

Health, Human and Social Services Committee
Department of Employment and Training
AGENDA
July 29, 2019

Committee Members: *Edna A. Fraiser, Chair; Peter V. McDevitt, Claudia K. Braymer, Craig R. Leggett, William Loeb, Ben Driscoll, Cynthia Hyde, Brad Magowan and Matthew D. Sokol.*

I. Committee meeting called to order by Chairman

II. Motion to approve minutes of prior Committee meeting

III. Action Agenda/New Business:

1. Resolution Request to execute Infrastructure Funding Memorandum of Understanding (MOU) for the Saratoga-Warren-Washington Local Workforce Development Area

Rationale: The agreement is required under federal regulation. The New York State Department of Labor has developed the agreement to be executed by the various partners participating in the Workforce Innovation and Opportunity Act (WIOA).

2. Request to Appoint Members to the Saratoga-Warren-Washington Workforce Development Board (WDB)

Rationale: Appointment of member to fill expired term.

3. Request to Appoint Members to the Saratoga-Warren-Washington Workforce Development Board (WDB)

Rationale: Appointment of member to fill recent resignation.

IV. Referral/Pending Items

1. No outstanding items

V. Information for Discussion/Review

1. No outstanding items.

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to adjourn

Attachments:

- | | |
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| 1. Resolution Request Form 20, Infrastructure MOU | Page 2 |
| 2. Resolution Request Form No. 1, Appoint Michael Irish | Page 3 |
| 3. Resolution Request Form No. 1, Appoint Kathy LaFond | Page 4 |

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Employment and Training

DATE: July 29, 2019

- (a) Purpose of Request: Authorizing the execution of the New York State Local Workforce Development Area Infrastructure Funding Memorandum of Understanding with the Saratoga-Warren-Washington Local Workforce Development Area.

- (b) Details: This is a required agreement by the New York State Department of Labor to continue operation of the local Workforce Innovation and Opportunity Act program services. The Infrastructure Funding Memorandum of Understanding (MOU) is meant to capture each partner's roles and responsibilities in the New York State (NYS) Career Center System. The MOU was developed to ensure compliance with federal regulations governing the program. The MOU does not create any contractual rights or obligations between the partners and their representatives, but documents existing agreements and budgets to operate the three Career Centers in the SWW Local Workforce Development Area.

- (c) Previous Resolution Number: New resolution required under the WIOA. R401 of 2017 is similar but it did not include the additional requirements contained in this request.

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

**If more than one person is being appointed, please attach additional sheets*

DEPARTMENT NAME: Employment and Training Administration

DATE: July 29, 2019

- (a) Name of Appointee: Michael Irish, Human Resource Director, Fort William Henry Hotel and Conference Center
- (b) Is this a Reappointment? No If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title: Business Sector Fort William Henry
- (e) Address of Appointee: 48 Canada Street, Lake George, NY 12845
- (f) Title of Appointment: Saratoga-Warren-Washington Counties Workforce Development Board
- (g) Effective Date of Appointment: August 16, 2019
- (h) Termination Date of Appointment: June 30, 2022
- (i) Name of Person Being Replaced (if applicable): Kerrie Hill (CA11 2017)
- (j) Reason for Replacement: Term expired on June 30, 2019 and Ms. Hill did not wish to be reappointed. Mr. Irish served on the board from 2010 - 2016.

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

**If more than one person is being appointed, please attach additional sheets*

DEPARTMENT NAME: Employment and Training Administration

DATE: July 29, 2019

- (a) Name of Appointee: Kathy LaFond, Senior Director, Human Resources, Glens Falls Hospital
- (b) Is this a Reappointment? No If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title: Business Sector - Glens Falls Hospital
- (e) Address of Appointee: 100 Park Street, Glens Falls, NY 12801
- (f) Title of Appointment: Saratoga-Warren-Washington Counties Workforce Development Board
- (g) Effective Date of Appointment: August 16, 2019
- (h) Termination Date of Appointment: June 30, 2020
- (i) Name of Person Being Replaced (if applicable): Tracey Aust (CA06 – 2018)
- (j) Reason for Replacement: Resignation due to job transfer.