



**Tourism Committee
Warren County Tourism Department
AGENDA
November 19, 2019**

Committee Members:

E. Merlino, Chairman
D. Dickinson
J. Strough
E. Frasier
M. Wild
K. Geraghty
J. Diamond
A. Hogan
B. Driscoll

-
- I. Committee meeting called to order by Chairman Merlino.
 - II. Motion to approve minutes of October 1, 2019 Tourism Committee Meeting.
 - III. Action Items
 - a. Request to amend the contract with Smith Travel Research, Inc. To \$7,500

Rationale: A presentation was given by a STR employee on 10/10/19 for \$2750 which brought the amount for the contract with Smith Travel Research over the existing contract amount of \$4,702.50.

Attachment #1
 - IV. Privilege of the Floor to discuss any additional items to come before Committee.
 - V. Motion to adjourn

Attachments

#1 Resolution Request – To amend the contract with Smith Travel Research, Inc.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: - Tourism

DATE: 11/8/2019

- (a) Purpose of Request: to amend the contract for Smith Travel Research to \$7,500.

- (b) Details: A presentation was given by a STR employee on 10/10/19 for \$2750 which brought the amount for the contract with Smith Travel Research over the existing contract amount of \$4,702.50.

- (c) Previous Resolution Number: Res# 103 of 2017

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.6417.0001 470 - Contract \$7,500

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



To: Warren County Tourism

From: STR, LLC

Date: November 18, 2019

This letter confirms that STR, LLC has developed the most comprehensive database of hotel performance information ever compiled. As such, STR is the sole provider of the type of data presented in our reports and presentations.

Please let me know if additional clarification is needed.

Thank you for the opportunity.