

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PARK OPERATIONS & MANAGEMENT (O&M)**

**DATE: OCTOBER 1, 2019**

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**COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:**

SUPERVISORS MERLINO  
DICKINSON  
STROUGH  
HOGAN (ALTERNATE)

VOTING MEMBERS:  
DAVID HARRINGTON, SUPERINTENDENT OF PUBLIC WORKS, VILLAGE OF LAKE GEORGE  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
BETSY HENKEL, FISCAL MANAGER, DEPARTMENT OF PUBLIC WORKS  
LEISA GRANT, PRINCIPAL ACCOUNT CLERK, TOURISM  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR FRASIER

SUPERVISORS BRAYMER  
DIAMOND  
GERAGHTY  
MAGOWAN  
SIMPSON  
SOKOL  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
MIKE SWAN, COUNTY TREASURER  
REPRESENTING THE LAKE GEORGE REGIONAL CHAMBER OF COMMERCE & CVB:  
GINA MINTZER, EXECUTIVE DIRECTOR  
WALTER LENDER, EXECUTIVE DIRECTOR, LAKE GEORGE ASSOCIATION  
FRED AUSTIN, FORT WILLIAM HENRY  
DON LEHMAN, THE POST STAR  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the October 1, 2019 meeting of the Park Operations & Management Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*

<http://www.warrencountyny.gov/gov/comm/Archive/2019/om/>

Mr. Merlino called the meeting of the Park Operations & Management (O&M) Committee to order at 11:35 a.m.

Motion was made by Ms. Hogan, seconded by Mr. Dickinson and carried unanimously to approve the minutes of the previous meeting, subject to correction by the Clerk of the Board.

Copies of the agenda were distributed to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who presented a request to appropriate funds from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maintain Building/Property - \$10,114.32*, A.1625 410, *Charles R. Wood Park, Supplies - \$1,419.79* and A.1625 410, *Charles R. Wood Park, Postage - \$4.98*, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to attendants, various supplies, equipment/building/property repairs and postage charges for the Charles R. Wood Park during the months of May, June and July 2019.

Motion was made by Mr. Dickinson, seconded by Ms. Hogan and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Referral/Pending Items portion of the agenda, Mr. Hajos notified the grant application process for the fire tower on West Brook Road had been turned over to Elan Planning, as per the resolution approved by the Board of Supervisors, and so the item could be removed from the Referral List.

Next, Mr. Hajos spoke about the deteriorating retaining wall bordering the Wood Park property which was owned by the Tiki Resort. He said that although he did not foresee a collapse of the wall injuring anyone, it would fall on the Wood Park property; he also noted that the current wall was allowing silt and sediment to travel into the environmental South Parcel land. He suggested requesting the County Attorney's Office draft a letter requesting that the owners of the Tiki Resort fix the wall as all of his previous attempts to contact the property owners were ignored. Following discussion, it was the consensus of the Committee to request that the County Attorney forward a letter to the owners of the Tiki Resort expressing concerns about the condition of the wall, requesting that the wall be repaired and giving a deadline for the matter to be resolved, after which time the County and Village of Lake George would take action, the cost of which would be charged back to the property owners.

Continuing with the Information for Discussion portion of the agenda, David Harrington, *Village of Lake George Superintendent of Public Works*, apprised of three upcoming events at the Charles R. Wood Park.

Concluding the agenda review, Mr. Hajos reviewed the Charles R. Wood Park 2020 Budget.

Mr. Strough entered the meeting at 11:41 a.m.

Leisa Grant, *Principal Account Clerk, Tourism*, apprised the contract with Black Dog Designs for the Wood Park website was up for renewal; she said that because it seemed everyone was happy with the work done, the contract would be continued for \$5,000.

As there was no further business to come before the Park Operations & Management (O&M) Committee, on motion made by Mr. Dickinson and seconded by Ms. Hogan, Mr. Merlino adjourned the meeting at 11:44 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board