

**SUPPORT SERVICES**  
**CLERK OF THE BOARD**  
**AGENDA**  
**SEPTEMBER 23, 2019**

*Committee Members: Supervisors Loeb, Leggett, Sokol, Hyde, Magowan, Hogan, Wild, Driscoll, Dickinson*

- I. Committee meeting called to order by Chairman
- II. Approval of minutes of prior Committee meeting.
- III. Action Agenda/New Business Items:  
None.
- IV. Discussion Items:  
Review of 2020 Budget Requests:  
A.1010 - Legislative Board  
A.1040 - Clerk-Legislative Board  
A.1180 - Justice & Constables  
A.1185 - Medical Examiners & Coroners  
A.1340 - Budget Officer  
A.1910 - Unallocated Insurance  
A.1920 - Municipal Assoc. Dues  
A.7410 - Southern Adirondack Library  
A.8026 - APA Local Government Review Board
- V. Referrals/Pending Items:  
None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

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Attachments:

- 1) 2020 Budget Requests:  
A.1010 - Legislative Board  
A.1040 - Clerk-Legislative Board  
A.1180 - Justice & Constables  
A.1185 - Medical Examiners & Coroners  
A.1340 - Budget Officer  
A.1910 - Unallocated Insurance  
A.1920 - Municipal Assoc. Dues  
A.7410 - Southern Adirondack Library  
A.8026 - APA Local Government Review Board

## 2020 BUDGET REQUEST

### SUMMARY OF CHANGES

*(based on 2019 Adopted Budget vs. 2020 Request for funding)*

BUDGET CODE	TITLE	INCREASE	DECREASE	REASON
<b>A.1010 - LEGISLATIVE BOARD</b>				
425	Reproduction Expense		\$1,300	New vendor and change in style/reduction in printings of Proceedings Book = reduced cost
427	Memberships & Dues	\$1,314		National Association of Counties dues (new membership in 2019)
428	Data Processing & Internet Fees		\$12	decrease in internet fees as provided by IT
437	Consulting Fees	\$100		Funding for invoices from Environmental Capital to provide required annual reporting to bond agencies. Anticipated increase.
445	Foods		\$200	Anticipated reduction in expense
470	Contract		\$99,000	Overall decrease based on: 1) Co. Treasurer has advised \$100,000 payment to the Lake George Park Commission will come from Capital Project H.382; 2) Warren County Historical Society has requested an additional \$1,000
<b>A.1040 - CLERK OF THE LEGISLATIVE BOARD</b>				
410	Supplies		\$500	Reduced based on 2019 expenditures
423	Telephone	\$276		Increased as provided by IT
427	Memberships		\$1,314	National Association of Counties membership moved to Legislative Board budget
<b>A.1180 - JUSTICES &amp; CONSTABLES - No Changes</b>				
<b>A.1185 - MEDICAL EXAMINERS &amp; CORONERS - No Changes</b>				
<b>A.1340 - BUDGET OFFICER - No Changes</b>				
<b>A.1910 - UNALLOCATED INSURANCE</b>				
418	Ins-General Liability		\$2,013.52	Decreased based on amount provided by Self-Insurance Administrator
<b>A.1920 - MUNICIPAL ASSOCIATION DUES</b>				
427	Memberships & Dues	\$215		Increase in amount of NYSAC membership as provided by NYAC
<b>A.7410 - SOUTHERN ADIRONDACK LIBRARY - No Change</b>				
<b>A.8026 - A.P.A. LOCAL GOV'T REVIEW BOARD - No Change</b>				

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Legislative Board

BUDGET ACCOUNT CODE: A.1010

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$374,907.54	\$384,853.00	\$384,853.00	\$384,853.00
200's EQUIPMENT	\$326.25			\$0.00
400's CONTRACTUAL	\$500,213.23	\$508,443.00	\$508,443.00	\$409,262.00
800's EMPLOYEE BENEFITS	\$205,625.07	\$219,331.00	\$213,908.18	\$182,116.00
<b>TOTALS</b>	<b>\$1,081,072.09</b>	<b>\$1,112,627.00</b>	<b>\$1,107,204.18</b>	<b>\$976,231.00</b>

2018 REVENUES	2019 ADOPTED REVENUES	2019 ESTIMATED REVENUES	2020 DEPARTMENT REQUESTS
\$33,588,928.68	\$0.00	\$34,272,067.00	\$0.00

SIGNED: *Sharon Hill*  
DEPARTMENT HEAD  
TITLE: *Clerk of the Board*  
DATE: *8/20/2019*

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request									
<b>Department 1010 - Legislative Board</b>															
<i>Personal Services</i>															
0	Salaries - Part Time	374,907.54	384,853.00	384,853.00	236,831.04	384,853.00									
	<i>Personal Services Totals</i>	<b>\$374,907.54</b>	<b>\$384,853.00</b>	<b>\$384,853.00</b>	<b>\$236,831.04</b>	<b>\$384,853.00</b>									
<i>Equipment</i>															
0	Other Equipment	326.25	.00	.00	.00	.00									
	<i>Equipment Totals</i>	<b>\$326.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>									
<i>Contractual Expense</i>															
0	Supplies	5,157.14	5,000.00	5,000.00	2,930.74	5,000.00									
7	Water/Sewer/Taxes	242,893.00	242,908.00	242,908.00	121,439.00	242,878.00									
4	Postage	1,011.61	1,000.00	1,000.00	682.16	1,000.00									
5	Reproduction Expenses	1,760.83	1,900.00	1,900.00	458.02	600.00									
3	Subscriptions	423.86	500.00	500.00	.00	500.00									
7	Memberships & Dues	.00	.00	.00	.00	1,314.00									
3	Data Processing & Internet Fees	330.00	335.00	335.00	330.00	270.00									
3	Advertising Fees	1,574.12	2,000.00	2,000.00	898.02	2,000.00									
7	Consulting Fees	2,542.50	2,500.00	2,500.00	.00	2,600.00									
1	Misc Fees & Expenses	237.16	300.00	300.00	263.36	300.00									
4	Travel/Education/Conference	20,530.93	20,000.00	19,631.87	12,974.25	20,000.00									
1	Foods	683.84	500.00	868.13	868.13	300.00									
1	Contract	223,068.24	231,500.00	231,500.00	103,000.00	132,500.00									
	<i>Contractual Expense Totals</i>	<b>\$500,213.23</b>	<b>\$508,443.00</b>	<b>\$508,443.00</b>	<b>\$243,843.68</b>	<b>\$409,262.00</b>									
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Comments</th> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>Account</td> <td></td> <td></td> </tr> <tr> <td>470</td> <td>Departmental Request</td> <td>City of Glens Falls - \$99,000.00 ANCA - \$3,000 Warren County Historical Society - \$3,500 Invasive Species - \$25,000 Lakes to Locks - \$2,000</td> </tr> </tbody> </table>							Comments	Level	Comment	Account			470	Departmental Request	City of Glens Falls - \$99,000.00 ANCA - \$3,000 Warren County Historical Society - \$3,500 Invasive Species - \$25,000 Lakes to Locks - \$2,000
Comments	Level	Comment													
Account															
470	Departmental Request	City of Glens Falls - \$99,000.00 ANCA - \$3,000 Warren County Historical Society - \$3,500 Invasive Species - \$25,000 Lakes to Locks - \$2,000													
<i>Employee Benefits</i>															
	Retirement	34,886.22	32,918.00	32,918.00	20,247.29	34,007.00									
	Social Security	21,622.50	23,870.00	23,870.00	13,668.88	23,870.00									
	Medicare Contribution	5,056.89	5,577.00	5,577.00	3,196.80	5,577.00									
	Hospitalization	79,167.90	120,925.00	115,502.18	48,471.84	86,190.00									

# Expense Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>Department 1010 - Legislative Board</b>						
<i>Employee Benefits</i>						
5	Dental Insurance	1,758.27	2,208.00	2,208.00	1,141.52	1,920.00
	<i>Employee Benefits Totals</i>	\$142,491.78	\$185,498.00	\$180,075.18	\$86,726.33	\$151,564.00
<i>Other Benefits</i>						
9	Workmen's Compensation	3,068.00	3,305.00	3,305.00	3,304.82	2,655.00
1	Retirees Hospitalization	57,635.79	26,778.00	26,778.00	15,876.14	27,897.00
2	Health Insurance Cost Reimbursement	2,429.50	3,750.00	3,750.00	582.79	.00
	<i>Other Benefits Totals</i>	\$63,133.29	\$33,833.00	\$33,833.00	\$19,763.75	\$30,552.00
	<b>Department 1010 - Legislative Board Totals</b>	\$1,081,072.09	\$1,112,627.00	\$1,107,204.18	\$587,164.80	\$976,231.00

2020 Salary Schedule (Position Budgeting)  
Legislative Board

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
12478	Beaty, Douglas	Supervisor #20	\$17,735.00	Elected	Elected/PT	1/1/2014
	N/A / \$105.49	N/A / \$105.49				
12867	Braymer, Claudia	Supervisor #19	\$17,735.00	Elected	Elected/PT	1/1/2016
	N/A / \$424.67	N/A / \$424.67				
11727	Conover, Ronald	Chairman of Board	\$21,994.00	Elected	Elected/PT	1/1/2010
	N/A / \$15.00	N/A / \$15.00				
13140	Diamond, John	Supervisor #14	\$17,735.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.37	N/A / \$11.37				
5276	Dickinson, Dennis	Supervisor #1	\$17,735.00	Elected	Elected/PT	1/1/2012
	N/A / \$284.21	N/A / \$284.21				
13152	Driscoll, Bennet	Supervisor #9	\$17,735.00	Elected	Elected/PT	1/9/2018
	N/A / \$11.37	N/A / \$11.37				
12043	Frasier, Edna	Supervisor #5	\$17,735.00	Elected	Elected/PT	1/1/2012
	N/A / \$22.56	N/A / \$22.56				
11038	Geraghty, Kevin	Supervisor #16	\$17,735.00	Elected	Elected/PT	1/1/2006
	N/A / \$118.52	N/A / \$118.52				
13141	Hogan, Andrea	Supervisor #4	\$17,735.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.37	N/A / \$11.37				
13013	Hyde, Cynthia	Supervisor #10	\$17,735.00	Elected	Elected/PT	2/17/2017
	N/A / \$30.80	N/A / \$30.80				
12866	Leggett, Craig	Supervisor #6	\$17,735.00	Elected	Elected/PT	1/1/2016
	N/A / \$304.09	N/A / \$304.09				
11725	Loeb, William	Supervisor #3	\$17,735.00	Elected	Elected/PT	1/1/2018
	N/A / \$183.14	N/A / \$183.14				
13142	Magowan, William	Supervisor #2	\$17,735.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.37	N/A / \$11.37				

11726	McDevitt, Peter	Supervisor #11	\$17,735.00	Elected	Elected/PT	1/1/2010
	N/A / \$281.50	N/A / \$281.50				
11037	Merlino, Eugene	Supervisor #15	\$17,735.00	Elected	Elected/PT	1/1/2006
	N/A / \$157.56	N/A / \$157.56				
12481	Simpson, Matthew	Supervisor #8	\$17,735.00	Elected	Elected/PT	1/1/2014
	N/A / \$111.54	N/A / \$111.54				
11222	Sokol, Matthew	Vice Chairman BOS	\$8,159.00	Elected	Elected/PT	11/22/2006
	N/A / \$15.00	N/A / \$15.00				
12479	Strough, John	Supervisor #13	\$17,735.00	Elected	Elected/PT	1/1/2014
	N/A / \$17.05	N/A / \$17.05				
10562	Thomas, Frank	Supervisor #12	\$17,735.00	Elected	Elected/PT	5/20/2003
	N/A / \$114.39	N/A / \$114.39				
13143	Wild, Michael	Supervisor #7	\$17,735.00	Elected	Elected/PT	1/1/2018
	N/A / \$11.37	N/A / \$11.37				
		Supervisor #17	\$17,735.00			
	N/A / \$15.00	N/A / \$15.00				
		Supervisor #18	\$17,735.00			
	N/A / \$15.00	N/A / \$15.00				
		<b>22</b>	<b>\$384,853.00</b>			

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**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Clerk-Legislative Board  
BUDGET ACCOUNT CODE: A.1040

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$233,093.52	\$240,481.00	\$240,481.00	\$240,481.00
200's EQUIPMENT	\$648.73			\$0.00
400's CONTRACTUAL	\$975.31	\$3,714.00	\$3,714.00	\$2,176.00
800's EMPLOYEE BENEFITS	\$110,244.38	\$112,162.00	\$112,162.00	\$120,510.00
<b>TOTALS</b>	<b>\$344,961.94</b>	<b>\$356,357.00</b>	<b>\$356,357.00</b>	<b>\$363,167.00</b>

2018 REVENUES	2019 ADOPTED REVENUES	2019 ESTIMATED REVENUES	2020 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: *Maureen Delle*  
DEPARTMENT HEAD  
TITLE: *Clerk of the Board*  
DATE: *8/20/2019*

# Expense Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>Fund A - General</b>						
Department 1040 - Clerk-Legislative Board						
<i>Personal Services</i>						
	Salaries - Regular	233,093.52	240,481.00	240,481.00	142,439.05	240,481.00
	<i>Personal Services Totals</i>	<b>\$233,093.52</b>	<b>\$240,481.00</b>	<b>\$240,481.00</b>	<b>\$142,439.05</b>	<b>\$240,481.00</b>
<i>Equipment</i>						
	Office Equipment - Reserve	648.73	.00	.00	.00	.00
	<i>Equipment Totals</i>	<b>\$648.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<i>Contractual Expense</i>						
	Supplies	191.03	2,000.00	1,749.00	19.81	1,500.00
	Telephone	364.90	300.00	551.00	326.25	576.00
	Memberships & Dues	100.00	1,414.00	1,414.00	1,414.00	100.00
	Advertising Fees	319.38	.00	.00	.00	.00
	<i>Contractual Expense Totals</i>	<b>\$975.31</b>	<b>\$3,714.00</b>	<b>\$3,714.00</b>	<b>\$1,760.06</b>	<b>\$2,176.00</b>
<i>Employee Benefits</i>						
	Retirement	27,886.90	30,119.00	30,119.00	18,511.61	31,322.00
	Social Security	13,617.87	14,909.00	14,909.00	8,267.54	14,909.00
	Medicare Contribution	3,184.83	3,487.00	3,487.00	1,933.55	3,487.00
	Hospitalization	35,787.82	39,443.00	39,443.00	24,272.96	40,429.00
	Dental Insurance	655.79	648.00	648.00	472.96	768.00
	<i>Employee Benefits Totals</i>	<b>\$81,133.21</b>	<b>\$88,606.00</b>	<b>\$88,606.00</b>	<b>\$53,458.62</b>	<b>\$90,915.00</b>
<i>Other Benefits</i>						
	Workmen's Compensation	1,532.49	1,416.00	1,416.00	1,415.67	885.00
	Retirees Hospitalization	27,578.68	22,140.00	22,140.00	16,339.12	28,710.00
	<i>Other Benefits Totals</i>	<b>\$29,111.17</b>	<b>\$23,556.00</b>	<b>\$23,556.00</b>	<b>\$17,754.79</b>	<b>\$29,595.00</b>
<b>Department 1040 - Clerk-Legislative Board Totals</b>		<b>\$344,961.94</b>	<b>\$356,357.00</b>	<b>\$356,357.00</b>	<b>\$215,412.52</b>	<b>\$363,167.00</b>
<b>Fund A - General Totals</b>		<b>\$344,961.94</b>	<b>\$356,357.00</b>	<b>\$356,357.00</b>	<b>\$215,412.52</b>	<b>\$363,167.00</b>
<b>Net Grand Totals</b>		<b>\$344,961.94</b>	<b>\$356,357.00</b>	<b>\$356,357.00</b>	<b>\$215,412.52</b>	<b>\$363,167.00</b>

2020 Salary Schedule (Position Budgeting)  
Clerk of the Legislative Board

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
11101	Allen, Amanda N/A / \$40.02	Clerk of the Board N/A / \$40.02	\$72,843.00	Full Time	Appointed F/T	5/22/2006
12775	Ganotes-Gleason, Molly N/A / \$18.04	Legislative Office Specialist #4 N/A / \$18.04	\$37,529.00	Full Time	Out of UnitFT	6/1/2015
12431	Hogan, Samantha N/A / \$20.84	Sr Legislative Ofc Specialist #1 N/A / \$20.84	\$43,346.00	Full Time	Out of UnitFT	9/23/2013
12875	Lovlace, Leslie N/A / \$17.60	Secretary to the Clerk of Board N/A / \$17.60	\$36,614.00	Full Time	Out of UnitFT	1/19/2016
11462	McLenithan, Sarah N/A / \$27.55	Deputy Clerk of the Board N/A / \$27.55	\$50,149.00	Full Time	Appointed F/T	4/29/2013
		<b>5</b>	<b>\$240,481.00</b>			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Justices & Constables

BUDGET ACCOUNT CODE: A.1180

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$2,620.00	\$2,400.00	\$2,400.00	\$2,400.00
<b>TOTALS</b>	<b>\$2,620.00</b>	<b>\$2,400.00</b>	<b>\$2,400.00</b>	<b>\$2,400.00</b>

SIGNED:

  
DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/20/2019

# Expense Budget Worksheet Report

Budget Year 2020

Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>A - General</b>					
Department 1180 - Justices & Constables					
<i>Contractual Expense</i>					
Legal/Transcript Fees	2,620.00	2,400.00	2,400.00	620.00	2,400.00
<i>Contractual Expense Totals</i>	\$2,620.00	\$2,400.00	\$2,400.00	\$620.00	\$2,400.00
Department 1180 - Justices & Constables Totals	\$2,620.00	\$2,400.00	\$2,400.00	\$620.00	\$2,400.00

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**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

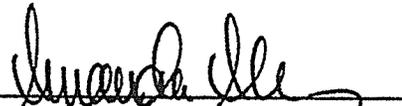
NAME OF DEPARTMENT: Medical Examiner & Coroners

BUDGET ACCOUNT CODE: A.1185

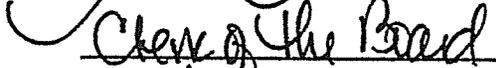
OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$51,693.71	\$53,080.00	\$53,080.00	\$53,080.00
400's CONTRACTUAL	\$123,233.44	\$100,000.00	\$100,000.00	\$100,000.00
800's EMPLOYEE BENEFITS	\$8,946.47	\$10,898.00	\$10,898.00	\$8,029.00
<b>TOTALS</b>	<b>\$183,873.62</b>	<b>\$163,978.00</b>	<b>\$163,978.00</b>	<b>\$161,109.00</b>

2018 REVENUES	2019 ADOPTED REVENUES	2019 ESTIMATED REVENUES	2020 DEPARTMENT REQUESTS
\$0.00	\$0.00	\$0.00	\$0.00

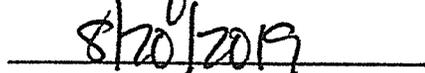
SIGNED:

  
DEPARTMENT HEAD

TITLE:



DATE:



# Expense Budget Worksheet Report

Budget Year 2020

Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>A - General</b>					
Department 1185 - Medical Examiner & Coroners					
<i>Personal Services</i>					
Salaries - Part Time	51,693.71	53,080.00	53,080.00	32,669.69	53,080.00
<i>Personal Services Totals</i>	<u>\$51,693.71</u>	<u>\$53,080.00</u>	<u>\$53,080.00</u>	<u>\$32,669.69</u>	<u>\$53,080.00</u>
<i>Contractual Expense</i>					
Supplies	31.44	.00	.00	.00	.00
Medical Fees	123,202.00	100,000.00	100,000.00	84,490.50	100,000.00
<i>Contractual Expense Totals</i>	<u>\$123,233.44</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$84,490.50</u>	<u>\$100,000.00</u>
<i>Employee Benefits</i>					
Retirement	4,991.89	6,837.00	6,837.00	2,367.20	3,968.00
Social Security	3,205.03	3,292.00	3,292.00	2,025.53	3,292.00
Medicare Contribution	749.55	769.00	769.00	473.68	769.00
<i>Employee Benefits Totals</i>	<u>\$8,946.47</u>	<u>\$10,898.00</u>	<u>\$10,898.00</u>	<u>\$4,866.41</u>	<u>\$8,029.00</u>
Department 1185 - Medical Examiner & Coroners Totals	<u>\$183,873.62</u>	<u>\$163,978.00</u>	<u>\$163,978.00</u>	<u>\$122,026.60</u>	<u>\$161,109.00</u>

2020 Salary Schedule (Position Budgeting)  
Medical Exam & Coroners

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
8234	Bachman, Paul N/A / \$15.00	Coroners Physician N/A / \$15.00	\$14,964.00	Elected	Elected/PT	11/16/1990
8182	Comeau, Terry N/A / \$6.11	Coroner #3 N/A / \$6.11	\$9,529.00	Per Diem	Elected/PT	1/23/2017
13278	Goedert, Connie N/A / \$17.39	Coroner #1 N/A / \$17.39	\$9,529.00	Elected	Elected/PT	1/1/2019
10184	Murphy, Timothy N/A / \$17.39	Coroner #4 N/A / \$17.39	\$9,529.00	Elected	Elected/PT	7/14/2000
	N/A / \$15.00	Coroner #2 N/A / \$15.00	\$9,529.00			
			<b>5</b>			
			<b>\$53,080.00</b>			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Budget Officer

BUDGET ACCOUNT CODE: A.1340

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$9,455.16	\$9,701.00	\$9,701.00	\$9,701.00
400's CONTRACTUAL				\$0.00
800's EMPLOYEE BENEFITS	\$7,022.76	\$2,265.00	\$2,265.00	\$2,313.00
<b>TOTALS</b>	<b>\$16,477.92</b>	<b>\$11,966.00</b>	<b>\$11,966.00</b>	<b>\$12,014.00</b>

SIGNED:

  
DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/14/2019

# Expense Budget Worksheet Report

Budget Year 2020

Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>A - General</b>					
<b>Department 1340 - Budget Officer</b>					
<i>Personal Services</i>					
Salaries - Part Time	9,455.16	9,701.00	9,701.00	5,969.76	9,701.00
<i>Personal Services Totals</i>	<u>\$9,455.16</u>	<u>\$9,701.00</u>	<u>\$9,701.00</u>	<u>\$5,969.76</u>	<u>\$9,701.00</u>
<i>Employee Benefits</i>					
Retirement	1,453.86	1,523.00	1,523.00	937.28	1,571.00
Social Security	505.70	601.00	601.00	313.98	601.00
Medicare Contribution	118.28	141.00	141.00	73.42	141.00
Hospitalization	4,843.30	.00	.00	3,274.40	.00
Dental Insurance	101.62	.00	.00	62.72	.00
<i>Employee Benefits Totals</i>	<u>\$7,022.76</u>	<u>\$2,265.00</u>	<u>\$2,265.00</u>	<u>\$4,661.80</u>	<u>\$2,313.00</u>
<b>Department 1340 - Budget Officer Totals</b>	<u>\$16,477.92</u>	<u>\$11,966.00</u>	<u>\$11,966.00</u>	<u>\$10,631.56</u>	<u>\$12,014.00</u>

2020 Salary Schedule (Position Budgeting)  
Budget Officer

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
		Budget Officer	\$9,701.00			
	N/A / \$15.00	N/A / \$15.00				
				1		
			\$9,701.00			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Unallocated Insurance  
BUDGET ACCOUNT CODE: A.1910

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$160,308.93	\$165,923.00	\$173,748.52	\$171,735.00
<b>TOTALS</b>	<b>\$160,308.93</b>	<b>\$165,923.00</b>	<b>\$173,748.52</b>	<b>\$171,735.00</b>

2018 REVENUES	2019 ADOPTED REVENUES	2019 ESTIMATED REVENUES	2020 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:   
DEPARTMENT HEAD  
TITLE: Clerk of the Board  
DATE: 8/20/2019

# Expense Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>Fund A - General</b>						
Department 1910 - Unallocated Insurance						
<i>Contractual Expense</i>						
3	Ins-General Liability	160,308.93	165,923.00	164,748.52	164,748.52	171,735.00
0	Contract	.00	.00	9,000.00	.00	.00
<i>Contractual Expense Totals</i>		<b>\$160,308.93</b>	<b>\$165,923.00</b>	<b>\$173,748.52</b>	<b>\$164,748.52</b>	<b>\$171,735.00</b>
Department 1910 - Unallocated Insurance Totals		<b>\$160,308.93</b>	<b>\$165,923.00</b>	<b>\$173,748.52</b>	<b>\$164,748.52</b>	<b>\$171,735.00</b>

Budget Breakdown Line of Coverage	2020 Estimated Premium	2019---2020 estimated increase	2019 Actual Initial Premium	apportionment means		
General Liability	\$ 107,283.75	5.0%	\$ 102,175.00	% co budget	\$ 45,188.32	\$ 17,063.51
Healthcare ProfLiab.	\$ 27,197.50	25.0%	\$ 21,758.00	% budget		
Healthcare GL	\$ 1,656.25	25.0%	\$ 1,325.00	% budget		
Property	\$ 76,292.94	3.4%	\$ 73,784.27	% prop sched		\$ 24,335.15
Land Marine	\$ 26,521.95	5.0%	\$ 25,259.00	% equip sched	\$ 3,593.10	\$ 644.47
Crime	\$ 8,325.45	5.0%	\$ 7,929.00	all BOS	\$ 8,325.45	
DC Crime	\$ 275.10	5.0%	\$ 262.00	all BOS	\$ 275.10	
Auto Liability	\$ 67,353.30	5.0%	\$ 64,146.00	per auto, flat		\$ 19,188.97
Auto PD	\$ 26,611.20	5.0%	\$ 25,344.00	per auto, flat		\$ 14,610.07
Law Enforcement	\$ 172,498.20	5.0%	\$ 164,284.00	all WCSD		\$ 172,498.20
Boiler & Machinery	\$ 13,139.70	5.0%	\$ 12,514.00	% B&M sched		\$ 4,191.17
Umbrella	\$ 39,347.70	5.0%	\$ 37,474.00	% co budget	\$ 16,376.87	\$ 6,184.05
Public Officials	\$ 53,855.55	5.0%	\$ 51,291.00	all BOS	\$ 53,855.55	
CP (NYS Dept State)	\$ 262.50	5.0%	\$ 250.00	all BOS	\$ 262.50	
CP (Highway work permit)	\$ 262.50	5.0%	\$ 250.00	all DPW		
Pollution (3 yr 2019-2021)	\$ -	0.0%	\$ 82,331.12	% poll sched		\$ -
Airport Liability	\$ 13,656.30	5.0%	\$ 13,006.00	all Airport		
Employers Liability	\$ 19,953.15	5.0%	\$ 19,003.00	all SIF		
Excess Work Comp (2yr 2019-2020)	\$ 173,427.00	0.0%	\$ 173,427.00	all SIF		
Flood & Quake	\$ 28,153.65	5.0%	\$ 26,813.00	% prop sched		\$ 8,980.17
FIP	\$ 3,271.80	5.0%	\$ 3,116.00	all BOS	\$ 3,271.80	
Privacy & Security	\$ 15,587.25	5.0%	\$ 14,845.00	all BOS	\$ 15,587.25	
Service Fee	\$ 25,000.00	unknown	\$ 25,000.00	all BOS	\$ 25,000.00	
2020 Totals	\$ 899,932.74				\$ 171,735.94	\$ 267,695.77

January 2019 Actual Paid

\$164,748.52 \$255,306.98

This does not include any exposure changes during the year (autos, equipment, property, budget increases, additional payroll, additional officers and suc

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

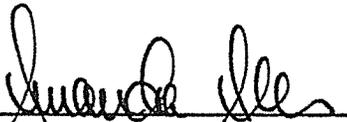
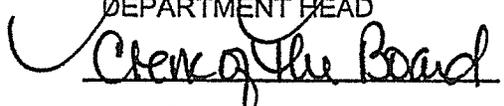
**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Municipal Assoc. Dues  
BUDGET ACCOUNT CODE: A.1920

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$10,521.00	\$10,731.00	\$10,731.00	\$10,946.00
<b>TOTALS</b>	<b>\$10,521.00</b>	<b>\$10,731.00</b>	<b>\$10,731.00</b>	<b>\$10,946.00</b>

SIGNED:   
DEPARTMENT HEAD  
TITLE:   
DATE: 8/20/2019

# Expense Budget Worksheet Report

Budget Year 2020

Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>A - General</b>					
Department 1920 - Municipal Assoc. Dues					
<i>Contractual Expense</i>					
Memberships & Dues	10,521.00	10,731.00	10,731.00	10,731.00	10,946.00
<i>Contractual Expense Totals</i>	<u>\$10,521.00</u>	<u>\$10,731.00</u>	<u>\$10,731.00</u>	<u>\$10,731.00</u>	<u>\$10,946.00</u>
Department 1920 - Municipal Assoc. Dues Totals	<u>\$10,521.00</u>	<u>\$10,731.00</u>	<u>\$10,731.00</u>	<u>\$10,731.00</u>	<u>\$10,946.00</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

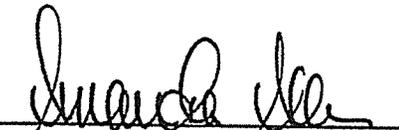
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

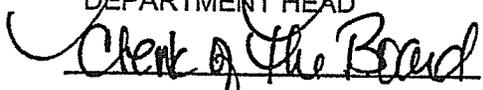
NAME OF DEPARTMENT: Southern Adir. Library  
BUDGET ACCOUNT CODE: A.7410

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
<b>TOTALS</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>

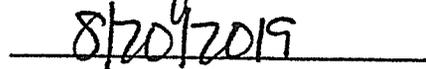
SIGNED:

  
DEPARTMENT HEAD

TITLE:



DATE:



# Expense Budget Worksheet Report

Budget Year 2020

Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>A - General</b>					
Department 7410 - Southern Adir. Library					
<i>Contractual Expense</i>					
Other Payments/Contributions	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
<i>Contractual Expense Totals</i>	<i>\$45,000.00</i>	<i>\$45,000.00</i>	<i>\$45,000.00</i>	<i>\$45,000.00</i>	<i>\$45,000.00</i>
Department 7410 - Southern Adir. Library Totals	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00

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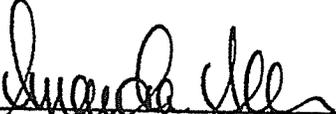
**WARREN COUNTY BUDGET SUMMARY SHEET**

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2020 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: A.P.A. Local Gov't Rev. Bd.  
BUDGET ACCOUNT CODE: A.8026

OBJECT CODES	2018 EXPENDITURES	2019 ADOPTED	2019 AMENDED	2020 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
<b>TOTALS</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>

SIGNED:   
DEPARTMENT HEAD  
TITLE: Clerk of the Board  
DATE: 8/20/2019

# Expense Budget Worksheet Report

Budget Year 2020

Account Description	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2020 Departmental Request
<b>A - General</b>					
Department 8026 - A.P.A. Local Gov't Rev. Bd.					
<i>Contractual Expense</i>					
Contract	7,500.00	7,500.00	7,500.00	.00	7,500.00
<i>Contractual Expense Totals</i>	<u>\$7,500.00</u>	<u>\$7,500.00</u>	<u>\$7,500.00</u>	<u>\$0.00</u>	<u>\$7,500.00</u>
<hr/>					
Department 8026 - A.P.A. Local Gov't Rev. Bd. Totals	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00
<hr/>					
Fund A - General Totals	\$1,852,335.50	\$1,876,482.00	\$1,884,307.52	\$1,147,130.64	\$1,750,102.00
Net Grand Totals	<u>\$1,852,335.50</u>	<u>\$1,876,482.00</u>	<u>\$1,884,307.52</u>	<u>\$1,147,130.64</u>	<u>\$1,750,102.00</u>