

Agenda
Public Works Committee – Public Works
Department of Public Works
January 25, 2019 10:00am

Committee Members: *SIMPSON, Merlino, Frasier, Dickinson, Diamond, Loeb, Hyde, Magowan, Wild, Hogan, Geraghty*

- I. **Committee Meeting Call to Order**..... Chairman Simpson
- II. **Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Simpson

III. **Action Agenda/New Business**

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- 2 .Request to fill position MEO - Light..... Kevin Hajos
Rationale: Due to promotion
- 3 Request to fill position MEO - Light..... Kevin Hajos
Rationale: Due to promotion
- 4 Request to establish a new contract for Household Hazardous Waste..... Kevin Hajos
Rationale: To enter into a contract for collection of hazardous materials

IV. **Referral/Pending Items – None**

V. **Information for Discussion/Review**
Westbrook Parking Lot - rentals

VI. **Privilege of the Floor to discuss any additional items to come before the Committee**

VII. **Motion to Adjourn**

Attachments

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63
Title of Position: MEO (L) #21 Base Salary of Position: \$33,600 Grade: 7
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (L) #21 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: #13050 Toll Date of Vacancy: 11/19/2018
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. 1/5/19
Human Resources Director has approved this form when initialed. 1/4/19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.
Administrator Signature [Signature] Date 1/4/19

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature Frank E. Thomas Date 1/4/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature [Signature] Date 1/25/19

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63
Title of Position: MEO (L) #28 Base Salary of Position: \$33,600 Grade: 7
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (L) #28 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: #13017 ~~Bill~~ Russell Date of Vacancy: 11/19/2018
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. 2/25/19

Human Resources Director has approved this form when initialed. 1/4/19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 1/4/19

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 1/4/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/25/19

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Department of Public Works

DATE: 1/25/19

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 76-18 Household Hazardous Waste Collection
- (c) Name of Contractor: Care Environmental Corp.
- (d) Address of Contractor: 1620 State Highway 57 Unit A Hackettstown, NJ 07840
- (e) Contractor's Contact Person and Telephone Number: Franics McKenna, Jr.
PhoneL (800) 494-2273, Fax: 843-903-2881
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: December 31st, 2019 with the possibility of extension for two additional one year terms.
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Upon completion of project.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: 50% Grand Reimbursement through NYSDEC; 50% Warren County: A.1628 470 Waste Management Containment, Contracts

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 76-18 ITEM(S): HOUSEHOLD HAZARDOUS WASTE COLLECTION DATE: JANUARY 8, 2019 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER		
	Care Environmental Corp. Attn: Francis McKenna, Jr. 1620 State Hwy 57 Unit A Hackettstown, NJ 07840 Ph: 800-494-2273 Fax: 843-903-2881		
EMPLOYEE POSITION/TITLE	STANDARD RATE/HOUR		
Person of Contact	Francis J. McKenna, Jr.		
Site Supervisor/Manager	No Charge		
Chemist	No Charge		
Technician	No Charge		
SET-UP COSTS (per day)	\$3,750.00		
DESCRIPTION	Packing Method	Disposal Method	Price Per Unit
Aerosol Cans	Bulk Pkg.	Fuels Blend	\$350.00 /cubic yard
Anti-freeze	Consolidation	Recycling	\$3.00 / gal.
Corrosive Liquid	Lab Pack	Treatment	\$4.00 / gal.
Corrosive Solid	Lab Pack	Treatment	\$1.25 / lb.
Fluorescent Bulbs & Tubes	Bulk Pkg.	Recycling	\$0.35 / Ln. Ft.
Hazardous Paints	Bulk Pkg.	Fuels Blend	\$3.00 / gal.
Pesticides Liquid	Lab Pack	Incineration	\$4.35 / gal.
Pesticides Solid	Lab Pack	Incineration	\$1.35 / lb.
Flammable Liquid	Consolidation	Fuels Blend	\$4.00 / gal.
Flammable Solid	Lab Pack	Incineration	\$3.35 / lbs.
Oxidizing Liquid	Lab Pack	Thermal Treatment	\$4.00 / gal.
Oxidizing Solid	Lab Pack	Thermal Treatment	\$1.25 / lbs.
Organic Peroxide	Lab Pack	Incineration	\$4.00 / gal.
Acid Liquid	Lab Pack	Treatment	\$4.00 / gal.
Acid Solid	Lab Pack	Treatment	\$1.25 / lbs.
Basic Liquid	Lab Pack	Treatment	\$4.00 / gal.
Basic Solid	Lab Pack	Treatment	\$1.25 / lbs.
Mercury	Lab Pack	Recycling	\$3.35 / lbs.

BID NO: WC 76-18 ITEM(S): HOUSEHOLD HAZARDOUS WASTE COLLECTION DATE: JANUARY 8, 2019 TIME: 3:00 PM	<p style="text-align: center;">NAME & ADDRESS OF BIDDER</p> Care Environmental Corp. Attn: Francis McKenna, Jr. 1620 State Hwy 57 Unit A Hackettstown, NJ 07840 Ph: 800-494-2273 Fax: 843-903-2881
List of Material NOT Accepted:	Ammunition, radioactive or biomedical waste.
Comments:	n/a
BID AWARDED TO:	
RESOLUTION NO. xx of 2019	
TERM: January 1, 2019 through December 31, 2019	
√ JULIE A. BUTLER, PURCHASING AGENT	