

FINANCE COMMITTEE
AGENDA
OCTOBER 4, 2019

Committee Members: *Sokol, Simpson, Merlino, Dickinson, Strough, Beaty, Frasier, McDevitt, Geraghty, Braymer and Hyde*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
 - 1) **Request for transfer of funds as attached for Committee approval.**
 - 2) **Items/Requests to be Discussed by the County Treasurer:**
 - A) Request to extend the current contact with Now Capital Markets Advisors LLC, from January 1, 2019 until such time as the refinance of the Bonds for the Human Services Building is complete.
 - B) Request to amend the Unassigned Fund Balance Policy to maintain an unrestricted general fund balance of no less than two months (*approximately 16.7%*) of regular general fund operating expenditures and to change the minimum/maximum parameters from a dollar range to a percentage range.
 - C) Request to accept a settlement in the amount of \$5,000 from the Estate of Earl Gibson with regard to an outstanding resident bill from Westmount Health Facility and to authorize the County Treasurer to write off the remaining balance of \$18,068.86.
 - D) Treasurer's Office Budget presentation by the County Treasurer.
 - 3) **Referral from the County Facilities Committee, Buildings and Grounds:**

Request to appropriate funds in the estimated amount of \$156,000 from the General Fund Unappropriated Surplus to the Human Services Building budget (\$118,000) and to the Countryside Adult Home budget (\$38,000) for the purchase of a new generator for the Human Services Building, as well as to cover the cost of moving the existing generator to Countryside Adult Home.
 - 4) **Referrals from the Criminal Justice & Public Safety Committee:**
 - A) *Assigned Counsel* - Request to amend the County Budget in the amount of \$56,262.23 to reflect receipt of NYS OILS Year 1 Hurrell-Harring Funding Contract CSTWIDEHH49.
 - B) *Public Defender* - Request to amend the County Budget in the amount of \$106,652.50 to reflect receipt of NYS OILS Grant Distribution #5 (C000752).
 - C) *Sheriff* - Request to amend the County Budget in the amount of \$16,157 to reflect receipt of an insurance recovery for snow/ice damage to the Gore Mountain site.
 - D) *Sheriff* - Request for a transfer of funds in the amount of \$245,000 from the Contingent Account to cover shortages within the Sheriff's Budget.
 - 5) **Referral from the Environmental Concerns & Real Property Tax Services Committee, Real Property:**

Request to authorize the purchase of Town of Chester Tax Map Parcel No. 104.10-4-5 by the Town of Chester following the 2019 County Tax Foreclosure Action.
Note: this request was not reviewed and approved by the Environmental Concerns & Real Property Tax Services Committee.
 - 6) **Referral from the Health, Human & Social Services Committee, Employment & Training:**

Request to amend the County Budget in the amount of \$98,123 to add funds to the budget to administer the 2020 DSS Referral Program beginning January 2020.
 - 7) **Referral from the Park Operations & Management Committee:**

Request to appropriate funds in the total amount of \$11,539.09 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Building/Property* (\$10,114.52); A.1625 410, *Charles R. Wood Park, Supplies* (\$1,419.79); and A.1625 424, *Charles R. Wood Park, Postage* (\$4.78), as well as to authorize reimbursement to the Village of Lake George for expenses incurred in relation to maintenance of the Charles R. Wood Park.

Continued

8) **Referral from the Personnel & Higher Education Committee, Human Resources:**

Request for a transfer of funds in the amount of \$1,500 from the Contingent Account to replenish the funding budgeted for purchases to accommodate requests under the ADA Policy.

9) **Referrals from the Public Works Committee:**

- A) DPW - Request to amend the County Budget in the amount of \$1,378.46 to reflect receipt of an insurance recovery payment for repair of vehicle 16-18.
- B) DPW - Request to close several Capital Projects and return remaining funds to the funding source.
- C) DPW - Request to amend the County Budget in the amount of \$345,066.97 to increase Budget Code D.9950 910, *Transfers-Capital Projects*, in accordance with transfer of surplus local match funds from various capital projects back to the funding source.
- D) DPW - Request to amend the County Budget in the amount of \$201,888.48 to increase Budget Code A.9950 910, *Transfers-Capital Projects*, in accordance with transfer of surplus local match funds from various capital projects back to the funding source.
- E) DPW - Request to establish Capital Project No. H390, *County Bridge & Culvert Projects*, in the amount of \$601,381.51.
- F) DPW - Request to increase Capital Project No. H361, *Brant Lake Lower Dam*, in the amount of \$9,000.
- G) DPW - Request to increase Capital Project No. H278, *Middleton Bridge (CR 10) over Schroon River*, in the amount of \$244,670.
- H) DPW - Request to amend the County Budget in the amount of \$230,748.43 to reflect receipt of additional 2019-20 Extreme Winter Recovery Funds from the NYS DOT (*New York State Department of Transportation*).
- I) *Parks, Recreation & Railroad* - Request to defer any unspent 2019 Balloon Festival revenues/donations received to 2020 for the purpose of covering any deficit in overtime expenses for future events.

10) **Referrals from the Support Services Committee:**

- A) *County Attorney* - Request for a transfer of funds in the amount of \$38,000 from the Contingent Account to cover the balance of the \$50,000 NYMIR deductible related to the McNulty settlement.
Note: \$12,000 was transferred from within the existing budget under a separate transfer request.
- B) *Information Technology* - Request for a transfer of funds in the amount of \$35,000 from the Contingent Account to cover the cost of upgrading the County website.

11) **Requests from the Clerk of the Board:**

- A) Request to amend Resolution 374 of 2017, *Approving the Payment For Services Proposal Submitted by the Warren County Coroner*, to adjust fees. Terry Comeau, *County Coroner*, to speak on this request.
- B) Request to amend the County Budget in the amount of \$7,234 to reflect the receipt of reimbursement from the NYS Department of Corrections as reimbursement for removal/transport/morgue fees for a State inmate housed at the Warren County Correctional Facility.

12) **Requests/Items to be Discussed by the County Administrator:**

- A) Journal Reports of transfers approved by the County Administrator staff during August of 2019.
- B) Request to appropriate funds in the amount of \$50,916.07 from the Westmount Legacy Reserve to cover the costs incurred per the debt collection contract with the Clements Group.
- C) Request to amend the agreement with National Business Equipment & Supply to adjust the annual copy count and decrease the Gold Alliance Service agreement amount from \$2,543.19 to \$2,469.81.

13) Finance Committee action is required on the following items approved by the Personnel & Higher Education Committee: Personnel & Higher Education Committee Agenda Items 3A and 3B.

IV. **Pending Items:**

No items this month.

V. Privilege of the Floor

VI. Motion to Adjourn

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM County Facilities - Buildings & Grounds

Name of Department

SIGNED: _____ DATE: 9/24/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1620	413 General, Buildings, Repair & Maint- Bldg/Property	A.1620 260	General, Buildings, Other Equipment	\$35,128.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

Purchase of 5 Level 2 Dual Port Electric Vehicle Charging Stations - WC 57-19

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Administrator

SIGNED:

DATE: 10/4/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1011 444	County Administrator, Travel	A.1671 421	Equipment Rental	\$400.00

Please state reason for transfers requested: To cover cost of buyout of Lease #25210094

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10**Request for Transfer of Funds**TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: COUNTY ATTORNEY

SIGNED:

DATE: SEPTEMBER 23, 2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1610 418	Fleet Mgmt, Ins-Gen Liab.	A.1420 419	Law (Co Atty), Settlements	\$2,000.00
A.1620 418	Buildings, Ins-Gen Liab.	A.1420 419	Law (Co Atty), Settlements	\$6,000.00
A.3110 418	Sheriffs LE, Ins-Gen Liab.	A.1420 419	Law (Co Atty), Settlements	\$4,000.00

Please state reason for transfers requested:

Transfers to cover a portion of the \$50,000 NYMIR deductible related to the McNulty settlement.
(\$38,000 balance to come from Contingent Account under a separate transfer)

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990	Contingent Account-			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: _____

DATE: September 30, 2019

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4010.110	Health Services-Full Time Salaries	A.4010.470	Health Services-Contract Expense	\$13,000.00

Total Transfers **\$13,000.00**

1 To transfer funds within Health Services (CHHA -Homecare) from Full time salaries to Contract Expense to pay for Outsourcing Medical Coding for Referrals for two months.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10**Request for Transfer of Funds****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** OFA**SIGNED:****DATE:** SEPTEMBER 30, 2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6772.4300 410	DSRIP, Supplies	A.6772.4300 130	DSRIP, Salaries Part-Time	\$4,736.24
A.6772.4300 220	DSRIP, Office Equipment	A.6772.4300 130	DSRIP, Salaries Part-Time	2,263.76

Please state reason for transfers requested:

To cover salary for temp Aging Services Assistant position

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Contingent Account-			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10**Request for Transfer of Funds****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Planning & Community Development**SIGNED:****DATE:** SEPTEMBER 30, 2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8022 470	Planning, Contracts	A.8022 260	Planning, Other Equipment	\$5,290.00

Please state reason for transfers requested:

To purchase GPS receivers to complete infrastructure inventory work in-house

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Contingent Account-			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Public Works - DPW

Name of Department

SIGNED: _____

DATE: _____

10/1/2019

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D.5110	110 County Roads, Maint of Roads, Salaries-Regular	D.5112.8288 110	Co Roads, 2019 CR#21 West Hague Road Salaries - Regular	\$2,123.09
D.5110	130 County Roads, Maint of Roads, Salaries-PartTime	D.5112.8288 130	Co Roads, 2019 CR#21 West Hague Road Salaries - PartTime	\$ 263.82
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8288 421	Co Roads, 2019 CR#21 West Hague Road Equipment Rental	\$ 3,517.48
D.5110	810 County Roads, Maint of Roads, Retirement	D.5112.8288 810	Co Roads, 2019 CR#21 West Hague Road Retirement	\$ 253.52
D.5110	830 County Roads, Maint of Roads, Social Security	D.5112.8288 830	Co Roads, 2019 CR#21 West Hague Road Social Security	\$ 140.34
D.5110	831 County Roads, Maint of Roads, Medicare	D.5112.8288 831	Co Roads, 2019 CR#21 West Hague Road Medicare	\$ 32.82
D.5110	860 County Roads, Maint of Roads, Hospitalization	D.5112.8288 860	Co Roads, 2019 CR#21 West Hague Road Hospitalization	\$ 399.48
D.5110	865 County Roads, Maint of Roads, Dental	D.5112.8288 865	Co Roads, 2019 CR#21 West Hague Road Dental	\$ 7.07
D.5110	110 County Roads, Maint of Roads, Salaries-Regular	D.5112.8289 110	Co Roads, 2019 CR#21 New Hague Road Salaries - Regular	\$ 5,973.11
D.5112.8289	280 Co Roads, 2019 CR#21 New Hague Road	D.5112.8289 120	Co Roads, 2019 CR#21 New Hague Road Salaries - Overtime	\$ 1,490.68
D.5110	130 County Roads, Maint of Roads, Salaries-PartTime	D.5112.8289 130	Co Roads, 2019 CR#21 New Hague Road Salaries - PartTime	\$ 709.65
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8289 421	Co Roads, 2019 CR#21 New Hague Road Equipment Rental	\$ 7,261.96
D.5110	810 County Roads, Maint of Roads, Retirement	D.5112.8289 810	Co Roads, 2019 CR#21 New Hague Road Retirement	\$ 891.73
D.5110	830 County Roads, Maint of Roads, Social Security	D.5112.8289 830	Co Roads, 2019 CR#21 New Hague Road Social Security	\$ 479.87
D.5110	831 County Roads, Maint of Roads, Medicare	D.5112.8289 831	Co Roads, 2019 CR#21 New Hague Road Medicare	\$ 112.26
D.5110	860 County Roads, Maint of Roads, Hospitalization	D.5112.8289 860	Co Roads, 2019 CR#21 New Hague Road Hospitalization	\$ 1,410.80
D.5110	865 County Roads, Maint of Roads, Dental	D.5112.8289 865	Co Roads, 2019 CR#21 New Hague Road Dental	\$ 22.50
D.5110	110 County Roads, Maint of Roads, Salaries-Regular	D.5112.8294 110	Co Roads, 2019 CR#59 Bloody Pond Road Salaries - Regular	\$ 14,510.61
D.5112.8294	280 Co Roads, 2019 CR#59 Blood Pond Road	D.5112.8294 120	Co Roads, 2019 CR#59 Bloody Pond Road Salaries - Overtime	\$ 404.59
D.5110	130 County Roads, Maint of Roads, Salaries-PartTime	D.5112.8294 130	Co Roads, 2019 CR#59 Bloody Pond Road Salaries - PartTime	\$ 817.88
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8294 421	Co Roads, 2019 CR#59 Bloody Pond Road Equipment Rental	\$ 13,528.69
D.5110	810 County Roads, Maint of Roads, Retirement	D.5112.8294 810	Co Roads, 2019 CR#59 Bloody Pond Road Retirement	\$ 1,817.58
D.5110	830 County Roads, Maint of Roads, Social Security	D.5112.8294 830	Co Roads, 2019 CR#59 Bloody Pond Road Social Security	\$ 917.59
D.5110	831 County Roads, Maint of Roads, Medicare	D.5112.8294 831	Co Roads, 2019 CR#59 Bloody Pond Road Medicare	\$ 214.57
D.5110	860 County Roads, Maint of Roads, Hospitalization	D.5112.8294 860	Co Roads, 2019 CR#59 Bloody Pond Road Hospitalization	\$ 2,949.36
D.5110	865 County Roads, Maint of Roads, Dental	D.5112.8294 865	Co Roads, 2019 CR#59 Bloody Pond Road Dental	\$ 52.64
				\$60,303.69

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

Road Salaries & Benefits

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Public Works - DPW

Name of Department

SIGNED: _____ DATE: 10/1/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8300	280 Co Roads, 2019 CR#60 Harrington Hill Road	D.5110 421	Maintenance of Roads, Equipment Rental	\$21,000.00
D.5112.8300	280 Co Roads, 2019 CR#60 Harrington Hill Road	D.5142 410	Snow Removal - County, Supplies	\$25,134.63

\$46,134.63

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

Project complete, transfer of unexpended Road Funds

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Public Works - DPW

Name of Department

SIGNED: _____ DATE: 10/1/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8292	280 Co Roads, 2019 CR#29 Peacefull Valley Road	D.5112.8297 280	Co Roads, 2019 CR#58 West Mountain Road	\$7,572.76
D.5112.8293	280 Co Roads, 2019 CR#73 Gore Mountain Road	D.5112.8297 280	Co Roads, 2019 CR#58 West Mountain Road	\$9,482.10
D.5112.8293	280 Co Roads, 2019 CR#73 Gore Mountain Road	D.5112.8305 280	Co Roads, 2019 CR#49 Coolidge Hill Road	\$3,343.79
D.5112.8295	280 Co Roads, 2019 CR#44 Main Street / Mill Street	D.5112.8305 280	Co Roads, 2019 CR#49 Coolidge Hill Road	\$1,136.50
D.5112.8295	280 Co Roads, 2019 CR#44 Main Street / Mill Street	D.5112.8306 280	Co Roads, 2019 CR#3 Warrensburg Road	\$4,344.73

\$25,879.88

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

Contractors Road Change Orders

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED:

DATE: SEPTEMBER 24, 2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3150 110	Corrections, Salaries-Reg	A.3150 120	Corrections, Salaries-OT	\$50,000.00
A.3150 110	Corrections, Salaries-Reg	A.3110 110	Sheriffs LE, Salaries-Reg	220,000.00
A.3150 110	Corrections, Salaries-Reg	A.3110 120	Sheriffs LE, Salaries-OT	40,000.00
A.3150 130	Corrections, Salaries-PT	A.3110 120	Sheriffs LE, Salaries-OT	60,000.00
A.3020 110	Sheriffs 911, Salaries-Reg	A.3020 120	Sheriffs 911, Salaries-OT	30,000.00
A.3020 110	Sheriffs 911, Salaries-Reg	A.3020 130	Sheriffs 911, Salaries-PT	20,000.00

Please state reason for transfers requested:

To cover shortages within the Sheriff's budget

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Contingent Account-			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Veterans' Services

SIGNED: *Dennis A. Ditzel*

DATE: 9/27/19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6510 130	Salaries-Part Time	A.6510 470	Contract	4995.00

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request: To purchase a web-based Veterans Data Management System before current contract runs out January 2019.

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 4**Request for Extending, Rescinding or Amending Existing Contract**

DEPARTMENT NAME: Treasurer

DATE: September 23, 2019

- (a) Purpose of Contract Change:
To extend current contract passed termination date of December 31, 2019 until such time as the refinance of the Bonds for the Human Services Buliding is complete.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
Resolution 402 of 2016 Now Capital Markets Advisors, LLC
- (c) Name of Contractor:
Capital Markets Advisors LLC
- (d) Address of Contractor: 11 Grace Avenue, Suite 308 Great Neck, NY 11021
- (e) Contractor's Contact Person and Telephone Number:
Richard N. McCarthy 917-439-3078
- (f) Commencement Date of Extension: January 1, 2020
- (g) Termination Date of Extension: When Refinance of Bonds is complete
- (h) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
Upon Completion as per current contract
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:
A 1010 437

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Treasurer

DATE: September 25, 2019

- (a) Purpose of Request: **Amend the Unassigned Fund Balance Policy**
- (b) Details: **The Government Finance Officers Association (GFOA) recommends at a minimum, that general-purpose governments, such as the County, maintain an unrestricted fund balance in their General Fund of no less than two months (approximately 16.7%) of regular general fund operating expenditures. It is also recommended by our auditors that we follow this policy and amend our Unassigned Fund Balance Policy accordingly by changing from a dollar range amount to a percentage range amount.**

We suggest a minimum of 16.7% and a maximum of 21.8% of general fund operating expenditures. (For 2019, the minimum would be \$23,127,906 and the maximum would be \$30,127,906).

- (c) Previous Resolution Number: **#186 of 2016**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **Not Applicable**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Treasurer

DATE: September 26, 2019

(a) Purpose of Request:

To accept a settlement regarding an outstanding resident bill from Westmount. The settlement is from the estate of Earl Gilson in the amount of \$ 5,000.00. In addition, the balance of the bill will need to be written off in the amount of \$ 18,068.86

(b) Details:

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Code A 389.01 - Allowance for Receivables - Nursing Home

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: County Treasurer
 BUDGET ACCOUNT CODE: A.1325

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$673,581.15	\$723,740.00	\$723,740.00	\$718,994.00
200's EQUIPMENT	\$1,888.07	\$500.00	\$569.03	\$500.00
400's CONTRACTUAL	\$129,265.84	\$121,852.00	\$122,782.97	\$132,302.00
800's EMPLOYEE BENEFITS	\$329,835.98	\$330,618.00	\$330,618.00	\$322,881.00
TOTALS	\$1,134,571.04	\$1,176,710.00	\$1,177,710.00	\$1,174,677.00

2018 REVENUES	2019 ADOPTED REVENUES	2019 ESTIMATED REVENUES	2020 DEPARTMENT REQUESTS
\$59,605,930.39	\$56,615,111.00	\$56,615,111.00	\$59,673,895.00

SIGNED: _____
 DEPARTMENT HEAD

TITLE: _____

DATE: _____

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Distribution of Sales Tax

BUDGET ACCOUNT CODE: A.1985

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$25,865,137.08	\$24,548,078.00	\$24,548,078.00	\$25,865,137.00
TOTALS	\$25,865,137.08	\$24,548,078.00	\$24,548,078.00	\$25,865,137.00

SIGNED: _____

DEPARTMENT HEAD

TITLE: _____

DATE: _____

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

FUND/TOTALS			
100's PERSONAL SERVICES	\$673,581.15	\$723,740.00	\$718,994.00
200's EQUIPMENT	\$1,888.07	\$500.00	\$500.00
300's DEPRECIATION			
400's CONTRACTUAL	\$25,994,402.92	\$24,669,930.00	\$25,997,439.00
600's INDEBTEDNESS			
700's INDEBTEDNESS			
800's EMPLOYEE BENEFITS	\$329,835.98	\$330,618.00	\$322,881.00
900's INTERFUND TRANSFERS			
REVENUES	\$59,605,930.39	\$56,615,111.00	\$59,673,895.00

SIGNED: _____
 DEPARTMENT HEAD

TITLE: _____

DATE: _____

Budget Worksheet Report

Budget Year 20

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
Fund A - General						
	REVENUE					
	Department 1325 - County Treasurer					
	Real Property Tax Items					
1051	Gain - Sale of Tax Acq Prop	89,238.79	150,000.00	150,000.00	.00	150,000.00
1081	Other Pay In Lieu of Tax	117,229.07	125,560.00	125,560.00	130,064.63	175,500.00
1090	Int and Pen on RPT	1,826,706.44	1,850,000.00	1,850,000.00	1,614,820.43	1,850,000.00
	<i>Real Property Tax Items Totals</i>	\$2,033,174.30	\$2,125,560.00	\$2,125,560.00	\$1,744,885.06	\$2,175,500.00
	Non-Property Tax Items					
1110	Sales and Use Tax	55,015,895.22	52,154,551.00	52,154,551.00	29,142,402.13	55,015,895.00
1115	Towns Share of Sales Tax	1,050,000.00	1,050,000.00	1,050,000.00	1,050,000.00	950,000.00
1190	Interest&Penalty Non-Property Tax	3,474.18	8,000.00	8,000.00	11,273.88	8,000.00
	<i>Non-Property Tax Items Totals</i>	\$56,069,369.40	\$53,212,551.00	\$53,212,551.00	\$30,203,676.01	\$55,973,895.00
	Departmental Income					
1230	County Treasurer's Fees	17,486.43	16,000.00	16,000.00	2,373.12	17,000.00
1231	Occupancy Tax Administration	125,000.00	130,000.00	130,000.00	.00	135,000.00
1232	P-Card Rebate	956.07	.00	.00	.00	.00
	<i>Departmental Income Totals</i>	\$143,442.50	\$146,000.00	\$146,000.00	\$2,373.12	\$152,000.00
	Use of Money & Property					
2401	Interest & Earnings	138,255.64	80,000.00	80,000.00	119,992.78	270,000.00
	<i>Use of Money & Property Totals</i>	\$138,255.64	\$80,000.00	\$80,000.00	\$119,992.78	\$270,000.00
	Miscellaneous & Local Source					
2701	Refund of Prior Year Expense	195,326.88	100,000.00	100,000.00	.00	100,000.00
2705	Gifts & Donations	30,000.00	30,000.00	30,000.00	.00	30,000.00
2720	OTB Dist Earnings	49,260.00	50,000.00	50,000.00	34,041.00	68,000.00
2770	Other Unclassified Revenue	1,884.00	.00	.00	.00	.00
	<i>Miscellaneous & Local Source Totals</i>	\$276,470.88	\$180,000.00	\$180,000.00	\$34,041.00	\$198,000.00
3014	VLTT/Tribal Compact Monies	429,911.86	430,000.00	430,000.00	96,515.36	420,000.00
3405	Compassionate Care Act	132,340.98	80,000.00	80,000.00	34,577.57	125,000.00
	<i>State Aid Totals</i>	\$562,252.84	\$510,000.00	\$510,000.00	\$131,092.93	\$545,000.00
	Interfund Transfers					
5031	Interfund Transfers	5,917.57	.00	.00	.00	.00
	<i>Interfund Transfers Totals</i>	\$5,917.57	\$0.00	\$0.00	\$0.00	\$0.00
	Fines & Forfeitures					
2620	Forfeiture of Deposits	200.00	6,000.00	6,000.00	.00	4,000.00
	<i>Fines & Forfeitures Totals</i>	\$200.00	\$6,000.00	\$6,000.00	\$0.00	\$4,000.00

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
Fund A - General						
	REVENUE					
	Department 1325 - County Treasurer					
	Sale of Property And Compensation for Loss					
2655	Minor Sales, Other	4,064.91	500.00	500.00	188.10	500.00
2656	Vending Machines	5,357.62	4,500.00	4,500.00	1,975.17	5,000.00
2660	Sale of Real Property	1.00	.00	.00	.00	.00
2690	Tobacco Settlement	367,423.73	350,000.00	350,000.00	348,124.71	350,000.00
	<i>Sale of Property And Compensation for Loss Totals</i>	<i>\$376,847.26</i>	<i>\$355,000.00</i>	<i>\$355,000.00</i>	<i>\$350,287.98</i>	<i>\$355,500.00</i>
	Department 1325 - County Treasurer					
	REVENUE TOTALS	\$59,605,930.39	\$56,615,111.00	\$56,615,111.00	\$32,586,348.88	\$59,673,895.00
	EXPENSE					
	Department 1325 - County Treasurer					
	Personal Services					
110	Salaries - Regular	661,546.88	708,807.00	708,807.00	413,706.18	704,061.00
120	Salaries - Overtime	69.37	1,000.00	1,000.00	.00	1,000.00
130	Salaries - Part Time	11,964.90	13,933.00	13,933.00	12,913.27	13,933.00
	<i>Personal Services Totals</i>	<i>\$673,581.15</i>	<i>\$723,740.00</i>	<i>\$723,740.00</i>	<i>\$426,619.45</i>	<i>\$718,994.00</i>
	Equipment					
210	Furniture/Furnishings	1,790.43	.00	69.03	483.75	.00
220	Office Equipment	97.64	500.00	500.00	166.83	500.00
	Comments					
	Level/					
	Departmental Request					
	Comment					
	Misc equipment - adding machines, etc..					
	<i>Equipment Totals</i>	<i>\$1,888.07</i>	<i>\$500.00</i>	<i>\$569.03</i>	<i>\$650.58</i>	<i>\$500.00</i>
	Contractual Expense					
410	Supplies	8,368.98	10,300.00	9,440.97	5,051.62	10,300.00
422	Repair/Maint-Equipment	48,853.58	52,296.00	52,296.00	800.00	54,840.00
423	Telephone	656.88	275.00	1,065.00	616.25	1,100.00
424	Postage	5,660.40	6,250.00	6,250.00	2,796.47	6,000.00
427	Memberships & Dues	490.00	510.00	510.00	340.00	510.00
428	Data Processing & Internet Fees	792.00	871.00	871.00	924.00	702.00
436	Advertising Fees	1,167.02	750.00	750.00	572.97	750.00
439	Misc Fees & Expenses	79.05	.00	.00	.00	.00
444	Travel/Education/Conference	.00	1,000.00	1,000.00	.00	1,000.00
444.01	Job Related Courses	1,297.93	.00	.00	.00	.00

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
Fund A - General						
EXPENSE						
Department 1325 - County Treasurer						
Contractual Expense						
470 Contract		61,900.00	49,600.00	50,600.00	35,160.00	57,100.00
Comments						
Level						
Departmental Request						
Audit - \$43,500						
Actuary - \$6,700						
Indirect Cost - \$6,900						
Contractual Expense Totals		\$129,265.84	\$121,852.00	\$122,782.97	\$46,261.31	\$132,302.00
Employee Benefits						
810 Retirement		90,286.75	100,563.00	100,563.00	58,868.61	102,097.00
830 Social Security		39,352.56	44,871.00	44,871.00	24,825.20	44,576.00
831 Medicare Contribution		9,203.35	10,496.00	10,496.00	5,805.84	10,426.00
860 Hospitalization		125,449.44	135,471.00	135,471.00	82,639.60	124,277.00
865 Dental Insurance		2,756.66	2,832.00	2,832.00	1,709.24	2,664.00
Employee Benefits Totals		\$267,048.76	\$294,233.00	\$294,233.00	\$173,848.49	\$284,040.00
Other Benefits						
840 Workmen's Compensation		3,593.84	3,626.00	3,626.00	3,625.71	3,420.00
861 Retirees Hospitalization		59,193.38	32,759.00	32,759.00	16,929.34	35,421.00
Other Benefits Totals		\$62,787.22	\$36,385.00	\$36,385.00	\$20,555.05	\$38,841.00
Department 1325 - County Treasurer Totals		\$1,134,571.04	\$1,176,710.00	\$1,177,710.00	\$667,934.88	\$1,174,677.00
Department 1985 - Distribution of Sales Tax						
Contractual Expense						
469 Other Payments/Contributions		25,865,137.08	24,548,078.00	24,548,078.00	11,262,251.88	25,865,137.00
Contractual Expense Totals		\$25,865,137.08	\$24,548,078.00	\$24,548,078.00	\$11,262,251.88	\$25,865,137.00
Department 1985 - Distribution of Sales Tax Totals		\$25,865,137.08	\$24,548,078.00	\$24,548,078.00	\$11,262,251.88	\$25,865,137.00
EXPENSE TOTALS		\$26,999,708.12	\$25,724,788.00	\$25,725,788.00	\$11,930,186.76	\$27,039,814.00
Fund A - General Totals						
REVENUE TOTALS		\$59,605,930.39	\$56,615,111.00	\$56,615,111.00	\$32,586,348.88	\$59,673,895.00
EXPENSE TOTALS		\$26,999,708.12	\$25,724,788.00	\$25,725,788.00	\$11,930,186.76	\$27,039,814.00
Fund A - General Totals		\$32,606,222.27	\$30,890,323.00	\$30,889,323.00	\$20,656,162.12	\$32,634,081.00
Net Grand Totals						
REVENUE GRAND TOTALS		\$59,605,930.39	\$56,615,111.00	\$56,615,111.00	\$32,586,348.88	\$59,673,895.00
EXPENSE GRAND TOTALS		\$26,999,708.12	\$25,724,788.00	\$25,725,788.00	\$11,930,186.76	\$27,039,814.00

Budget Worksheet Repoi

Budget Year 20

Net Grand Totals	\$32,606,222.27	\$30,890,323.00	\$30,889,323.00	\$20,656,162.12	\$32,634,081.00
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2020 Salary Schedule (Position Budgeting)
Treasurer

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan. Grade & Rate	Ann. Grade & Rate				
13296	Callanan, Shannon 04-00 / \$14.10	Account Clerk #1 (19 hrs) N/A / \$14.10	\$13,933.00	Less than Half	Less P/T 12/21/12	2/11/2019
12023	Donohue, Daniel N/A / \$34.76	Accountant N/A / \$34.76	\$72,309.00	Full Time	Out of Unit FT	11/1/2011
12819	Durrett-Clapper, Melissa 10-04 / \$19.34	Payroll Technician 10-05 / \$21.14	\$41,810.00	Full Time	CSEA/FT	7/27/2015
7252	LaBruzzo, Diane 10-30 / \$23.37	Principal Account Clerk #2 N/A / \$23.37	\$48,615.00	Full Time	CSEA/FT	12/22/1986
11444	LeClair, Heidi 18-11 / \$27.25	Payroll Supervisor 18-12 / \$27.25	\$56,671.00	Full Time	CSEA/FT	4/14/2008
10539	Lynch, Robert N/A / \$61.50	Deputy Treasurer N/A / \$61.50	\$104,955.00	Full Time	Appointed F/T	1/21/2003
12925	Nieves, Carmen 07-00 / \$16.15	Senior Account Clerk #4 07-01 / \$16.43	\$34,135.00	Full Time	CSEA/FT	1/31/2019
12518	Rose, Ellen 19-05 / \$26.62	Accounting Technician 19-06 / \$26.62	\$55,376.00	Full Time	CSEA/FT	4/23/2014
13346	Rothermel, James 19-00 / \$22.85	Accounting Technician #2 19-01 / \$23.13	\$47,812.00	Full Time	CSEA/FT	7/1/2019
12713	Stark, Monica N/A / \$27.54	Junior Accountant N/A / \$27.54	\$57,291.00	Full Time	Out of Unit FT	8/3/2015
8176	Swan, Michael N/A / \$55.12	County Treasurer N/A / \$55.12	\$100,326.00	Elected	Elected/FT	7/16/1990
13292	Toil, Sandra 10-00 / \$18.09	Principal Account Clerk #4 10-01 / \$18.37	\$38,146.00	Full Time	CSEA/FT	2/4/2019
11711	VanAllen, Aleisha 10-10 / \$22.41	Principal Account Clerk #3 10-11 / \$22.41	\$46,615.00	Full Time	CSEA/FT	10/26/2009

	Treasurer Overtime			
	N/A / \$0.00			
			\$1,000.00	
		14		
			\$718,994.00	

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Buildings & Grounds

DATE: September 24, 2019

(a) Purpose of Request:

To appropriate funds in an estimated amount of \$156,000 from the General Fund Unappropriated Surplus to the Human Services Building budget (A.1624 413 - \$118,000) and the Countryside Adult Home budget (A.6030 413 - \$38,000)

(b) Details:

For the purchase of a new generator for the Human Services Building and to move the current generator to Countryside Adult Home

(c) Previous Resolution Number:

n/a

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

General Fund Unappropriated Surplus

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Assigned Counsel

DATE: 9/24/2019

- (a) Purpose of Amendment: To amend the 2019 Warren County Budget due to receipt of OILS Year 1 Hurrell-Harring Funding Contract CSTWIDEHH49
- (b) Appropriation Code, Object Code, Full Title and Amount:
A.1170 110 Legal Defense - Indigents, Salaries, Regular \$5,300.00
A.1170 130 Legal Defense - Indigents, Salaries, Part Time \$12,395.04
A.1170 810 Legal Defense - Indigents, Retirement \$443.87
A.1170 110 Legal Defense - Indigents, Social Security \$1,097.09
A.1170 110 Legal Defense - Indigents, Medicare Contribution \$256.58

A.1170 470 Legal Defense - Indigents, Contracts \$31,769.65
A.1170 210 Legal Defense - Indigents, Furniture \$5,000.00
- (c) Revenue Code (with title), and Amount: A.1170 3045 Legal Defense - Indigents, Office of Indigent Legal Services Distribution \$56,262.23

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Public Defender's Office

DATE: 9/17/2019

(a) Purpose of Amendment:

Request funds within new approved Grants/ Distributions be added to the 2019 budget.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.1171 210 Furniture/ Furnishings: \$27,416

A.1171 220 Office Equipment: \$12,800

A.1171 110 Salaries Regular: \$58,697.50

A.1171 810 Retirement: \$2457

A.1171 830 Social Security: \$4108

A.1171 831 Medicare Contribution: \$1174

(c) Revenue Code (with title), and Amount:

A.1171 3045 OILS Distribution: \$106,652.50

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 24, 2019

- (a) **Purpose of Amendment:** Amend County Budget to reflect revenue received as insurance recoveries for snow/ice damage to the Gore Mountain site.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | |
|---|----------|
| A.3020 2680 Sheriff's 911 Center - Insurance Recoveries | \$16,157 |
|---|----------|
- (c) **Revenue Code (with title), and amount:**
- | | |
|--|----------|
| A.3020 422 Sheriff's 911 Center - Repair/Maint Equipment | \$16,157 |
|--|----------|

*Please note all amounts must be in whole dollars - no cents.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED:

DATE: SEPTEMBER 24, 2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Contingent Account- Other Payments/Salaries	A.3110 120	Sheriffs LE, Salaries-OT	\$135,000.00
		A.3110 130	Sheriffs LE, Salaries-PT	110,000.00

Please state reason for transfer request:

Transfer from contingent account to cover shortages within the Sheriff's budget

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: 10/01/19

- (a) Purpose of Request: **Authorize the purchase of Town of Chester Tax Map Parcel No. 104.10-4-5 by the Town of Chester following the 2019 County Tax Foreclosure Action.**
- (b) Details: **Chester 104.10-4-5**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Town of Chester
P.O. Box 423
Chestertown, New York
12817



Office Phone: (518)-494-2711
Fax (518) 494-4146
townofchestersuper@gmail.com
www.townofchesterny.org

October 01, 2019

Warren County Office of Real Property Tax Services
Attn: Lexie Delurey, Director
1340 State Route 9
Lake George, New York 12845

Re: 10 Pine Street (TM #:104.10-4-5)

Dear Ms. Delurey,

Please accept this as a Letter of Intent to purchase the property located at 10 Pine Street, identified by Tax Map #: 104.10-4-5 from Warren County after the tax foreclosure proceedings are final.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig R. Leggett". The signature is stylized with a long horizontal stroke at the end.

Craig R. Leggett
Supervisor



104.10-4-5

522400 Chester

Active

R/S:1

School: North Warren C

Thermo-Home Inc
10 Pine St

Roll Year: 2020 Curr Yr

Vacant comm

Land AV: 22,500

Land Size: 0.90 acres

Total AV: 22,500

1/3 = \$750

- Parcel 104.10-4-5
 - History
 - Assessment
 - Spec Dist(s)
 - Description
 - Owner(s)
 - Images
 - Gis
 - Site (1) Com
 - Land(s)
 - Valuation

Assessment

Reassessment Values

Market Value Survey

Land Assessed Value:
 Total Assessed Value:
 Residential Percent:
 Uniform Percent: **100.00**
 Full Market Value: **22,500**
 Partial Construction Flag:

Taxable Values

County Taxable: **22,500**
 Muni Taxable: **22,500**
 School Taxable: **22,500**
 Schl After STAR: **22,500**

Relevies

School Relevy:

AR Information

Equal Inc: Phys. Inc: Hold AR Amt:
 Equal Dec: Phys. Dec: Split Merge No:

Total 11 Roll Years:

Roll YR	Land AV	Total AV	\$ Diff from PY	% Chg from PY
2020	22,500	22,500	0	0
2019	22,500	22,500	0	0
2018	22,500	22,500	0	0
2017	22,500	22,500	0	0
2016	22,500	22,500	0	0
2015	22,500	22,500	0	0

Print

General

Select Printer

Add Printer

119 on printers

54 on printers

66 on printers

89 on printers

CutePDF Writer

Status: Ready Preferences

Location: Real Property Find Printer...

Comment: Real Property

Page Range

All

Selection

Pages:

Number of copies:

Collate

1 | 1 2 | 2 3 | 3

Print Cancel

Warren County Treasurer
 1340 STATE ROUTE 9
 Lake George, NY 12845

Parcel Status Report
 as of 10/01/2019

Thermo-Home Inc
 10 Pine St
 Chestertown, NY 12817

Town of: Chester	Prior ID: 61.-1-10	
Swis: 522400; 104.10-4-5		
Assessment: 22500.00	Acreage: 0.90	10 - Pine St
Property Class: 330 - Vacant comm	Frontage: 0.00	
School District: 522402 - North Warren Csd	Depth: 0.00	

Known parcel history.....

Bill Type	Base Tax	Interest	Penalty	Total Due	Total Paid	Status	Date Paid
2019 County/Town	336.79	30.31	0.00	367.10	0.00	Deli	
2018 County Town	336.98	70.77	0.00	407.75	0.00	Deli	
2017 County/Town	332.65	109.77	0.00	442.42	0.00	Deli	
2016 County/Town	331.88	149.35	0.00	481.23	0.00	Deli	
2015 County/Town	331.44	188.92	0.00	520.36	0.00	Deli	
2014 County/Town	309.63	213.64	0.00	523.27	0.00	Deli	
2013 County/Town	45,640.97	36,969.19	0.00	82,610.16	0.00	Deli	
2012 County/Town	619.07	575.74	0.00	1,194.81	0.00	Deli	
2011 County/Town	1,253.95	1,316.65	0.00	2,570.60	0.00	Deli	
2010 County/Town	1,236.00	1,446.12	0.00	2,682.12	0.00	Deli	
2009 County/Town	1,178.62	701.19	0.00	1,879.81	0.00	Deli	
2008 County/Town	525.76	0.00	0.00	0.00	525.76	Paid	03/31/2008
2007 County/Town	498.10	0.00	0.00	0.00	498.10	Paid	03/31/2007
2006 County/Town	424.69	0.00	0.00	0.00	424.69	Paid	03/31/2006
2005 County/Town	404.86	0.00	0.00	0.00	404.86	Paid	03/31/2005
Parcel Totals as of 10/01/2019	\$53,761.39	1,771.65	\$0.00	\$93,679.63	\$1,853.41		

RESOLUTION NO. 632 OF 2005

Resolution introduced by Supervisors Belden, Monroe, Champagne, Quintal, Haskell, Bentley and F. Thomas

**AMENDING RESOLUTION NO. 452 OF 1996 - REVISING POLICY
TO ALLOW ANY TOWN, VILLAGE OR CITY WITHIN WARREN COUNTY
TO PURCHASE PROPERTY WHICH HAS BEEN OBTAINED BY THE
COUNTY OF WARREN FROM A FORECLOSURE PROCEEDING
FOR BACK TAXES - REAL PROPERTY TAX SERVICES DEPARTMENT**

WHEREAS, Resolution No. 452 of 1996 provides, under Part II subparagraph E, that any Town, Village or City within Warren County can purchase property which has been obtained in a foreclosure proceeding by the County for either one-third (1/3) of the market value or the amount of outstanding taxes on the parcel, whichever is higher, and

WHEREAS, it has been proposed to change the aforementioned policy and provide the option to any Town, Village or City within Warren County to purchase property which has been obtained in a foreclosure proceeding for the amount of the delinquent taxes plus penalties and interest due at the time of the foreclosure or one-third (1/3) of the value of the property, whichever amount is lower, provided, however, that if the Municipality re-sells the property within five (5) years following acquisition, the Municipality shall pay to the County fifty percent (50%) of the profit made on such sale with profit being defined as that amount received by the Municipality in excess of the cost of acquisition and the cost of any improvements made to the property by the Municipality, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the amendment to Resolution No. 452 of 1996, under Part II subparagraph E, as set forth in the preambles of this Resolution.

RESOLUTION REQUEST FORM NO. 7**Request to Amend County Budget***

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Employment and Training

DATE: September 30, 2019

(a) Purpose of Amendment: add funds to the budget to administer the 2020 DSS Referral Program beginning January 2020.

(b) Appropriation Code, Object Code, Full Title and Amount:

40.6293.0355 – DSS Referrals

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
110	Salaries - Regular	\$48,749.
220	Office Equipment	\$178.
260	Other Equipment	\$89.
410	Supplies	\$710.
411	Rent-Building/Property	\$10,264.
421	Equipment Rental (postage)	\$43.
423	Telephone	\$888.
424	Postage	\$71.
426	Subscriptions	\$213.
427	Memberships & Dues	\$133.
428	Data Processing & Internet Fees	\$781.
439	Misc. Fees & Expenses	\$533.
444	Travel/Education/Conference	\$675.
470	Contract (copier maintenance)	\$279.
810	Retirement	\$7,326.
830	Social Security	\$3,022.
831	Medicare Contribution	\$707.
840	Workmen's Compensation	\$1,266.
850	Unemployment Insurance	\$661.
855	Disability	\$5.
860	Hospitalization	\$16,554.
861	Retirees Hospitalization	\$4,766.
865	Dental Insurance	\$210.

(c) Revenue Code (with title), and Amount: 40.6293.0355 1894 – Social Service Charges - \$98,123.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: October 1, 2019

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park for Wood Park May 2019, June 2019, July 2019 Attendants, various supplies, equipment/building/Property repairs and postage charges.
- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair & Maintain-Building/Property, \$10,114.52; A.1625 410 Charles R Wood Park, Supplies, \$1,419.79; Charles R. Wood Park, Postage, \$4.78. *A. 11025424*
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 ~~\$11,538.89~~
\$11,539.09

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02537

TO: Kevin Hajos
Warren County DPW
4028 Main Street
Warrensburgh, NY 12885

7/11/2019
DATE

FOR: June 2019 Turf Management - Wood Park

Total Amount Due \$400.48 A1625413

Very truly yours, Danae Bock
Treasurer *DB*

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02539

TO: Kevin Hajos, DPW Warren County
4028 Main Street
Warrensburgh, NY 12885

7/11/2019
DATE

FOR: Wood Park Dog Waste Bags

Total Amount Due \$238.29 1125 410

Very truly yours, Dannae Bock
Treasurer *D Bock*

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02545

TO: Kevin Hajos, Warren County DPW
4028 Main Street
Warrensburgh, NY 12885

6/19/19
DATE

FOR: Wood Park Attendants/May 2019

Total Amount Due \$2,773.50 11625413

Very truly yours, Danae Bock
Treasurer

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02547

TO: Kevin Hajos, DPW Warren County
4028 Main Street
Warrensburgh, NY 12885

6/19/19
DATE

410	FOR: Mower Misc Parts	✓	\$16.31 Voucher 200058	Rec'd ✓
413	Alarm Panel Trouble - Service call	✓	\$95.00 Voucher 200042	Rec'd
410	Annual Supplies - Misc	✓	\$938.45 Voucher 200075	Rec'd
413	Alarm Panel Repair	✓	\$920.00 Voucher 201006	Rec'd

Total Amount Due \$1,969.76
A1625 410 954.76
A1625 413 1015.00

Very truly yours, Danae Bock
Treasurer

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02548

TO: Kevin Hajos, Warren County DPW

7/19/2019

DATE

4028 Main St

Warrensburgh, NY 12885

FOR: UPS Shipping cost for Parking Display LG3 - Beach Rd.

Total Amount Due \$4.78 A1625 424

Very truly yours,

Dannae Bock
Treasurer

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-868-5771

No. 02552

TO: Kevin Hajos, DPW Warren County
4028 Main Street
Warrensburgh, NY 12885

7/11/2019

DATE

FOR: Sprinkler Line Repair. Parts and Material and Labor

~~REVISED~~

Labor only to repair sprinkler line

Total Due
\$71.04

A1625 413

Village of Lake George Invoice dated 7/2/2019 for the material (coupling)

for \$20.00 removed from this invoice - Per Dave Harrington. The reason
being the Village had the coupling inventory and we do not have a invoice on hand

Total Amount Due
\$51.04

~~20.00~~ Coupling Removed

Very truly yours,

Dannae Bock
Treasurer

DB

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02556

TO: Kevin Hajos, Warren County DPW
4028 Main Street
Warrensburgh, NY 12885

7/19/2019
DATE

FOR: Apollo RPZ rebuild Kit for Wood Park Building

Total Amount Due \$226.74 *WALS 410*

Very truly yours, Danae Bock
Treasurer

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02557

TO: Kevin Hajos, Warren County DPW
4028 Main Street
Warrensburgh, NY 12885

7/19/2019
DATE

FOR: Wood Park Attendants - June 2019
Sheet Attached

Total Amount Due \$2,959.50

Albas 413

Very truly yours, Danae Bock
Treasurer

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02561

TO: Kevin Hajos, Warren County DPW

8/14/19

DATE

4028 Main Street

Warrensburgh, NY 12885

FOR: Wood Park Attendants - July 2019

Sheet Attached

Total Amount Due \$2,895.00 41625 413

Very truly yours, Danae Bock
Treasurer

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Human Resources

SIGNED: 

DATE: 9/24/19

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1435.439	Misc Fees & Expenses	\$1,500.00

Please state reason for transfer request: No remaining budgeted funds to purchase accomodation requests under ADA

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Public Works - DPW

DATE: October 1, 2019

- (a) Purpose of Amendment: To Amend 2019 budget \$1,378.46 dollars to reflect Insurance Recovery payment received August 14, 2019, for repair of Vehicle 16-18, DOL 01/20/19.

- (b) Appropriation Code, Object Code, Full Title and Amount: DM.5130 441, Road Machinery, Automotive Supplies & Repair \$1,378.46.

- (c) Revenue Code (with title), and Amount: DM.5130 2680, Road Machinery, Insurance Recovery \$1,378.46.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 10/1/19

- (a) Purpose of Request: To authorize closure of the following capital projects and return remaining funds to the funding source:

Project	Estimated Funds	Funding Source
H214 – Woolen Mill Bridge	\$18,517.53	D.9950 910
H323 – Gaslight Festival Space	\$0.00	n/a
H331 – County Bridge Projects	\$345,035.51	D.9950 910
H357 – CR Wood Park Fest Space Fence	\$0.00	n/a
H378 – 2018 Bridge Projects	\$201,888.48	A.9950 910

- (b) Details: The projects listed are complete.

- (c) Previous Resolution Number:

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/1/19

- (a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfers of surplus local match funds from various capital projects back to fund source

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
D.9950 910 - Interfund Transfers (\$345,066.97)

- (c) Revenue Code (with title), and Amount:
D.5010 5031 - Interfund Transfers (\$345,066.97)

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/1/19

- (a) Purpose of Amendment: To A.9950 910 (Transfers - Capital Projects) in accordance with transfers of surplus of local match funds from various capital projects back to fund source
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A.9950 910 - Interfund Transfers (\$201,888.48)
- (c) Revenue Code (with title), and Amount: -
A.1325 5031 - Interfund Transfers (\$201,888.48)

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/1/19

(a) Exact Title and Number of Project (must be obtained from Treasurer's Office): County Bridge & Culvert Projects (H390.9950 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Project: \$601,381.51

(e) Source of Funding (including name & title of codes, etc.):

\$399,493.03 Transfer from D.9950 910

\$201,888.48 Transfer from A.9950-910

(f) Purpose of Establishment: To cover the cost of design services, materials procurement, construction and construction inspection services in conjunction with various County bridge and culvert projects.

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/1/19

- (a) Exact Title and Number of Project*: Brant Lake Lower Dam (H361.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$9,000.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

D.9950 910 Transfers – Capital Projects

- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To cover engineering service costs associated with structural assessment and reporting

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/1/19

- (a) Exact Title and Number of Project*: PIN 1755.27 Middleton Bridge over Schroon River (H278.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$244,670.00
- (e) Amount of Decrease (if applicable):
- | | |
|--------------|---|
| \$186,038.00 | Federal Share |
| \$58,632.00 | State "Marchiselli" Share |
| \$0.00 | Local Match Share (no additional funds needed at this time) |
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To increase federal and state funding shares in conjunction with State-Local Supplemental Agreement No. 1

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

Date: 10/1/19

(a) Purpose of Amendment: To amend the County budget for additional 2019-2020 Extreme Winter Recovery Funds from New York State

(b) Appropriation Code, Object Code, Full Title and Amount:

D.5112 8244 280	2016 CR 19 (Olmstedville Road)	\$24,000.00
D.5112 8251 280	2016 CR 35 (Diamond Point Road)	\$4,000.00
D.5112 8254 280	2017 CR 10 (Schroon River Road)	\$70,248.43
D.5112 8255 280	2017 CR 16 (East River Drive)	\$45,000.00
D.5112 8267 280	2017 CR 77 (Main Street)	\$12,500.00
D.5112 8270 280	2017 CR 11 (Horicon Avenue)	\$9,000.00
D.5112 8305 280	2018 CR 49 (Coolidge Hill Road)	\$5,000.00
D.5112 8276 280	2018 CR 78 (13 th Lake Road)	\$61,000.00

(c) Revenue Code (with title), and Amount:

D.5010 3501 County Road, Highway Administration, Consolidated Highway Aid
\$230,748.43

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: October 1, 2019

(a) Purpose of Request:

To defer any unspent Balloon Festival parking/donation revenues to 2020

(b) Details:

Parking fees/donations collected during the 2019 Balloon Festival were sufficient to cover all DPW overtime costs and there is surplus of revenue remaining. The Public Works Committee is in favor of holding the 2019 surplus revenues to cover deficits in overtime expenses incurred for future Balloon Festival events

(c) Previous Resolution Number:

n/a

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

n/a

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds***TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: COUNTY ATTORNEY

SIGNED:

DATE: SEPTEMBER 23, 2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1420 419	Law (Co Attny), Settlements	\$38,000.00

Please state reason for transfer request:

To cover balance of \$50,000 NYMIR deductible related to the McNulty settlement.
(\$12,000 transferred from departmental budgets under separate transfer)

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Information Technology

SIGNED:

DATE: September 23, 2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1680 470	Contract	\$35,000

Please state reason for transfer request:

County Website upgrade

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Clerk of the Board

DATE: October 4, 2019

- (a) Purpose of Request:
Further amending Resolution No. 374 of 2017, Approving the Payment for Services Proposal Submitted by the Warren County Coroner, to update removal, transport and forensic medical services fees
- (b) Details:
County Coroner has advised changes are necessary to fees approved by R374 of 2017
- (c) Previous Resolution Number:
R374/2017
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.1185 435, Medical Examiner & Coroners, Medical Fees

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS LOEB, LEGGETT, SOKOL, HYDE, MAGOWAN, HOGAN, WILD, DRISCOLL AND DICKINSON

FURTHER AMENDING RESOLUTION NO. 374 OF 2017, APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER, TO UPDATE REMOVAL, TRANSPORT AND FORENSIC MEDICAL SERVICES FEES

WHEREAS, by Resolution No. 374 of 2017, which was subsequently amended by Resolution Nos. 132 of 2018 and 461 of 2018, the Warren County Board of Supervisors approved a payment for services proposal submitted by the Warren County Coroner in an effort to help control Warren County's costs for removal and transportation of deceased, and

WHEREAS, the County Coroner has advised certain adjustments to the removal related services are necessary and the same have been reported to the Support Services Committee, now, therefore, be it

RESOLVED, that the Support Services Committee has considered and approved the updated payment for services proposal as outlined below:

- Removal - \$400 to Glens Falls Hospital, \$500 to Albany Medical Center (includes vehicle and any related removal equipment; staff personal protective equipment; treatment; transport and disposal of hazardous materials, mileage); with exigent removal stipend approved by the Coroner not to exceed an aggregate total of One Thousand Dollars (\$1,000); (\$75.00 per person for extra personnel);
- Mileage - from Warren County line to Albany Medical Center, approximately 50 miles @ \$1.50 per mile for a total of Seventy-Five Dollars (\$75);
- Infectious Disease Transport Body Bag: Black, heavy duty - Ninety Dollars (\$90); White, light/med. duty - Fifty Dollars (\$50);
- Forensic Medical Services, PC - Albany Medical Center: One Thousand Dollars (\$1,000) autopsy fee and death certificate; Glens Falls Hospital: One Thousand One Hundred Fifty Dollars (\$1,150);
- Resource Recovery - research the ability to recover some/all funds for autopsies conducted as a result of a motor vehicle or industrial accident.

Warren County Board of Supervisors

RESOLUTION NO. 374 OF 2017

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SEEBER, DICKINSON, MERLINO, STROUGH, BEATY, FRASIER, MCDEVITT, SIMPSON, GERAGHTY AND VACANT

APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER

WHEREAS, in an effort to help control Warren County's costs for removal and transportation of deceased, the Warren County Coroner has submitted a payment for services proposal for consideration by the Board of Supervisors, and

WHEREAS, the proposal would allow the County to contract with funeral homes to assist in the removal and transport of remains to a designated location for further investigation, and

WHEREAS, the Finance Committee has considered and approved the payment for services proposal as outlined below:

- Removal - \$500.00 (includes vehicle and any related removal equipment; staff personal protective equipment; treatment; transport and disposal of hazardous materials, mileage); with exigent removal stipend approved by the Coroner not to exceed an aggregate total of One Thousand Dollars (\$1,000); (\$75.00 per person for extra personnel);
- Mileage - from Warren County line to Albany Medical Center, approximately 50 miles @ \$1.50 per mile for a total of Seventy-Five Dollars (\$75);
- Infectious Disease Transport Body Bag: Black, heavy duty - Seventy-Five Dollars (\$75); White, light/med. duty - Fifty Dollars (\$50).
- Albany Medical Center - per attached morgue and laboratory fee schedule;
- Forensic Medical Services, PC - One Thousand Dollars (\$1,000) autopsy fee and death certificate;
- Resource Recovery - research the ability to recover some/all funds for autopsies conducted as a result of a motor vehicle or industrial accident,

now, therefore, be it

RESOLVED, that the Board of Supervisors hereby approves the payment for services proposal submitted by the Warren County Coroner, as outlined above and in a form approved by the County Attorney.

RESOLUTION No. 374 OF 2017

PAGE 2 OF 2

**Albany Medical Center
Morgue and Laboratory Fee Schedule
Effective January 1, 2017**

Morgue Facility Use (includes onsite toxicology, histology and microbiology)	\$884.00
Histology Services Only (without morgue facility use)	\$198.00
Forensic Toxicology Services Only (without morgue facility use)	\$355.00
Forensic Toxicology Services Requested but not performed at AMC	Billed at AMC's cost plus a \$25 handling fee
<p>In an effort to decrease cost to the counties current Forensic Toxicology provided by NMS may become available at AMC. The availability and price of these tests will be communicated to the County as they become available.</p>	
Microbiology Only (without morgue facility use)	50% discount of AMC's specific charge schedule in effect at the time of service
Histology or Laboratory Services requested but not performed at AMC (This will include any return sample fees and drug confirmation charges)	Billed at AMC's cost plus a \$25 handling fee
Other Laboratory Testing performed on site at AMC (e.g. HIV serology, molecular testing, electron microscopy, chemistry procedures)	50% discount of AMC's specific charge schedule in effect at the time of service
Radiology Fee - Global	50% discount of AMC's specific charge schedule in effect at the time of service

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Clerk of the Board

DATE: October 4, 2019

(a) Purpose of Amendment:

To amend the County Coroner's budget to reflect the receipt of funds from the NYS Department of Corrections provided as reimbursement for removal/transport/morgue fees for two State inmates housed at the Warren County Correctional Facility

(b) Appropriation Code, Object Code, Full Title and Amount:

A.1185 435, Medical Examiners & Coroners, Medical Fees - \$7,234.00

(c) Revenue Code (with title), and Amount:

A.1185 2655, Medical Examiners & Coroners, Minor Sales, Other - \$7,234

WARREN COUNTY
Journal Report - August 2019

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Brd. of Election - Board of Elections					
8/30/2019	A.1450 220	Office Equipment	BUDGET TRANSFER OUT OF OBJECT CODE FROM A.1450 470	\$ 1,750.00	
8/30/2019	A.1450 410	Supplies	BUDGET TRANSFER WITHIN OBJECT CODE FROM A.1450 470	\$ 40,500.00	
8/30/2019	A.1450 444	Travel/Education/Conference	BUDGET TRANSFER WITHIN OBJECT CODE FROM A.1450 470	\$ 1,600.00	
8/30/2019	A.1450 470	Contract	BUDGET TRANSFER WITHIN OBJECT CODE TO A.1450 444		\$ 1,600.00
8/30/2019	A.1450 470	Contract	BUDGET TRANSFER WITHIN OBJECT CODE TO A.1450 410		\$ 40,500.00
8/30/2019	A.1450 470	Contract	BUDGET TRANSFER OUT OF OBJECT CODE TO A.1450 220		\$ 1,750.00
Clk of Legislati - Clerk of the Legislative Board					
8/13/2019	A.1040 410	Supplies	Budget Transfer within Object Code to A.1040 423	\$ 251.00	
8/13/2019	A.1040 423	Telephone	Budget Transfer from Object Code A.1040 410		\$ 251.00
County Clerk - County Clerk					
8/16/2019	A.1410 210	Furniture/Furnishings	Transfer outside the budget code from A.1410422	\$ 1,000.00	
8/16/2019	A.1410 210	Furniture/Furnishings	Transfer outside the budget code from A.1410426	\$ 900.00	
8/16/2019	A.1410 422	Repair/Maint-Equipment	Transfer outside the budget code to A.1410 210		\$ 1,000.00
8/16/2019	A.1410 426	Subscriptions	Transfer outside the budget code to A.1410210		\$ 900.00
Dist. Attorney_Dist. Attorney - District Attorney, District Attorney					
8/15/2019	A.1165 427	Memberships & Dues	Budget Transfer within Object Code to A.1165 439	\$ 60.00	
8/15/2019	A.1165 439	Misc Fees & Expenses	Budget Transfer within Object Code from A.1165 427	\$ 60.00	
8/27/2019	A.1165 440	Legal/Transcript Fees	Budget Transfer within Object Code to A.1165 444		\$ 1,000.00
8/27/2019	A.1165 444	Travel/Education/Conference	Budget Transfer within Object Code from A. 1165 440	\$ 1,000.00	
DPW_DPW Admin - DPW,DPW Administration					
8/2/2019	D.5020 250	Technical Equipment	Transfer Within Budget Code to D.5010 260	\$ 999.00	
8/2/2019	D.5020 260	Other Equipment	Transfer Within Budget Code from D.5020 250	\$ 999.00	
8/2/2019	DM.5130 230	Automotive Equipment	Transfer Within Budget Code to DM.5130 260		\$ 1,000.00

WARREN COUNTY
Journal Report - August 2019

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/2/2019	DM.5130 260	Other Equipment	Transfer Within Budget Code from DM.5130 230	\$ 1,000.00	
8/6/2019	A.1490 210	Furniture/Furnishings	Transfer Within Budget Code to A.1490 220		\$ 11.00
8/6/2019	A.1490 220	Office Equipment	Transfer Within Budget Code from A.1490 210	\$ 11.00	
8/6/2019	A.1624 410	Supplies	Transfer Within Budget Code to A.1624 413		\$ 1,300.00
8/6/2019	A.1624 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.1624 410	\$ 1,300.00	
8/6/2019	A.5610 250	Technical Equipment	Transfer Within Budget Code to A.5610 260		\$ 42.00
8/6/2019	A.5610 260	Other Equipment	Transfer Within Budget Code from A.5610 250	\$ 42.00	
8/6/2019	A.7111 410	Supplies	Transfer Within Budget Code to A.7111 421		\$ 14.00
8/6/2019	A.7111 421	Equipment Rental	Transfer Within Budget Code from A.7111 410	\$ 14.00	
8/6/2019	D.3310 410	Supplies	Transfer Within Budget Code to D.3310 422		\$ 1,400.00
8/6/2019	D.3310 422	Repair/Maint-Equipment	Transfer Within Budget Code from D.3310 410	\$ 1,400.00	
8/7/2019	D.5110 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to D.5110 465		\$ 8,500.00
8/7/2019	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code from D.5110 413	\$ 8,500.00	
8/13/2019	A.1624 410	Supplies	Transfer Within Budget Code to A.1624 435		\$ 54.00
8/13/2019	A.1624 435	Medical Fees	Transfer Within Budget Code from A.1624 410	\$ 54.00	
8/15/2019	D.3310 422	Repair/Maint-Equipment	Transfer Within Budget Code from D.3310 470		\$ 200.00
8/15/2019	D.3310 470	Contract	Transfer Within Budget Code to D.3310 422	\$ 200.00	
8/16/2019	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code from D.5110 470		\$ 15,000.00
8/16/2019	D.5110 470	Contract	Transfer Within Budget Code to D.5110 465	\$ 15,000.00	
8/19/2019	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code from D.5110 470		\$ 10,000.00
8/19/2019	D.5110 470	Contract	Transfer Within Budget Code to D.5110 465	\$ 10,000.00	
8/22/2019	A.1624 860	Hospitalization	Transfer Within Budget Code to A.1624 861		\$ 3,137.44
8/22/2019	A.1624 861	Retirees Hospitalization	Transfer Within Budget Code from A.1624 860	\$ 3,137.44	
8/22/2019	A.7111 860	Hospitalization	Transfer Within Budget Code to A.7111 861		\$ 1,223.48
8/22/2019	A.7111 861	Retirees Hospitalization	Transfer Within Budget Code from A.7111 860	\$ 1,223.48	
8/22/2019	D.5020 210	Furniture/Furnishings	Transfer Within Budget Code to D.5020 260		\$ 400.00
8/22/2019	D.5020 260	Other Equipment	Transfer Within Budget Code from D.5020 210	\$ 400.00	
8/23/2019	A.1628 439	Misc Fees & Expenses	Transfer Within Budget Code to A.1628 470		\$ 3,121.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/23/2019	A.1628 470	Contract	Transfer Within Budget Code from A.1628 439	\$ 3,121.00	
8/23/2019	D.5110 260	Other Equipment	Transfer Within Budget Code to D.5110 270		\$ 490.00
8/23/2019	D.5110 270	Lawn & Landscaping	Transfer Within Budget Code from D.5110 260	\$ 490.00	
8/28/2019	A.7110 410	Supplies	Transfer Within Budget Code to A.7110 421		\$ 15.00
8/28/2019	A.7110 421	Equipment Rental	Transfer Within Budget Code from A.7110 410	\$ 15.00	
8/29/2019	D.3310 410	Supplies	Transfer Within Budget Code to D.3310 424		\$ 26.00
8/29/2019	D.3310 424	Postage	Transfer Within Budget Code from D.3310 410	\$ 26.00	
Human Resources - Human Resources					
8/1/2019	A.1435 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.1435.428	\$ 63.00	
8/1/2019	A.1435 428	Data Processing & Internet Fees	Budget Transfers within Object Code from A.1435.422		\$ 63.00
Mental Health - Mental Health					
8/15/2019	A.4310 423	Telephone	From A.4310 423 Telephone to A.4310 428 Internet		\$ 500.00
8/15/2019	A.4310 428	Data Processing & Internet Fees	From A.4310 423 Telephone to A.4310 428 Internet	\$ 500.00	
8/22/2019	A.4310 410	Supplies	transfer funds from A.4310 421 to A.4310 410	\$ 881.00	
8/22/2019	A.4310 421	Equipment Rental	transfer funds from A.4310 421 to A.4310 410		\$ 881.00
OFA - Office for the Aging					
8/14/2019	A.6771 860	Hospitalization	Outside object code transfer from A6772470	\$ 10,500.00	
8/14/2019	A.6771 865	Dental Insurance	Outside object code transfer from A6772470	\$ 140.00	
8/14/2019	A.6772 470	Contract	Outside object code transfer to A6771865 & A6771860		\$ 10,640.00
Office of EMS - Office of Emergency Services					
8/6/2019	A.3640 220	Office Equipment	Out of code transfer from A.3640 410	\$ 1,000.00	
8/6/2019	A.3640 220	Office Equipment	Out of code transfer from A.3640 418	\$ 151.07	
8/6/2019	A.3640 410	Supplies	Out of code transfer to A.3640 220		\$ 1,000.00
8/6/2019	A.3640 418	Ins-General Liability	Out of code transfer to A.3640 220		\$ 151.07

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/6/2019	A.3640 210	Furniture/Furnishings	Budget transfer within object code to A.3640 220	\$ 100.00	\$ 100.00
8/6/2019	A.3640 220	Office Equipment	Budget transfer within object code from A.3640 210	\$	\$
8/6/2019	A.3640 220	Office Equipment	Budget transfer within object code from A.3640 230	\$ 1,311.92	\$
8/6/2019	A.3640 230	Automotive Equipment	Budget transfer within object code to A.3640 220	\$	\$ 1,311.92
Planning_Planning - Planning,Planning					
8/1/2019	A.8021 428	Data Processing & Internet Fees	transfer within budget code from A.8021 442	\$ 171.95	\$
8/1/2019	A.8021 442	Automotive - Gas & Oil	transfer within budget code to A.8021 428	\$	\$ 171.95
8/14/2019	A.8021 418	Ins-General Liability	transfer within budget code to A.8021 427	\$	\$ 4.00
8/14/2019	A.8021 427	Memberships & Dues	transfer within budget code from A.8021 418	\$ 4.00	\$
Probation_Probation - Probation,Probation					
8/26/2019	A.3140 418	Ins-General Liability	Budget Transfers within Object Code to A.3140.439	\$	\$ 320.00
8/26/2019	A.3140 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.3140.441	\$	\$ 200.00
8/26/2019	A.3140 439	Misc Fees & Expenses	Budget Transfers within Object Code From A.3140.418	\$ 320.00	\$
8/26/2019	A.3140 441	Auto-Supplies & Repair	Budget Transfers within Object Code from A3140.422	\$ 200.00	\$
Public Health_Health Services - Public Health,Health Services					
8/1/2019	A.4010 423	Telephone	Budget transfer Chha to A4010.428	\$	\$ 250.00
8/1/2019	A.4010 428	Data Processing & Internet Fees	Budget transfer Chha from A4010.423	\$ 250.00	\$
8/1/2019	A.4018.0030 410	Supplies	Budget transfer Dis Prog to A4018.0030.441	\$	\$ 500.00
8/1/2019	A.4018.0030 441	Auto-Supplies & Repair	Budget transfer Dis Prog from A4018.0030.410	\$ 500.00	\$
8/8/2019	A.4018.0055 410	Supplies	Budget Transfer Tobacco to A.4018.0055.436 out of .410	\$	\$ 360.00
8/8/2019	A.4018.0055 436	Advertising Fees	Budget Transfer Tobacco to A.4018.0055.436 out of .410	\$ 360.00	\$
8/9/2019	A.4010 442	Automotive - Gas & Oil	Budget Transfer for C.McAvey-job related to A.4010.444.01 fm 442	\$	\$ 600.00
8/9/2019	A.4010 444.01	Job Related Courses	Budget Transfer for C.McAvey-job related to A.4010.444.01 fm 442	\$ 600.00	\$
8/16/2019	A.4054.0060 418	Ins-General Liability	Budget transfer EI from A4054.0060.441	\$ 189.00	\$
8/16/2019	A.4054.0060 441	Auto-Supplies & Repair	Budget transfer EI toA4054.0060.418	\$	\$ 189.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/19/2019	A.4018.428	Data Processing & Internet Fees	Budget Transfer Prev to A.4018.428 from A.4018.445	\$ 127.00	
8/19/2019	A.4018.445	Foods	Budget Transfer Prev to A.4018.428 from A.4018.445		\$ 127.00
8/20/2019	A.4010.422	Repair/Maint-Equipment	Budget transfer Chha to A4010.444		\$ 173.00
8/20/2019	A.4010.444	Travel/Education/Conference	Budget transfer Chha from A4010.422	\$ 173.00	
8/21/2019	A.4018.0040.410	Supplies	Budget transfer HE to A.4018.0040.423 from .410		\$ 15.00
8/21/2019	A.4018.0040.423	Telephone	Budget transfer HE to A.4018.0040.423 from .410	\$ 15.00	
Residential Hall - Countryside Adult Home					
8/27/2019	A.6030.270	Lawn & Landscaping	Budget transfer out of object code 270 to 426		\$ 60.00
8/27/2019	A.6030.426	Subscriptions	Budget transfer out of object code 270 to 426	\$ 60.00	
Sheriff_Sheriff Law Enf - Sheriff, Sheriff Law Enforcement					
8/30/2019	A.3110.210	Furniture/Furnishings	Budget Amendment out of code from A.3110.440	\$ 1,744.00	
8/30/2019	A.3110.440	Legal/Transcript Fees	Budget Amendment out of code to A.3110.210		\$ 1,744.00
8/30/2019	A.3150.210	Furniture/Furnishings	Budget Amendment within code to A.3150.260		\$ 150.00
8/30/2019	A.3150.260	Other Equipment	Budget Amendment within code from A.3150.210	\$ 150.00	
8/30/2019	A.3150.453	Uniforms & Clothing	Budget Amendment within code from A.3150.469	\$ 5,000.00	
8/30/2019	A.3150.469	Other Payments/Contributions	Budget Amendment within code to A.3150.453	\$ 5,000.00	
Social Services - Social Services					
8/14/2019	A.6010.428	Data Processing & Internet Fees	Budget Transfer within Object Code to A.6010.435		\$ 500.00
8/14/2019	A.6010.435	Medical Fees	Budget Transfer within Object Code from A.6010.428	\$ 500.00	
8/23/2019	A.6010.220	Office Equipment	Out of Object Code Transfer from A.6010.410	\$ 1,200.00	
8/23/2019	A.6010.410	Supplies	Out of Object Code Transfer to A.6010.220	\$ 1,200.00	
8/30/2019	A.6010.220	Office Equipment	Out of Budget Code Transfer from A.6010.410	\$ 400.00	
8/30/2019	A.6010.410	Supplies	Out of Budget Code Transfer to A.6010.220	\$ 400.00	

Tourism - Tourism

WARREN COUNTY

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GIL Date	GIL Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/29/2019	A.6417.0002 469	Other Payments/Contributions	Transfer to A.6417.0002 480.03	\$ 2,500.00	\$ 2,500.00
8/29/2019	A.6417.0002 480.03	Tourism - Special Event Discretionary Fund	Transfer from A.6417.0002 469	\$ 27,000.00	\$ 27,000.00
8/29/2019	A.6417.0001 220	Office Equipment	Transfer from A.6417.0001 424 - out of code transfer	\$ 10,000.00	\$ 10,000.00
8/29/2019	A.6417.0001 220	Office Equipment	Transfer from A.6417.0001 470 - out of code transfer	\$ 27,000.00	\$ 27,000.00
8/29/2019	A.6417.0001 424	Postage	Transfer to A.6417.0001 220 - out of code transfer	\$ 10,000.00	\$ 10,000.00
8/29/2019	A.6417.0001 470	Contract	Transfer to A.6417.0001 220 - out of code transfer	\$ 27,000.00	\$ 27,000.00
Traffic Safety - Traffic Safety					
8/14/2019	A.3311 410	Supplies	Budget transfers within object code to A.3311 444 Education	\$ 200.00	\$ 200.00
8/14/2019	A.3311 427	Memberships & Dues	Budget transfers within object code to A3311 444 Education	\$ 25.00	\$ 25.00
8/14/2019	A.3311 444	Travel/Education/Conference	Budget transfers within object code from A.3311 410	\$ 200.00	\$ 200.00
8/14/2019	A.3311 444	Travel/Education/Conference	Budget transfers within object code from A3311 427 Dues	\$ 25.00	\$ 25.00
Treasurer Disb - Treasurer Departmental Activity					
8/20/2019	A.1325 410	Supplies	Budget Transfer from A.1325 410 to A.1325 428	\$ 53.00	\$ 53.00
8/20/2019	A.1325 428	Data Processing & Internet Fees	Budget Transfer from A.1325 410 to A.1325 428	\$ 53.00	\$ 53.00
Veterans Service - Veterans Service					
8/29/2019	A.6510.0125 439	Misc Fees & Expenses	Transfer to 442 (auto- gas & oil)	\$ 500.00	\$ 500.00
8/29/2019	A.6510.0125 442	Automotive - Gas & Oil	Transfer from 439 (misc fees)	\$ 500.00	\$ 500.00

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Office of the County Administrator

DATE: 10/3/2019

(a) Purpose of Request:

Request to appropriate funds from the Westmount Legacy Reserve to the Public Nursing Home budget to cover costs incurred per the debt collection contract with The Clements Group.

(b) Details:

The Settlement of a Westmount Resident case resulted in payment due to The Clements Group per the debt collection contract in place. The payment has been made to The Clements group per contract, this transfer will move monies from the Westmount Reserve to the Public Nursing Home Budget to cover the payment

(c) Previous Resolution Number:

352/2019

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Transfer \$50,916.07 from A.897.00 Reserve, Westmount Legacy to A.4530 440 Public Nursing Home, Legal/Transcript Fees

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: County Administrator

DATE: 10/3/2019

- (a) Purpose of Contract Change: **To amend agreement with National Business Equipment & Supply to adjust annual copy count and decrease GoldAlliance Service agreement amount**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **2017/217, 2017/291**
- (c) Name of Contractor: **National Business Equipment & Supply, LLC**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Commencement Date of Extension: **10/1/2019**
- (g) Termination Date of Extension: **07/31/2022**
- (h) Payment Provisions: i) lump sum amount **decrease monthly Gold Alliance Service Agreement from \$2,543.19 to \$2,469.83**
 ii) hourly rate amount
 iii) total amount not to exceed
 iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: **A.1671 421 Print Shop, Equipment Rental**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
 Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



SHIP TO				BILL TO			
Name		County of Warren		Customer #		Name	
Address		1340 State Route 9		Address		Customer #	
Address				Address			
City		Lake George		State		NY	
State		NY		Zip		12845	
City				State			
City				Zip			
Contact		Tammie Delorenzo		E-mail			
E-mail				E-mail			
Phone		518-761-7652		Check Box If Ship to Is SAME as Bill to		<input type="checkbox"/>	
Phone				Phone		Fax	
Fax				Phone			
ITEM #	ID #	MAKE	MODEL DESCRIPTION	SERIAL #	PRICE		
			Revised Service Agreement		Overage Rates Below		
			B/W K-HP Printers	600,000 Annually	\$.011		
			B/W Kyocera MFP's	4,350,000 Annually	\$.0045		
			Color MFP's	206,000 Annually	\$.038		
			B/W KY/HP Printers	25,000 Annually	\$.015		
			Color KY/HP Printers	10,000 Annually	\$.05		
<input type="checkbox"/> OTHER - List Below (INCLUDING TRADES)							
All inclusive service agreement for \$2,469.83 per month based on the terms above				DELIVERY			
				SUBTOTAL			
				TAX			
				TOTAL			
<input type="checkbox"/> CHECK TO CUSTOMER							
<input type="checkbox"/> Existing Lease Obligation		<input type="checkbox"/> Other					
Explanation							
SERVICE AGREEMENT							
<input checked="" type="checkbox"/> GOLD ALLIANCE PROGRAM - Priority Service Guaranteed (Covers all parts, labor, travel and supplies except paper and staples)							
Billed at \$ _____ per month, Includes _____ B & W copies per month. Excess at \$ _____ per copy.							
Billed at \$ _____ per month, Includes _____ COLOR copies per month. Excess at \$ _____ per copy.							
<input type="checkbox"/> STANDARD SERVICE AGREEMENT: Billed at \$ _____ per month. Covers all parts, labor and travel. Excludes all consumables (toner, ink, image units, fusers, stamps, sealant, etc.)							
ORDER ACCEPTANCE							
NATIONAL Authorized Signature				Date			
Customer Authorized Signature				Date			
Print Name of Authorized Signor				Purchase Order			



TERMS AND CONDITIONS

Purchaser hereby agrees to the follow terms and conditions.

1. This order shall become binding once approved and accepted by National.
2. This order may not be cancelled or altered after acceptance without National's consent.
3. Seller shall not be liable for failure to deliver or for delays occasioned by causes beyond National's control, including without limitations, strikes, non-delivery or delays by shipper, carriers, or others, accidents or government acts.
4. National shall not be liable for any special, indirect or consequential damages, nor shall National be liable in any event for more than National's Invoice price of any equipment or supplies.
5. This is a binding agreement and not a sale on approval or trial basis. Provisions of this agreement, once accepted by National, constitute the entire agreements between purchaser and National and supersede all other written or oral communication between the parties. National is specifically not bound by any oral or written representation made by its employees or salespeople to buyer which does not appear herein in writing.
6. All rights, title or interest to the equipment or supplies described herein shall remain the property of National (or its leasing agent) until paid in full.
7. Customer shall pay all Federal, State and Local sales, use, property, excise or other taxes imposed on or with respect to the equipment.
8. All Invoices are due and payable within fifteen (15) days from the date of the Invoice and buyer agrees to pay interest at a rate of 1.5% per month on any amounts not paid within those fifteen (15) days. All Invoices are to be paid by cash or check.
9. Buyer shall pay all of National's cost in collection of any amount due hereunder, in the recovery of any property pursuant hereto or in the enforcement of its rights against buyer, including attorney's fees whether or not suit is brought.
10. Customer shall not assign this agreement or any interest herein without the proper written permission of National.
11. Equipment Environment: Customer shall provide proper electrical service to the Equipment and shall provide an environment that is reasonably free of dust, humidity, hazardous chemicals or erratic temperature changes. Failure to provide a proper Equipment Environment may negate the terms of this Agreement.
12. Purchaser hereby jointly and severally releases, acquits, forgives, and discharges National from any actions, claims, demands, suits, agreements, judgments, liabilities, and proceedings whether arising in equity or in law and in particular arising from the pick-up and disposal of Trade-in equipment. This release shall remain binding upon all successors in interest and personal representatives of the contracting parties, to the extent permitted by law.
13. In the event National issues a check to the customer to satisfy an existing lease obligation, National will not be responsible for any additional amounts owed on that existing lease in excess of the amount paid to the customer by National. National will not be responsible for any additional charges applied to the lease for any reason, including the customer's inability to obtain the information that is necessary to terminate the lease and return the leased equipment to that specific leasing company in a timely manner.
14. National makes no warranty expressed or implied, of the fitness a particular use or merchantability.

SERVICE AGREEMENT

1. This service agreement is for a period of 1 year and is non-refundable and automatically renewed at the end of the contract period for successive twelve month periods, unless notification in writing is received within thirty (30) days prior to renewal date. Contract rates shall be those in effect at the time of renewal.
 - a. Payment of such invoice shall be deemed an acceptance by the customer of the terms and conditions of the agreement. If payment is not received by National in accordance with payment terms, National at its option, may require a physical inspection of the equipment prior to acceptance, with all costs incurred billed to the customer.
2. National will install a Data Collection Agent (DCA) for all networked devices at no additional charge to automate the meter read process
 - a. Client will be responsible for supplying billing read for all devices not reporting on a DCA under this agreement. In the event National cannot obtain an actual read for billing purposes, an estimate based on volume history will be used. If National is unsuccessful in obtaining an actual read for 3 consecutive months, on the third month there will be a \$25.00 charge per device for a Technician to be dispatched to client's location to obtain actual read.
3. National agrees to provide maintenance service availability Monday through Friday, excluding holidays, from 8:00AM to 5:00PM and to keep the equipment in good working order while operated in accordance with National's published specifications while the equipment is located in National's area of responsibility.
 - a. Service rendered under this agreement excludes any (a) service or parts required by damage caused by accident, neglect, misuse, altering the equipment, unfavorable environmental conditions, electric current fluctuations, work performed by other than a representative of National, or any force of nature. (b) service required due to the use of supplies not approved by National. (c) service connected with the unauthorized relocation of the equipment. In the event that the equipment is moved from the location set forth in this agreement then, at National's option, this agreement may be terminated and/or additional service charge may be made.
 - b. National agrees to provide toner in sufficient quantity as it relates to the customer's usage and the manufacturer's published yields which are based on the industry standards of 6% coverage on black & white and 25% coverage full color. In the event that the customer's actual yield varies from the manufacturer's published yields by more than 25%, National reserves the right to remedy this variance by either adjusting the amount of toner provided or adjusting the rate(s) of this agreement or invoicing the customers for excess toner used. This does not apply to mailing systems.
 - c. In the event National cannot offer a regular maintenance contract because normal maintenance and parts replacement can no longer keep the equipment in satisfactory operational condition, a Conditional maintenance contract may be offered. If National cannot repair your equipment, your account will be credited with the unused portion of your Conditional maintenance contract. Any credit balance must be used towards future purchase with National.
 - d. For connected digital equipment, network support is not included under this agreement. All support calls made on network support issues shall be billable at National's current software labor rate.
4. All service calls made on equipment not under maintenance contract shall include all parts, labor and travel costs. These costs are invoiced at National's current prevailing rates.
5. National shall have full and free access to the equipment to provide service thereon.
6. National reserves the right to hold service in the event the customer account balance is delinquent based on the National payment terms in effect at that time.
7. Customer agrees that National shall not incur any liability to customer for any loss of business. Loss of production, loss of data, expenses, or any other damage, direct, indirect or consequential, arising out of or in connection with the use or performance of this equipment.
8. This service agreement is not assignable or transferable by customer to a third party, nor is any portion refundable. However, the service agreement is transferable to a new machine purchased from National.
9. Buyer shall pay all of National's cost in the collection of any amount due hereunder, in the recovery of any property pursuant hereto or in the enforcement of its rights against buyer, including any attorney's fees whether or not suit is brought.

Customer Authorized Initials: _____

Date: ____/____/____

AGENDA

OCTOBER 4, 2019

Draft Agenda - Subject to Change

Committee Members: *Geraghty, Frasier, McDevitt, Leggett, Braymer, Simpson, Hyde, Diamond, Loeb, Merlino and Sokol*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. **Action Agenda**
 - 1) **SUNY Adirondack representatives to provide an update on the College.**
 - 2) **Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:**

Human Resources-

 - A) An executive session is required to discuss the CSEA negotiations with Larry Paltowitz, *Legal Counsel*.
 - B) Review of report on tracking of vacancies filled.
 - C) Request for a transfer of funds in the amount of \$1,500 from the Contingent Account to replenish the funding budgeted for purchases to accommodate requests under the ADA Policy.
 - D) Human Resources Budget presentation by the Director of Human Resources.

Civil Service-

 - E) Civil Service Budget presentation by the Personnel Officer.
 - 3) **Referrals from the Criminal Justice & Public Safety Committee, Assigned Counsel:**
 - A) Request to amend the Table of Organization and Salary Schedule to create and fill the new position of Account Clerk (Part-Time), *Grade 4, Base Annual Salary \$29,333*, effective October 21, 2019.
 - B) Request to amend the Table of Organization and Salary Schedule to create and fill the new position of Part-Time Grant Administrator, *\$20 per hour, not to exceed \$5,200 per year*, effective October 21, 2019.
 - 4) **Referral from the Health, Human & Social Services Committee, Countryside Adult Home:**
Request to amend Resolution No. 166 of 2019 to extend the termination date of the Sr. Aide - Part-Time Temporary position to December 31, 2019, unless the position is filled sooner, for training purposes.
- V. **Pending Items:**

Personnel - None.
Higher Education - None.
- VI. **Vacancies Approved for Filling by Oversight Committee:**

Employment & Training- Employment & Training Director II, *Annual Salary TBD*, due to resignation.

Public Works- Auto Mechanic #9, *Grade 11, Base Annual Salary \$38,225*, due to resignation.
MEO(L) #13, *Grade 7, Base Annual Salary \$33,600*, due to promotion.
MEO(L) #6, *Grade 7, Base Annual Salary \$33,600*, due to resignation.

Sheriff - Senior Account Clerk #7, *Annual Salary \$39,216.24*.

Social Services - Caseworker #34, *Grade 16, Base Annual Salary \$43,390*, due to resignation.