

**Warren County Health Services
Health, Human and Social Services Committee
AGENDA FOR
September 30, 2019
Information Submitted By: Ginelle Jones, DPH/DPS**

Health and Human Services Committee Members: Frasier, McDevitt, Braymer, Leggett, Loeb, Driscoll, Hyde, Magowan, and Sokol.

Committee meeting called to order by Chairperson

Motion to approve the minutes of the August 26, 2019 Health, Human, and Social Services Committee meeting.

I. Action Agenda/New Business

Request Resolution: To authorize contract with a certified Coding and Oasis vendor, which will be utilized by the Home Care Agency, to improve capacity for coding, ensure documentation integrity, and decrease process time for billing. **(Attachment #6)**

Rationale: Revenues depend on accurate coding and documentation. Due to illness and a recent resignation and in preparation of Patient Driven Goal Management (PDGM) implementation, anticipated in January 2020, coding services are needed to ensure documentation compliance and to decrease billing process time. The vendor selection is anticipated to be prior to the October Board of Supervisors Meeting.

II. Information for Discussion/Review

Report of Expenditures, Revenues, Overtime and Per Diem Use for 2019

Please see **Attachment #1**.

Tawn Driscoll, Fiscal Manager, will review the reports and answer any questions.

Revenue and Expense Comparison Report for 2018 vs 2019

Please see **Attachment #2**.

Tawn Driscoll, Fiscal Manager, will review the reports and answer any questions.

Budget Transfer Request:

Please see **Attachment #10**.

Tawn Driscoll, Fiscal Manager, will explain.

Status of Referrals

Please see **Attachment #3**

Valerie Whisenant, Assistant Director of Patient Services, will review the report and answer any questions.

Emergency Response and Preparedness

Please see **Attachment #4** for the monthly report.

Rabies Report:

Please see **Attachment #5** for the monthly report.

Information Items:

Jodi Brynes, Supervising Public Health Nurse, to take Certified Oasis-D Quality Specialist Bundle, offered online through FAZZI for \$449. This is an 8 module program that is self-paced. **(Attachment # 7)**

Authorization was requested for Jodi Brynes, Supervising Public Health Nurse, to take Board Certified Home Health Coder, offered online through FAZZI for \$549. This is an 8 module program that is self-paced. **(Attachment # 8)**

Staffing Update:

Homecare has one nurse out on extended leave and two nurses with intermittent leave. The agency has two open full time nursing positions in addition to per diem nursing opportunities.

Budget Summary (Attachment # 9)

Tawn Driscoll, Fiscal Manager, will review the budget.

III. Privilege of the floor to discuss any additional items to come before Committee

IV. Motion to adjourn the Health Services Meeting

Attachments:

1. Report of Expenditures, Revenues, Overtime and Per Diem Use
2. Revenue and Expense Comparison Report for 2018 vs 2019
3. Report of Referrals Status
4. Emergency Response and Preparedness Activities Report
5. Rabies Report
6. Resolution Request for Coding and Oasis Contract
7. Meeting Authorization Certified Oasis-D Quality Specialist Bundle
8. Meeting Budget Summary ng Authorization Board Certified Home Health Coder
9. Budget Summary
10. Budget Transfer

WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR 2019 AS OF 9/16/2019 7:26:04 PM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V

CODE(S): 4010, 4013, 4016, 4054, 4190, 4018, 4189

EXPENSES	2019 BUDGETED	2019 YTD ACTUAL	2018 Prior Year Totals
Salaries - Regular	\$2,613,381.00	\$1,534,375.42	\$2,245,248.67
Salaries - Overtime	\$132,000.00	\$82,198.41	\$119,937.71
Salaries - Part Time	\$524,067.00	\$268,193.56	\$432,961.47
100's PERSONAL SERVICES	\$3,269,448.00	\$1,884,767.39	\$2,798,147.85
200's EQUIPMENT	\$82,945.04	\$54,168.68	\$86,272.34
400's CONTRACTUAL	\$6,059,025.68	\$2,825,195.13	\$5,735,971.55
800's EMPLOYEE BENEFITS	\$1,575,587.00	\$927,025.51	\$1,385,074.65
TOTALS	\$10,987,005.72	\$5,691,156.71	\$10,005,466.39

REVENUES	2019 BUDGETED	2019 YTD ACTUAL	2018 Prior Year Totals
	\$8,751,309.39	\$3,547,974.92	\$7,907,438.69

Notes: We are in the process of finalizing billing and closing the month of August for CHHA and MCH Programs.

Warren County Health Services

Salaries Comparison

2018 vs 2019

as of 9/1/19 Year to date Payroll

	YTD	YTD	YTD 19v18	% Change	Total Budget	Total Actual
	2019	2018			2019	2018
Total of All Depts						
Regular Salaries	\$1,534,375.42	\$1,546,233.20	-\$11,857.78	-0.77%	\$2,613,381.00	\$2,245,248.67
Overtime Salaries	\$82,198.41	\$68,116.41	\$14,082.00	20.67%	\$132,000.00	\$119,937.71
Part Time Salaries	\$268,193.56	\$281,555.20	-\$13,361.64	-4.75%	\$524,067.00	\$432,961.47
TOTALS	\$1,884,767.39	\$1,895,904.81	-\$11,137.42	-0.59%	\$3,269,448.00	\$2,798,147.85
% current YTD Salary to Total Budget	57.65%	67.76%				

*Source: Detail G/L report for all Salary Category from 1/1/19-9/1/19.

Overall, total salaries are \$11,137.42 or .59% under 2018 Salaries . While under in Regular salaries , Overtime is over last year due to the time needed for documentation with the new Patient System for the homecare. Since the implementation of the Crescendo System used by our CHHA, overtime has increased to allow the nurses to do charting and maintain patient care. Where we are over in Overtime, we are under in Part time equally. Overall, Salaries are currently are 57.65% of the 2019 budget, while last year at this time we were 67.76% of the actual amount spent.

**Warren County Health Services
Revenue and Expense Comparison 2019 vs 2018
as of 9/16/19**

EXPENSES	2019 YTD Actual as of 9/16/19 G/L	2018 YTD as of 9/15/18 G/L	Variance
Salaries - Regular	\$1,534,375.42	\$1,546,233.20	(\$11,857.78)
Salaries - Overtime	\$82,198.41	\$68,116.41	\$14,082.00
Salaries - Part Time	\$268,193.56	\$281,555.20	(\$13,361.64)
100's PERSONAL SERVICES	\$1,884,767.39	\$1,895,904.81	(\$11,137.42)
200's EQUIPMENT	\$54,168.68	\$56,715.42	(\$2,546.74)
400's CONTRACTUAL	\$2,825,195.13	\$2,889,424.18	(\$64,229.05)
800's EMPLOYEE BENEFITS	\$927,025.51	\$953,890.42	(\$26,864.91)
TOTALS	\$5,691,156.71	\$5,795,934.83	(\$104,778.12)

2019 YTD ACTUAL 2018 Prior YTD

REVENUES

\$3,547,974.92	\$3,204,964.54	\$343,010.38
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Notes:

Salaries: (please see previous page) overall are \$11,137.42 or .59% below 2018 as of the 9/1/19 payroll posting date. Salaries for 2019 are 57.65% of the budget YTD where they were 67.76% of the 2018 budget as of last year. Overtime has increased and correlates with the added hours needed since implementation of the New Crescendo system being utilized for the CHHA for patient charting and billing along with hours affiliated with needed coverage on weekends. While Overtime year to date is over budget by \$14,082 it should be noted the Part time salaries are \$13,361.64 below budget. Therefore most of the savings in salaries is due to the Full time salaries expenses and positions not able to be filled.

Contractual Expenses: These are below in 2019 compared to 2018 due to timing of invoices paid, primarily within the Contractual expenses related to the CHHA for services for therapists and aides. The Preschool and Early Intervention programs are comparable to year to date totals to 2018.

Employee Benefits: Employee benefits are below last year to date by \$26,864.91. Year to date Retiree Health for 2019 is \$159,548.08 as of 8/31/19. This is 16.73% of the year to date employee benefits.

Revenues: Revenues for 2019 YTD are \$343,010.38 above 2018 YTD and this is primarily due to the timing of revenues received for both the Preschool and Early Intervention programs for amounts billed to the state.

Warren County Health Services
Patient Referrals (May or May not have become Patients)
CHHA Division

CATEGORY	01/2018	02/2018	03/2018	04/2018	05/2018	06/2018	07/2018	08/2018	09/2018	10/2018	11/2018	12/2018	
SN Referral	112	88	97	95	115	123	86	134	122	126	83	96	
SN IV Referral	2	8	5	4	7	7	1 0**	0**	0**	0**	0**		
PRI	3	3	3	1	2	0	2	5	1	1	1	0	
SN Referrals per month	117	99	105	100	124	130	89	139	123	127	84	96	
PT Referral	70	57	63	61	74	59	61	79	57	71	62	60	
PT only	19	18	17	19	16	20	6	18	15	22	21	11	
Total Referrals per month	136	117	122	119	140	150	95	157	138	149	105	107	1535

CATEGORY	01/2019	02/2019	03/2019	04/2019	05/2019	06/2019	07/2019	08/2019	09/2019	10/2019	11/2019	12/2019	
SN Referral	119	97	89	88	104	83	74						
PRI	0	2	4	0	1	0	1						
SN Referrals per month	119	99	93	88	105	83	75						
PT Referral	65	48	54	48	61	51	47						
PT only	13	5	8	12	14	12	10						
Total Referrals per month	132	104	101	100	119	95	85						736
	-4%	-13%	-21%	-19%	-21%	-55%	-10%						

RE-VISITS	01/2019	02/2019	03/2019	04/2019	05/2019	06/2019	07/2019	08/2019	09/2019	10/2019	11/2019	12/2019
SN Re-visits							826					
LPN Re-visits							110					
PT Re-visits							318					
OT Re-visits							65					
Speech Re-visits							1					
Total Re-visits per month							1320					

Attachment 3

Numbers current as of 09/13/19

ATTACHMENT #1
BT ACTIVITY SHEET
BPX - 7/1/18 - 6/30/19

Page 1

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training;
Purple/Special Needs; Orange/Drill; Black/Pan Flu

8/6	In-person	County Staging Site Review	Dan/J'nelle	Meeting
8/15	In-person	Fit Test Training at OES	Dan	Training
8/15	In-person	Glens Falls Hospital TTX	Dan	Drill
8/16	Webinar	IHANS 2.0 Update	Dan/J'nelle/Ginelle/Pat Belden	Training
8/29	Webinar	MERITS Training	Dan/J'nelle	Training

Warren County Public Health Rabies Program Dates- August 2019

Town	Different Address Owner/Victim <small>*Follow up by Town ACO</small>				Same Address Owner/Victim <small>* Follow up by Public Health</small>				Out of Town Owner <small>*Follow Up by Public Health</small>				Strays Follow Up by Public Health <ul style="list-style-type: none"> • Vet's Office • Victim Watching • Victim Treated Rabies PEP • Euthanized Follow Up by ACO Animal needs to be captured and taken to Animal Hospital. Public Health to check after confinement					
	Cats		Dogs		Cats		Dogs		Cats		Dogs		Vet	Victim Watched	Treated with PEP	Refused PEP	Euthanized	ACO Capture
	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD						
Bolton															1			
Chester												1						
Glens Falls			1	1			1								1			
Hague																		
Horicon																		
Johnsburg																		
Lake George			2										2					
Lake Luzerne			1															
Queensbury			2												1			
Stony Creek																		
Thurman																		
Warrensburg														1				
Totals			6	1			1					1	2	1	2			

*UTD- Up to Date PEP -Post Exposure Prophylaxis

Total Bites for Month – 14

Specimens tested for rabies this Month- 16

Positive specimens for rabies- 1

People pre-approved for rabies post exposure treatment- 6

Rabies Clinics this month - 2

Next Rabies Clinic- October 19th at Warren County DPW in Warrensburg from 10 AM-12 PM

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Health Services

DATE: September 30, 2019

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To authorize contract with a certified Coding and Oasis vendor, which will be utilized by the Home Care Agency, to improve capacity for coding, ensure documentation integrity, and decrease process time for billing.**
- (c) Name of Contractor: **To be determined**
- (d) Address of Contractor: **To be determined**
- (e) Contractor's Contact Person and Telephone Number: **To be determined**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **November 1, 2019**
- (h) Termination Date of Contract: **Automatic renewal as long as rate increase is less than 5% or written 30 day termination notice is provided by either party.**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **To be determined**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.4010.470 Health Services Contract Expense/Amt **To be determined****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

COPY

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
- Out-of-State (Requires Board resolution)

The Health Human and Social Services Committee hereby authorizes Jodi Brynes
(Supervisory Committee) (Employee Name)

to attend Certified Oasis-D Quality Specialist Bundle
(Name of meeting or organization)

at Fazzi- Online on 8 Modules- Self- Paced
(Address) (Dates)

Meeting/Convention Cost: \$449 Mode of transportation to be used: N/A
(County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ \$449
(travel and meeting/convention cost)

For Overnight Travel

Funding in Budget? Y N

Room rate \$ _____ GSA* Rate \$ _____

Meal costs - GSA* per diem rate \$ _____ Budget Code: A.4010.444

* www.gsa.gov

Date: 9/16/19

Shirley Jones DPH/DPS
Department Head Signature

Date: _____

County Administrator Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. REQUEST FOR USE OF FLEET VEHICLE

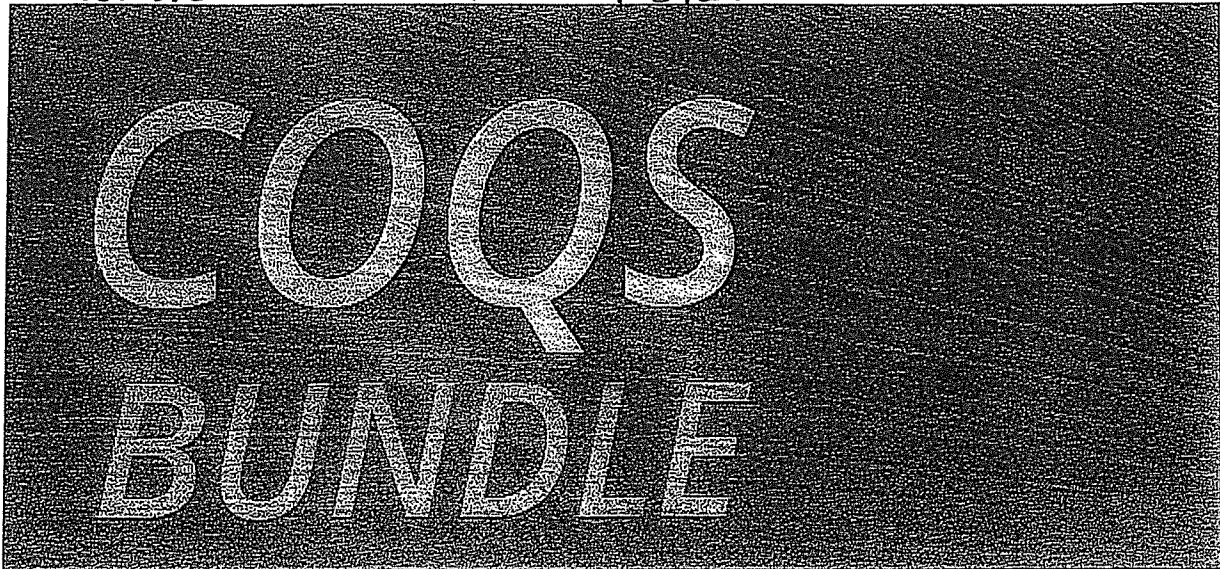
Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

[Home](#) [Course Catalog](#) [Credentialing](#) [COQS Bundle](#)

Certified OASIS-D Quality Specialist Bundle

Certified OASIS Quality Specialist



[Course Description](#)

[Instructor Bio](#)

[Software Requirements](#)

[How it Works](#)

Purchase a seat in the COQS Bundle for a seat in both our full OASIS Certification Preparation Course and our Certified OASIS Quality Specialist Exam. At the start of each week, a new module is opened that includes a combination of presentation videos, practice activities, live webinar Q&A sessions, and discussion with course colleagues. Participants should expect to spend 1-2 hours per week completing each module. Upon completion of the course, participants will receive access to a practice certification exam to test their readiness. Once ready, participants may sign up to complete the COQS or other certification exam on their own schedule. Further instructions will be delivered via email.

[Lesson Plan](#)

Module 1

Module 2

Module 3

Module 4

Module 5

Module 6

Module 7

Module 8

◦ Fall Risk Assessment: M1910 ◦ Drug Regimen Review: M2001 ◦ Medication Follow-Up: M2003 ◦ Medication Intervention: M2005 ◦ High-Risk Drug Education: M2010 ◦ Drug Education Intervention: M2016 ◦ Oral Medication Management: M2020 ◦ Injectable Medication Management: M2030 ◦ Types and Sources of Assistance: M2102 ◦ Therapy Need: M2200 ◦ Intervention Synopsis: M2401 ◦ Emergent Care: M2301 ◦ Emergent Care Reasons: M2310 ◦ Inpatient Admission: M2410 ◦ Discharge Disposition: M2420 ◦ Date of Discharge/Transfer/Death: M0906 ◦ Testing Tips for Certification Exam

\$449.00

~~List Price: \$549.00~~

You save: \$100 (18%)



of Seats: 1

Our quantity discounts:

Quantity	Price
10+	\$375.00

Minimum quantity for "Certified OASIS-D Quality Specialist Bundle" is 1.

COURSE DETAILS AT A GLANCE:

Contact Hours: Nursing

Topics: OASIS

Skill Level: Advanced



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HelpDesk Line: 844-993-2994

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SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

COPY

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
- Out-of-State (Requires Board resolution)

The Health Human and Social Services Committee hereby authorizes Jodi Brynes
 (Supervisory Committee) (Employee Name)

to attend Board Certified Home Health Coder
 (Name of meeting or organization)

at Fazzi- Online on 8 Modules- Self- Paced
 (Address) (Dates)

Meeting/Convention Cost: \$549 Mode of transportation to be used: N/A
 (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ \$549
 (travel and meeting/convention cost)

For Overnight Travel Funding in Budget? Y N
 Room rate \$ _____ GSA* Rate \$ _____

Meal costs - GSA* per diem rate \$ _____ Budget Code: A.4010.444
 * www.gsa.gov

Date: 9/16/19

Genevieve Jones DPH/DPS
 Department Head Signature

Date: _____

 County Administrator Signature

Date: _____

 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

 Please check to request a fleet vehicle. **REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

BCHH-C Bundle

Board Certified Home Health Coder

The banner features a dark background with a stack of three white squares on the left. The text "BCHH-C BUNDLE" is prominently displayed in the center. Below this, three circular icons are arranged horizontally: a laptop representing the "BCHH-C COURSE", a book representing the "OASIS-D FIELD GUIDE", and a person at a computer representing the "BCHH-C EXAM".

Course Description

Software Requirements

This is the **PRE-ORDER** for the BCHH-C Bundle which will include the BCHH-C course, BCHH-C exam and a physical copy of the OASIS-D Field Guide mailed to your door.

The course will begin on July 8, 2019.

Please note - We're unable to ship manuals outside the United States, we apologize for the inconvenience.

PDGM is just around the corner. Now, more than ever, certifying your home health coding proficiency is critical to achieving PDGM success! Join the thousands of coders who have already become BCHH-C certified with our new 8-week online training program. Developed by industry leading coding experts, the BCHH-C online certification bundle includes:

- BCHH-C preparation course and practice exam to prepare participants for the coding certification exam. Our
- BCHH-C preparation course also includes a PDGM module to prepare coders for January 1st.
- A 100-question proctored certification exam (or 80-question recertification exam) which can be taken online from the convenience of home or office.
- Fazzi's popular OASIS-D Field Guide to Data Collection with CMS Chapter 3 guidance, Q&As and Fazzi best practice guidance.

Note: Participants need a current ICD-10-CM Coding Manual to participate in the course.

Why is the BCHH-C so Valuable?

- Coders can obtain BCHH-C coding certification completely online with our online certification course and examination.
- BCHH-C certificants receive free annual competency testing, frequent coding updates webinars and "Ask The Expert" sessions.
- The BCHH-C course and exam are unique in our industry to include not just ICD-10-CM concepts but also test and train in those areas of OASIS (25%) required to become an expert coder. In fact, some employers require no additional OASIS certification when holding the BCHH-C credential.
- Coders with other coding certifications may take the BCHH-C 75 question recertification exam.
- Led by a team of coding experts, the quality of the course instruction and materials is outstanding.

\$549.00

of Seats:

Our quantity discounts:

Quantity	Price
10+	\$375.00

Minimum quantity for "BCHH-C Bundle" is 1.

COURSE DETAILS AT A GLANCE:

Contact Hours: Nursing

Topics: Coding, Credentialing

Skill Level: Intermediate



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2020 SUMMARY OF COSTS TO COUNTY
PLEASE COMPLETE THE FOLLOWING INFORMATION REGARDING YOUR 2020 BUDGET

DEPARTMENT: Warren County Health Services

FINAL Departmental Requests (9/11/19)

(-) is reduction in exp

BUDGET CODE	Page #	TITLE OF BUDGET AND/OR PROGRAM	TOTAL APPROPRIATION	AMOUNT OF MANDATED EXPENSE	AMOUNT OF STATE REVENUE	AMOUNT OF FEDERAL REVENUE	AMOUNT OF OTHER REVENUE	Total Revenue	*Profit or Loss to COUNTY 2020-Budget	Estimated Payroll Adjustments	Profit /Loss after Adjmts Sheets 2020	Profit or Loss to COUNTY 2019-Adopted Bud	Profit or Loss to COUNTY 2019-Amended Bud	Actual Profit or Loss to County for 2018
A.4010	1-4	Health Services	\$4,511,787	\$0	\$0	\$0	\$4,200,000	\$4,200,000	-\$311,787	-\$4,886	-\$306,901	-\$270,505	-\$282,764	-\$9,005
A.4013*	5-8	W.I.C.*	\$1,225,743	\$0	\$0	\$1,225,743	\$0	\$1,225,743	\$0	\$0	\$0	\$0	\$0	\$25,506
A.4018**	9-11	Preventive Program	\$657,404	\$127,184	\$331,863	\$0	\$0	\$331,863	-\$325,541	\$0	-\$325,541	-\$319,525	-\$320,325	-\$251,597
A.4018.0020	12-15	Preventive Pgm-Family Health	\$149,613	\$0	\$29,065	\$19,041	\$55,000	\$103,106	-\$46,507	\$0	-\$46,507	-\$53,979	-\$53,979	-\$34,762
A.4018.0030**	16-19	Preventive Pgm-Disease Control	\$405,302	\$405,302	\$163,133	\$23,001	\$97,500	\$283,634	-\$121,668	-\$91,307	-\$30,361	-\$51,880	-\$53,266	-\$52,765
A.4018.0040	20-23	Preventive Pgm-Health Education	\$137,401	\$0	\$81,160	\$0	\$3,000	\$84,160	-\$53,241	\$0	-\$53,241	-\$44,337	-\$76,221	-\$17,397
A.4018.0055	24-25	Preventive Pgm-Tobacco Entitlement	\$7,500	\$0	\$0	\$0	\$0	\$0	-\$7,500	\$0	-\$7,500	-\$7,500	-\$7,500	-\$8,397
A.4054**	26-28	Ed/PhysicallyHand.Children(Preschool)	\$3,024,071	\$3,024,071	\$1,714,641	\$0	\$70,000	\$1,784,641	-\$1,239,430	\$0	-\$1,239,430	-\$1,179,705	-\$1,169,721	-\$1,375,640
A.4054.0060**	29-32	Ed/Phy.Hand.Child-Early Intervention	\$911,800	\$911,800	\$435,780	\$24,644	\$110,000	\$570,424	-\$341,376	\$0	-\$341,376	-\$293,885	-\$293,885	-\$392,590
A.4189*	33-35	Emergency Preparedness (Bioterrorism)*	\$49,625	\$0	\$0	\$49,625	\$0	\$49,625	\$0	\$0	\$0	\$0	-\$2,680	-\$389
A.4190	36-37	Ebola Expense	\$825	\$0	\$0	\$0	\$825	\$825	\$0	\$0	\$0	\$0	\$0	-\$900
	38	Payroll Adjustments												
	39-50	Salary Schedule												
	51	Data Processing Expense Detail												
	52	Consulting Fees												
	53	Vehicle Fleet Detail												
Totals Health Services			\$11,081,071	\$4,468,357	\$2,755,642	\$1,342,054	\$4,536,325	\$8,634,021	-\$2,447,050	-\$96,193	-\$2,350,857	-\$2,221,316	-\$2,260,341	-\$2,117,936

NOTES: • WIC(A.4013) and Bioterrorism (A.4189) , are fully funded by grants, therefore there is no impact on the county. The WIC grant includes reimbursement for for Fringe and Indirect Expenses for 2020. Also to note, the BT Grant was reduced to \$49,625 from \$52,096.

• Within the Preventive Program(A.4018), the Public Health Director and the Medical Advisor (\$6,180) are mandated by the state. The total of these expenses are \$127,184. (This includes Fringe Benefits)

** Total Mandated Expenses (Disease Program,Preventive Program, Preschool and Early Intervention Program) total \$4,468,357 with a total loss of \$1,936,708 which is 82.38% of the total loss or Health Services.

Preschool and Early Intervention programs alone are a total loss of \$1,580,806 which is 67.24% of the total budgeted impact. (Mandated are in yellow) Note: this also includes any payroll adjustments listed.

• Our payroll adjustments (which includes all related fringe benefits) are estimated to be an impact of (\$96,193) in savings, however we need to apply approximately \$72,000 to CHHA contract expense code for new Outsourcing Coding (\$50,000) and to allow increases to CHHA Therapists (\$22,000). Please see the Payroll /Fringe adjustment sheets for details.

• Also to note, Total Retiree Health Insurance is budgeted to be \$248,554, which is 10.57% of the total loss. This is 68.47% of the total loss in the CHHA, 2.64% of the Preventive program loss and 41.48% of the total Family Health Program loss. Retiree Health Insurance expense for 2020 is as follows: CHHA \$210,142 WIC \$10,526, Preventive Program \$8,591 and Family Health \$19,295.

• Regarding the substantial increase from our Transportation vendor, that is utilized by our Preschool and Early Intervention Programs, there was a 7.4% increase for each Preschool child /day and a 62.96% increase in the Early Intervention Program. The children in the EI program go less often during the week. We estimated an additional \$63,000 /yr for the Preschool program in costs with a Revenue of \$37,485. The EI Program is estimated to be an additional \$70,720/yr with a Revenue of \$52,686. The preschool program will reimburse at a rate of 59.50%, while we estimate in the EI Program, half the children are paid by Medicaid at 100% and the other half at 49% from the state.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: _____

DATE: September 30, 2019

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4010.110	Health Services-Full Time Salaries	A.4010.470	Health Services-Contract Expense	\$13,000.00

Total Transfers **\$13,000.00**

1 To transfer funds within Health Services (CHHA -Homecare) from Full time salaries to Contract Expense to pay for Outsourcing Medical Coding for Referrals for two months.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records