

Health, Human and Social Services Committee
Department of Employment and Training
AGENDA
April 22, 2019

Committee Members: *Edna A. Fraiser, Chair; Peter V. McDevitt, Claudia K. Braymer, Craig R. Leggett, William Loeb, Ben Driscoll, Cynthia Hyde, Brad Magowan and Matthew D. Sokol.*

I. Committee meeting called to order by Chairman

II. Motion to approve minutes of prior Committee meeting

III. Action Agenda/New Business:

1. Request Resolution for New Contract with BOCES for Operation Food Chain
Rationale: Partnering with Community Action and BOCES our summer youth provide lunch to the Glens Falls Summer Recreation Program participants. The contract is for supervision, training, and transportation.
2. Request Resolution to Sign MOU with New York State Department of Labor
Rationale: Department of Employment and Training staff need access to the Re-Employment Operating System (REOS) to assist customers on unemployment insurance. The state requires the execution of an MOU before granting access.
3. Resolution Request to execute related MOU cost allocation plan (CAP) for the period 7/1/19-6/30/20
Rationale: The existing agreement is ongoing until modified with a new budget and cost allocation plan. The cost to Warren County is paid from federal funds provided for such purpose and will not exceed the amount identified in the cost allocation plan.

IV. Referral/Pending Items

1. Impact of the Saratoga-Warren-Washington Workforce Development Board

V. Information for Discussion/Review

1. Career Center News 2018 Edition

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to adjourn

Attachments:

- | | |
|---|--------|
| 1. Resolution Request Form No. 3, Request for New Contract | Page 2 |
| 2. Resolution Request Form No. 20, Request for MOU with NYS DOL | Page 3 |
| 3. Resolution Request Form 20, MOU and WDB Budget | Page 4 |
| 4. PY '18 WIB Budget Draft | Page 5 |
| 5. Impact of the SWW Workforce Development Board | |
| 6. Career Center News 2018 Edition | |

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Employment and Training

DATE: April 22, 2019

- (a) Is this a Result of a Bid or Request for Proposal? no

- (b) Purpose of Contract: To provide employment and training services for the summer youth employment program through Operation Food Chain.

- (c) Name of Contractor: Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES)

- (d) Address of Contractor: 1153 Burgoyne Ave., Suite 2, Fort Edward, NY 12828

- (e) Contractor's Contact Person and Telephone Number: Turina Parker, 581-3610

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract: on or after 6/24/19

- (h) Termination Date of Contract: no later than 8/30/19

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$14,691
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. cost reimbursement at completion)

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: TANF Summer - 40 6326 470

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Employment and Training

DATE: April 22, 2019

- (a) Purpose of Request: To execute a Memorandum of Understanding for Exchange of Confidential Information through the Re-Employment Operating System (REOS) between the New York State Department of Labor and Warren County.

- (b) Details:
The New York State One-Stop Career Center System utilizes two separate systems to manage program and participant data: OSOS and REOS.
Warren County staff currently use OSOS as the primary case management system for tracking all services provided to customers throughout the Workforce Development System.
REOS is the primary operating system used for tracking and scheduling unemployment insurance recipients for mandatory appointments throughout the Career Center system. Access to REOS is necessary for county staff to facilitate the release of a hold on an individual customer's unemployment insurance payments.

- (c) Previous Resolution Number: none

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Employment and Training

DATE: April 22, 2019

- (a) Purpose of Request: Request resolution authorizing the following:
 - 1. Approval of the WIB budget for the period 7/1/19 - 6/30/20
 - 2. The chairman to execute the SWW Workforce Development Board MOU cost allocation plan (CAP) for the period 7/1/19 - 6/30/20.

- (b) Details: The MOU for the SWW workforce area covers the period beginning 7/1/19 and is ongoing until modified with a new budget and cost allocation plan. The cost to Warren County E&T for any given year's CAP is paid from federal funds provided for such purpose and will not exceed the amount identified in the cost allocation plan.

- (c) Previous Resolution Number: 210 of 2018

SWW Workforce Development Board PY19 Budget

PY '19 (7/1/19-6/30/20) <i>WIB Budget - Draft</i>	<i>PY '17</i>	<i>PY '18</i>	<i>PY '19</i>
Salaries* Exec. Director Assoc. Exec. Dir.	60,000	60,000	60,000
Benefits	4,590	4,590	4,590
WIB Staff memberships/Educ.	2,000	2,000	2,000
Mileage	5,000	4,500	4,500
Phone/PC Broadband	600	600	600
Office Exp, Postage, Supp.	3,600	3,000	3,000
Equipment	500	500	500
Meetings	2,500	2,500	2,500
Marketing	3,800	3,800	3,800
Miscellaneous	1,265	1,265	1,265
Admin Fee	7,745	7,745	7,745
Rent/insurance	3,500	3,500	3,500
One Stop Operator	2,400	2,400	2,400
Maintenance	0	0	0
Total Expenses	97,500	96,400	96,400

* \$30.364/hr @ 988 hrs./yr each (19 hrs./wk)

- *The question was asked, what would happen if the Saratoga-Warren-Washington Workforce Development Board did not exist.
- *By way of our recent performance measures, this presentation addresses this question.
- *All data is from Program Year 2017 (July 1, 2017 - June 30, 2018)

Introduction

Without our services a higher percentage of adults would remain unemployed.

- * Most adults enter service by way of unemployment.
- * Measured by employment rate 2Q after exit. Exit defined by 90 days following last service.

Entered Employment Rate PY '17 - 74%

* Goal is 68%

* State average is 69.7%

Adult Programs

Without our services a higher percentage of dislocated workers would be unemployed.

* Dislocated workers include those unemployed by mass lay-offs, plant closure, displaced homemakers.

* Measured by employment rate 2Q after exit. Exit defined by 90 days after end of service.

* Entered Employment Rate PY '17 - 73%

* Goal 66%

* State average 67.4%

Dislocated Workers

Fewer youth would be employed, educated or trained.

* Youth are those aged 14-24

Placement rate - 67.7%

* Goal is 72%

* State average is 81.8%

Youth

Fewer residents would retain employment

*Employment 4Q after exit.

Adults - 73.1%

DLW - 71.6%

*Goal - 67.0%

*State Average 69.9%

Longer Term Employment

In addition to “regulatory” performance measures, there are other indicators.

*Annual customers served (8 year average):

*Warren County - 10,987

*SWW Local Area - 25,064

*Peak year 2012:

*Warren County - 14,518

*SWW Local Area - 32,335

Community Impacts

The local workforce area also provides business services including:

- * Job postings
- * Monthly job fairs
- * On-site Recruitments
- * Skills matching
- * Rapid Response to layoffs/closings
- * Access to Trade Act Funding

Business Services

Warren County & the SWW Workforce Region are known for:

- * Machine Tool Program - recognized by the state trade group
- * Summer Youth Program - also recognized by our trade group
- * Monthly Job Fairs
- * Local board that is engaged and well represented of local business needs

Notable Local Activities