

HEALTH, HUMAN & SOCIAL SERVICES COMMITTEE
VETERANS' SERVICES AGENDA
APRIL 22, 2019

*Committee Members: Supervisors **FRASIER**, McDevitt, Braymer, Leggett, Loeb, Driscoll,
Hyde, Magowan, and Sokol*

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting
- III. Action Agenda/New Business Items:
 - 1. **Request to Amend County Budget**
 - 2. **Notice of Intent to Fill Vacant Position**
 - 3. **Approve and Accept Inter-Municipal Agreement**
- IV. Referrals/Pending Items: None
- V. Discussion Items:
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments:

- 1. **Resolution Request Form No. 7 (with a one page attachment)**
- 2. **Resolution Request Form No. 12**
- 3. **Resolution Request Form No. 20 (with a four page attachment)**

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Veterans' Services

DATE: 04/16/2019

- (a) Purpose of Amendment: **To move grant funds already received to support the Peer to Peer Support Services, Joseph P. Dwyer Veteran Peer Services Program.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **See attached 2019 Budget.**

- (c) Revenue Code (with title), and Amount: **A.6510.0125 3711 Peer to Peer Support Services \$185,000.**

A.6510 - Veterans Services

2019 BUDGET

0125 - Veteran's Connect

Comments

A.6510.0125 130 Salaries - Part Time	21,684.00		
A.6510.0125 220 Office Equipment	2,000.00		
A.6510.0125 410 Supplies	500.00		
A.6510.0125 423 Telephone	500.00		
A.6510.0125 424 Postage	1,000.00		
A.6510.0125 426 Subscriptions	150.00		
A.6510.0125 427 Memberships & Dues	200.00		
A.6510.0125 428 Data Processing & Internet Fees	200.00		
A.6510.0125 436 Advertising Fees	10,000.00		
A.6510.0125 439 Misc Fees & Expenses	1,400.00		
A.6510.0125 444 Travel/Education/Conference	5,000.00		
A.6510.0125 470 Contracts	0.00		
A.6510.0125 810 Retirement	1,994.93		9.2% of annual salary
A.6510.0125 830 Social Security	1,344.41		6.2% of annual salary
A.6510.0125 831 Medicare Contribution	314.42		1.45% of annual salary

Total	46,287.76
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RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Veterans' Services Payroll Dept. No: 55.00
Title of Position: Program Coordinator, Peer-to-Peer Support Svcs. Base Salary of Position: 21,684.00 Grade: 16
Filling at Step # (If Known):
Budget code and title: A.6510.0125 130 Salaries - Part Time Union [X] Non-Union []
This position is vacated due to: [] Retirement [] Resignation [] Termination [] Promotion [] Other [X]
Employee No./Last Name: Date of Vacancy:
Is this position mandated? [] Yes [X] No Is the position reimbursable? [X] Yes [] No
Source of reimbursement: [] Federal % [] State 100 % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [X] Other TEMP-CIVIL SERVICE
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. 4/18/19
Human Resources Director has approved this form when initialed. [] 4-18-19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 4/18/19

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 4/19/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human + Social Services

[X] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Edna A. Fraser Date 4/22/19

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Veterans' Services

DATE: 4/16/2019

- (a) Purpose of Request: **Approve and Accept Inter-Municipal Agreement**
- (b) Details: **See attached agreement (4-pages)**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **N/A**

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

THIS AGREEMENT, by and between the COUNTY OF WASHINGTON, a municipal corporation and political subdivision established under the laws of the State of New York, having its principal offices and place of business located at the County Municipal Center 383 Broadway Fort Edward, New York 12828, (Washington County), and

The COUNTY OF WARREN, a municipal corporation and political subdivision established under the laws of the State of New York having its principal offices and place of business located at the Warren County Municipal Center 1340 State Route 9 Lake George, NY 12845 (Warren County).

WITNESSETH:

WHEREAS, The Joseph P. Dwyer Veteran Peer Services Program is exclusively funded and overseen by the New York Senate. Created in 2012, the first year of funding was for a pilot program in Jefferson, Rensselaer, Saratoga, and Suffolk Counties. These innovative programs were named after Army Medic PFC Joseph P. Dwyer, who risked his life to carry an injured Iraqi boy to safety. Sadly, after discharge Veteran hero Dwyer, died from an overdose, after years of struggling with Post-Traumatic Stress Disorder (PTSD).; and

WHEREAS, Warren County applied on behalf of Warren and Washington County for funds under the Dwyer program to operate a joint, bi-county program to aid veterans by providing peer services with the following goals

- provide peer-to-peer mentoring
- encourage family, friends and community connectedness to foster reintegration
- provide access to suicide prevention/intervention measures
- provide outreach and education
- foster hope
- build resiliency among peers
- participate in a collaborative cross-county model approach; and

WHEREAS, the counties will share, on an equal basis, a coordinator who will spend time in both counties coordinating the program under the auspices of the funding, a copy of which is attached hereto and made a part hereof; and

WHEREAS, the Boards of Supervisors have authorized a memorandum of understanding in order to ensure coordination of funding and services between the counties;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is hereby agreed by and between the parties hereto as follows:

1. Warren County is hereby charged with receipt of the funding for this program and will provide Washington County with such reports as may be necessary to understand and comply with the program requirements.

2. Washington County will supply such information as may be necessary for Warren County to provide information and reports to the State as may be required by the State program. Any requested information will be provided to Warren County within 60 days.

3. The counties will cooperate in the hiring of a program coordinator pursuant to the Job Title of **PROGRAM COORDINATOR Peer-to-Peer Support Services** which is attached hereto and made a part hereof. Said program coordinator will be an employee of Warren County who will be completely responsible for the costs and fringe benefits arising from that employment. The employment of the Program Coordinator will only be effective so long as the position is funded through the Joseph P. Dwyer Program or a comparable grant.

4. Each Director of Veteran Services will share supervision and direction of day to day activities and will coordinate to ensure that services are provided in their respective county's on an equal basis and each shall be responsible for the program within their respective counties. The Director of Community Services will retain grant administration responsibility and supervision.

5. Each county is responsible for the confidentiality of the records retained in their county and shall insure that all records are held in compliance with the confidentiality laws of the State of New York and federal government.

6. Each county will participate in the evaluation conducted by the School of Social Welfare at the University at Albany, State University of New York. This includes the systematic collection of information about the activities, characteristics, and outcomes of programs for program improvement, replication, and decision-making. Additionally, each county will develop a plan for program sustainability in the event that future funding is jeopardized.

7. Both counties will cooperate in developing the organizational template for the program.

8. This Agreement shall commence upon execution by both parties and will terminate upon either party giving thirty (30) days written notice to the other party by ordinary mail at the address set forth above.

9. This agreement shall be deemed executory only to the extent of monies available to the County for the performance of the terms hereof and no liability on account thereof shall be incurred by either County beyond moneys available to or appropriated by the Counties for the purpose of this agreement, and if applicable, that this agreement shall automatically terminate upon the termination of State or Federal funding available for such contract purposes.

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized officers of the respective parties.

COUNTY OF WASHINGTON

BY: _____
ROBERT A. HENKE, Chairman
Board of Supervisors
Date:

COUNTY OF WARREN

BY: _____
RONALD F. CONOVER, Chairman
Board of Supervisors
Date:

STATE OF NEW YORK)
) ss.:
COUNTY OF WASHINGTON)

On this ____ day of _____ 2019, before me personally came Robert A. Henke, to me personally known, who, being by me duly sworn, did depose and say that he resides in the Town of Argyle, that he is the Chairman of the Board of Supervisors of Washington County, New York, and that he executed the foregoing Agreement for and on behalf of the County of Washington by virtue of the authority vested in him as Chairman of the Board of Supervisors and by and pursuant to a Resolution of the Board of Supervisors of said County.

NOTARY PUBLIC

STATE OF NEW YORK)
) ss.:
COUNTY OF WARREN)

On this ____ day of _____ 2019, before me personally came Ronald F. Conover, to me personally known, who, being by me duly sworn, did depose and say that he resides in the Town of Bolton, that he is the Chairman of the Board of Supervisors of Warren County, New York, and that he executed the foregoing Agreement for and on behalf of the County of Warren by virtue of the authority vested in him as Chairman of the Board of Supervisors and by and pursuant to a Resolution of the Board of Supervisors of said County.

NOTARY PUBLIC