

Health & Human Services Committee
Warren County Department of Social Services

COMMITTEE MEETING AGENDA

October 21, 2019

Committee Members: Supervisors Frasier, McDevitt, Braymer, Leggett, Loeb, Driscoll, Hyde, Magowan and Sokol.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
 1. **Personnel Request:**
-Create and Fill the Position of Principal Social Welfare Examiner #3, in the Temporary Assistance Unit, Grade 15, Base Salary \$42,141 (Deleting Sr. Social Welfare Examiner #TBD, Grade 11), effective January 1, 2020.
Rationale: The Principal Social Welfare Examiner position will better serve the demands of the Temporary Assistance Unit.
PLEASE SEE ATTACHMENT #1
 2. **Personnel Request:**
-**Anticipated Vacancy:** Request to Fill the Position of Sr. Account Clerk #4, in the Accounting Unit, Grade 7, Base Salary \$33,600, effective date to be determined (position to be filled after November 15, 2019).
Rationale: This is an essential position in the Accounting Unit.
PLEASE SEE ATTACHMENT #2
 3. **Request Resolution:**
-Request permission to accept a donation in the amount of \$5,000 from the Warren County Children's Committee.
Rationale: These monies will be used for Children's Services primarily relating to Foster Care.
PLEASE SEE ATTACHMENT #3
- IV. Pending Items - There are no pending items
- V. Information for Discussion and/or Review
Chris Hanchett, Commissioner - Commissioner's Activities & Updates Report;
Julie Montero, Fiscal Manager - Monthly Revenue & Expenditures, and Overtime Reports;
PLEASE SEE ATTACHMENT #4
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to Adjourn

ATTACHMENTS:

1. Request Permission to Create and Fill position of Principal SWE#3, effective 1/1/20
2. **Anticipated Vacancy:**
Request Permission to Fill the Position of Account Clerk #4
3. Request Permission to accept \$5,000 from WC Children's Committee – for Foster Care Services
4. Monthly Fiscal & Overtime Reports

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

ATTACHMENT #1

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 10/21/19

- (a) Title of Requested Position: **Principal Social Welfare Examiner #3**
- (b) Annual Base Salary (and Grade if Applicable): **Grade 15, Annual \$42,141**
- (c) Effective Date for New Position:* **January 1, 2020**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
Senior Social Welfare Examiner #
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A 6010 110
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
Yes
- (g) Is this a mandated position? If so, please explain:
Reimbursement: Federal 50%, State 25%
- (h) Is there expected revenue from this position? If so, please explain:

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.00
Title of Position: Principal Social Welfare Examiner #3 Base Salary of Position: \$42,141 Grade: 15
Filling at Step # (If Known): _____
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other - creation
Employee No./Last Name: _____ Date of Vacancy: TBD (11/15/19 or later)
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. JW 10/16/19
Human Resources Director has approved this form when initialed. JF 10/16/19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/16/19

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 10/16/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee 4th. Human & Social Services

The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Edna A. Frasier Date 10/21/19

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.00
Title of Position: Senior Account Clerk #4 Base Salary of Position: \$33,600 Grade: 7
Filling at Step # (If Known): _____
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: Mammone / 11766 Date of Vacancy: TBD (11/15/19 or later)
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. PCP 10/16/19
Human Resources Director has approved this form when initialed. JF 10/16/19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/16/19

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 10/16/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human & Social Services

The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 10/21/19

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

ATTACHMENT #3

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 10/21/19

- (a) Purpose of Request: **Request Permission to accept \$5,000 donation from the Warren County Children's Committee for monies to be used toward Foster Care Services.**
- (b) Details: **These funds are intended to serve Children in Foster Care.**
- (c) Previous Resolution Number: **n/a**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR SEPT 2019

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2019 BUDGETED	SEP 2019 EXP	SEP 2018 EXP	2019 YTD ACTUAL	2018 Prior Year Totals
110 Salaries - Regular	\$6,581,907.00	\$696,274.91	\$685,358.77	\$4,500,540.14	\$6,037,534.79
120 Salaries - Overtime	\$75,222.00	\$9,744.07	\$12,547.28	\$97,522.57	\$110,463.65
130 Salaries - Part Time	\$255,907.00	\$22,474.41	\$20,920.38	\$155,887.14	\$222,771.07
100's PERSONAL SERVICES Total	\$6,913,036.00	\$728,493.39	\$718,826.43	\$4,753,949.85	\$6,370,769.51
200's EQUIPMENT	\$23,000.00		\$30,883.95	\$82,151.57	\$77,356.64
400's CONTRACTUAL	\$22,863,554.00	\$1,665,237.10	\$1,307,801.59	\$15,779,048.76	\$20,493,598.42
800's EMPLOYEE BENEFITS	\$3,682,346.00	\$326,601.43	\$355,503.20	\$2,492,008.79	\$3,424,900.45
TOTALS	\$33,481,936.00	\$2,720,331.92	\$2,413,015.17	\$23,107,158.97	\$30,366,625.02

REVENUES	2019 BUDGETED	SEP 2019 REVENUE	SEP 2018 REVENUE	2019 YTD ACTUAL	2018 Prior Year Totals
	\$16,212,757.00	\$1,911,366.61	\$1,964,435.22	\$11,191,466.27	\$14,227,903.00

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	5,800,929.00	(20,000.00)	5,780,929.00	612,777.72	.00	3,957,956.28	1,822,972.72	68	5,310,005.74
120	Salaries - Overtime	49,222.00	50,000.00	99,222.00	7,381.26	.00	75,216.25	24,005.75	76	77,907.33
130	Salaries - Part Time	75,814.00	.00	75,814.00	2,670.14	.00	40,960.72	34,853.28	54	69,766.47
<i>Personal Services Totals</i>		\$5,925,965.00	\$30,000.00	\$5,955,965.00	\$622,829.12	\$0.00	\$4,074,133.25	\$1,881,831.75	68%	\$5,457,679.54
<i>Equipment</i>										
210	Furniture/Furnishings	2,000.00	2,000.00	4,000.00	.00	.00	3,424.99	575.01	86	6,675.18
220	Office Equipment	3,000.00	6,900.00	9,900.00	.00	(414.22)	10,096.29	217.93	98	36,269.04
230										
230.1	Automotive Equipment - Reserve	.00	61,686.00	61,686.00	.00	.00	61,686.00	.00	100	16,341.00
230 - Totals		\$0.00	\$61,686.00	\$61,686.00	\$0.00	\$0.00	\$61,686.00	\$0.00	100%	\$16,341.00
<i>Equipment Totals</i>		\$5,000.00	\$70,586.00	\$75,586.00	\$0.00	(\$414.22)	\$75,207.28	\$792.94	99%	\$59,285.22
<i>Contractual Expense</i>										
410	Supplies	57,015.00	28,420.00	85,435.00	4,779.57	4,810.98	41,576.81	39,047.21	54	45,526.76
411	Rent-Building/Property	650,000.00	.00	650,000.00	54,166.66	.00	487,500.02	162,499.98	75	564,546.94
418	Ins-General Liability	30,735.00	772.00	31,507.00	.00	.00	31,433.53	73.47	100	29,492.81
423	Telephone	21,000.00	.00	21,000.00	477.81	.00	11,111.91	9,888.09	53	18,183.35
424	Postage	32,000.00	.00	32,000.00	.00	.00	18,453.31	13,546.69	58	28,761.98
426	Subscriptions	500.00	1,300.00	1,800.00	.00	.00	1,188.00	612.00	66	471.46
427	Memberships & Dues	5,000.00	.00	5,000.00	.00	.00	4,819.00	181.00	96	4,679.00
428	Data Processing & Internet Fees	10,000.00	(500.00)	9,500.00	234.28	937.12	1,872.96	6,689.92	30	3,858.00
432	Special Project Supply	95,000.00	.00	95,000.00	.00	.00	47,631.00	47,369.00	50	94,839.00
435	Medical Fees	500.00	1,100.00	1,600.00	(120.77)	.00	(274.66)	1,874.66	-17	(158.99)
436	Advertising Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	32.76
439	Misc Fees & Expenses	7,000.00	.00	7,000.00	288.00	.00	2,351.65	4,648.35	34	6,505.51
440	Legal/Transcript Fees	15,000.00	.00	15,000.00	.00	.00	3,000.00	12,000.00	20	16,853.19
441	Auto-Supplies & Repair	10,000.00	113.00	10,113.00	.00	.00	4,385.63	5,727.37	43	6,517.80
442	Automotive - Gas & Oil	8,000.00	.00	8,000.00	.00	.00	4,994.71	3,005.29	62	7,186.15
444	Travel/Education/Conference	17,000.00	(2,600.00)	14,400.00	103.71	122.00	7,138.32	7,139.68	50	7,621.73
457	Child Care Fees	.00	480.00	480.00	.00	.00	.00	480.00	0	.00
469	Other Payments/Contributions	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
470	Contract	315,000.00	47,128.00	362,128.00	44,433.06	38,287.95	198,180.18	125,659.87	65	294,214.66
<i>Contractual Expense Totals</i>		\$1,276,250.00	\$76,213.00	\$1,352,463.00	\$104,362.32	\$44,158.05	\$867,362.37	\$440,942.58	67%	\$1,131,132.11
<i>Employee Benefits</i>										
810	Retirement	755,337.00	.00	755,337.00	79,535.85	.00	532,197.52	223,139.48	70	675,154.97
830	Social Security	367,414.00	.00	367,414.00	36,529.45	.00	234,283.21	133,130.79	64	314,805.78
831	Medicare Contribution	85,923.00	.00	85,923.00	8,543.09	.00	54,791.97	31,131.03	64	73,623.84
860	Hospitalization	1,556,986.00	10,000.00	1,566,986.00	157,707.89	.00	1,063,663.60	503,322.40	68	1,324,349.29

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Employee Benefits</i>										
865	Dental Insurance	23,904.00	.00	23,904.00	2,548.78	.00	17,174.62	6,729.38	72	22,243.94
<i>Employee Benefits Totals</i>		\$2,789,564.00	\$10,000.00	\$2,799,564.00	\$284,865.06	\$0.00	\$1,902,110.92	\$897,453.08	68%	\$2,410,177.82
<i>Other Benefits</i>										
840	Workmen's Compensation	43,857.00	.00	43,857.00	.00	.00	43,856.65	.35	100	42,075.04
850	Unemployment Insurance	10,000.00	.00	10,000.00	.00	.00	1,458.00	8,542.00	15	4,218.00
855	Disability	6,000.00	.00	6,000.00	.00	.00	2,204.03	3,795.97	37	2,372.38
861	Retirees Hospitalization	289,878.00	.00	289,878.00	.00	.00	175,533.58	114,344.42	61	418,285.01
862	Health Insurance Cost Reimbursement	5,250.00	.00	5,250.00	50.32	.00	3,974.11	1,275.89	76	3,710.19
<i>Other Benefits Totals</i>		\$354,985.00	\$0.00	\$354,985.00	\$50.32	\$0.00	\$227,026.37	\$127,958.63	64%	\$470,660.62
EXPENSE TOTALS		\$10,351,764.00	\$186,799.00	\$10,538,563.00	\$1,012,106.82	\$43,743.83	\$7,145,840.19	\$3,348,978.98	68%	\$9,528,935.31
Department 6010 - Social Services Totals		(\$10,351,764.00)	(\$186,799.00)	(\$10,538,563.00)	(\$1,012,106.82)	(\$43,743.83)	(\$7,145,840.19)	(\$3,348,978.98)	68%	(\$9,528,935.31)
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	780,978.00	.00	780,978.00	83,497.19	.00	542,583.86	238,394.14	69	727,529.05
120	Salaries - Overtime	26,000.00	.00	26,000.00	2,362.81	.00	22,306.32	3,693.68	86	32,556.32
130	Salaries - Part Time	180,093.00	.00	180,093.00	19,804.27	.00	114,926.42	65,166.58	64	153,004.60
<i>Personal Services Totals</i>		\$987,071.00	\$0.00	\$987,071.00	\$105,664.27	\$0.00	\$679,816.60	\$307,254.40	69%	\$913,089.97
<i>Equipment</i>										
210	Furniture/Furnishings	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	671.82
220	Office Equipment	1,000.00	1,100.00	2,100.00	.00	.00	1,010.99	1,089.01	48	48.82
230										
230.1	Automotive Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	31,989.00
230 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$31,989.00
260	Other Equipment	12,500.00	(1,100.00)	11,400.00	.00	.00	5,608.06	5,791.94	49	5,592.88
270	Lawn & Landscaping	500.00	(60.00)	440.00	.00	.00	325.24	114.76	74	375.80
<i>Equipment Totals</i>		\$18,000.00	(\$60.00)	\$17,940.00	\$0.00	\$0.00	\$6,944.29	\$10,995.71	39%	\$38,678.32
<i>Contractual Expense</i>										
410	Supplies	30,000.00	.00	30,000.00	471.50	300.40	19,771.22	9,928.38	67	30,181.63
413	Repair & Maint.-Bldg/Property	27,000.00	(5,550.00)	21,450.00	4.99	9,040.42	12,158.31	251.27	99	21,651.13
415	Electricity	30,000.00	.00	30,000.00	2,321.45	.00	15,718.23	14,281.77	52	23,628.32
416	Oil & Gas-Heating	22,000.00	.00	22,000.00	.00	.00	15,723.22	6,276.78	71	26,030.62
418	Ins-General Liability	9,324.00	.00	9,324.00	.00	.00	9,152.00	172.00	98	8,216.51
422	Repair/Maint-Equipment	1,000.00	1,350.00	2,350.00	.00	.00	1,416.02	933.98	60	9,421.58
423	Telephone	2,000.00	.00	2,000.00	191.24	.00	1,563.88	436.12	78	2,212.83
424	Postage	500.00	.00	500.00	.00	.00	50.92	449.08	10	160.13
426	Subscriptions	300.00	60.00	360.00	.00	.00	352.12	7.88	98	681.26

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
427	Memberships & Dues	.00	775.00	775.00	.00	.00	722.00	53.00	93	.00
428	Data Processing & Internet Fees	1,500.00	.00	1,500.00	204.96	.00	1,493.22	6.78	100	1,936.21
434	Allowances	18,000.00	.00	18,000.00	1,350.00	.00	12,300.00	5,700.00	68	14,823.47
435	Medical Fees	2,500.00	.00	2,500.00	.00	.00	545.00	1,955.00	22	1,735.00
436	Advertising Fees	3,105.00	.00	3,105.00	.00	.00	.00	3,105.00	0	.00
437	Consulting Fees	18,000.00	.00	18,000.00	1,418.00	5,000.00	12,371.00	629.00	97	17,320.32
439	Misc Fees & Expenses	1,000.00	3,800.00	4,800.00	25.00	350.00	4,059.21	390.79	92	707.00
440	Legal/Transcript Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
441	Auto-Supplies & Repair	2,000.00	5,304.08	7,304.08	.00	.00	.00	7,304.08	0	1,484.67
442	Automotive - Gas & Oil	1,500.00	.00	1,500.00	.00	.00	1,340.87	159.13	89	2,246.34
444	Travel/Education/Conference	1,000.00	1,300.00	2,300.00	.00	.00	2,198.00	102.00	96	3,845.34
445	Foods	110,000.00	(1,000.00)	109,000.00	5,666.81	22,335.46	85,563.31	1,101.23	99	111,612.04
451	Medical Supply Expense	3,000.00	.00	3,000.00	.00	136.40	1,528.13	1,335.47	55	2,826.71
453	Uniforms & Clothing	250.00	.00	250.00	.00	.00	169.95	80.05	68	118.48
470	Contract	45,000.00	(675.00)	44,325.00	.00	.00	11,561.70	32,763.30	26	33,469.68
	<i>Contractual Expense Totals</i>	\$329,479.00	\$5,364.08	\$334,843.08	\$11,653.95	\$37,162.68	\$209,758.31	\$87,922.09	74%	\$314,309.27
<i>Employee Benefits</i>										
810	Retirement	124,283.00	.00	124,283.00	12,045.93	.00	80,613.98	43,669.02	65	101,969.27
830	Social Security	61,199.00	.00	61,199.00	6,280.77	.00	39,730.07	21,468.93	65	53,331.51
831	Medicare Contribution	14,314.00	.00	14,314.00	1,468.86	.00	9,291.67	5,022.33	65	12,472.76
860	Hospitalization	228,182.00	.00	228,182.00	21,485.70	.00	140,922.84	87,259.16	62	201,075.58
865	Dental Insurance	3,888.00	.00	3,888.00	404.46	.00	2,745.44	1,142.56	71	3,770.45
	<i>Employee Benefits Totals</i>	\$431,866.00	\$0.00	\$431,866.00	\$41,685.72	\$0.00	\$273,304.00	\$158,562.00	63%	\$372,619.57
<i>Other Benefits</i>										
840	Workmen's Compensation	17,717.00	.00	17,717.00	.00	.00	17,716.87	.13	100	11,359.94
850	Unemployment Insurance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,653.72
855	Disability	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,510.32
861	Retirees Hospitalization	66,679.00	.00	66,679.00	.00	.00	63,771.38	2,907.62	96	102,475.11
862	Health Insurance Cost Reimbursement	1,500.00	.00	1,500.00	.00	.00	115.16	1,384.84	8	351.96
	<i>Other Benefits Totals</i>	\$93,896.00	\$0.00	\$93,896.00	\$0.00	\$0.00	\$81,603.41	\$12,292.59	87%	\$119,351.05
	EXPENSE TOTALS	\$1,860,312.00	\$5,304.08	\$1,865,616.08	\$159,003.94	\$37,162.68	\$1,251,426.61	\$577,026.79	69%	\$1,758,048.18
	Department 6030 - Countryside Adult Home Totals	(\$1,860,312.00)	(\$5,304.08)	(\$1,865,616.08)	(\$159,003.94)	(\$37,162.68)	(\$1,251,426.61)	(\$577,026.79)	69%	(\$1,758,048.18)
Department 6050 - Public Facil. For Children										
EXPENSE										
<i>Contractual Expense</i>										
469	Other Payments/Contributions	.00	30,000.00	30,000.00	.00	.00	15,618.79	14,381.21	52	19,589.69

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	6050 - Public Facil. For Children									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	30,000.00	(30,000.00)	.00	.00	.00	.00	.00	+++	.00
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$15,618.79	\$14,381.21	52%	\$19,589.69
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$15,618.79	\$14,381.21	52%	\$19,589.69
	Department 6050 - Public Facil. For Children Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	\$0.00	\$0.00	(\$15,618.79)	(\$14,381.21)	52%	(\$19,589.69)
Department	6055 - Daycare									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,350,000.00	.00	1,350,000.00	74,500.33	.00	541,322.41	808,677.59	40	868,090.17
	<i>Contractual Expense Totals</i>	\$1,350,000.00	\$0.00	\$1,350,000.00	\$74,500.33	\$0.00	\$541,322.41	\$808,677.59	40%	\$868,090.17
	EXPENSE TOTALS	\$1,350,000.00	\$0.00	\$1,350,000.00	\$74,500.33	\$0.00	\$541,322.41	\$808,677.59	40%	\$868,090.17
	Department 6055 - Daycare Totals	(\$1,350,000.00)	\$0.00	(\$1,350,000.00)	(\$74,500.33)	\$0.00	(\$541,322.41)	(\$808,677.59)	40%	(\$868,090.17)
Department	6070 - Services for Recipients									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	315,000.00	.00	315,000.00	3,477.56	.00	196,281.62	118,718.38	62	312,983.62
	<i>Contractual Expense Totals</i>	\$315,000.00	\$0.00	\$315,000.00	\$3,477.56	\$0.00	\$196,281.62	\$118,718.38	62%	\$312,983.62
	EXPENSE TOTALS	\$315,000.00	\$0.00	\$315,000.00	\$3,477.56	\$0.00	\$196,281.62	\$118,718.38	62%	\$312,983.62
	Department 6070 - Services for Recipients Totals	(\$315,000.00)	\$0.00	(\$315,000.00)	(\$3,477.56)	\$0.00	(\$196,281.62)	(\$118,718.38)	62%	(\$312,983.62)
Department	6100 - Medicaid									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	11,966,775.00	.00	11,966,775.00	906,160.00	.00	8,835,060.00	3,131,715.00	74	11,823,331.00
	<i>Contractual Expense Totals</i>	\$11,966,775.00	\$0.00	\$11,966,775.00	\$906,160.00	\$0.00	\$8,835,060.00	\$3,131,715.00	74%	\$11,823,331.00
	EXPENSE TOTALS	\$11,966,775.00	\$0.00	\$11,966,775.00	\$906,160.00	\$0.00	\$8,835,060.00	\$3,131,715.00	74%	\$11,823,331.00
	Department 6100 - Medicaid Totals	(\$11,966,775.00)	\$0.00	(\$11,966,775.00)	(\$906,160.00)	\$0.00	(\$8,835,060.00)	(\$3,131,715.00)	74%	(\$11,823,331.00)
Department	6101 - Medical Assistance									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,000.00	.00	1,000.00	.00	.00	648.44	351.56	65	.00
	<i>Contractual Expense Totals</i>	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$648.44	\$351.56	65%	\$0.00
	EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$648.44	\$351.56	65%	\$0.00
	Department 6101 - Medical Assistance Totals	(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	(\$648.44)	(\$351.56)	65%	\$0.00

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6109 - Aid To Dependent Children										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	2,150,000.00	(150,000.00)	2,000,000.00	114,148.69	.00	1,122,547.61	877,452.39	56	1,795,602.25
	<i>Contractual Expense Totals</i>	\$2,150,000.00	(\$150,000.00)	\$2,000,000.00	\$114,148.69	\$0.00	\$1,122,547.61	\$877,452.39	56%	\$1,795,602.25
	EXPENSE TOTALS	\$2,150,000.00	(\$150,000.00)	\$2,000,000.00	\$114,148.69	\$0.00	\$1,122,547.61	\$877,452.39	56%	\$1,795,602.25
	Department 6109 - Aid To Dependent Children Totals	(\$2,150,000.00)	\$150,000.00	(\$2,000,000.00)	(\$114,148.69)	\$0.00	(\$1,122,547.61)	(\$877,452.39)	56%	(\$1,795,602.25)
Department 6119 - Child Care										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	3,900,000.00	.00	3,900,000.00	308,184.99	.00	2,786,261.61	1,113,738.39	71	3,468,085.50
	<i>Contractual Expense Totals</i>	\$3,900,000.00	\$0.00	\$3,900,000.00	\$308,184.99	\$0.00	\$2,786,261.61	\$1,113,738.39	71%	\$3,468,085.50
	EXPENSE TOTALS	\$3,900,000.00	\$0.00	\$3,900,000.00	\$308,184.99	\$0.00	\$2,786,261.61	\$1,113,738.39	71%	\$3,468,085.50
	Department 6119 - Child Care Totals	(\$3,900,000.00)	\$0.00	(\$3,900,000.00)	(\$308,184.99)	\$0.00	(\$2,786,261.61)	(\$1,113,738.39)	71%	(\$3,468,085.50)
Department 6129 - State Training School										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	250,000.00
	<i>Contractual Expense Totals</i>	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0%	\$250,000.00
	EXPENSE TOTALS	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0%	\$250,000.00
	Department 6129 - State Training School Totals	(\$250,000.00)	\$0.00	(\$250,000.00)	\$0.00	\$0.00	\$0.00	(\$250,000.00)	0%	(\$250,000.00)
Department 6140 - Home Relief										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	1,050,000.00	150,000.00	1,200,000.00	137,719.08	.00	1,147,840.94	52,159.06	96	1,315,553.82
	<i>Contractual Expense Totals</i>	\$1,050,000.00	\$150,000.00	\$1,200,000.00	\$137,719.08	\$0.00	\$1,147,840.94	\$52,159.06	96%	\$1,315,553.82
	EXPENSE TOTALS	\$1,050,000.00	\$150,000.00	\$1,200,000.00	\$137,719.08	\$0.00	\$1,147,840.94	\$52,159.06	96%	\$1,315,553.82
	Department 6140 - Home Relief Totals	(\$1,050,000.00)	(\$150,000.00)	(\$1,200,000.00)	(\$137,719.08)	\$0.00	(\$1,147,840.94)	(\$52,159.06)	96%	(\$1,315,553.82)
Department 6141 - Fuel Crisis Assistance										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	30,000.00	.00	30,000.00	(17.33)	.00	19,201.54	10,798.46	64	3,850.72
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	(\$17.33)	\$0.00	\$19,201.54	\$10,798.46	64%	\$3,850.72
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	(\$17.33)	\$0.00	\$19,201.54	\$10,798.46	64%	\$3,850.72
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	\$17.33	\$0.00	(\$19,201.54)	(\$10,798.46)	64%	(\$3,850.72)
Department 6142 - Emergency Aid For Adults										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	50,000.00	.00	50,000.00	5,047.84	.00	22,996.27	27,003.73	46	29,399.36

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	6142 - Emergency Aid For Adults									
	EXPENSE									
	<i>Contractual Expense Totals</i>	\$50,000.00	\$0.00	\$50,000.00	\$5,047.84	\$0.00	\$22,996.27	\$27,003.73	46%	\$29,399.36
	EXPENSE TOTALS	\$50,000.00	\$0.00	\$50,000.00	\$5,047.84	\$0.00	\$22,996.27	\$27,003.73	46%	\$29,399.36
Department	6142 - Emergency Aid For Adults Totals	(\$50,000.00)	\$0.00	(\$50,000.00)	(\$5,047.84)	\$0.00	(\$22,996.27)	(\$27,003.73)	46%	(\$29,399.36)
Department	7310 - Youth Program 4-H Camp									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	25,000.00	.00	25,000.00	.00	12,500.00	12,500.00	.00	100	25,000.00
	<i>Contractual Expense Totals</i>	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	100%	\$25,000.00
	EXPENSE TOTALS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	100%	\$25,000.00
Department	7310 - Youth Program 4-H Camp Totals	(\$25,000.00)	\$0.00	(\$25,000.00)	\$0.00	(\$12,500.00)	(\$12,500.00)	\$0.00	100%	(\$25,000.00)
Department	7311 - Youth Bureau									
	EXPENSE									
	<i>Contractual Expense</i>									
410	Supplies	50.00	.00	50.00	.00	.00	.00	50.00	0	42.02
423	Telephone	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
424	Postage	100.00	.00	100.00	.00	.00	2.74	97.26	3	.52
444	Travel/Education/Conference	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
470	Contract	5,500.00	.00	5,500.00	.00	.00	960.00	4,540.00	17	2,304.00
	<i>Contractual Expense Totals</i>	\$5,750.00	\$0.00	\$5,750.00	\$0.00	\$0.00	\$962.74	\$4,787.26	17%	\$2,346.54
	<i>Other Benefits</i>									
861	Retirees Hospitalization	12,035.00	.00	12,035.00	.00	.00	7,964.00	4,071.00	66	13,888.68
	<i>Other Benefits Totals</i>	\$12,035.00	\$0.00	\$12,035.00	\$0.00	\$0.00	\$7,964.00	\$4,071.00	66%	\$13,888.68
	EXPENSE TOTALS	\$17,785.00	\$0.00	\$17,785.00	\$0.00	\$0.00	\$8,926.74	\$8,858.26	50%	\$16,235.22
Department	7311 - Youth Bureau Totals	(\$17,785.00)	\$0.00	(\$17,785.00)	\$0.00	\$0.00	(\$8,926.74)	(\$8,858.26)	50%	(\$16,235.22)
Department	7312 - Special Delinquency Prev.									
	EXPENSE									
	<i>Equipment</i>									
220	Office Equipment	.00	579.99	579.99	.00	20.00	559.99	.00	100	141.01
	<i>Equipment Totals</i>	\$0.00	\$579.99	\$579.99	\$0.00	\$20.00	\$559.99	\$0.00	100%	\$141.01
	<i>Contractual Expense</i>									
410	Supplies	5,000.00	(5,000.00)	.00	.00	.00	.00	.00	+++	3,914.75
424	Postage	150.00	.00	150.00	.00	.00	1.21	148.79	1	63.85
427	Memberships & Dues	275.00	.00	275.00	.00	.00	125.00	150.00	45	175.00
439	Misc Fees & Expenses	100.00	(10.00)	90.00	.00	.00	.00	90.00	0	582.75
444	Travel/Education/Conference	9,500.00	(9,500.00)	.00	.00	.00	.00	.00	+++	7,869.36
470	Contract	50,275.00	14,510.00	64,785.00	.00	35,311.00	.00	29,474.00	55	47,760.00

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	7312 - Special Delinquency Prev.									
	EXPENSE									
	<i>Contractual Expense Totals</i>	\$65,300.00	\$0.00	\$65,300.00	\$0.00	\$35,311.00	\$126.21	\$29,862.79	54%	\$60,365.71
	EXPENSE TOTALS	\$65,300.00	\$579.99	\$65,879.99	\$0.00	\$35,331.00	\$686.20	\$29,862.79	55%	\$60,506.72
Department	7312 - Special Delinquency Prev. Totals	(\$65,300.00)	(\$579.99)	(\$65,879.99)	\$0.00	(\$35,331.00)	(\$686.20)	(\$29,862.79)	55%	(\$60,506.72)
Department	7313 - Youth Court									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	69,000.00	.00	69,000.00	.00	.00	.00	69,000.00	0	67,295.00
	<i>Contractual Expense Totals</i>	\$69,000.00	\$0.00	\$69,000.00	\$0.00	\$0.00	\$0.00	\$69,000.00	0%	\$67,295.00
	EXPENSE TOTALS	\$69,000.00	\$0.00	\$69,000.00	\$0.00	\$0.00	\$0.00	\$69,000.00	0%	\$67,295.00
Department	7313 - Youth Court Totals	(\$69,000.00)	\$0.00	(\$69,000.00)	\$0.00	\$0.00	\$0.00	(\$69,000.00)	0%	(\$67,295.00)
Fund A - General Totals		\$33,481,936.00	\$192,683.07	\$33,674,619.07	\$2,720,331.92	\$128,737.51	\$23,107,158.97	\$10,438,722.59		\$31,342,506.56
Grand Totals		\$33,481,936.00	\$192,683.07	\$33,674,619.07	\$2,720,331.92 ✓	\$128,737.51	\$23,107,158.97 ✓	\$10,438,722.59		\$31,342,506.56

Expense Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 7312 - Special Delinquency Prev.										
EXPENSE										
<i>Contractual Expense Totals</i>		\$65,300.00	\$0.00	\$65,300.00	\$0.00	\$35,311.00	\$126.21	\$29,862.79	54%	\$60,365.71
EXPENSE TOTALS		\$65,300.00	\$579.99	\$65,879.99	\$0.00	\$35,331.00	\$686.20	\$29,862.79	55%	\$60,506.72
Department 7312 - Special Delinquency Prev. Totals		(\$65,300.00)	(\$579.99)	(\$65,879.99)	\$0.00	(\$35,331.00)	(\$686.20)	(\$29,862.79)	55%	(\$60,506.72)
Department 7313 - Youth Court										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	69,000.00	.00	69,000.00	.00	.00	.00	69,000.00	0	67,295.00
<i>Contractual Expense Totals</i>		\$69,000.00	\$0.00	\$69,000.00	\$0.00	\$0.00	\$0.00	\$69,000.00	0%	\$67,295.00
EXPENSE TOTALS		\$69,000.00	\$0.00	\$69,000.00	\$0.00	\$0.00	\$0.00	\$69,000.00	0%	\$67,295.00
Department 7313 - Youth Court Totals		(\$69,000.00)	\$0.00	(\$69,000.00)	\$0.00	\$0.00	\$0.00	(\$69,000.00)	0%	(\$67,295.00)
Fund A - General Totals		\$33,481,936.00	\$192,683.07	\$33,674,619.07	\$2,720,331.92	\$128,737.51	\$23,107,158.97	\$10,438,722.59		\$31,342,506.56
Grand Totals		\$33,481,936.00	\$192,683.07	\$33,674,619.07	\$2,720,331.92 ✓	\$128,737.51	\$23,107,158.97 ✓	\$10,438,722.59		\$31,342,506.56

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2019 - To Date: 09/30/2019

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Account: 400.00 - State&Federal,Social Services						
	09/04/2019			3	\$0.00	\$89,467.00
	09/05/2019			2	\$0.00	\$4,749.00
	09/17/2019			1	\$0.00	\$16,797.00
	09/27/2019			5	\$0.00	\$661,623.00
	09/30/2019			8	\$0.00	\$933,969.00
Account Total: State&Federal,Social Services				19	\$0.00	\$1,706,605.00
Fund Total: General					\$0.00	\$1,706,605.00
Grand Total:					19	\$0.00

STATE / Federal 19 - \$0.00 \$1,706,605.00
 +
Local *204,761.61*

TOTAL = *\$ 1,911,366.61*

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2019 - To Date: 09/30/2019

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Department: 6010 - Social Services						
Account: 1810 - Administration						
	09/04/2019			1	\$0.00	\$15.00
	09/16/2019			1	\$0.00	\$620.10
Account Total: Administration				2	\$0.00	\$635.10
Account: 1811 - Medical Incentive Earning						
	09/04/2019			1	\$0.00	\$50.00
	09/16/2019			1	\$0.00	\$4,056.00
Account Total: Medical Incentive Earning				2	\$0.00	\$4,106.00
Department Total: Social Services					\$0.00	\$4,741.10
Department: 6030 - Countryside Adult Home						
Account: 1830 - Repay - Adult Care, Pub Inst						
	09/04/2019			2	\$0.00	\$59,781.57
Account Total: Repay - Adult Care, Pub Inst				2	\$0.00	\$59,781.57
Department Total: Countryside Adult Home					\$0.00	\$59,781.57
Department: 6101 - Medical Assistance						
Account: 1801 - Repay of Medical Assist						
	09/04/2019			1	\$0.00	\$17,979.27
	09/16/2019			1	\$0.00	\$4,192.03
Account Total: Repay of Medical Assist				2	\$0.00	\$22,171.30
Department Total: Medical Assistance					\$0.00	\$22,171.30

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2019 - To Date: 09/30/2019

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Department: 6109 - Aid To Dependent Children						
Account: 1809 - Repay of Aid to A.D.C.						
	09/04/2019			1	\$0.00	\$1,611.92
	09/16/2019			3	\$0.00	\$19,112.32
Account Total: Repay of Aid to A.D.C.				4	\$0.00	\$20,724.24
Department Total: Aid To Dependent Children					\$0.00	\$20,724.24
Department: 6119 - Child Care						
Account: 1819 - Repay of Child Care						
	09/04/2019			1	\$0.00	\$64,227.13
	09/16/2019			1	\$0.00	\$2,122.54
Account Total: Repay of Child Care				2	\$0.00	\$66,349.67
Department Total: Child Care					\$0.00	\$66,349.67
Department: 6140 - Home Relief						
Account: 1840 - Repay of Home Relief						
	09/04/2019			1	\$0.00	\$529.21
	09/06/2019			2	\$0.00	\$22,806.00
	09/16/2019			1	\$0.00	\$1,994.13
	09/17/2019			2	\$0.00	\$2,324.50
	09/30/2019			2	\$0.00	\$3,339.89
Account Total: Repay of Home Relief				8	\$0.00	\$30,993.73
Department Total: Home Relief					\$0.00	\$30,993.73
Fund Total: General					\$0.00	\$204,761.61

COMMISSIONER'S DSS ACTIVITY and UPDATE REPORT
October 21, 2019 DSS Committee Meeting

- 9/29/19: Taste of the North Country Foster Care Recruitment.
- 10/1 – 10/3/19: Homeland Security and Emergency Services – Emergency Services EOC (Emergency Operations Center) Training at Human Services Building. Topic: Operation and planning for all hazard events. (Deputy Commissioner Mastrianni)
- 10/2 – 10/3/19: Attended NYPWA statewide DSS Leadership and Policy Forum in Albany.
- 10/4/19: Hosted Warren County Interagency Collaboration Meeting at DSS.
- 10/4/19: Regional Medicaid Consortia at Warren County DSS.
- 10/8/19: Wait House SEY (Sexually Exploited Youth) Training at DSS for eligibility staff. (Children's Services Supervisor Tammy Breen)
- 10/9/19: Annual Fiscal Training Institute presented by OTDA and OCFS at Washington County DSS. (Fiscal Manager Julie Montero)
- 10/10/18: Compassion Fatigue Training for DSS Staff at HSB