

Health, Human and Social Services Committee
Department of Employment and Training
AGENDA
June 25, 2019

Committee Members: *Edna A. Fraiser, Chair; Peter V. McDevitt, Claudia K. Braymer, Craig R. Leggett, William Loeb, Ben Driscoll, Cynthia Hyde, Brad Magowan and Matthew D. Sokol.*

- I. Committee meeting called to order by Chairman**
- II. Motion to approve minutes of prior Committee meeting**
- III. Action Agenda/New Business:**
 - 1. Request to Host Meeting – Summer Youth Award Ceremony and Picnic
Rationale: Each summer we hold an award ceremony and picnic to acknowledge participants in the summer youth program. This year it is scheduled for Friday, August 16 at the Crandall Park Pavilion.
 - 2. Request for New Contract with BOCES
Rationale: Annual contract to provide youth educational program services for the youth program and prepare youth for the Test Assessing Secondary Completion (TASC) high school equivalency assessment for the 2019-2020 school year.
- IV. Referral/Pending Items**
 - 1. No outstanding items
- V. Information for Discussion/Review**
 - 1. No new information
- VI. Privilege of the Floor** to discuss any additional items to come before the Committee
- VII. Motion to adjourn**

Attachments:

- 1. Request to Host Meeting Page 2
- 2. Resolution Request Form No. 3, New Contract with BOCES Page 3

Warren County Request to Host Meeting or Conference

Name of Department: Employment and Training

Name of Meeting/Conference: 2019 Summer Youth Awards Ceremony/Picnic

Date: 8/16/19 (estimated date, subject to availability)

Location: Crandall Park, Glens Falls

Purpose: Awards Ceremony for Summer Youth Workers

Contact Person: (If other than Department Head)

Phone No.: 518-824-8865

Number of People attending:

60 County Employees

2-4 State Employees

Volunteers

30± Others (specify) youth workers, worksite supervisors, and guests

Cost to County (please include amounts):

Room rental \$0

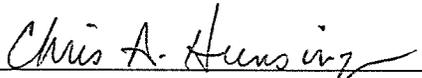
Food/beverage \$ 200.

Supplies \$ 200.00 est.

Other (specify) \$

Total Cost: \$ 400.00 est.

Dept Head Approval:



Signature

June 18, 2019

Date:

Committee Chairman Approval:

Signature

June 25, 2019

Date

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Employment and Training

DATE: June 25, 2019

- (a) Is this a Result of a Bid or Request for Proposal? Yes. An RFP was issued and completed because it was required under WIOA. Under the Warren County purchasing policy, educational services obtained through BOCES are exempt.
- (b) Purpose of Contract: To provide youth educational program services for the WIOA youth employment program and prepare youth for the Test Assessing Secondary Completion (TASC) high school equivalency assessment for the 2019-2020 school year.
- (c) Name of Contractor: Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES)
- (d) Address of Contractor: 1153 Burgoyne Ave., Suite 2, Fort Edward, NY 12828
- (e) Contractor's Contact Person and Telephone Number: Krista Conrick, 518-746-3521
- (f) Has or will the Contract be provided, if so, please attach: to be developed
- (g) Commencement Date of Contract: on or after 9/17/19
- (h) Termination Date of Contract: no later than 6/25/20
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$15,022
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. quarterly cost reimbursement
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: WIOA youth contract - 41 6293 0310 470