

Health & Human Services Committee
Warren County Department of Social Services
COMMITTEE MEETING AGENDA
November 18, 2019

Committee Members: Supervisors Frasier, McDevitt, Braymer, Leggett, Loeb, Driscoll, Hyde, Magowan and Sokol.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business

1. **Personnel Requests:**

-Notice of Intent to Fill the vacant position of Resource Clerk #1 in the Resources/Recovery Unit, due to promotion effective August 19, 2019; Grade 4, Base Salary \$29,333.

Rationale: The position is mandated and reimbursed.

-Notice of Intent to Fill the vacant position of Caseworker #36 in the Child Protective Services Unit, due to resignation effective November 12, 2019; Grade 16, Base Salary \$43,390.

Rationale: The position is mandated and reimbursed.

PLEASE SEE ATTACHMENT #1

2. **Request Resolution:**

-Request permission to enter into an Agreement with the Warren County Public Health Department, to provide Child Welfare and Community Health Services for the Department of Social Services, for the term commencing December 1, 2019 and terminating November 30, 2020, with funding from the federal Child Abuse Prevention & Treatment Act (CAPTA) Comprehensive Addiction & Recovery Act of 2016 (CARA), for State Fiscal Year 2019-2020, in the amount of \$20,000.

Rationale: This program is funded with State Grant Funds: Child Abuse Prevention and Treatment Act (CAPTA); Comprehensive Addiction & Recovery Act of 2016 (CARA).

Ref. Local Commissioner's Memorandum 19-OCFS-LCM-27

PLEASE SEE ATTACHMENT #2

IV. Pending Items - There are no pending items

V. Information for Discussion and/or Review

Chris Hanchett, Commissioner - Commissioner's Activities & Updates Report;

Julie Montero, Fiscal Manager - Monthly Revenue & Expenditures, and Overtime Reports;

PLEASE SEE ATTACHMENT #3

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

ATTACHMENTS:

1. Request to Fill Resource Clerk #1 due to promotion
Request to Fill Caseworker #36 due to resignation
2. Request Agreement with WC Public Health – CAPTA/CARA Grant \$20,000
3. Monthly Fiscal & Overtime Reports

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.00
Title of Position: Resource Clerk #1 Base Salary of Position: \$29,333 Grade: 4
Filling at Step # (If Known): _____
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other _____
Employee No./Last Name: 11941/McMahon Date of Vacancy: 8/19/19
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. PAW 11/12/19

Human Resources Director has approved this form when initialed. AS 11/12/19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/12/19

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 11/15/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human + Social Services

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Edna A. Garcia Date 11/18/2019

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01
Title of Position: Caseworker #36 Base Salary of Position: \$43,390 Grade: 16
Filling at Step # (If Known):
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 12440/Williams-Snowball Date of Vacancy: 11/12/19
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50% State 25% Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (hiring would be provisional) Non-Competitive Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. PCW 11/12/19
Human Resources Director has approved this form when initialed. 11-12-19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.
Administrator Signature Date 11/12/19

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature Frank C. Thomas Date 11/15/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human & Social Services
The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature Edna A. Gasser Date 11/18/2019

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

ATTACHMENT #2

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 11/18/19

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: **Request Authorization to enter into an Agreement with the Warren County Public Health Dept., to provide Child Community Health Services, for the term December 1, 2019 through November 30, 2020, in the amount of \$20,000. (State Grant CAPTA & CARA Funds).**
- (c) Name of Contractor: **Warren County Public Health Dept.**
- (d) Address of Contractor: **1340 State Route 9, Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **518-761-6583**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **December 1, 2019**
- (h) Termination Date of Contract: **November 30, 2020**
- (i) Payment Provisions:
 - i) lump sum amount **\$20,000**
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$20,000**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

*as listed in budget and LOGOS



Office of Children and Family Services

Andrew M. Cuomo
Governor

52 WASHINGTON STREET
RENSSELAER, NY 12144

Sheila J. Poole
Commissioner

Local Commissioners Memorandum

Transmittal:	19-OCFS-LCM-27
To:	Local District Commissioners of Social Services Local District Directors of Services
Issuing Division/Office:	Child Welfare and Community Services Administration
Date:	October 25, 2019
Subject:	CAPTA/CARA State Grant FY2019
Contact Person(s):	See pages 4 and 5.
Attachments:	Attachment A: <i>SFY 2019-20 District Allocation Amounts</i> Attachment B: <i>Attestation of Use of CAPTA/CARA Funds</i> Attachment C: <i>Comparable Groups</i> Attachment D: <i>CAPTA/CARA Grant for Plans of Safe Care Quarterly Report</i> Attachment E: <i>Attachment for U.S. Department of Health and Human Services Grants</i>

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to advise local social services districts (districts) of the availability of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds in the State Fiscal Year (SFY) 2019-20. The Consolidated Appropriations Act of 2018 has made available to New York State \$4,588,653 in federal funds to help states improve their response to families and infants affected by substance use disorders (both alcohol and drugs). The New York State Office of Children and Family Services (OCFS) intends to make available to districts \$3,620,000 of the federal CARA funds each year for the next five years, contingent on New York State receiving these federal funds each year. This LCM also provides information on each district's allocation, how districts may use the funds, and planning and claiming requirements. There are no notable changes from last year's issuance of this LCM.

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR OCT 2019

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2019 BUDGETED	OCT 2019 EXP	OCT 2018 EXP	2019 YTD ACTUAL	2018 Prior Year Totals
110 Salaries - Regular	\$6,581,907.00	\$470,884.41	\$456,733.51	\$4,971,424.55	\$6,037,534.79
120 Salaries - Overtime	\$75,222.00	\$7,964.47	\$9,468.20	\$105,487.04	\$110,463.65
130 Salaries - Part Time	\$255,907.00	\$20,226.44	\$18,831.51	\$176,113.58	\$222,771.07
100's PERSONAL SERVICES Total	\$6,913,036.00	\$499,075.32	\$485,033.22	\$5,253,025.17	\$6,370,769.51
200's EQUIPMENT	\$23,000.00	\$71.97	\$2,218.98	\$82,223.54	\$77,356.64
400's CONTRACTUAL	\$22,863,554.00	\$1,560,756.73	\$1,866,126.53	\$17,409,146.86	\$20,493,598.42
800's EMPLOYEE BENEFITS	\$3,682,346.00	\$221,582.14	\$213,048.95	\$2,743,693.92	\$3,424,900.45
TOTALS	\$33,481,936.00	\$2,281,486.16	\$2,566,427.68	\$25,488,089.49	\$30,366,625.02

REVENUES	2019 BUDGETED	OCT 2019 REVENUE	OCT 2018 REVENUE	2019 YTD ACTUAL	2018 Prior Year Totals
	\$16,212,757.00	\$1,344,902.54	\$1,665,560.75	\$12,536,368.81	\$14,227,903.00

ATTACHMENT #3

Expense Budget Performance Report

Fiscal Year to Date 10/31/19
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Employee Benefits</i>										
865	Dental Insurance	23,904.00	.00	23,904.00	1,690.16	.00	18,878.64	5,025.36	79	22,243.94
<i>Employee Benefits Totals</i>		\$2,789,564.00	\$10,000.00	\$2,799,564.00	\$190,120.78	\$0.00	\$2,091,766.33	\$707,797.67	75%	\$2,410,177.82
<i>Other Benefits</i>										
840	Workmen's Compensation	43,857.00	.00	43,857.00	.00	.00	43,856.65	.35	100	42,075.04
850	Unemployment Insurance	10,000.00	.00	10,000.00	3,279.00	.00	4,737.00	5,263.00	47	4,218.00
855	Disability	6,000.00	.00	6,000.00	.00	.00	2,204.03	3,795.97	37	2,372.38
861	Retirees Hospitalization	289,878.00	.00	289,878.00	.00	.00	197,445.84	92,432.16	68	418,285.01
862	Health Insurance Cost Reimbursement	5,250.00	.00	5,250.00	.00	.00	3,974.11	1,275.89	76	3,710.19
<i>Other Benefits Totals</i>		\$354,985.00	\$0.00	\$354,985.00	\$3,279.00	\$0.00	\$252,217.63	\$102,767.37	71%	\$470,660.62
EXPENSE TOTALS		\$10,351,764.00	\$186,799.00	\$10,538,563.00	\$681,214.13	\$28,818.99	\$7,885,529.94	\$2,624,214.07	75%	\$9,528,935.31
Department 6010 - Social Services Totals		(\$10,351,764.00)	(\$186,799.00)	(\$10,538,563.00)	(\$681,214.13)	(\$28,818.99)	(\$7,885,529.94)	(\$2,624,214.07)	75%	(\$9,528,935.31)
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	780,978.00	.00	780,978.00	56,745.55	.00	599,329.41	181,648.59	77	727,529.05
120	Salaries - Overtime	26,000.00	.00	26,000.00	2,395.42	.00	24,701.74	1,298.26	95	32,556.32
130	Salaries - Part Time	180,093.00	.00	180,093.00	13,804.93	.00	128,731.35	51,361.65	71	153,004.60
<i>Personal Services Totals</i>		\$987,071.00	\$0.00	\$987,071.00	\$72,945.90	\$0.00	\$752,762.50	\$234,308.50	76%	\$913,089.97
<i>Equipment</i>										
210	Furniture/Furnishings	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	671.82
220	Office Equipment	1,000.00	1,100.00	2,100.00	.00	.00	1,010.99	1,089.01	48	48.82
230										
230.1	Automotive Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	31,989.00
230 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$31,989.00
260	Other Equipment	12,500.00	(1,100.00)	11,400.00	.00	.00	5,608.06	5,791.94	49	5,592.88
270	Lawn & Landscaping	500.00	(60.00)	440.00	.00	.00	325.24	114.76	74	375.80
<i>Equipment Totals</i>		\$18,000.00	(\$60.00)	\$17,940.00	\$0.00	\$0.00	\$6,944.29	\$10,995.71	39%	\$38,678.32
<i>Contractual Expense</i>										
410	Supplies	30,000.00	.00	30,000.00	2,351.40	1,231.62	22,375.22	6,393.16	79	30,181.63
413	Repair & Maint.-Bldg/Property	27,000.00	20,450.00	47,450.00	2,156.55	7,139.78	14,881.85	25,428.37	46	21,651.13
415	Electricity	30,000.00	.00	30,000.00	2,213.88	.00	17,932.11	12,067.89	60	23,628.32
416	Oil & Gas-Heating	22,000.00	.00	22,000.00	307.65	.00	16,130.40	5,869.60	73	26,030.62
418	Ins-General Liability	9,324.00	.00	9,324.00	.00	.00	9,152.00	172.00	98	8,216.51
422	Repair/Maint-Equipment	1,000.00	1,350.00	2,350.00	884.56	.00	2,300.58	49.42	98	9,421.58
423	Telephone	2,000.00	1,000.00	3,000.00	536.83	.00	2,100.71	899.29	70	2,212.83
424	Postage	500.00	.00	500.00	.00	.00	53.46	446.54	11	160.13
426	Subscriptions	300.00	60.00	360.00	.00	.00	352.12	7.88	98	681.26

Expense Budget Performance Report

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
427	Memberships & Dues	.00	775.00	775.00	.00	.00	722.00	53.00	93	.00
428	Data Processing & Internet Fees	1,500.00	650.00	2,150.00	.00	.00	1,493.22	656.78	69	1,936.21
434	Allowances	18,000.00	.00	18,000.00	1,300.00	.00	13,600.00	4,400.00	76	14,823.47
435	Medical Fees	2,500.00	.00	2,500.00	.00	.00	660.00	1,840.00	26	1,735.00
436	Advertising Fees	3,105.00	.00	3,105.00	.00	.00	.00	3,105.00	0	.00
437	Consulting Fees	18,000.00	.00	18,000.00	1,586.00	3,750.00	13,957.00	293.00	98	17,320.32
439	Misc Fees & Expenses	1,000.00	3,800.00	4,800.00	25.00	325.00	4,084.21	390.79	92	707.00
440	Legal/Transcript Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
441	Auto-Supplies & Repair	2,000.00	5,304.08	7,304.08	840.95	.00	840.95	6,463.13	12	1,484.67
442	Automotive - Gas & Oil	1,500.00	.00	1,500.00	.00	.00	1,450.78	49.22	97	2,246.34
444	Travel/Education/Conference	1,000.00	1,300.00	2,300.00	.00	.00	2,198.00	102.00	96	3,845.34
445	Foods	110,000.00	19,000.00	129,000.00	7,131.01	12,437.42	96,361.49	20,201.09	84	111,612.04
451	Medical Supply Expense	3,000.00	.00	3,000.00	533.22	136.40	2,061.35	802.25	73	2,826.71
453	Uniforms & Clothing	250.00	.00	250.00	.00	.00	169.95	80.05	68	118.48
470	Contract	45,000.00	(10,325.00)	34,675.00	183.70	.00	11,745.40	22,929.60	34	33,469.68
<i>Contractual Expense Totals</i>		\$329,479.00	\$43,364.08	\$372,843.08	\$20,050.75	\$25,020.22	\$234,622.80	\$113,200.06	70%	\$314,309.27
<i>Employee Benefits</i>										
810	Retirement	124,283.00	.00	124,283.00	8,344.83	.00	88,958.81	35,324.19	72	101,969.27
830	Social Security	61,199.00	.00	61,199.00	4,250.10	.00	43,980.17	17,218.83	72	53,331.51
831	Medicare Contribution	14,314.00	.00	14,314.00	993.99	.00	10,285.66	4,028.34	72	12,472.76
860	Hospitalization	228,182.00	.00	228,182.00	14,323.80	.00	155,246.64	72,935.36	68	201,075.58
865	Dental Insurance	3,888.00	.00	3,888.00	269.64	.00	3,015.08	872.92	78	3,770.45
<i>Employee Benefits Totals</i>		\$431,866.00	\$0.00	\$431,866.00	\$28,182.36	\$0.00	\$301,486.36	\$130,379.64	70%	\$372,619.57
<i>Other Benefits</i>										
840	Workmen's Compensation	17,717.00	.00	17,717.00	.00	.00	17,716.87	.13	100	11,359.94
850	Unemployment Insurance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,653.72
855	Disability	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,510.32
861	Retirees Hospitalization	66,679.00	.00	66,679.00	.00	.00	71,432.07	(4,753.07)	107	102,475.11
862	Health Insurance Cost Reimbursement	1,500.00	.00	1,500.00	.00	.00	115.16	1,384.84	8	351.96
<i>Other Benefits Totals</i>		\$93,896.00	\$0.00	\$93,896.00	\$0.00	\$0.00	\$89,264.10	\$4,631.90	95%	\$119,351.05
EXPENSE TOTALS		\$1,860,312.00	\$43,304.08	\$1,903,616.08	\$121,179.01	\$25,020.22	\$1,385,080.05	\$493,515.81	74%	\$1,758,048.18
Department 6030 - Countryside Adult Home Totals		(\$1,860,312.00)	(\$43,304.08)	(\$1,903,616.08)	(\$121,179.01)	(\$25,020.22)	(\$1,385,080.05)	(\$493,515.81)	74%	(\$1,758,048.18)
Department 6050 - Public Facil. For Children										
EXPENSE										
<i>Contractual Expense</i>										
469	Other Payments/Contributions	.00	30,000.00	30,000.00	.00	.00	15,618.79	14,381.21	52	19,589.69

Expense Budget Performance Report

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	6050 - Public Facil. For Children									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	30,000.00	(30,000.00)	.00	.00	.00	.00	.00	+++	.00
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$15,618.79	\$14,381.21	52%	\$19,589.69
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$15,618.79	\$14,381.21	52%	\$19,589.69
	Department 6050 - Public Facil. For Children Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	\$0.00	\$0.00	(\$15,618.79)	(\$14,381.21)	52%	(\$19,589.69)
Department	6055 - Daycare									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,350,000.00	(200,000.00)	1,150,000.00	67,783.17	.00	609,105.58	540,894.42	53	868,090.17
	<i>Contractual Expense Totals</i>	\$1,350,000.00	(\$200,000.00)	\$1,150,000.00	\$67,783.17	\$0.00	\$609,105.58	\$540,894.42	53%	\$868,090.17
	EXPENSE TOTALS	\$1,350,000.00	(\$200,000.00)	\$1,150,000.00	\$67,783.17	\$0.00	\$609,105.58	\$540,894.42	53%	\$868,090.17
	Department 6055 - Daycare Totals	(\$1,350,000.00)	\$200,000.00	(\$1,150,000.00)	(\$67,783.17)	\$0.00	(\$609,105.58)	(\$540,894.42)	53%	(\$868,090.17)
Department	6070 - Services for Recipients									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	315,000.00	.00	315,000.00	51,160.84	.00	247,442.46	67,557.54	79	312,983.62
	<i>Contractual Expense Totals</i>	\$315,000.00	\$0.00	\$315,000.00	\$51,160.84	\$0.00	\$247,442.46	\$67,557.54	79%	\$312,983.62
	EXPENSE TOTALS	\$315,000.00	\$0.00	\$315,000.00	\$51,160.84	\$0.00	\$247,442.46	\$67,557.54	79%	\$312,983.62
	Department 6070 - Services for Recipients Totals	(\$315,000.00)	\$0.00	(\$315,000.00)	(\$51,160.84)	\$0.00	(\$247,442.46)	(\$67,557.54)	79%	(\$312,983.62)
Department	6100 - Medicaid									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	11,966,775.00	.00	11,966,775.00	679,620.00	.00	9,514,680.00	2,452,095.00	80	11,823,331.00
	<i>Contractual Expense Totals</i>	\$11,966,775.00	\$0.00	\$11,966,775.00	\$679,620.00	\$0.00	\$9,514,680.00	\$2,452,095.00	80%	\$11,823,331.00
	EXPENSE TOTALS	\$11,966,775.00	\$0.00	\$11,966,775.00	\$679,620.00	\$0.00	\$9,514,680.00	\$2,452,095.00	80%	\$11,823,331.00
	Department 6100 - Medicaid Totals	(\$11,966,775.00)	\$0.00	(\$11,966,775.00)	(\$679,620.00)	\$0.00	(\$9,514,680.00)	(\$2,452,095.00)	80%	(\$11,823,331.00)
Department	6101 - Medical Assistance									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,000.00	.00	1,000.00	135.72	.00	784.16	215.84	78	.00
	<i>Contractual Expense Totals</i>	\$1,000.00	\$0.00	\$1,000.00	\$135.72	\$0.00	\$784.16	\$215.84	78%	\$0.00
	EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$135.72	\$0.00	\$784.16	\$215.84	78%	\$0.00
	Department 6101 - Medical Assistance Totals	(\$1,000.00)	\$0.00	(\$1,000.00)	(\$135.72)	\$0.00	(\$784.16)	(\$215.84)	78%	\$0.00

Expense Budget Performance Report

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	6109 - Aid To Dependent Children									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	2,150,000.00	(150,000.00)	2,000,000.00	164,563.85	.00	1,269,412.99	730,587.01	63	1,795,602.25
	<i>Contractual Expense Totals</i>	\$2,150,000.00	(\$150,000.00)	\$2,000,000.00	\$164,563.85	\$0.00	\$1,269,412.99	\$730,587.01	63%	\$1,795,602.25
	EXPENSE TOTALS	\$2,150,000.00	(\$150,000.00)	\$2,000,000.00	\$164,563.85	\$0.00	\$1,269,412.99	\$730,587.01	63%	\$1,795,602.25
	Department 6109 - Aid To Dependent Children Totals	(\$2,150,000.00)	\$150,000.00	(\$2,000,000.00)	(\$164,563.85)	\$0.00	(\$1,269,412.99)	(\$730,587.01)	63%	(\$1,795,602.25)
Department	6119 - Child Care									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	3,900,000.00	.00	3,900,000.00	359,816.86	.00	3,178,341.20	721,658.80	81	3,468,085.50
	<i>Contractual Expense Totals</i>	\$3,900,000.00	\$0.00	\$3,900,000.00	\$359,816.86	\$0.00	\$3,178,341.20	\$721,658.80	81%	\$3,468,085.50
	EXPENSE TOTALS	\$3,900,000.00	\$0.00	\$3,900,000.00	\$359,816.86	\$0.00	\$3,178,341.20	\$721,658.80	81%	\$3,468,085.50
	Department 6119 - Child Care Totals	(\$3,900,000.00)	\$0.00	(\$3,900,000.00)	(\$359,816.86)	\$0.00	(\$3,178,341.20)	(\$721,658.80)	81%	(\$3,468,085.50)
Department	6129 - State Training School									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	250,000.00
	<i>Contractual Expense Totals</i>	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0%	\$250,000.00
	EXPENSE TOTALS	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0%	\$250,000.00
	Department 6129 - State Training School Totals	(\$250,000.00)	\$0.00	(\$250,000.00)	\$0.00	\$0.00	\$0.00	(\$250,000.00)	0%	(\$250,000.00)
Department	6140 - Home Relief									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,050,000.00	350,000.00	1,400,000.00	155,385.32	.00	1,303,226.26	96,773.74	93	1,315,553.82
	<i>Contractual Expense Totals</i>	\$1,050,000.00	\$350,000.00	\$1,400,000.00	\$155,385.32	\$0.00	\$1,303,226.26	\$96,773.74	93%	\$1,315,553.82
	EXPENSE TOTALS	\$1,050,000.00	\$350,000.00	\$1,400,000.00	\$155,385.32	\$0.00	\$1,303,226.26	\$96,773.74	93%	\$1,315,553.82
	Department 6140 - Home Relief Totals	(\$1,050,000.00)	(\$350,000.00)	(\$1,400,000.00)	(\$155,385.32)	\$0.00	(\$1,303,226.26)	(\$96,773.74)	93%	(\$1,315,553.82)
Department	6141 - Fuel Crisis Assistance									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	30,000.00	.00	30,000.00	84.00	.00	19,285.54	10,714.46	64	3,850.72
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$19,285.54	\$10,714.46	64%	\$3,850.72
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$19,285.54	\$10,714.46	64%	\$3,850.72
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$84.00)	\$0.00	(\$19,285.54)	(\$10,714.46)	64%	(\$3,850.72)
Department	6142 - Emergency Aid For Adults									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	50,000.00	.00	50,000.00	543.25	.00	23,539.52	26,460.48	47	29,399.36

Expense Budget Performance Report

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	6142 - Emergency Aid For Adults									
	EXPENSE									
	<i>Contractual Expense Totals</i>	\$50,000.00	\$0.00	\$50,000.00	\$543.25	\$0.00	\$23,539.52	\$26,460.48	47%	\$29,399.36
	EXPENSE TOTALS	\$50,000.00	\$0.00	\$50,000.00	\$543.25	\$0.00	\$23,539.52	\$26,460.48	47%	\$29,399.36
Department	6142 - Emergency Aid For Adults Totals	(\$50,000.00)	\$0.00	(\$50,000.00)	(\$543.25)	\$0.00	(\$23,539.52)	(\$26,460.48)	47%	(\$29,399.36)
Department	7310 - Youth Program 4-H Camp									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	25,000.00	.00	25,000.00	.00	.00	25,000.00	.00	100	25,000.00
	<i>Contractual Expense Totals</i>	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	100%	\$25,000.00
	EXPENSE TOTALS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	100%	\$25,000.00
Department	7310 - Youth Program 4-H Camp Totals	(\$25,000.00)	\$0.00	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	\$0.00	100%	(\$25,000.00)
Department	7311 - Youth Bureau									
	EXPENSE									
	<i>Contractual Expense</i>									
410	Supplies	50.00	.00	50.00	.00	.00	.00	50.00	0	42.02
423	Telephone	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
424	Postage	100.00	.00	100.00	.00	.00	3.30	96.70	3	.52
444	Travel/Education/Conference	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
470	Contract	5,500.00	.00	5,500.00	.00	.00	1,344.00	4,156.00	24	2,304.00
	<i>Contractual Expense Totals</i>	\$5,750.00	\$0.00	\$5,750.00	\$0.00	\$0.00	\$1,347.30	\$4,402.70	23%	\$2,346.54
	<i>Other Benefits</i>									
861	Retirees Hospitalization	12,035.00	.00	12,035.00	.00	.00	8,959.50	3,075.50	74	13,888.68
	<i>Other Benefits Totals</i>	\$12,035.00	\$0.00	\$12,035.00	\$0.00	\$0.00	\$8,959.50	\$3,075.50	74%	\$13,888.68
	EXPENSE TOTALS	\$17,785.00	\$0.00	\$17,785.00	\$0.00	\$0.00	\$10,306.80	\$7,478.20	58%	\$16,235.22
Department	7311 - Youth Bureau Totals	(\$17,785.00)	\$0.00	(\$17,785.00)	\$0.00	\$0.00	(\$10,306.80)	(\$7,478.20)	58%	(\$16,235.22)
Department	7312 - Special Delinquency Prev.									
	EXPENSE									
	<i>Equipment</i>									
220	Office Equipment	.00	579.99	579.99	.00	20.00	559.99	.00	100	141.01
	<i>Equipment Totals</i>	\$0.00	\$579.99	\$579.99	\$0.00	\$20.00	\$559.99	\$0.00	100%	\$141.01
	<i>Contractual Expense</i>									
410	Supplies	5,000.00	(5,000.00)	.00	.00	.00	.00	.00	+++	3,914.75
424	Postage	150.00	.00	150.00	.00	.00	1.21	148.79	1	63.85
427	Memberships & Dues	275.00	.00	275.00	.00	.00	175.00	100.00	64	175.00
439	Misc Fees & Expenses	100.00	(10.00)	90.00	.00	.00	.00	90.00	0	582.75
444	Travel/Education/Conference	9,500.00	(9,500.00)	.00	.00	.00	.00	.00	+++	7,869.36
470	Contract	50,275.00	14,510.00	64,785.00	.00	35,311.00	.00	29,474.00	55	47,760.00

Expense Budget Performance Report

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 7312 - Special Delinquency Prev.										
EXPENSE										
<i>Contractual Expense Totals</i>		\$65,300.00	\$0.00	\$65,300.00	\$0.00	\$35,311.00	\$176.21	\$29,812.79	54%	\$60,365.71
EXPENSE TOTALS		\$65,300.00	\$579.99	\$65,879.99	\$0.00	\$35,331.00	\$736.20	\$29,812.79	55%	\$60,506.72
Department 7312 - Special Delinquency Prev. Totals		(\$65,300.00)	(\$579.99)	(\$65,879.99)	\$0.00	(\$35,331.00)	(\$736.20)	(\$29,812.79)	55%	(\$60,506.72)
Department 7313 - Youth Court										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	69,000.00	.00	69,000.00	.00	.00	.00	69,000.00	0	67,295.00
<i>Contractual Expense Totals</i>		\$69,000.00	\$0.00	\$69,000.00	\$0.00	\$0.00	\$0.00	\$69,000.00	0%	\$67,295.00
EXPENSE TOTALS		\$69,000.00	\$0.00	\$69,000.00	\$0.00	\$0.00	\$0.00	\$69,000.00	0%	\$67,295.00
Department 7313 - Youth Court Totals		(\$69,000.00)	\$0.00	(\$69,000.00)	\$0.00	\$0.00	\$0.00	(\$69,000.00)	0%	(\$67,295.00)
Fund A - General Totals		\$33,481,936.00	\$230,683.07	\$33,712,619.07	\$2,281,486.15	\$89,170.21	\$25,488,089.49	\$8,135,359.37		\$31,342,506.56
Grand Totals		\$33,481,936.00	\$230,683.07	\$33,712,619.07	\$2,281,486.15	\$89,170.21	\$25,488,089.49	\$8,135,359.37		\$31,342,506.56

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 10/01/2019 - To Date: 10/31/2019

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Account: 400.00 - State&Federal,Social Services						
	10/04/2019			3	\$0.00	\$242,848.00
	10/15/2019			1	\$0.00	\$112,633.00
	10/22/2019			1	\$0.00	\$436,438.00
	10/30/2019			2	\$0.00	\$249,980.00
Account Total: State&Federal,Social Services				7	\$0.00	\$1,041,899.00
Fund Total: General					\$0.00	\$1,041,899.00
Grand Total:				7	\$0.00	\$1,041,899.00

STATE & Federal 7 \$0.00 \$1,041,899.00
Local 303,003.54
TOTAL \$1,344,902.54
Revenue
10/19

WARREN COUNTY

Receipts by G/L Distribution Report - Summary

From Date: 10/01/2019 - To Date: 10/31/2019

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount	
Department Total: Child Care					\$0.00	\$49,862.37	
Department: 6140 - Home Relief							
Account: 1840 - Repay of Home Relief							
	10/02/2019			1	\$0.00	\$4,389.33	
	10/07/2019			2	\$0.00	\$21,897.73	
	10/15/2019			4	\$0.00	\$8,424.27	
	10/28/2019			1	\$0.00	\$161.00	
	10/31/2019			1	\$0.00	\$1,627.57	
Account Total: Repay of Home Relief					9	\$0.00	\$36,499.90
Department Total: Home Relief						\$0.00	\$36,499.90
Fund Total: General						\$0.00	\$303,003.54
Grand Total:					32	\$0.00	\$303,003.54

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 10/01/2019 - To Date: 10/31/2019

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Department: 6010 - Social Services						
Account: 1810 - Administration						
	10/15/2019			1	\$0.00	\$282.89
Account Total: Administration				1	\$0.00	\$282.89
Account: 1811 - Medical Incentive Earning						
	10/02/2019			1	\$0.00	\$50.00
	10/08/2019			1	\$0.00	\$113.99
	10/15/2019			1	\$0.00	\$4,056.00
	10/24/2019			1	\$0.00	\$171.86
	10/31/2019			1	\$0.00	\$50.00
Account Total: Medical Incentive Earning				5	\$0.00	\$4,441.85
Department Total: Social Services					\$0.00	\$4,724.74
Department: 6030 - Countryside Adult Home						
Account: 1830 - Repay - Adult Care, Pub Inst						
	10/02/2019			2	\$0.00	\$54,478.70
	10/31/2019			3	\$0.00	\$45,923.48
Account Total: Repay - Adult Care, Pub Inst				5	\$0.00	\$100,402.18
Department Total: Countryside Adult Home					\$0.00	\$100,402.18
Department: 6055 - Daycare						
Account: 1855 - Repayments of Day Care						
	10/02/2019			1	\$0.00	\$236.36
Account Total: Repayments of Day Care				1	\$0.00	\$236.36

WARREN COUNTY

Receipts by G/L Distribution Report - Summary

From Date: 10/01/2019 - To Date: 10/31/2019

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Department Total: Daycare					\$0.00	\$236.36
Department: 6101 - Medical Assistance						
Account: 1801 - Repay of Medical Assist						
	10/02/2019			1	\$0.00	\$93,008.61
	10/15/2019			1	\$0.00	\$4,260.42
	10/31/2019			1	\$0.00	\$460.00
Account Total: Repay of Medical Assist				3	\$0.00	\$97,729.03
Department Total: Medical Assistance					\$0.00	\$97,729.03
Department: 6109 - Aid To Dependent Children						
Account: 1809 - Repay of Aid to A.D.C.						
	10/02/2019			1	\$0.00	\$2,413.10
	10/15/2019			3	\$0.00	\$10,150.84
	10/31/2019			1	\$0.00	\$985.02
Account Total: Repay of Aid to A.D.C.				5	\$0.00	\$13,548.96
Department Total: Aid To Dependent Children					\$0.00	\$13,548.96
Department: 6119 - Child Care						
Account: 1819 - Repay of Child Care						
	10/02/2019			1	\$0.00	\$41,478.79
	10/15/2019			1	\$0.00	\$1,271.86
	10/31/2019			1	\$0.00	\$7,111.72
Account Total: Repay of Child Care				3	\$0.00	\$49,862.37

Expense Budget Performance Report

Fiscal Year to Date 10/31/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	5,800,929.00	(20,000.00)	5,780,929.00	414,138.86	.00	4,372,095.14	1,408,833.86	76	5,310,005.74
120	Salaries - Overtime	49,222.00	50,000.00	99,222.00	5,569.05	.00	80,785.30	18,436.70	81	77,907.33
130	Salaries - Part Time	75,814.00	.00	75,814.00	6,421.51	.00	47,382.23	28,431.77	62	69,766.47
<i>Personal Services Totals</i>		\$5,925,965.00	\$30,000.00	\$5,955,965.00	\$426,129.42	\$0.00	\$4,500,262.67	\$1,455,702.33	76%	\$5,457,679.54
<i>Equipment</i>										
210	Furniture/Furnishings	2,000.00	2,000.00	4,000.00	.00	.00	3,424.99	575.01	86	6,675.18
220	Office Equipment	3,000.00	7,400.00	10,400.00	71.97	(414.22)	10,168.26	645.96	94	36,269.04
230										
230.1	Automotive Equipment - Reserve	.00	61,686.00	61,686.00	.00	.00	61,686.00	.00	100	16,341.00
230 - Totals		\$0.00	\$61,686.00	\$61,686.00	\$0.00	\$0.00	\$61,686.00	\$0.00	100%	\$16,341.00
<i>Equipment Totals</i>		\$5,000.00	\$71,086.00	\$76,086.00	\$71.97	(\$414.22)	\$75,279.25	\$1,220.97	98%	\$59,285.22
<i>Contractual Expense</i>										
410	Supplies	57,015.00	27,920.00	84,935.00	177.33	4,565.60	42,290.81	38,078.59	55	45,526.76
411	Rent-Building/Property	650,000.00	.00	650,000.00	54,166.66	.00	541,666.68	108,333.32	83	564,546.94
418	Ins-General Liability	30,735.00	772.00	31,507.00	.00	.00	31,433.53	73.47	100	29,492.81
423	Telephone	21,000.00	.00	21,000.00	.00	.00	12,897.93	8,102.07	61	18,183.35
424	Postage	32,000.00	.00	32,000.00	.00	.00	20,928.79	11,071.21	65	28,761.98
426	Subscriptions	500.00	1,300.00	1,800.00	.00	.00	1,188.00	612.00	66	471.46
427	Memberships & Dues	5,000.00	.00	5,000.00	.00	.00	4,819.00	181.00	96	4,679.00
428	Data Processing & Internet Fees	10,000.00	(500.00)	9,500.00	105.00	702.84	2,107.24	6,689.92	30	3,858.00
432	Special Project Supply	95,000.00	.00	95,000.00	.00	.00	54,189.00	40,811.00	57	94,839.00
435	Medical Fees	500.00	1,100.00	1,600.00	(80.77)	.00	(220.43)	1,820.43	-14	(158.99)
436	Advertising Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	32.76
439	Misc Fees & Expenses	7,000.00	.00	7,000.00	322.00	.00	2,698.77	4,301.23	39	6,505.51
440	Legal/Transcript Fees	15,000.00	.00	15,000.00	.00	.00	3,000.00	12,000.00	20	16,853.19
441	Auto-Supplies & Repair	10,000.00	113.00	10,113.00	.00	.00	4,385.63	5,727.37	43	6,517.80
442	Automotive - Gas & Oil	8,000.00	.00	8,000.00	.00	.00	5,492.94	2,507.06	69	7,186.15
444	Travel/Education/Conference	17,000.00	(2,600.00)	14,400.00	70.82	122.00	7,329.81	6,948.19	52	7,621.73
457	Child Care Fees	.00	480.00	480.00	480.00	.00	480.00	.00	100	.00
469	Other Payments/Contributions	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
470	Contract	315,000.00	47,128.00	362,128.00	6,371.92	23,842.77	229,316.36	108,968.87	70	294,214.66
<i>Contractual Expense Totals</i>		\$1,276,250.00	\$75,713.00	\$1,351,963.00	\$61,612.96	\$29,233.21	\$966,004.06	\$356,725.73	74%	\$1,131,132.11
<i>Employee Benefits</i>										
810	Retirement	755,337.00	.00	755,337.00	53,850.30	.00	586,047.82	169,289.18	78	675,154.97
830	Social Security	367,414.00	.00	367,414.00	24,332.07	.00	258,615.28	108,798.72	70	314,805.78
831	Medicare Contribution	85,923.00	.00	85,923.00	5,690.63	.00	60,482.60	25,440.40	70	73,623.84
860	Hospitalization	1,556,986.00	10,000.00	1,566,986.00	104,557.62	.00	1,167,741.99	399,244.01	75	1,324,349.29

COMMISSIONER'S DSS ACTIVITY and UPDATE REPORT
November 18, 2019 DSS Committee Meeting

- 10/20/19: Attended the Fall Fest Celebration at Countryside Adult Home.
- 10/21/19: Warren County DSS fall employee appreciation luncheon and activities.
- 10/21/19: Hosted Warren County Youth Board and Planning Committee Meeting at DSS.
- 10/22/19: Children's Services Systems of Care with Mental Health (Tammy Breen).
- 10/23/19: Attended OFA Aging Advisory Council Meeting in Chestertown.
- 10/24/19: Regional Multi-Disciplinary Team Meeting (MDT).
- 11/1/19: Hosted Warren County Interagency Collaboration Meeting at DSS.
- 11/4/19: Illicit Drug Identification and Safety Training at DSS: Lt. S. Stockdale from Warren County Sheriff's Office.
- 11/7/19: Attended NYS DSS Commissioner's Meeting in Albany. Topics included: Housing issues; Preserving Family Bonds Act; Legislative updates; Family First implementation; MA and SNAP changes; Code Blue; and Civil Service Workgroup updates.
- 11/13/19: Attended Warren County Health Services Advisory Committee Meeting.
- 11/14/19: MDT Meeting at DSS (Tammy Breen).