

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PARK OPERATIONS & MANAGEMENT (O&M)

DATE: MARCH 1, 2019

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS DICKINSON
STROUGH
FRASIER
HOGAN

VOTING MEMBERS:
DAVID HARRINGTON, SUPERINTENDENT OF PUBLIC WORKS, VILLAGE OF LAKE GEORGE
ROBERT BLAIS, MAYOR, VILLAGE OF LAKE GEORGE
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
LEISA GRANT, PRINCIPAL ACCOUNT CLERK, TOURISM
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
BRAYMER
DRISCOLL
GERAGHTY
HYDE
MAGOWAN
MCDEVITT
SOKOL
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DR. KRISTINE DUFFY, PRESIDENT OF SUNY ADIRONDACK
LARRY PALTROWITZ, SPECIAL COUNSEL TO WARREN COUNTY
DON LEHMAN, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR MERLINO

Please note, the following contains a summarization of the March 1, 2019 meeting of the Park Operations & Management Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<http://www.warrencountyny.gov/gov/comm/Archive/2019/om/>

In the absence of Committee Chairman Merlino, and Vice-Chairman Dickinson, Mr. Strough called the meeting of the Park Operations & Management (O&M) Committee to order at 10:02 a.m.

Motion was made by Mrs. Frasier, seconded by Ms. Hogan and carried unanimously to approve the minutes of the previous meeting, subject to correction by the Clerk of the Board.

Copies of the agenda were distributed to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who indicated a discussion had taken place during the February 21st Public Works Committee meeting and a decision was required regarding reduced fees for events at the Charles R. Wood Park. He said originally the reduced fees were intended to attract new events, but because the Park was now well established with regularly scheduled events, he suggested discontinuing this

practice to raise more revenue to cover the costs of expenses as was the purpose of the conservation easement. Mr. Hajos added last year expenses fell short and the County had decided to transfer monies raised at the County-owned West Brook Parking Lot during special events to cover the deficit. He said unless there was a special circumstance, he would not recommend reducing event fees. Mayor Blais pointed out the Committee may want to consider setting a policy offering reduced fees only for 501 (c)(3) not-for-profit organizations housed in Warren County holding events at the Park to raise funds.

Mr. Dickinson entered the meeting at 10:06 a.m.

A discussion ensued at the conclusion of which it was determined Mr. Hajos and Mayor Blais would meet to draft a schedule of reduced fees for not-for-profit organizations which they would present to the Committee at a future meeting.

Mayor Blais provided an update on events booked for 2019, stating a new music festival had been booked and that possibly two to three more events would be scheduled than had been for 2018.

Mr. Hajos informed the Lake George Land Conservancy had requested a reduction in the event fee for use of the Wood Park Festival Space from \$1,500 to \$1,000 a day for their upcoming Hike-A-Thon event. He said the organizers had also planned to have a helicopter on the property for photo shoot purposes only. He apprised of his concern regarding safety for the public in the area of the helicopter and he said his suggestion would be for the helicopter to arrive early in the morning before the event started and leave after the event had ended and the area had been cleared of visitors. Mr. Hajos apprised he would work out the safety details and additional insurance required with Mary Elizabeth Kissane, *County Attorney*.

Leisa Grant, *Principal Account Clerk, Tourism*, apprised a two-page contract had been renewed with Black Dog Designs for \$5,000 to update the Festival Commons website and the SSL Certificate for the web site.

Mr. Hajos indicated a decision was required on whether to reduce the fee for the Hike-A-Thon event to allow him to notify the organization. Following some discussion in regards to what the necessary amount charged would be in order to cover expenses for the Hike-A-Thon event, a motion was made by Mr. Dickinson, seconded by Mrs. Frasier and carried unanimously to authorize a reduced fee of \$500 a day for use of the Festival Space by the Land Conservancy for their Hike-A-Thon event on July 5, 2019 and the necessary resolution was authorized for the March 15th Board meeting.

As there was no further business to come before the Park Operations & Management (O&M) Committee, on motion made by Mrs. Frasier and seconded by Mr. Dickinson, Mr. Strough adjourned the meeting at 10:21 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board