



**Occupancy Tax Coordination Committee
Warren County Tourism Department
AGENDA
August 28, 2019**

Committee Members:

D. Dickinson, Chairman
E. Merlino
M. Simpson
J. Strough
D. Beaty
E. Frasier
C. Leggett
K. Geraghty
B. Driscoll

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- I. Committee meeting called to order by Chairman Dickinson.
 - II. Motion to approve minutes of June 4, 2019 Occupancy Tax Coordination Meeting.
 - III. Report on Revenues from the County Treasurer
 - IV. Action Agenda:
 - Referral from Public Works Committee – annual user agreement with Adirondack Lyme Timber to use their property in creating a public hiking trail to Swede Fire Tower (Hague) - County Administrator to negotiate lease fee
 - Resoluton to advance \$20,000 from A.881.00, Reserve - Occupancy Tax to A 380.04, General Accounts Receivable – LG Regional Chamber of Commerce/CVB to pay additional expenses for the 2019 ATTA Elevate Conference
 - Warren County Occupancy Tax Review – Supervisor Wild
 - Civic Center request - \$100,000 Capital costs
 - CVB 2020 budget review – Gina Mintzer
 - VI. Privilege of the Floor to discuss any additional items to come before Committee.
 - VII. Motion to adjourn.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Tourism

DATE: 8/28/19

- (a) Purpose of Request: to advance \$20,000 from the Occupancy Tax Reserve to A 380.04 General Accounts Receivable - LG Regional Chamber of Commerce/CVB to pay additional ATTA Elevate Conference expenses.

- (b) Details: Memorandum of Agreement between Warren County and the Lake George Regional CVB set a limit of \$200,000 for payment of funds for the conference. This \$20,000 will be reimbursed.

- (c) Previous Resolution Number: Res# 199 of 2018

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.881.00 Reserve, Occupancy Tax, \$20,000

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS