

Health, Human and Social Services Committee
Department of Employment and Training

AGENDA
May 30, 2019

Committee Members: *Edna A. Fraiser, Chair; Peter V. McDevitt, Claudia K. Braymer, Craig R. Leggett, William Loeb, Ben Driscoll, Cynthia Hyde, Brad Magowan and Matthew D. Sokol.*

- I. Committee meeting called to order by Chairman**
- II. Motion to approve minutes of prior Committee meeting**
- III. Action Agenda/New Business:**
 1. Request to Amend County Budget to add Trade Act Funding
Rationale: Workers who are dislocated due to foreign competition are eligible for training funds to learn a new occupation. Additional funding was awarded to a student to continue training. Warren County acts as a pass-through for these federal funds.
 2. Request to Amend County Budget to add Funding for the Summer Youth Program
Rationale: Warren County is expecting \$117,541 from the State of New York under Temporary Assistance for Needy Families (TANF) to operate the program this summer.
 3. Request to Amend County Budget to add Grant Funding
Rationale: Warren County is expecting \$ 724,883. under the Workforce Investment and Opportunity Fund (WIOA) for Program Year 2019 for workforce development.
 4. Request Resolution for Temporary Positions/Training Slots
Rationale: This annual resolution authorizes temporary positions of employment and training subject to policies, procedures and regulations.
 5. Request to Reappoint Members to the Saratoga-Warren-Washington Workforce Development Board (WDB)
Rationale: Re-appointment of member whose term expires on June 30.
- IV. Referral/Pending Items**
 1. No outstanding items
- V. Information for Discussion/Review**
 1. Reduction of SWW Workforce Development Board
- VI. Privilege of the Floor** to discuss any additional items to come before the Committee
- VII. Motion to adjourn**

Attachments:

1. Resolution Request Form No. 7 to Amend County Budget - TAA

Page 3

2. Resolution Request Form No. 7 to Amend County Budget - SYEP	Page 4
3. Resolution Request Form No. 7 to Amend County Budget - WIOA	Page 5
4. 2018 WIOA Budget Details	Page 6
5. Request Resolution for Temporary Positions/Training Slots	Page 7
6. Schedule "A" Temporary Positions/Training Slots	Page 8
7. Resolution Request Form No. 1, Reappoint Karen Winne	Page 9

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Employment and Training

DATE: May 30, 2019

(a) Purpose of Amendment: add federal funds to county budget to reimburse training for a dislocated worker through the Trade Adjustment Act

(b) Appropriation Code, Object Code, Full Title and Amount: 40.6293.0305 433 - WIOA Dislocated Worker (Training-Client) \$7,000.

(c) Revenue Code (with title), and Amount: 40.6293.0305 4791 - WIOA Dislocated Worker - \$7,000.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Employment and Training

DATE: May 30, 2019

(a) Purpose of Amendment: add state grant funds to the county budget to administer the 2019 Summer Youth Employment Program

(b) Appropriation Code, Object Code, Full Title and Amount:

40.6326 110 - TANF Summer, Salaries - Regular - \$18,984;
40.6326 130 - TANF Summer, Salaries - Part Time - \$63,947;
40.6326 410 - TANF Summer, Supplies - \$400;
40.6326 470 - TANF Summer, Contract - \$14,691;
40.6326 810 - TANF Summer, Retirement - \$2,764;
40.6326 830 - TANF Summer, Social Security - \$5,142;
40.6326 831 - TANF Summer, Medicare - \$1,203;
40.6326 840 - TANF Summer, Worker's Comp - \$762;
40.6326 860 - TANF Summer, Hospitalization - \$7,817;
40.6326 861 - TANF Summer, Retirees Hospitalization - \$1,831.

(c) Revenue Code (with title), and Amount: 40.6326 4786- TANF Summer - \$117,541.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Employment and Training Administration

DATE: May 30, 2019

- (a) Purpose of Amendment: Amend county budget to add annual allocation of federal Workforce Investment and Opportunity Act Funds for program year 2019 WIOA Title I Program.

- (b) Appropriation Code, Object Code, Full Title and Amount: See attached detail sheet

- (c) Revenue Code (with title), and Amount: See attached detail sheet

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget – Attachment
30-May-19

REVENUES

40.6293.0300 4791	Program Year 2018 WIOA Title I Program - Adult *	\$253,191	
40.6293.0305 4791	Program Year 2018 WIOA Title I Program - Dislocated Worker *	\$136,257	
40.6293.0310 4791	Program Year 2018 WIOA Title I Program - Youth	\$265,271	
40.6293.0313 4791	Program Year 2018 WIOA Title I Program - Admin	\$70,164	
	Program Year 2018 WIOA Title I Program - Adult *		\$253,191
40.6293.0300 110	Salaries – Regular	\$109,921	
40.6293.0300 220	Office Equipment	\$500	
40.6293.0300 410	Office Supplies	\$1,333	
40.6293.0300 411	Rent - Building/Property	\$19,255	
40.6293.0300 433	Training - Client	\$55,906	
40.6293.0300 810	Retirement	\$16,570	
40.6293.0300 830	Social Security	\$6,815	
40.6293.0300 831	Medicare Contribution	\$1,594	
40.6293.0300 860	Hospitalization	\$30,696	
40.6293.0300 861	Retirees Hospitalization	\$10,601	
	Program Year 2018 WIOA Title I Program - Dislocated Worker *		\$136,257
40.6293.0305 110	Salaries – Regular	\$57,455	
40.6293.0305 220	Office Equipment	\$335	
40.6293.0305 410	Office Supplies	\$894	
40.6293.0305 411	Rent - Building/Property	\$12,922	
40.6293.0305 433	Training - Client	\$26,102	
40.6293.0305 810	Retirement	\$8,739	
40.6293.0305 830	Social Security	\$3,562	
40.6293.0305 831	Medicare Contribution	\$833	
40.6293.0305 860	Hospitalization	\$19,874	
40.6293.0305 861	Retirees Hospitalization	\$5,541	
	Program Year 2018 WIOA Title I Program - Youth		\$265,271
40.6293.0310 110	Salaries - Regular	\$90,393	
40.6293.0310 130	Salaries - Part Time	\$59,340	
40.6293.0310 220	Office Equipment	\$502	
40.6293.0310 410	Office Supplies	\$1,338	
40.6293.0310 411	Rent - Building/Property	\$19,336	
40.6293.0310 433	Training - Client	\$6,120	
40.6293.0310 470	Contract	\$18,325	
40.6293.0310 810	Retirement	\$10,588	
40.6293.0310 830	Social Security	\$9,283	
40.6293.0310 831	Medicare Contribution	\$2,171	
40.6293.0310 860	Hospitalization	\$37,385	
40.6293.0310 861	Retirees Hospitalization	\$10,490	
	Program Year 2018 WIOA Title I Program - Admin		\$70,164
40.6293.0313 110	Salaries - Regular	\$32,498	
40.6293.0313 220	Office Equipment	\$163	
40.6293.0313 410	Office Supplies	\$10,632	
40.6293.0313 411	Rent - Building/Property	\$6,283	
40.6293.0313 810	Retirement	\$5,102	
40.6293.0313 830	Social Security	\$2,015	
40.6293.0313 831	Medicare Contribution	\$471	
40.6293.0313 860	Hospitalization	\$9,866	
40.6293.0313 861	Retirees Hospitalization	\$3,134	

* includes transfer of \$5,000 from Adult to DLW

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Employment and Training

DATE: May 30, 2019

- (a) Purpose of Request: Annual request authorizing temporary positions of employment and training.

- (b) Details: To establish training slots and related expenses for employment and training programs for the Program Year 2019 in accordance with the rules and regulations governing the programs (see attached Schedule A).

- (c) Previous Resolution Number: 235 of 2018

SCHEDULE "A"
Temporary Positions/Training Slots
Program Year 2019

EST. NO. OF JOBS/TRAINING SLOTS	TITLE	DEPT.	ALLOWANCES/WAGES
Title I – Adult (7/1/19 – 6/30/20)			
60 Training slots	N/A	WIOA-Adult	Training stipend per approved job training plan/WDB policies. *
Title I – Dislocated Workers (7/1/19 – 6/30/20)			
60 Training slots	N/A	WIOA-D/W	See below*
Trade Act Programs (7/1/19 – 6/30/20)			
Training slots (per DOL)	Aides	Trade Act	See below*
Title I - Youth Employment Programs (4/1/19 – 6/30/21)			
10 Training slots	N/A	WIOA-Youth	See below*
10 Jobs - in school youth	Aides	WIOA-Youth	See below**
30 Jobs – out of school youth	Aides	WIOA-Youth	See below***
Work Crew Supervisor	Aide	WIOA-Youth	See below****
Summer TANF (6/1/19 – 9/30/19)			
50 Jobs	Aides	Summer TANF	See below**

* Plus tuitions, books and related training fees, testing/certification/licensing fees, child care, on-line training licenses, transportation and mileage payments, needs related payments, trade act, job search/relocation allowances and other financial payments made to or on behalf of program participants consistent with the job training plan, federal trade act or applicable WIOA and WDB approved policies. Subject to availability of funds.

** \$11.10/hr. for public/non-profit sector worksites. Maximum up to entry-level wage rate for individual private sector worksite placements.

*** \$11.10/hr. for public/non-profit sector worksites with one performance increase of \$1.00/hr. as approved by the Employment and Training office. May also pay up to entry level wage rate for individual private sector worksite placements.

**** \$16.00/hr. for temporary, Part-time Work Crew Supervisor. Subject to availability of funds, identification of eligible youth, and appropriate amount of work.

Note: Wages subject to adjustment as needed to comply with minimum wage requirements (i.e., minimum wage increases to \$11.80 on 12/31/19).

Note: References to above funding streams (adult, etc.) will be inclusive of all types of funds allocated including basic formula funds, incentive funds, supplemental funds, trade act funds or other similar funding made available to the county by the NYS Dept. of Labor for workforce related activities.

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

**If more than one person is being appointed, please attach additional sheets*

DEPARTMENT NAME: Employment & Training

DATE: May 30, 2019

- (a) Name of Appointee: Karen Winne
- (b) Is this a Reappointment? YES If so, please provide the Resolution No. which authorized the last appointment of this individual CA07 2016
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title Business Sector Electrical Materials USA, Inc. (formerly Umicore)
- (e) Address of Appointee: 9 Pruyn's Island Drive, Glens Falls, NY 12801
- (f) Title of Appointment: Saratoga-Warren-Washington Counties Workforce Development Board
- (g) Effective Date of Appointment: July 1, 2019
- (h) Termination Date of Appointment: June 30, 2022
- (i) Name of Person Being Replaced (if applicable): N/A
- (j) Reason for Replacement: Term expires on June 30, 2019.