270.33
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RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget******If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: January 22, 2019

(a) Purpose of Amendment: Increase both sides of the budget to accommodate grant funds.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3645.4100 230 – FY16 Hazmat Grant Program – Automotive Equipment	\$16,688.25
A.3645.4100 260 – FY16 Hazmat Grant Program – Other Equipment	\$27,438.85
A.3645.4100 410 – FY16 Hazmat Grant Program – Supplies	\$15,000.00
A.3645.4100 422 – FY16 Hazmat Grant Program – Repair/Maint Equipment	\$ 6,803.20
A.3645.4100 428 – FY16 Hazmat Grant Program – Data Processing & Internet	\$ 268.69
A.3645.4100 441 – FY16 Hazmat Grant Program – Auto Supplies & Repair	\$ 88.47
A.3645.4100 444 – FY16 Hazmat Grant Program – Travel/Edu/Conference	\$19,414.36
A.3645.4100 470 – FY16 Hazmat Grant Program – Contract	\$27,000.00

(c) Revenue Code (with title), and Amount:

A.3645.4100 4382 – FY16 Hazmat Grant Program – Hazmat Grant Program	\$112,701.82
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RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: January 22, 2019

- (a) Exact Title and Number of Project*:
H.254.9550 280 Fire Training Center Project - Projects
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable):
\$11,426.72
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
H.254.9550 2390 - Fire Training Center - Share of Joint Activity, Gov't
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment:
To correct the Fire Training Center Project to reflect reimbursement receipts from Washington County in the amount of \$3,926.72.

To reflect anticipated reimbursement receipt from Washington County in the amount of \$7,500 for 50% of engineering consulting services performed by Clark Patterson Lee.

Total increase requested is \$11,426.72

REQUEST WITHDRAWN
RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect revenues to be received from New York State Governor's Traffic Safety Committee Traffic Grants.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | | |
|------------|-----------------------------------|-------------|
| A.3110 120 | Law Enforcement Salaries Overtime | \$16,500.00 |
| A.3110 410 | Law Enforcement Supplies | \$1,050.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | | |
|-------------|---------------------------|-------------|
| A.3110 3384 | Other Sheriff's State Aid | \$17,550.00 |
|-------------|---------------------------|-------------|

*Please note all amount must be in whole dollars – no cents.

REQUEST WITHDRAWN

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff

DATE: 1/10/2019

- (a) Purpose of Request:
To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the PBA Settlement
- (b) Details:
Appropriate General Fund Surplus funds to:
A.3110 110 Sheriffs Law Enforcement - Salaries, Regular \$121,229
A.3110 810 Sheriffs Law Enforcement - Retirement \$28,697
A.3110 830 Sheriffs Law Enforcement - Social Security \$7,516
A.3110 831 Sheriffs Law Enforcement - Medicare Contribution \$1,758
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff's Office

DATE: January 14, 2019

(a) Purpose of Request:

To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the 2019 Fleet Purchases and associated upfitting costs

(b) Details:

**Appropriate General Fund Surplus funds to:
A.3110 230 Sheriff's Law Enforcement - Automotive Equipment - \$106,776**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Fleet Budget Plan 2019

- Purchase (7) marked Police sedans, Cost of \$226,576.
 - Replaces (7) Police sedans that will have in excess of 100,000 miles
- Purchase (1) Correction Transport Van, Cost of \$34,500
 - Replaces a Sedan with 168,000 miles.
- Purchase (1) Maintenance F-250 Truck, w/ Plow, \$36,000
 - Replaces 2005 F-250 w/ Plow, which has exceeded its life expectancy, and is no longer a reliable vehicle
- Apply graphics to (4) 2018 Ford Police sedans which were ordered In Aug 2018, but have not been delivered as of Jan 15, 2019. Also purchase gun locks. Total cost \$2,000
- Initiate project to refresh lighting components of existing lightbars, which are ten years old at a cost of \$7,300

The cost to up-fit a vehicle with emergency equipment is approximately \$3,000, if we were to utilize an outside vendor. The cost to remove emergency equipment is approximately \$1,000 per vehicle. This work is currently done by a Sheriff's Office employee, which is saving the tax payers approximately \$4,000 per vehicle.

TOTAL OF REQUEST - \$306,376

*Prices based on written quotes

	Dodge Charger Pursuit	Dodge Charger Pursuit	Ford Interceptor Utility	Ford Interceptor Utility
	The Cruise Division	Beyer	The Cruise Division	Beyer
Base Price	27,887.00	25,558.00	27,887.00	30,026.88
Factory and Dealer Options	30,070.00	29,368.00	31,483.00	34,551.88
Upfitter graphics, emergency equipment	3,000.00	3,000.00	3,100.00	3,100.00
Total	33,070.00	32,368.00	34,583.00	37,651.88
Increase over 2018 Ford Interceptor Sedans	3,199.00	2,497.00	4,712.00	7,780.88

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff's Office

DATE: 1/14/2019

- (a) Purpose of Request:
To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the 2019 Law Enforcement Equipment.
- (b) Details:
**Appropriate General Fund Surplus funds to:
A.3110 260 Sheriffs Law Enforcement - Other Equipment \$34,600
- Equipment to be purchased: Optics for 32 Patrol Rifles (\$14,000), and replace 1 Live Scan System (\$20,600)**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff's Office

DATE: 1/14/2019

- (a) Purpose of Request:
To appropriate funds from the General Fund Unappropriated Balance to cover the costs of the 2019 Correction Division purchase of furniture, technical equipment and other equipment.
- (b) Details:
Appropriate General Fund Surplus funds to:
A.3150 210 Sheriff's Corrections Division - Furniture \$4,200
A.3150 250 Sheriff's Corrections Division - Technical Equipment \$5,150
A.3150 260 Sheriff's Corrections Division - Other Equipment \$22,700
- See Attachment for Details
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
Unappropriated General Fund Balance

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

(a) Purpose of Amendment:

Amend the County Budget to increase revenue to reflect monies being transferred from the 2016 Statewide Interoperability Communications Grant, carry over from fiscal year 2018 to 2019

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3020.4034 260 Sheriff Comm 911 Center, Other Equipment -	\$11,518.56
A.3020.4034 470 Sheriff Comm 911 Center, Contracts -	59,930.00

(c) Revenue Code (with title), and Amount:

A.3020.4034 4380 16 SICG -	\$71,448.56
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RESOLUTION REQUEST FORM NO. 7**Request to Amend County Budget*****If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect monies being transferred from the 2017 Statewide Interoperability Communications Grant, carry over from fiscal year 2018 into 2019.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | |
|--|-------------|
| A.3020.4036 260 Sheriff Com 911 Center Other Equipment | \$1,110.53 |
| A.3020.4036 470 Sheriff Com 911 Center Contracts | \$57,441.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | |
|--------------------------|-------------|
| A.3020.4036 4380 17 SICG | \$58,551.53 |
|--------------------------|-------------|

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 22, 2019

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect monies being transferred from the FY18 State Law Enforcement Terrorism Program Grant (SLETPP), to carry from the 2018 budget into the 2019 Budget.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | |
|---|------------|
| A.3110.4038 250 Sheriff Law Enforcement Tech Equipment | \$9,800.00 |
| A.3110.4038 260 Sheriff Law Enforcement Other Equipment | \$6,370.00 |
| A.3110.4038 410 Sheriff Law Enforcement Supplies | \$3,824.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | |
|--------------------------------|-------------|
| A.3110.4038 4381 FY18 - SLETPP | \$19,994.00 |
|--------------------------------|-------------|

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Planning & Community Development

DATE: January 14, 2019

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office):
H382 - Lake George Invasive Species Eradication
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
No
- (d) Amount of Project:
\$800,000.00
- (e) Source of Funding (including name & title of codes, etc.):
H382.9550 3890 - Lake George Invasive Species Management&Control: \$600,000
H382.9550 5031 - Interfund Transfers: \$200,000
- (f) Purpose of Establishment:
Warren County was awarded \$600,000.00 from the New York State Department of State, to undertake program to eradicate all dense and moderately-dense beds of Eurasian Watermilfoil, an aquatic invasive species, from Lake George.

The project match (\$200,000.00) will be provided by contributions to the Lake George Vessel Inspection and Decontamination Program.

*Title should reflect department if possible:

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 01/15/19

- (a) Purpose of Amendment: **Increase budget/revenue due to CAPTA/CARA funds allocation to Warren County DSS per attached.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470 Social Services Contract - \$50,000**

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid - Social Services Admin- \$50,000**



Office of Children and Family Services

Andrew M. Cuomo
Governor

52 WASHINGTON STREET
RENSELAER, NY 12144

Sheila J. Poole
Acting Commissioner

Local Commissioners Memorandum

Transmittal:	18-OCFS-LCM-19
To:	Local District Commissioners of Social Services Local District Directors of Services
Issuing Division/Office:	Child Welfare and Community Services
Date:	November 1, 2018
Subject:	CAPTA/CARA State Grant FY2018
Contact Person(s):	See page 4
Attachments:	Attachment A: <i>SFY 2018-19 District Allocation Amounts</i> Attachment B: <i>Attestation of Use of CAPTA/CARA Funds</i> Attachment C: <i>Comparable Groups Charts</i> Attachment D: <i>CAPTA/CARA Grant for Plans of Safe Care Quarterly Report</i>

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to advise local social services districts (districts) of the availability of federal Child Abuse or Neglect Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds in the State Fiscal Year (SFY) 2018-19. The Consolidated Appropriations Act of 2018 has made available to New York State \$4,466,822 in federal funds for to help states improve their response to families and infants affected by substance use disorders (both alcohol and drugs). The Office of Children and Family Services (OCFS) intends to make available to districts \$3,620,000 of the federal CARA funds each year for the next five years contingent on New York State receiving these federal funds each year. This LCM also provides information on each district's allocation, how districts may use the funds, and planning and claiming requirements.

II. Background

The Consolidated Appropriations Act of 2018, signed into law on March 23, 2018, appropriated \$85.3 million for the CAPTA State Grant in FY 2018. The committee report for the appropriations act agreement specified that the increase in funding is intended to help

RESOLUTION REQUEST FORM NO. 4***Request for Extending, Rescinding or Amending Existing Contract***

DEPARTMENT NAME: Office for the Aging

DATE: January 25, 2019

- (a) Purpose of Contract Change:
Amending contract with The Clements Firm to allow for payment of fees of \$1,070 incurred for services provided to four Office for the Aging Clients after their annual limit for services was reached
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
R118/2016
- (c) Name of Contractor:
The Clements Firm
- (d) Address of Contractor: **PO Box 598
Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Thomas Clements
- (f) Commencement Date of Extension:
- (g) Termination Date of Extension: **March 31, 2018**
- (h) Payment Provisions: i) lump sum amount **\$1,070**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:
Source of funds to be determined by Finance Committee
Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: ~~Tourism~~ **Occupancy Tax Coord.**

DATE: 1/25/19

- (a) Purpose of Request: to appropriate \$5,960 total from the Occupancy Tax Reserve as follows: \$1,000 to A.1325 470 and \$4,960 to A.6417.0001 470
- (b) Details: two separate agreements with AlltheRooms, Inc. for internet search and analysis of short term rentals
- (c) Previous Resolution Number: none
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.881.00 Reserve, Occupancy Tax, \$5,960

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

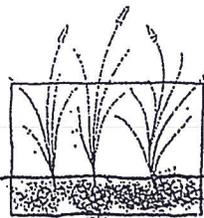
DEPARTMENT NAME: Department of Public Works, Up Yonda Farm

DATE: 1/25/19

- (a) Purpose of Amendment: To amend the County Budget to increase DPW/Up Yonda Farm with revenue funds obtained from the Glens Falls Foundation Grant

- (b) Appropriation Code (with title), Object Code (with title) and Amount: A.7111 130 General, Up Yonda Farm, Salaries - Part Time \$4,000.00

- (c) Revenue Code (with title), and Amount: A.7111 2706 Donation - Up Yonda Farm. \$4,000.00



THE GLENS FALLS FOUNDATION

October 18, 2018

Mr. Peter Olesheski
Up Yonda Farm
Warren County Parks, Recreation and Railroads
P.O. Box 1443
Bolton Landing, N.Y. 12814

Dear Mr. Olesheski,

On behalf of the Distribution Committee of the Glens Falls Foundation I thank you for your recent grant request. The Committee carefully reviewed your application in the context of the current funds available, the other grant requests received, and the grant criteria for funding. I am pleased to report that the Committee has approved a grant of \$4,000 toward your environmental education outreach programming. The Committee is sorry they were unable to fund your full request but they hope this will provide the ability to conduct at least one program at each school listed in your application. I have enclosed a check for the grant amount awarded and we wish you every success in this endeavor.

The Committee would be pleased if you would acknowledge the grant from the Glens Falls Foundation in any future publicity about this project. We also often do some selective publicity of our own so you may be contacted by a member of the Behan Communications team for information about your organization or your grant project.

The Committee recently approved a new policy of requiring a report from each grant recipient that illustrates the expenditure of the grant funds and any measurable outcomes that the grant helped the organization to achieve. Please send such a report to me by January 11, 2018 so that I can share it at our next Committee meeting. If you need more time as that date approaches please let me know. Going forward the Committee will take the receipt of a final report into consideration in reviewing all new grant requests.

Thank you very much.

Sincerely,

D. Michael Niles
Business Administrator

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: January 22, 2019

(a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**

(b) Details:

A.1680 220.1 IT \$120,000

A.1435 220.1 Human Resources \$13,500

A.1410 220.1 County Clerk \$1,600

(c) Previous Resolution Number: **N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Fund**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Office of the County Administrator

DATE: 1/22/2019

- (a) Purpose of Request:
To appropriate funds from the Westmount Legacy Reserve to the Public Nursing Home budget to allocate funds for miscellaneous fees and expenses and to authorize payment of \$37,599.94 to Today's Options due to an overpayment of claims.
- (b) Details:
Post-claims review of claims with 2015 dates of service performed by Today's Options has resulted in \$37,599.94 due to Today's Options due to overpayment of claims.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
Funds to be appropriated from Budget Code A.897.00 Reserve, Westmount Legacy to Budget Code A.4530 439 Public Nursing Home, Misc. Fees and Expenses \$37,599.94

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

WARREN COUNTY
Journal Report - November 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
11/9/2018	A.4530 440	Legal/Transcript Fees	Transfer within Budget Code from A.4530 470	\$ 50.00	
11/9/2018	A.4530 470	Contract	Transfer within Budget Code to A.4530 440		\$ 50.00
11/14/2018	A.4530 440	Legal/Transcript Fees	Transfer within Budget Code from A.4530 470	\$ 100.00	
11/14/2018	A.4530 470	Contract	Transfer within Budget Code to A.4530 440		\$ 100.00
Building & Fire - Building & Fire Code					
11/6/2018	A.3620 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3620 453		\$ 400.00
11/6/2018	A.3620 453	Uniforms & Clothing	Budget Transfer Within Object Code from A.3620 442	\$ 400.00	
County Auditor - County Auditor					
11/13/2018	A.1320 410	Supplies	From A.1320 424 and 410 to A.1320 423	\$ 60.00	
11/13/2018	A.1320 423	Telephone	From A.1320 424 and 410 to A.1320 423	\$ 80.00	
11/13/2018	A.1320 424	Postage	From A.1320 424 and 410 to A.1320 423	\$ 20.00	
Dist. Attorney_Dist. Attorney - District Attorney,District Attorney					
11/28/2018	A.1165 410	Supplies	Budget Transfer within Object Code to. A.1165 444	\$ 1,000.00	
11/28/2018	A.1165 444	Travel/Education/Conference	Budget Transfer within Object Code from A.1165 410	\$ 1,000.00	
11/28/2018	A.1165 440	Legal/Transcript Fees	Budget Transfer within Object Code to A. 1165 444	\$ 1,000.00	
11/28/2018	A.1165 444	Travel/Education/Conference	Budget Transfer within Object Code from A. 1165 440	\$ 1,000.00	
DPW_DPW Admin - DPW,DPW Administration					
11/1/2018	A.1625 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.1625 470	\$ 1,800.00	
11/1/2018	A.1625 470	Contract	Transfer Within Budget Code to A.1625 417		\$ 1,800.00
11/2/2018	DM.5140 422	Repair/Maint-Equipment	Transfer Within Budget Code to DM.5140 442	\$ 350.48	
11/2/2018	DM.5140 442	Automotive - Gas & Oil	Transfer Within Budget Code from DM.5140 422	\$ 350.48	
11/2/2018	A.1628 422	Repair/Maint-Equipment	Transfer Within Budget Code to A1628 439	\$ 2,000.00	
11/2/2018	A.1628 439	Misc Fees & Expenses	Transfer Within Budget Code from A.1628 422	\$ 2,000.00	

WARREN COUNTY
Journal Report - November 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/5/2018	A.1621 415	Electricity	Transfer Within Budget Code to A.1621 417	\$ 100.00	\$ 100.00
11/5/2018	A.1621 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.1621 415	\$ 100.00	
11/5/2018	A.5610 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.5610 421	\$ 1,800.00	
11/5/2018	A.5610 421	Equipment Rental	Transfer Within Budget Code to A.5610 417		\$ 1,800.00
11/7/2018	A.1490 860	Hospitalization	Transfer Within Budget Code to A.1490 863	\$ 148.55	\$ 148.55
11/7/2018	A.1490 863	Health Insurance Cost Reimbursement-Retiree	Transfer Within Budget Code from A.1490 860	\$ 148.55	
11/7/2018	D.5110 860	Hospitalization	Transfer Within Budget Code to D.5110 862		\$ 380.15
11/7/2018	D.5110 862	Health Insurance Cost Reimbursement	Transfer Within Budget Code from D.5110 860	\$ 380.15	
11/7/2018	D.5142 810	Retirement	Transfer Within Budget Code to D.5142 860		\$ 29.62
11/7/2018	D.5142 860	Hospitalization	Transfer Within Budget Code from D.5142 810	\$ 29.62	
11/13/2018	D.5020 210	Furniture/Furnishings	Transfer Within Budget Code from D.5020 220	\$ 500.00	
11/13/2018	D.5020 220	Office Equipment	Transfer Within Budget Code to D.5020 210		\$ 500.00
11/13/2018	D.5110 416	Oil & Gas-Heating	Transfer Within Budget Code from D.5110 444	\$ 2,000.00	
11/13/2018	D.5110 444	Travel/Education/Conference	Transfer Within Budget Code to D.5110 416		\$ 2,000.00
11/13/2018	D.5020 210	Furniture/Furnishings	Transfer Within Budget Code from D.5020 220	\$ 25.00	
11/13/2018	D.5020 220	Office Equipment	Transfer Within Budget Code to D.5020 210		\$ 25.00
11/14/2018	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 470	\$ 50,000.00	
11/14/2018	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 465	\$ 20,000.00	
11/14/2018	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code to D.5110 410		\$ 20,000.00
11/14/2018	D.5110 470	Contract	Transfer Within Budget Code to D.5110 410		\$ 50,000.00
11/15/2018	A.7110 415	Electricity	Transfer Within Budget Code from A.7110 465	\$ 2,500.00	
11/15/2018	A.7110 465	Road/Bridge Materials	Transfer Within Budget Code to A.7110 415		\$ 2,500.00
11/15/2018	A.1620 418	Ins-General Liability	Transfer Within Budget Code from A.1620 422	\$ 20.00	
11/15/2018	A.1620 422	Repair/Maint-Equipments	Transfer Within Budget Code to A.1620 418		\$ 20.00
11/15/2018	D.3310 210	Furniture/Furnishings	Transfer Within Budget Code from D.3310 260	\$ 330.00	
11/15/2018	D.3310 260	Other Equipment	Transfer Within Budget Code to D.3310 210		\$ 330.00
11/21/2018	A.1620 410	Supplies	Transfer Within Budget Code to A.1620 470		\$ 2,450.00
11/21/2018	A.1620 470	Contract	Transfer Within Budget Code from A.1620 410	\$ 2,450.00	

WARREN COUNTY
Journal Report - November 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/26/2018	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 421	\$ 50,000.00	
11/26/2018	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 465	\$ 20,000.00	
11/26/2018	D.5110 421	Equipment Rental	Transfer Within Budget Code to D.5110 410		\$ 50,000.00
11/26/2018	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code to D.5110 410		\$ 20,000.00
11/27/2018	A.1620 210	Furniture/Furnishings	Transfer Within Budget Code from A.1620 220	\$ 500.00	
11/27/2018	A.1620 220	Office Equipment	Transfer Within Budget Code to A.1620 210		\$ 500.00
11/27/2018	A.1620 445	Foods	Transfer Within Budget Code to A.1620 445.1		\$ 940.88
11/27/2018	A.1620 445.1	Food - Snow & Ice	Transfer Within Budget Code from A.1620 445	\$ 940.88	
11/27/2018	A.5610 445	Foods	Transfer Within Budget Code to A.5610 445.1		\$ 904.48
11/27/2018	A.5610 445.1	Food - Snow & Ice	Transfer Within Budget Code from A.5610 445	\$ 904.48	
11/27/2018	D.5142 445	Foods	Transfer Within Budget Code to D.5142 445.1		\$ 1,711.21
11/27/2018	D.5142 445.1	Food - Snow & Ice	Transfer Within Budget Code from D.5142 445	\$ 1,711.21	
11/27/2018	A.1620 210	Furniture/Furnishings	Transfer Within Budget Code to A.1620 260		\$ 360.00
11/27/2018	A.1620 260	Other Equipment	Transfer Within Budget Code from A.1620 210	\$ 360.00	
11/27/2018	D.5110 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to D.5110 421		\$ 7,000.00
11/27/2018	D.5110 421	Equipment Rental	Transfer Within Budget Code from D.5110 470	\$ 20,000.00	
11/27/2018	D.5110 421	Equipment Rental	Transfer Within Budget Code from D.5110 465	\$ 10,000.00	
11/27/2018	D.5110 421	Equipment Rental	Transfer Within Budget Code from D.5110 413	\$ 7,000.00	
11/27/2018	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code to D.5110 421		\$ 10,000.00
11/27/2018	D.5110 470	Contract	Transfer Within Budget Code to D.5110 421		\$ 118.71
11/28/2018	A.7111 418	Ins-General Liability	Transfer Within Budget Code to A.7111 470		\$ 118.71
11/28/2018	A.7111 470	Contract	Transfer Within Budget Code from A.7111 418	\$ 118.71	
11/28/2018	A.7111 410	Supplies	Transfer Within Budget Code from A.7111 436		\$ 66.50
11/28/2018	A.7111 436	Advertising Fees	Transfer Within Budget Code to A.7111 410	\$ 66.50	
11/28/2018	A.7111.0198 410	Supplies	Transfer Within Budget Code from A.7111.0198 445		\$ 161.72
11/28/2018	A.7111.0198 410	Supplies	Transfer Within Budget Code from A.7111.0198 436	\$ 161.72	
11/28/2018	A.7111.0198 436	Advertising Fees	Transfer Within Budget Code from A.7111.0198 410	\$ 550.00	
11/28/2018	A.7111.0198 445	Foods	Transfer Within Budget Code to A.7111.0198 410		\$ 550.00
11/28/2018	A.7111.0198 445	Foods	Transfer Within Budget Code to A.7111.0198 410		\$ 161.72

WARREN COUNTY
Journal Report - November 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/30/2018	D.5110 416	Oil & Gas-Heating	Transfer Within Budget Code from D.5110 418	\$ 1,900.00	
11/30/2018	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 416		\$ 1,900.00
Human Resources - Human Resources					
11/15/2018	A.1435 210	Furniture/Furnishings	Budget Transfer out of Object Code from A.1435 439	\$ 30.00	
11/15/2018	A.1435 439	Misc Fees & Expenses	Budget Transfer out of Object Code to A.1435 210		\$ 30.00
Infotech - Information Technology					
11/19/2018	A.1680 423	Telephone	Budget Transfer Within Object Code from A.1680 444	\$ 300.00	
11/19/2018	A.1680 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1680 423		\$ 300.00
11/21/2018	A.1680 220	Office Equipment	Budget Transfer out of Object Code from A.1680 444	\$ 400.00	
11/21/2018	A.1680 444	Travel/Education/Conference	Budget Transfer out of Object Code to A.1680 220		\$ 400.00
11/30/2018	A.1680 220	Office Equipment	Budget Transfer Out Of Object Code from A.1680 422	\$ 410.00	
11/30/2018	A.1680 422	Repair/Maint-Equipment	Budget Transfer Out Of Object Code to A.1680 220		\$ 410.00
11/30/2018	A.1680 810	Retirement	Budget Transfer Within Object Code To A.1680 865	\$ 500.00	
11/30/2018	A.1680 865	Dental Insurance	Budget Transfer Within Object Code From A.1680 810		\$ 500.00
11/30/2018	A.1680 830	Social Security	Budget Transfer Within Object Code To A.1680 860	\$ 1,000.00	
11/30/2018	A.1680 860	Hospitalization	Budget Transfer Within Object Code From A.1680 830		\$ 1,000.00
Legal Def.Indgnt - Legal Defense - Indigents					
11/16/2018	A.1170 410	Supplies	To 410 from 440 Over Budget on Stockroom Invoice	\$ 100.00	
11/16/2018	A.1170 440	Legal/Transcript Fees	To 410 from 440 Over Budget on Stockroom Invoice		\$ 100.00
OFA - Office for the Aging					
11/16/2018	A.6772 424	Postage	Within object code transfer to A6772436	\$ 750.00	
11/16/2018	A.6772 436	Advertising Fees	Within object code transfer from A6772424		\$ 750.00
11/17/2018	A.6771 432	Special Project Supply	within object transfers from A6771470	\$ 2,000.00	
11/17/2018	A.6772 432	Special Project Supply	within object transfers from A6772470	\$ 3,600.00	

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11/7/2018	A.6772 470	Contract	within object transfers to A6771432		\$ 2,000.00
11/7/2018	A.6772 470	Contract	within object transfers to A6772432		\$ 3,600.00
11/9/2018	A.6772 210	Furniture/Furnishings	outside account transfer from A6772423 & A6772432	\$ 314.99	
11/9/2018	A.6772 423	Telephone	outside account transfer to A6772210		\$ 298.09
11/9/2018	A.6772 432	Special Project Supply	outside account transfer to A6772432		\$ 16.90
11/13/2018	A.6772 220	Office Equipment	Outside budget code transfer from A6772440	\$ 8,053.44	
11/13/2018	A.6772 440	Legal/Transcript Fees	Outside budget code transfer to A6772220		\$ 8,053.44
11/29/2018	A.6771 415	Electricity	within object code transfer from A6771445	\$ 11.81	
11/29/2018	A.6771 445	Foods	within object code transfer to A6771415		\$ 11.81
Office of EMS - Office of Emergency Services					
11/2/2018	A.3642 418	Ins-General Liability	Budget transfer within object code to A.3642 439		\$ 110.00
11/2/2018	A.3642 439	Misc Fees & Expenses	Budget transfer within object code from A.3642 418	\$ 110.00	
11/6/2018	A.4022 410	Supplies	Budget transfer within object code from A.4022 441	\$ 500.00	
11/6/2018	A.4022 410	Supplies	Budget transfer within object code from A.4022 442	\$ 300.00	
11/6/2018	A.4022 410	Supplies	Budget transfer within object code from A.4022 453	\$ 300.00	
11/6/2018	A.4022 441	Auto-Supplies & Repair	Budget transfer within object code to A.4022 410		\$ 500.00
11/6/2018	A.4022 442	Automotive - Gas & Oil	Budget transfer within object code to A.4022 410		\$ 300.00
11/6/2018	A.4022 453	Uniforms & Clothing	Budget transfer within object code to A.4022 410		\$ 300.00
11/8/2018	A.3410 260	Other Equipment	Out of code transfer to A.3410 422		\$ 725.00
11/8/2018	A.3410 422	Repair/Maint-Equipment	Out of code transfer from A.3410 260	\$ 725.00	
11/9/2018	A.3640 439	Misc Fees & Expenses	Budget transfer within object code from A.3640 442	\$ 60.00	
11/9/2018	A.3640 442	Automotive - Gas & Oil	Budget transfer within object code to A.3640 439		\$ 60.00
11/9/2018	A.3640 444	Travel/Education/Conference	Budget transfer within object code from A.3640 453	\$ 400.00	
11/9/2018	A.3640 453	Uniforms & Clothing	Budget transfer within object code to A.3640 444		\$ 400.00
11/21/2018	A.3410 411	Rent-Building/Property	Budget transfer within object code to A.3410 410		\$ 400.00
11/21/2018	A.3640 410	Supplies	Budget transfer within object code from A.3640 442	\$ 350.00	
11/21/2018	A.3640 410	Supplies	Budget transfer within object code from A.3640 441	\$ 1,900.00	

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Public Defender - Public Defender					
11/30/2018	A.1171.423	Telephone	Transfer from A.1171.439 to A.1171.423	\$ 250.00	
11/30/2018	A.1171.439	Misc Fees & Expenses	Transfer from A.1171.439 to A.1171.423		\$ 250.00
Public Health_Health Services - Public Health,Health Services					
11/5/2018	A.4018.0030.424	Postage	Budget Transfer Disease Gas to A.4018.0030.442 from .424		\$ 100.00
11/5/2018	A.4018.0030.442	Automotive - Gas & Oil	Budget Transfer Disease Gas to A.4018.0030.442 from .424	\$ 100.00	
11/7/2018	A.4010.210	Furniture/Furnishings	Out of Code budget Trsf to A.4010.210 from A.4010.470	\$ 1,100.00	
11/7/2018	A.4010.470	Contract	Out of Code budget Trsf to A.4010.210 from A.4010.470		\$ 1,100.00
11/14/2018	A.4010.860	Hospitalization	Budget Transfer CHHA to A.4010.862 from A.4010.860		\$ 863.00
11/14/2018	A.4010.862	Health Insurance Cost Reimbursement	Budget Transfer CHHA to A.4010.862 from A.4010.860	\$ 863.00	
11/14/2018	A.4054.0060.441	Auto-Supplies & Repair	Out of code transfer to A.4054.0060.860 fm A.4054.0060.411 & .444		\$ 1,000.00
11/14/2018	A.4054.0060.444	Travel/Education/Conference	Out of code transfer to A.4054.0060.860 fm A.4054.0060.411 & .444		\$ 2,300.00
11/14/2018	A.4054.0060.860	Hospitalization	Out of code transfer to A.4054.0060.860 fm A.4054.0060.411 & .444	\$ 3,300.00	
11/15/2018	A.4018.0040.441	Auto-Supplies & Repair	Budget transfer HE from A4018.0040.445	\$ 125.00	
11/15/2018	A.4018.0040.445	Foods	Budget transfer HE to A4018.0040.441		\$ 125.00
11/15/2018	A.4013.422	Repair/Maint-Equipment	budget transfer WIC to A4013.423	\$ 200.00	
11/15/2018	A.4013.423	Telephone	budget transfer WIC from A4013.422		\$ 200.00
11/15/2018	A.4018.423	Telephone	Budget transfer Preventive to A4018.445	\$ 46.00	
11/15/2018	A.4018.445	Foods	Budget transfer Preventive from A4018.423		\$ 46.00
11/15/2018	A.4010.445	Foods	Budget transfer China from A4010.469	\$ 100.00	
11/15/2018	A.4010.469	Other Payments/Contributions	Budget transfer Chha to A4010.445		\$ 100.00
11/19/2018	A.4018.210	Furniture/Furnishings	Out of Code Budget Transfers Preventive	\$ 60.00	
11/19/2018	A.4018.424	Postage	Out of Code Budget Transfers Preventive		\$ 15.00
11/19/2018	A.4018.442	Automotive - Gas & Oil	Out of Code Budget Transfers Preventive		\$ 25.00
11/19/2018	A.4018.444	Travel/Education/Conference	Out of Code Budget Transfers Preventive		\$ 20.00
11/19/2018	A.4054.210	Furniture/Furnishings	Budget Transfers Preschool to .210 from .220	\$ 60.00	
11/19/2018	A.4054.220	Office Equipment	Budget Transfers Preschool to .210 from .220		\$ 60.00

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11/19/2018	A.4054.0060 210	Furniture/Furnishings	Out of Code Budget Transfers EI To .210 fm .220 .424	\$ 110.00	
11/19/2018	A.4054.0060 220	Office Equipment	Out of Code Budget Transfers EI to .210 fm .220 .424		\$ 30.00
11/19/2018	A.4054.0060 424	Postage	Out of Code Budget Transfers EI to .210 fm .220 .424		\$ 80.00
11/28/2018	A.4018.0040 433	Training-Client	Budget transfer for Health Ed to foods A4008.0040.445 from .433		\$ 88.00
11/28/2018	A.4018.0040 445	Foods	Budget transfer for Health Ed to foods A4008.0040.445 from .433	\$ 88.00	
11/29/2018	A.4010 435	Medical Fees	budget transfer Chha to A4010.445		\$ 28.00
11/29/2018	A.4010 445	Foods	budget transfer Chha from A4010.435	\$ 28.00	
Sheriff_Sheriff Law Enf - Sheriff, Sheriff Law Enforcement					
11/2/2018	A.3110 230	Automotive Equipment	Budget Amendment Out of Code to A.3110 441		\$ 1,350.00
11/2/2018	A.3110 410	Supplies	Budget Amendment within Code from A.3110 416	\$ 1,000.00	
11/2/2018	A.3110 416	Oil & Gas-Heating	Budget Amendment within Code to A.3110 410		\$ 1,000.00
11/2/2018	A.3110 441	Auto-Supplies & Repair	Budget Amendment Out of Code from A.3110 230	\$ 1,350.00	
11/2/2018	A.3150 210	Furniture/Furnishings	Budget Amendment Out of Code to A.3150 445		\$ 3,000.00
11/2/2018	A.3150 445	Foods	Budget Amendment Out of Code from A.3150 210	\$ 3,000.00	
11/2/2018	A.3150 445	Foods	Budget Amendment within Code from A.3150 469	\$ 4,000.00	
11/2/2018	A.3150 469	Other Payments/Contributions	Budget Amendment within Code to A.3150 445		\$ 4,000.00
Social Services - Social Services					
11/1/2018	A.6030 426	Subscriptions	Within Object code Transfer from A.6030 470 Contracts	\$ 340.63	
11/1/2018	A.6030 470	Contract	Within Object code Transfer to A.6030 426 Subscription		\$ 340.63
11/1/2018	A.6055 470	Contract	Out of Budget Code Transfer to A.6140 470		\$ 200,000.00
11/1/2018	A.6140 470	Contract	Out of Budget Code Transfer from A.6055 470	\$ 200,000.00	
11/20/2018	A.6030 444	Travel/Education/Conference	Within Object Code transfer from A.6030 470 - Contracts	\$ 988.00	
11/20/2018	A.6030 470	Contract	Within Object Code transfer to A.6030 444-Travel/Educ/Conf		\$ 988.00
11/21/2018	A.6030 410	Supplies	Budget Transfer within Object Code from A.6030 470	\$ 2,000.00	
11/21/2018	A.6030 470	Contract	Budget Transfer within Object Code to A.6030 410		\$ 2,000.00
11/29/2018	A.6030 410	Supplies	Budget Transfer within Object Code from A.6010 470	\$ 2,000.00	

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11/29/2018	A.6030 470	Contract	Budget Transfer within Object Code to A.6030 410		\$ 2,000.00
Traffic Safety - Traffic Safety					
11/27/2018	A.3311 410	Supplies	Budget transfer within Object Code to A.3311 436 Advertising		\$ 100.00
11/27/2018	A.3311 436	Advertising Fees	Budget transfer within Object Code from A.3311 410 Supplies	\$ 100.00	
Treasurer Disb - Treasurer Departmental Activity					
11/15/2018	A.1325 410	Supplies	Budget Transfer from A.1325 410 to A.1325 423		\$ 355.18
11/15/2018	A.1325 423	Telephone	Budget Transfer from A.1325 410 to A.1325 423	\$ 355.18	
Veterans Service - Veterans Service					
11/21/2018	A.6510 410	Supplies	Funds Transfer from 442 Gas&Oil	\$ 175.00	
11/21/2018	A.6510 442	Automotive - Gas & Oil	Funds Transfer to 410 Supplies		\$ 175.00
Youth - Youth					
11/26/2018	A.7312 439	Misc Fees & Expenses	Transfer within Object Code from A.7312 470-Contracts	\$ 500.00	
11/26/2018	A.7312 470	Contract	Transfer within Object Code to A.7312 439-Misc Fees & Expense		\$ 500.00
11/28/2018	A.7312 410	Supplies	Transfer within Object Code from A.7312 470 Contracts	\$ 500.00	
11/28/2018	A.7312 470	Contract	Transfer within Object Code to A.7312 410 Supplies		\$ 500.00

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Admn. Fiscal Srv - Administrative Fiscal Services					
12/13/2018	A.4530 440	Legal/Transcript Fees	Transfer within Budget Code from A.4530 470	\$ 200.00	
12/13/2018	A.4530 470	Contract	Transfer within Budget Code to A.4530 440		\$ 200.00
Building & Fire - Building & Fire Code					
12/11/2018	A.3620 410	Supplies	Budget Transfer Within Object Code from A.3620 442	\$ 300.00	
12/11/2018	A.3620 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3620 410		\$ 300.00
12/14/2018	A.3620 423	Telephone	Budget Transfer Within Object Code from A.3620 442	\$ 200.00	
12/14/2018	A.3620 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3620 423		\$ 200.00
Clk of Legislati - Clerk of the Legislative Board					
12/10/2018	A.1040 410	Supplies	Budget Transfer within Object Code to A.1040 436	\$ 300.00	
12/10/2018	A.1040 436	Advertising Fees	Budget Transfer from Object Code to A.1040 410		\$ 300.00
12/18/2018	A.1040 410	Supplies	Budget Transfer within Object Code A.1040 423	\$ 78.00	
12/18/2018	A.1040 423	Telephone	Budget Transfer from Object Code A.1040 410		\$ 78.00
12/19/2018	A.1040 410	Supplies	Budget Transfer within Object Code A.1040 436	\$ 20.00	
12/19/2018	A.1040 436	Advertising Fees	Budget Transfer from Object Code A.1040 410		\$ 20.00
County Attorney - County Attorney					
12/20/2018	A.1420 423	Telephone	Transfer From Object Code A.1420 424	\$ 150.00	
12/20/2018	A.1420 424	Postage	Transfer Within Object Code A.1420 423		\$ 150.00
12/20/2018	A.1420 424	Postage	Transfer Within Object Code A.1420 428	\$ 330.00	
12/20/2018	A.1420 428	Data Processing & Internet Fees	Transfer From Object Code A.1420 424		\$ 330.00
12/31/2018	A.1420 220	Office Equipment	Out of Object Code Transfer A.1420 410 to A.1420.220	\$ 126.38	
12/31/2018	A.1420 424	Postage	Out of Object Code Transfer A.1420 424 to A.1420 220		\$ 126.38
County Clerk - County Clerk					
12/11/2018	A.1410 436	Advertising Fees	Transfer w/in budget code to A.1410 439	\$ 142.50	

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12/1/2018	A.1410 439	Misc Fees & Expenses	Transfer w/in budget code from A.1410 436	\$ 142.50	
12/7/2018	A.1410 410	Supplies	Transfer w/in budget code to A.1410 425		\$ 600.00
12/7/2018	A.1410 422	Repair/Maint-Equipment	Transfer w/in budget code to A.1410 425		\$ 1,000.00
12/7/2018	A.1410 425	Reproduction Expenses	Transfer w/in budget code from A.1410 410	\$ 600.00	
12/7/2018	A.1410 425	Reproduction Expenses	Transfer w/in budget code from A.1410 422	\$ 1,000.00	
12/14/2018	A.1665 410	Supplies	Transfer of funds w/in budget code to A.1665 425		\$ 900.00
12/14/2018	A.1665 425	Reproduction Expenses	Transfer of funds w/in budget code from A.1665 410	\$ 900.00	
12/31/2018	A.1410 423	Telephone	Transfer w/in budget code to A.1410 426		\$ 186.00
12/31/2018	A.1410 426	Subscriptions	Transfer w/in budget code from A.1410 423	\$ 186.00	
Dist. Attorney_Dist. Attorney - District Attorney, District Attorney					
12/20/2018	A.1165 410	Supplies	Transfer within object code from A.1165 440	\$ 1,000.00	
12/20/2018	A.1165 440	Legal/Transcript Fees	Transfer within object code to A.1165 410		\$ 1,000.00
DPW_DPW Admin - DPW, DPW Administration					
12/6/2018	A.1625 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.1625 423		\$ 52.74
12/6/2018	A.1625 423	Telephone	Transfer Within Budget Code from A.1625 422	\$ 52.74	
12/11/2018	A.1625 415	Electricity	Transfer Within Budget Code to A.1625 416		\$ 6.00
12/11/2018	A.1625 416	Oil & Gas-Heating	Transfer Within Budget Code from A.1625 415	\$ 6.00	
12/12/2018	A.5610 410	Supplies	Transfer Within Budget Code from A.5610 413	\$ 250.00	
12/12/2018	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.5610 410		\$ 250.00
12/14/2018	A.1490 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.1490 424		\$ 84.00
12/14/2018	A.1490 424	Postage	Transfer Within Budget Code from A.1490 422	\$ 84.00	
12/17/2018	A.7111 416	Oil & Gas-Heating	Transfer Within Budget Code to A.7111 423		\$ 30.00
12/17/2018	A.7111 423	Telephone	Transfer Within Budget Code from A.7111 416	\$ 30.00	
12/18/2018	A.1490 210	Furniture/Furnishings	Transfer Within Budget Code to A.1490 220		\$ 180.00
12/18/2018	A.1490 220	Office Equipment	Transfer Within Budget Code from A.1490 210	\$ 180.00	
12/19/2018	A.1490 410	Supplies	Transfer Within Budget Code from A.1490 439	\$ 300.00	

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12/19/2018	A.1490 439	Misc Fees & Expenses	Transfer Within Budget Code to A.1490 410		\$ 300.00
12/19/2018	A.1620 210	Furniture/Furnishings	Transfer Within Budget Code to A.1620 260		\$ 40.00
12/19/2018	A.1620 260	Other Equipment	Transfer Within Budget Code from A.1620 210	\$ 40.00	
12/19/2018	A.7110 250	Technical Equipment	Transfer Within Budget Code to A.7110 260		\$ 65.00
12/19/2018	A.7110 260	Other Equipment	Transfer Within Budget Code from A.7110 250	\$ 65.00	
12/19/2018	A.7110 410	Supplies	Transfer Within Budget Code from A.7110 465	\$ 7,000.00	
12/19/2018	A.7110 465	Road/Bridge Materials	Transfer Within Budget Code to A.7110 410		\$ 7,000.00
12/19/2018	D.5110 410	Supplies	Transfer Within Budget Code from A.5110 413	\$ 500.00	
12/19/2018	D.5110 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to D.5110 410		\$ 500.00
12/19/2018	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 421		\$ 2,300.00
12/19/2018	D.5110 421	Equipment Rental	Transfer Within Budget Code from D.5110 418	\$ 2,300.00	
12/19/2018	DM.5130 418	Ins-General Liability	Transfer Within Budget Code to DM.5130 422		\$ 300.00
12/19/2018	DM.5130 422	Repair/Maint-Equipment	Transfer Within Budget Code from DM.5130 418	\$ 300.00	
12/20/2018	A.1628 410	Supplies	Transfer Within Budget Code from A.1628 422	\$ 300.00	
12/20/2018	A.1628 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.1628 410		\$ 300.00
12/21/2018	A.1490 424	Postage	Transfer Within Budget Code from A.1490 453	\$ 100.00	
12/21/2018	A.1490 453	Uniforms & Clothing	Transfer Within Budget Code to A.1490 424		\$ 100.00
12/27/2018	A.1620 210	Furniture/Furnishings	Transfer Within Budget Code to A.1620 260		\$ 320.00
12/27/2018	A.1620 260	Other Equipment	Transfer Within Budget Code from A.1620 210	\$ 320.00	
12/27/2018	A.7110 410	Supplies	Transfer Within Budget Code to A.7110 435		\$ 48.00
12/27/2018	A.7110 435	Medical Fees	Transfer Within Budget Code from A.7110 410	\$ 48.00	
12/27/2018	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 418	\$ 300.00	
12/27/2018	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 421		\$ 1,900.00
12/27/2018	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 435		\$ 112.00
12/27/2018	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 410		\$ 300.00
12/27/2018	D.5110 421	Equipment Rental	Transfer Within Budget Code from D.5110 418	\$ 1,900.00	
12/27/2018	D.5110 435	Medical Fees	Transfer Within Budget Code from D.5110 418	\$ 112.00	
12/31/2018	A.1490 410	Supplies	Transfer Within Budget Code from A.1490 428	\$ 140.00	

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12/31/2018	A.1490 428	Data Processing & Internet Fees	Transfer Within Budget Code to A.1490 410	\$	\$ 140.00
12/31/2018	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 470	\$	\$ 1,900.00
12/31/2018	D.5110 470	Contract	Transfer Within Budget Code from .5110 418	\$ 1,900.00	
12/31/2018	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 435	\$	\$ 78.00
12/31/2018	D.5110 435	Medical Fees	Transfer Within Budget Code from D.5110 418	\$ 78.00	
12/31/2018	D.5142 410	Supplies	Transfer Within Budget Code to D.5142 445.1	\$	\$ 288.00
12/31/2018	D.5142 417	Water/Sewer/Taxes	Transfer Within Budget Code to D.5142 445.1	\$	\$ 100.00
12/31/2018	D.5142 445.1	Food - Snow & Ice	Transfer Within Budget Code from D.5142 410	\$ 288.00	
12/31/2018	D.5142 445.1	Food - Snow & Ice	Transfer Within Budget Code from D.5142 417	\$ 100.00	
Infotech - Information Technology					
12/21/2018	A.1680 220	Office Equipment	Budget Transfer out of Object Code from A.1680 410	\$ 1,000.00	
12/21/2018	A.1680 410	Supplies	Budget Transfer out of Object Code to A.1680 220	\$	\$ 100.00
12/21/2018	A.1680 220	Office Equipment	Budget Transfer out of Object Code from A.1680 410	\$ 2,685.00	
12/21/2018	A.1680 410	Supplies	Budget Transfer out of Object Code to A.1680 220	\$	\$ 2,685.00
12/31/2018	A.1681 422	Repair/Maint-Equipment	Budget Transfer within Object Code to A.1681 423	\$	\$ 1,400.00
12/31/2018	A.1681 423	Telephone	Budget Transfer within Object Code from A.1681 422	\$ 1,400.00	
Legal Def-Indgnt - Legal Defense - Indigents					
12/6/2018	A.1170 424	Postage	from 440 to 424 Over Budget on Postage	\$ 25.00	
12/6/2018	A.1170 440	Legal/Transcript Fees	from 440 to 424 Over Budget on Postage	\$	\$ 25.00
12/21/2018	A.1170 410	Supplies	from 440 to 410 Over Budget on Printer Abstract	\$ 100.00	
12/21/2018	A.1170 440	Legal/Transcript Fees	from 440 to 410 Over Budget on Printer Abstract	\$	\$ 100.00
OFA - Office for the Aging					
12/4/2018	A.6772 220	Office Equipment	Outside of object code transfer from A6772470	\$ 375.53	
12/4/2018	A.6772 470	Contract	Outside of object code transfer to A6772220	\$	\$ 375.53
12/20/2018	A.6772 410	Supplies	within object transfer from A6772422	\$ 800.00	

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12/20/2018	A.6772 422	Repair/Maint-Equipment	within object transfer to A6772410		\$ 800.00
12/27/2018	A.6771 413	Repair & Maint.-Bldg/Property	within object code transfer to A6771415		\$ 49.08
12/27/2018	A.6771 415	Electricity	within object code transfer from A6771413	\$ 49.08	
12/27/2018	A.6772 413	Repair & Maint.-Bldg/Property	within object code transfer to A6772416		\$ 100.83
12/27/2018	A.6772 416	Oil & Gas-Heating	within object code transfer from A6772413	\$ 100.83	
12/31/2018	A.6771 415	Electricity	within object code transfer from A6771445	\$ 49.08	
12/31/2018	A.6771 445	Foods	within object code transfer to A6771415		\$ 49.08
Office of EMS - Office of Emergency Services					
12/4/2018	A.3410 260	Other Equipment	Out of code transfer to A.3410 410		\$ 700.00
12/4/2018	A.3410 410	Supplies	Out of code transfer from A.3410 260	\$ 700.00	
12/5/2018	A.3410 250	Technical Equipment	Budget transfer within object code from A.3410 260		\$ 779.00
12/5/2018	A.3410 260	Other Equipment	Budget transfer within object code to A.3410 250	\$ 779.00	
12/5/2018	A.3410 441	Auto-Supplies & Repair	Budget transfer within object code from A.3410 445		\$ 224.00
12/5/2018	A.3410 441	Auto-Supplies & Repair	Budget transfer within object code from A.3410 455	\$ 200.00	
12/5/2018	A.3410 441	Auto-Supplies & Repair	Budget transfer within object code from A.3410 453	\$ 375.00	
12/5/2018	A.3410 445	Foods	Budget transfer within object code to A.3410 441		\$ 224.00
12/5/2018	A.3410 453	Uniforms & Clothing	Budget transfer within object code to A.3410 441		\$ 375.00
12/5/2018	A.3410 455	Safety Equipment	Budget transfer within object code to A.3410 441		\$ 200.00
12/5/2018	A.3642 416	Oil & Gas-Heating	Budget transfer within object code to A.3642 422		\$ 124.00
12/5/2018	A.3642 422	Repair/Maint-Equipment	Budget transfer within object code from A.3642 416	\$ 124.00	
12/7/2018	A.3410 441	Auto-Supplies & Repair	Budget transfer within object code from A.3410 453	\$ 1,400.00	
12/7/2018	A.3410 453	Uniforms & Clothing	Budget transfer within object code to A.3410 441		\$ 1,400.00
12/10/2018	A.3640 220	Office Equipment	Budget transfer within object code from A.3640 230		\$ 117.00
12/10/2018	A.3640 230	Automotive Equipment	Budget transfer within object code to A.3640 250		\$ 64.00
12/10/2018	A.3640 230	Automotive Equipment	Budget transfer within object code to A.3640 220		\$ 117.00
12/10/2018	A.3640 250	Technical Equipment	Budget transfer within object code from A.3640 230	\$ 64.00	
12/10/2018	A.3410 220	Office Equipment	Out of code transfer from A.3410 441	\$ 500.00	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
12/10/2018	A.3410 220	Office Equipment	Out of code transfer from A.3410 444	\$ 720.00	
12/10/2018	A.3410 441	Auto-Supplies & Repair	Out of code transfer to A.3410 220		\$ 500.00
12/10/2018	A.3410 444	Travel/Education/Conference	Out of code transfer to A.3410 220		\$ 720.00
12/10/2018	A.3640 220	Office Equipment	Out of code transfer from A.3640 410		
12/10/2018	A.3640 410	Supplies	Out of code transfer to A.3640 220	\$ 113.00	
12/14/2018	A.4022 220	Office Equipment	Budget transfer within object code to A.4022 250		\$ 70.00
12/14/2018	A.4022 250	Technical Equipment	Budget transfer within object code from A.4022 220	\$ 70.00	
12/14/2018	A.3640 250	Technical Equipment	Out of code transfer from A.3640 453		
12/14/2018	A.3640 453	Uniforms & Clothing	Out of code transfer to A.3640 250	\$ 470.00	
12/14/2018	A.3642 260	Other Equipment	Out of code transfer from A.3642 416		
12/14/2018	A.3642 416	Oil & Gas-Heating	Out of code transfer to A.3642 260	\$ 580.00	
12/14/2018	A.4022 230	Automotive Equipment	Out of code transfer from A.4022 453		
12/14/2018	A.4022 230	Automotive Equipment	Out of code transfer from A.4022 441	\$ 2,186.00	
12/14/2018	A.4022 441	Auto-Supplies & Repair	Out of code transfer to A.4022 230	\$ 730.00	
12/14/2018	A.4022 453	Uniforms & Clothing	Out of code transfer to A.4022 230		
12/18/2018	A.3642 260	Other Equipment	Out of code transfer from A.3642 421	\$ 18.00	
12/18/2018	A.3642 421	Equipment Rental	Out of code transfer to A.3642 260		
12/18/2018	A.4022 410	Supplies	Out of code transfer to A.4022 831		
12/18/2018	A.4022 422	Repair/Maint-Equipment	Out of code transfer to A.4022 810		
12/18/2018	A.4022 810	Retirement	Out of code transfer from A.4022 422	\$ 255.60	
12/18/2018	A.4022 831	Medicare Contribution	Out of code transfer from A.4022 410	\$ 1.00	
12/19/2018	A.3410 230	Automotive Equipment	Out of code transfer from A.3410 441		
12/19/2018	A.3410 230	Automotive Equipment	Out of code transfer from A.3410 453		
12/19/2018	A.3410 441	Auto-Supplies & Repair	Out of code transfer to A.3410 230	\$ 230.00	
12/19/2018	A.3410 453	Uniforms & Clothing	Out of code transfer to A.3410 230		
12/21/2018	A.3410 220	Office Equipment	Budget transfer within object code to A.3410 250		\$ 306.81
12/21/2018	A.3410 250	Technical Equipment	Budget transfer within object code from A.3410 220	\$ 306.81	
12/21/2018	A.3410 250	Technical Equipment	Budget transfer within object code from A.3410 260		\$ 230.00
12/21/2018	A.3410 250	Technical Equipment	Budget transfer within object code from A.3410 260	\$ 174.01	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
12/21/2018	A.3410 260	Other Equipment	Budget transfer within object code to A.3410 250	\$	\$ 174.01
12/21/2018	A.3410 410	Supplies	Budget transfer within object code from A.3640 410	\$ 600.00	
12/21/2018	A.3640 410	Supplies	Budget transfer within object code to A.3410 410		\$ 600.00
12/27/2018	A.3640 250	Technical Equipment	Out of code transfer from A.3640 410	\$ 200.00	
12/27/2018	A.3640 410	Supplies	Out of code transfer to A.3640 250		\$ 200.00
12/31/2018	A.3410 423	Telephone	Budget transfer within object code from A.3410 453	\$ 30.00	
12/31/2018	A.3410 428	Data Processing & Internet Fees	Budget transfer within object code from A.3410 453	\$ 44.00	
12/31/2018	A.3410 453	Uniforms & Clothing	Budget transfer within object code to A.3410 423		\$ 30.00
12/31/2018	A.3410 453	Uniforms & Clothing	Budget transfer within object code to A.3410 428		\$ 44.00
12/31/2018	A.3640 422	Repair/Maint-Equipment	Budget transfer within object code to A.3640 424		\$ 10.00
12/31/2018	A.3640 422	Repair/Maint-Equipment	Budget transfer within object code to A.3640 423		\$ 10.00
12/31/2018	A.3640 423	Telephone	Budget transfer within object code from A.3640 422	\$ 10.00	
12/31/2018	A.3640 424	Postage	Budget transfer within object code from A.3640 422	\$ 10.00	
12/31/2018	A.3640 444	Travel/Education/Conference	Budget transfer within object code from A.3640 455	\$ 60.00	
12/31/2018	A.3640 455	Safety Equipment	Budget transfer within object code to A.3640 444		\$ 60.00
12/31/2018	A.4022 422	Repair/Maint-Equipment	Budget transfer within object code to A.4022 444		\$ 116.77
12/31/2018	A.4022 441	Auto-Supplies & Repair	Budget transfer within object code to A.4022 444		\$ 199.00
12/31/2018	A.4022 444	Travel/Education/Conference	Budget transfer within object code from A.4022 441	\$ 199.00	
12/31/2018	A.4022 444	Travel/Education/Conference	Budget transfer within object code from A.4022 422	\$ 116.77	
Planning_Planning - Planning,Planning					
12/13/2018	A.8021 418	Ins-General Liability	budget transfer within object code to A.8021 423		\$ 210.00
12/13/2018	A.8021 423	Telephone	budget transfer within object code from A.8021 418	\$ 210.00	
12/21/2018	A.8021 410	Supplies	budget transfer within object code from A.8021 442	\$ 19.74	
12/21/2018	A.8021 442	Automotive - Gas & Oil	budget transfer within object code to A.8021 410		\$ 19.74
Probation_Probation - Probation,Probation					
12/4/2018	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.441	\$ 1,500.00	

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12/14/2018	A.3140 441	Auto-Supplies & Repair	Budget Transfers within Object Code to A.3140.410	\$	\$ 1,500.00
12/13/2018	A.3140 424	Postage	Budget Transfer Within Object Code to A.3140.426	\$	\$ 100.00
12/31/2018	A.3140 426	Subscriptions	Budget Transfer Within Object Code from A.3140.424	\$ 100.00	\$
Public Health_Health Services - Public Health,Health Services					
12/14/2018	A.4013 410	Supplies	Budget transfer WIC to A4013.423	\$	\$ 150.00
12/14/2018	A.4013 423	Telephone	Budget transfer WIC from A4013.410	\$ 150.00	\$
12/14/2018	A.4054.0060 422	Repair/Maint-Equipment	Budget transfer EI to A4054.0060.441	\$	\$ 268.00
12/14/2018	A.4054.0060 441	Auto-Supplies & Repair	Budget transfer EI from A4054.0060.422	\$ 268.00	\$
12/14/2018	A.4189 422	Repair/Maint-Equipment	Budget transfer BT to A4189.423	\$	\$ 47.00
12/14/2018	A.4189 423	Telephone	Budget transfer BT from A4189.422	\$ 47.00	\$
12/26/2018	A.4018 410	Supplies	Budget Adj Preventive to A.4018.410 fm A.4018.424	\$	\$ 40.00
12/26/2018	A.4018 424	Postage	Budget Adj Preventive to A.4018.410 fm A.4018.424	\$	\$ 40.00
12/26/2018	A.4010 862	Health Insurance Cost Reimbursement	Budget Transfer CHHA to A.4010.862 fm A.4010.860	\$	\$ 200.00
12/26/2018	A.4010 865	Dental Insurance	Budget Transfer CHHA to A.4010.862 fm A.4010.860	\$	\$ 200.00
12/31/2018	A.4018.0030 435	Medical Fees	Budget transfer Dis Prog to A4018.0030.439	\$	\$ 9.00
12/31/2018	A.4018.0030 439	Misc Fees & Expenses	Budget transfer Dis prog from A4018.0030.435	\$ 9.00	\$
12/31/2018	A.4018.0040 441	Auto-Supplies & Repair	2018 Budget transfer Hlth Ed from A4018.0040.442	\$	\$ 69.00
12/31/2018	A.4018.0040 442	Automotive - Gas & Oil	2018 Budget transfer Hlth Ed to A4018.0040.441	\$ 69.00	\$
Sheriff_Sheriff Law Ent - Sheriff,Sheriff Law Enforcement					
12/5/2018	A.3020 410	Supplies	Budget Amendment within Object Code from A.3020 422	\$	\$ 500.00
12/5/2018	A.3020 422	Repair/Maint-Equipment	Budget Amendment within Object Code to A.3020 410	\$ 500.00	\$
12/5/2018	A.3110 410	Supplies	Budget Amendment within Object Code from A.3110 418	\$	\$ 5,000.00
12/5/2018	A.3110 418	Ins-General Liability	Budget Amendment within Object Code to A.3110 410	\$	\$ 5,000.00
12/5/2018	A.3150 410	Supplies	Budget Amendment within Object Code from A.3150 453	\$	\$ 1,000.00
12/5/2018	A.3150 453	Uniforms & Clothing	Budget Amendment within Object Code to A.3150 410	\$ 1,000.00	\$
12/12/2018	A.3150 413	Repair & Maint.-Bldg/Property	Budget Amendment within Object Code from A.3150 470	\$	\$ 9,000.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
12/12/2018	A.3150 445	Foods	Budget Amendment within Object Code from A.3150 470	\$ 15,000.00	
12/12/2018	A.3150 470	Contract	Budget Amendment within Object Code to A.3150 445		\$ 15,000.00
12/12/2018	A.3150 470	Contract	Budget Amendment within Object Code to A.3150 413		\$ 9,000.00
12/14/2018	A.3110 418	Ins-General Liability	Budget Amendment within Object Code to A.3110 422		\$ 1,000.00
12/14/2018	A.3110 422	Repair/Maint-Equipment	Budget Amendment within Object Code from A.3110 418	\$ 1,000.00	
12/14/2018	A.3150 410	Supplies	Budget Amendment within Object Code from A.3150 470	\$ 2,000.00	
12/14/2018	A.3150 470	Contract	Budget Amendment within Object Code to A.3150 410		\$ 2,000.00
12/20/2018	A.3110 260	Other Equipment	Budget Amendment Out of Code Transfer from A.3110 455	\$ 15,000.00	
12/20/2018	A.3110 455	Safety Equipment	Budget Amendment Out of Code Transfer to A.3110 260		\$ 15,000.00
12/28/2018	A.3110 418	Ins-General Liability	Budget Amendment within Object Code to A.3110 455		\$ 6,400.00
12/28/2018	A.3110 455	Safety Equipment	Budget Amendment within Object Code from A.3110 418	\$ 6,400.00	
12/28/2018	A.3150 445	Foods	Budget Amendment within Object Code from A.3150 470	\$ 8,000.00	
12/28/2018	A.3150 470	Contract	Budget Amendment within Object Code to A.3150 445		\$ 8,000.00
12/31/2018	A.3110 418	Ins-General Liability	Budget Amendment within Object Code to A.3110 444		\$ 100.00
12/31/2018	A.3110 426	Subscriptions	Budget Amendment within Object Code to A.3110 427		\$ 100.00
12/31/2018	A.3110 427	Memberships & Dues	Budget Amendment Out of Code Transfer from A.3110 426	\$ 100.00	
12/31/2018	A.3110 444	Travel/Education/Conference	Budget Amendment within Object Code from A.3110 418	\$ 100.00	
Social Services - Social Services					
12/7/2018	A.6030 451	Medical Supply Expense	Budget Transfer within Object Code from A.6030 470	\$ 600.00	
12/7/2018	A.6030 470	Contract	Budget Transfer within Object Code to A.6030 451		\$ 600.00
12/14/2018	A.6030 437	Consulting Fees	Budget Transfer within Object Code from A.6030 470	\$ 160.00	
12/14/2018	A.6030 470	Contract	Budget Transfer within Object Code to A.6030 437		\$ 160.00
12/19/2018	A.6010 439	Misc Fees & Expenses	Budget Transfer within Object Code from A.6010 470	\$ 500.00	
12/19/2018	A.6010 470	Contract	Budget Transfer within Object Code to A.6010 439		\$ 500.00
Tourism - Tourism					
12/3/2018	A.6417.0001 426	Subscriptions	Transfer from A.6417.0001 470	\$ 466.46	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
12/3/2018	A.6417.0001 470	Contract	Transfer to A.6417.0001 426	\$	\$ 466.46
12/10/2018	A.6417.0001 470	Contract	Transfer to A.6417.0001 481	\$	\$ 5,000.00
12/10/2018	A.6417.0001 481	Tourism Promotion	Transfer from A.6417.0001 470	\$ 5,000.00	
12/27/2018	A.6417.0001 220	Office Equipment	Transfer from A.6417.0001 470; out of object code	\$ 4,100.00	
12/27/2018	A.6417.0001 470	Contract	Transfer to A.6417.0001 220	\$	\$ 4,100.00
Treasurer Disb - Treasurer Departmental Activity					
12/19/2018	A.1325 210	Furniture/Furnishings	Out of Code Budget Transfer from A.1325 410 to A.1325 210	\$ 61.62	
12/19/2018	A.1325 410	Supplies	Out of Code Budget Transfer from A.1325 410 to A.1325 210	\$	\$ 61.62
12/21/2018	A.1325 210	Furniture/Furnishings	Out of Code Budget Transfer from A.1325 410 to A.1325 210	\$ 414.72	
12/21/2018	A.1325 410	Supplies	Out of Code Budget Transfer from A.1325 410 to A.1325 210	\$	\$ 414.72
Weights & Meas - Weights & Measures					
12/10/2018	A.6610 418	Ins-General Liability	Budget Transfer within Object Code from A.6610 427	\$ 50.00	
12/10/2018	A.6610 427	Memberships & Dues	Budget Transfer within Object Code to A.6610 418	\$	\$ 50.00

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Administrator

DATE: 1/31/2019

- (a) Purpose of Request:
To appropriate funds from Vehicle Reserves to Departmental budgets to purchase vehicles per vehicle replacement plan
- (b) Details:
A.3410 230.1 Fire Prevention and Control, Automotive Equipment-Reserve - \$50,000
A.3110 230.1 Sheriffs Law Enforcement, Automotive Equipment-Reserve - \$199,600
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.896.00 Vehicle Reserves

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

PERSONNEL AND HIGHER EDUCATION COMMITTEE

AGENDA

JANUARY 31, 2019

DRAFT AGENDA- SUBJECT TO CHANGE

Committee Members: Geraghty, Frasier, McDevitt, Leggett, Braymer, Simpson, Hyde, Diamond, Loeb, Merlino and Sokol

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. **Action Agenda**
 - 1) **SUNY Adirondack representatives to provide an update on the College.**
 - 2) **Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:**

Human Resources-

 - A) Review of report on tracking of vacancies filled.
 - B) Request to update and amend the Warren County Time Clock Policy and Time and Attendance System Procedure.
 - C) Request to update/revise the Warren County Policy Against Discrimination and Harassment (*replacing Warren County Plan and Program on Workplace Harassment*).
 - D) Request to amend Resolution No. 375 of 2018 to include language pertaining to the \$100,000 stop-loss deductible for employee health insurance which was inadvertently omitted and ratifying the actions of the Chairman of the Board in regard to signing contract for same.
 - 3) **Referral from the Economic Growth & Development Committee, Planning:**
Request to reclassify the position of GIS Coordinator, *Annual Salary \$74,000*, to GIS Administrator, *Annual Salary \$79,500*. *Note: the Economic Growth & Development Committee did not approve this change, but referred same to the Personnel & Higher Education Committee for review and consideration to determine whether the change was appropriate.*
 - 4) **Referrals from the Health, Human & Social Services Committee:**

Countryside-

 - A) Request to authorize temporary out-of-title pay for Senior Aide #2, *Grade 7*, effective retroactive to November 19, 2018 to reflect the increased responsibilities and workload undertaken until the Director position is evaluated, posted and filled.
 - B) Request to temporarily increase the total weekly hours of the Part-Time Senior Account Clerk, (*Grade 7*), position from 24 hours to 32 hours per week until the Part-Time Account Clerk #3 position is filled.

Health Services-

 - C) Request to authorize enrollment in job-related course: Laura Monroe, *Registered Professional Nurse*, to enroll in NUR 305 Information Management and Patient Care Technologies at Southern New Hampshire University-Online. Course begins January 7, 2019; Cost: \$1,137. If this request is approved, Ms. Monroe will be due reimbursement of 50% of course costs upon completion with a grade of "C" or better.
 - D) Request to authorize enrollment in job-related course: Jignasha Shah, *Public Health Program Coordinator*, to enroll in Biology 270 (Anatomy & Physiology I with Laboratory works). Course begins January 22, 2019; Cost: \$1,009.80. If this request is approved, Ms. Shah will be due reimbursement of 50% of course costs upon completion with a grade of "C" or better.

Mental Health -

 - E) Request to authorize enrollment in job-related course: Carrie Wright, *Program Analyst*, to enroll in Intro to Public Admin. at Marist College. Course begins January 2019; Cost: \$999.00. If this request is approved, Ms. Wright will be due reimbursement of 50% of course costs upon completion with a grade of "C" or better.

Continued

Referrals from the Health, Human & Social Services Committee, cont'd.

Office for the Aging-

- F) Request to amend the Table of Organization and Salary Schedule to reduce the hours of Meal Site Cook #10 at the Johnsburg Meal Site from 30 hours per week to 25 hours per week based on the staffing requirements outlined by New York State Office for the Aging and the number of meals produced at the site.

5) Referral from the Support Services Committee, County Attorney:

Request to reclassify the position of Legal Assistant-Real Estate, *Annual Salary \$45,000*, to Tax Coordinator, *Annual Salary \$45,000*, effective retroactive to December 26, 2018 as this title is more appropriate for the position.

6) Requests/Items to be Discussed by the County Treasurer:

- A) Request to amend the Table of Organization and Salary Schedule to create the new position of Principal Account Clerk/Typist-Temp, *Grade 11, Annual Salary \$23.70/ hour*, effective February 18, 2019 and terminating August 15, 2019.
- B) Request to amend the Table of Organization and Salary Schedule to create the new position of Principal Account Clerk # 4, *Grade 10, Annual Base Salary \$37,633*, and delete the position of Principal Account Clerk/Typist, *Grade 11, Base Annual Salary \$49,286*, effective February 18, 2019.

V. Pending Items: None.

VI. Vacancies Approved for Filling by Oversight Committee:

- Countryside Adult Home-*** Account Clerk #3- Part-Time, *Grade 4, Base Annual Salary \$29,333*, due to resignation.
Senior Aide #1, *Grade 7, Base Annual Salary \$33,600*, due to retirement.
- County Clerk/DMV-*** Motor Vehicle License Clerk #10, *Grade 8, Base Annual Salary \$34,988*, due to termination.
- District Attorney-*** 5th Assistant District Attorney, *Annual Salary \$60,178*, due to resignation.
6th Assistant District Attorney, *Annual Salary \$54,371*, due to promotion.
7th Assistant District Attorney, *Annual Salary \$52,260*, due to promotion.
- Office for the Aging-*** Meal Site Cook#10 (Johnsburg Meal Site), *Grade 2, Base Annual Salary \$27,438 (25hr/week)*, due to resignation.
Food Service Manager, *Grade 4, Base Annual Salary \$29,333*, due to resignation.
- Parks, Rec. & RR -*** Building Maintenance Worker #11, *Grade 7, Base Annual Salary \$33,600*, due to promotion.
- Public Works-*** MEO (L) #21, *Grade 7, Base Annual Salary \$33,600*, due to promotion.
MEO (L) #28, *Grade 7, Base Annual Salary \$33,600*, due to promotion.
- Social Services-*** Intake Clerk #7, *Grade 4, Base Annual Salary \$29,333*, due to termination.
Medicaid Clerk #3, *Grade 5, Base Annual Salary \$30,520*, due to promotion.
Caseworker #32, *Grade 16, Base Annual Salary \$43,390*, due to promotion.