

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: JULY 23, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMPSON  
MERLINO  
DIAMOND  
LOEB  
HYDE  
WILD  
HOGAN  
GERAGHTY

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
TIM BENWAY, DIRECTOR, PARKS, RECREATION & RAILROAD  
RONALD CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER  
SUPERVISORS BEATY  
BRAYMER  
DRISCOLL  
SOKOL  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
BETSY HENKEL, DPW FISCAL MANAGER  
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT  
THOM RANDALL, *ADIRONDACK JOURNAL*  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS FRASIER  
DICKINSON  
MAGOWAN

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Please note, the following contains a summarization of the July 23 2019 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/works/>

Mr. Simpson called the meeting of the Public Works Committee to order at 10:05 a.m.

Copies of the Parks, Recreation & Railroad and DPW agendas were distributed to the Committee members and copies of same are on file with the meeting minutes.

Motion was made by Mr. Geraghty, seconded by Mr. Diamond and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Commencing the review of the Public Works Agenda, Kevin Hajos, *Superintendent of Public Works*, presented a request for transfer of funds totaling \$2,214.10 between various budget codes to cover overtime related to paving for towns.

Motion was made by Mr. Loeb, seconded by Mr. Geraghty and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes*

With regard to the Referral/Pending Item section of the agenda, Mr. Hajos apprised there was no update on the Swede Fire Tower in the Town of Hague. Ryan Moore, *County Administrator*, added a meeting had been scheduled for next week regarding this matter.

Continuing with the Agenda review, Mr. Hajos stated that he was awaiting information from some of the towns pertaining to their expenses concerning the contracts for snow and ice. With regard to sand being used on County roads in the towns, Mr. Hajos advised while he understood it was likely associated with a reduced cost, the amount of sand used on these roads was leaving mounds on the road blocking the rain from flowing off the of road, resulting in the roads deteriorating faster than usual. He informed if this continued he would have to request \$4 million in his budget each year for paving due to the damage caused by the water on the roads. He said going forward the contract would reflect that the towns not only sweep off the County roads, but also pick up the sand to prevent the mounds from stopping the water from channeling off of the roads. He mentioned if the towns did not agree to this, the County would either take over the maintenance of the roads, which would be a significant amount of additional work, or they would request that when the towns carried out the sweeping they used a skid steer, grater or another form of equipment to get that sand off of the roads.

Moving along to the Information for Discussion/Review, Mr. Hajos distributed photographs of various paving work projects and he noted the ones without striping on them were completed in house; *copies of the photos are file with the minutes*. He mentioned the paving work was moving along well and he estimated that all of the work for the year would be completed by the end of October.

Mr. Hajos announced the next Household Hazardous Waste Day was scheduled for August 3<sup>rd</sup> in the Town of Warrensburg.

Mr. Hajos informed the last item he would like to discuss was not on the Agenda and concerned the Sewer Project that was being worked on by the DPW which would connect Countryside Adult Home and Cornell Cooperative Extension to the sewer in the Town of Warrensburg. He said the project was 90% completed and thus far remained within the budgeted amount. He estimated the work would be wrapped up within the next four to six weeks.

Chairman Conover commented he hoped going forward the appropriate amount of attention would be applied to storm water infiltrators in terms of the design of the roads to reduce the runoff impact in the County waterways and he suggested these specifications be added to contracts for outside agencies who were working on County roads.

Moving along to the Parks, Recreation & Railroad agenda, Tim Benway, *Director, Parks, Recreation & Railroad*, presented the following requests:

Page 2 - To extend the existing contract with the South Warren Snowmobile Club Inc. and the City of Glens Falls to provide licensing use of trails in the City of Glens Falls and trail development and maintenance for the term commencing July 1, 2019 and terminating June 30, 2020.

Motion was made by Ms. Hogan, seconded by Mr. Loeb and carried unanimously to approve the request and the necessary resolution was authorized for the August 16, 2019 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Page 3- To authorize a new contract with Lyme Adirondack Timberlands I, LLC in the amount of \$3,185 for use of an approximately six-mile snowmobile trail located in the Town of Hague for the term commencing December 1, 2019 and terminating November 30, 2020.

Motion was made by Mr. Merlino, seconded by Mr. Wild and carried unanimously to approve the request and the necessary resolution was authorized for the August 16, 2019 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Page 5- To amend the County Budget in the amount of \$5,000 to reflect the receipt of funds donated by the Lewis Trust.

Ms. Braymer requested that the County thank the Lewis Trust for their generous donation. Mr. Loeb apprised his grandchildren had thoroughly enjoyed their visit to Up Yonda Environmental Education Center last week.

Motion was made by Mr. Loeb, seconded by Ms. Hogan and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Page 6 - To establish A899.00, *Reserve, County Railroad Repairs*, for the purpose of accumulating money to finance the cost of repairs relating to the County-owned

Railroad.

- Page 7 - To transfer funds in the amount of \$132,510.59 from A.891.00, *Reserve, Railroad Repairs*, to A.899.00, *Reserve, County Railroad Repairs*.
- Page 8 - To authorize the appropriation of funds in the amount of \$53,100 from A.899.00, *Reserve, County Railroad Repairs*, to pay for the repair/contract work along the County Railroad.

Mr. Hajos advised an engineers house in the Town of Riparius had been torn down by DPW employees due to its dilapidated condition which contained asbestos and was considered to be hazardous waste. He said the cost to remove it from County property and dispose of it properly was estimated to be \$53,000. He informed the request listed on Page 7 pertained to transferring existing funds to pay for the work. He mentioned the Treasurer's Office had advised them this was the appropriate way to address the matter.

Mr. Geraghty asked whether an RFP (*Request for Proposal*) would go out for this work and Mr. Hajos responded in the negative, apprising they had an existing contract with Atlantic Testing for removal of hazardous waste. Mr. Loeb inquired why it was necessary to transfer the funds from A.891.00, *Reserve, Railroad Repairs*, to A.899.00, *Reserve, County Railroad Repairs*, and Mr. Hajos responded that the funding associated with A.891.00, *Reserve, Railroad Repairs*, involved the portion that was paid out to the Town of Corinth for their portion of the Railroad; therefore, he said, it was necessary to establish a reserve that was specifically for the County-owned Railroad. Mr. Wild questioned what the remaining funds would be used for and Mr. Hajos replied those funds would remain in A.899.00, *Reserve, County Railroad Repairs*.

Motion was made by Mr. Loeb, seconded by Mr. Wild and carried unanimously to approve the requests as outlined above and forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Mr. Hajos stated there were no Referrals/Pending Items to discuss this month.

Mr. Moore requested an executive session to discuss a matter leading to the potential appointment of a corporation.

Motion was made by Ms. Hogan, seconded by Mr. Wild and carried unanimously to approve the request to enter into an executive session pursuant to Section 105(f) of the Public Officers Law.

Executive session was held from 10:17 a.m. until 11:43 a.m.; Mr. Diamond exited the meeting during the executive session.

Upon reconvening, Mr. Simpson announced no action was taken during the executive session.

Ms. Braymer questioned whether a date had been set for the next meeting of the Railroad Negotiation Team and Mr. Moore replied in the negative. He stated he planned on contacting United Rail to determine when the next meeting would be scheduled.

There being no further business to come before the Public Works Committee, on motion made by Mr. Merlino and seconded by Ms. Hogan, Mr. Simpson adjourned the meeting at 11:44 a.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board