

Agenda
Public Works Committee – Public Works
Department of Public Works
October 21, 2019 11:30 am

Committee Members: *SIMPSON, Merlino, Frasier, Dickinson, Diamond, Loeb, Hyde, Magowan, Wild, Hogan, Geraghty*

- I. **Committee Meeting Call to Order**..... Chairman Simpson
 - II. **Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Simpson
 - III. **Action Agenda/New Business**
- | <u>Page</u> | | |
|-------------|--|-------------|
| 2 | Request: Notice Of Intent to Fill position of MEO – Light (#3)..... | Kevin Hajos |
| | Rationale: Due to resignation | |
| 3 | Request: Notice Of Intent to Fill position of MEO – Medium (#8)..... | Kevin Hajos |
| | Rationale: Due to resignation | |
| 4 | Request: Notice Of Intent to Fill position of Highway Manager..... | Kevin Hajos |
| | Rationale: Due to resignation | |
| 5 | Request: Transfers for road projects..... | Kevin Hajos |
| | Rationale: Salaries and Benefits are not included as part of projects. | |
| 6 | Request: Transfer for Overtime..... | Kevin Hajos |
| | Rationale: To cover for division head | |
| 7 | Request: New Contract | Kevin Hajos |
| | Rationale: For Wood Waste Reduction Services | |
| 9 | Request: Amend County Budget..... | Kevin Hajos |
| | Rationale: To move the funds back in their funding source | |
| 10 | Request: Establish Capital Project H392, Sunnyside Road (CR54)..... | Kevin Hajos |
| | Rationale: Federal Aid pavement rehabilitation project. | |
| 11 | Request: Establish Capital Project H393, Johnsbury Bridges..... | Kevin Hajos |
| | Rationale: Federal Aid Bridge Projects | |
| 12 | Request: Establish Capital Project H394, Olmstedville Road (CR19)..... | Kevin Hajos |
| | Rationale: Federal Aid pavement rehabilitation project. | |
| 13 | Request: Establish Capital Project H395, Oxbow Hill/Moon Hill Road (CR63)..... | Kevin Hajos |
| | Rationale: Federal Aid pavement rehabilitation project. | |
| 14 | Request: Establish Capital Project H396, East River Drive/Call Street (CR16&32)..... | Kevin Hajos |
| | Rationale: Federal Aid pavement rehabilitation project. | |
| 15 | Request: New Contract | Kevin Hajos |
| | Rationale: For Auto Body Repair Services | |
- IV. **Referral/Pending Items**
 - V. **Information for Discussion/Review**
Road Projects
 - VI. **Privilege of the Floor to discuss any additional items to come before the Committee**
 - VII. **Motion to Adjourn**..... Chairman Simpson
- Overtime Report
Fuel Report

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63
Title of Position: MEO (L) #3 Base Salary of Position: \$33,600 Grade: 7
Filling at Step # (If Known):
Budget code and title: D.5110 MEO (L) #3 Union [checked] Non-Union []
This position is vacated due to: [] Retirement [checked] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: #13272 Shaughnessy Date of Vacancy: 10/08/2019
Is this position mandated? [] Yes [checked] No Is the position reimbursable? [] Yes [checked] No
Source of reimbursement: [] Federal [] State [] Other []

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 10-15-19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/15/19

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 10/16/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
[checked] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 10/21/19

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Work Payroll Dept. No: 19.63
Title of Position: MEO-Medium #8 (1251) Base Salary of Position: \$36,214 Grade: 9
Filling at Step # (If Known): Budget code and title: D.5110
This position is vacated due to: [X] Resignation [] Retirement [] Termination [] Promotion [] Other
Employee No./Last Name: Duggan #12905 Date of Vacancy: 10/17/2019
Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No
Source of reimbursement: [] Federal [] State [] Other

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [X] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. Paw 10/15/19
Human Resources Director has approved this form when initialed. 10/15/19

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/15/19

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 10/16/19

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
[X] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 10/21/19

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Work Payroll Dept. No: 19.63
Title of Position: Highway Manager #2 Base Salary of Position: \$78,991 Grade: _____
Filling at Step # (If Known): _____
Budget code and title: D.5010 Highway Manager Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other _____
Employee No./Last Name: Johnson #13039 Date of Vacancy: 11/03/2019
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. _____
Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
- The Administrator objects to the filling of the vacancy.

Administrator Signature _____ Date _____

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
- The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature _____ Date _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee _____

- The committee has no objection to the filling of the vacancy.
- The committee objects to the filling of the vacancy.
- In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
- In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature _____ Date _____

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Public Works - DPW

Name of Department

SIGNED: _____

DATE: 10/21/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110	110 County Roads, Maint of Roads, Salaries-Regular	D.5112.8298	110 Co Roads, 2019 CR#4 High Street	Salaries - Regular \$1,662.56
D.5112.8298	120 Co Roads, 2019 CR#4 High Street	D.5112.8298	120 Co Roads, 2019 CR#4 High Street	Salaries - Overtime \$129.56
D.5110	130 County Roads, Maint of Roads, Salaries-PartTime	D.5112.8298	130 Co Roads, 2019 CR#4 High Street	Salaries - PartTime \$340.29
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8298	421 Co Roads, 2019 CR#4 High Street	Equipment Rental \$862.36
D.5110	810 County Roads, Maint of Roads, Retirement	D.5112.8298	810 Co Roads, 2019 CR#4 High Street	Retirement \$195.36
D.5110	830 County Roads, Maint of Roads, Social Security	D.5112.8298	830 Co Roads, 2019 CR#4 High Street	Social Security \$124.95
D.5110	831 County Roads, Maint of Roads, Medicare	D.5112.8298	831 Co Roads, 2019 CR#4 High Street	Medicare \$29.22
D.5110	860 County Roads, Maint of Roads, Hospitalization	D.5112.8298	860 Co Roads, 2019 CR#4 High Street	Hospitalization \$362.99
D.5110	865 County Roads, Maint of Roads, Dental	D.5112.8298	865 Co Roads, 2019 CR#4 High Street	Dental \$7.16
D.5110	110 County Roads, Maint of Roads, Salaries-Regular	D.5112.8299	110 Co Roads, 2019 CR#40 Golf Course Road	Salaries - Regular \$2,732.28
D.5112.8299	120 Co Roads, 2019 CR#40 Golf Course Road	D.5112.8299	120 Co Roads, 2019 CR#40 Golf Course Road	Salaries - Overtime \$166.10
D.5110	130 County Roads, Maint of Roads, Salaries-PartTime	D.5112.8299	130 Co Roads, 2019 CR#40 Golf Course Road	Salaries - PartTime \$455.98
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8299	421 Co Roads, 2019 CR#40 Golf Course Road	Equipment Rental \$4,670.66
D.5110	810 County Roads, Maint of Roads, Retirement	D.5112.8299	810 Co Roads, 2019 CR#40 Golf Course Road	Retirement \$341.43
D.5110	830 County Roads, Maint of Roads, Social Security	D.5112.8299	830 Co Roads, 2019 CR#40 Golf Course Road	Social Security \$196.14
D.5110	831 County Roads, Maint of Roads, Medicare	D.5112.8299	831 Co Roads, 2019 CR#40 Golf Course Road	Medicare \$45.86
D.5110	860 County Roads, Maint of Roads, Hospitalization	D.5112.8299	860 Co Roads, 2019 CR#40 Golf Course Road	Hospitalization \$591.15
D.5110	865 County Roads, Maint of Roads, Dental	D.5112.8299	865 Co Roads, 2019 CR#40 Golf Course Road	Dental \$11.75
D.5110	110 County Roads, Maint of Roads, Salaries-Regular	D.5112.8304	110 Co Roads, 2019 CR#13 Glen Athol Road	Salaries - Regular \$12,835.19
D.5112.8304	120 Co Roads, 2019 CR#13 Glen Athol Road	D.5112.8304	120 Co Roads, 2019 CR#13 Glen Athol Road	Salaries - Overtime \$5,654.89
D.5110	130 County Roads, Maint of Roads, Salaries-PartTime	D.5112.8304	130 Co Roads, 2019 CR#13 Glen Athol Road	Salaries - PartTime \$2,292.61
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8304	421 Co Roads, 2019 CR#13 Glen Athol Road	Equipment Rental \$16,760.44
D.5110	810 County Roads, Maint of Roads, Retirement	D.5112.8304	810 Co Roads, 2019 CR#13 Glen Athol Road	Retirement \$2,090.67
D.5110	830 County Roads, Maint of Roads, Social Security	D.5112.8304	830 Co Roads, 2019 CR#13 Glen Athol Road	Social Security \$1,284.29
D.5110	831 County Roads, Maint of Roads, Medicare	D.5112.8304	831 Co Roads, 2019 CR#13 Glen Athol Road	Medicare \$300.37
D.5110	860 County Roads, Maint of Roads, Hospitalization	D.5112.8304	860 Co Roads, 2019 CR#13 Glen Athol Road	Hospitalization \$2,052.30
D.5110	865 County Roads, Maint of Roads, Dental	D.5112.8304	865 Co Roads, 2019 CR#13 Glen Athol Road	Dental \$27.72
				\$56,224.28

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

Road Salaries & Benefits

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Public Works - DPW

Name of Department

SIGNED: _____ DATE: 10/21/2019

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DM.5130	110 Machinery, Salaries - Regular	DM.5130 120	Machinery, Salaries - Overtime	\$65.17

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request: Coverage for Division Head **& TOW CALL**
 Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 10/21/19

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 63-19
- (b) Purpose of Contract: Waste Wood Reduction
- (c) Name of Contractor: Wood Waste Reduction Services
- (d) Address of Contractor: PO Box 461 Glens Falls NY 12801
- (e) Contractor's Contact Person and Telephone Number: Rick Sears 518-791-2792
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2020
- (h) Termination Date of Contract: December 31, 2020 with the option for up to 2 years extensions
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Varies

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 63-19 ITEM(S): WASTE WOOD REDUCTION AT VARIOUS SITES IN WARREN COUNTY DATE: SEPTEMBER 24, 2019 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	
	Wood Waste Reduction Services Attn: Ricky Sears PO Box 461 Glens Falls, NY 12801 Ph: 518-791-2792	
DESCRIPTION OF ITEM	BID PRICE	
SCHEDULE A:		
Grinding Operation (per Day)	\$3,500.00	
SCHEDULE B:	Mobilization (Lump Sum)	Disposal of Material (Per Cubic Yard)
Town of Bolton	\$1,000.00	\$4.00
Town of Chester	\$1,000.00	\$4.00
Town of Hague	\$1,000.00	\$4.00
Town of Horicon	\$1,000.00	\$4.00
Town of Johnsburg	\$1,000.00	\$4.00
Town of Lake George	\$1,000.00	\$4.00
Town of Lake Luzerne	\$1,000.00	\$4.00
Town of Queensbury	\$1,000.00	\$4.00
Town of Stony Creek	\$1,000.00	\$4.00
Town of Thurman	\$1,000.00	\$4.00
Town of Warrensburg	\$1,000.00	\$4.00
Village of Lake George	\$1,000.00	\$4.00
City of Glens Falls	\$1,000.00	\$4.00
BID AWARDED TO:		
TERM: January 1, 2020 through December 31, 2020		
RESOLUTION NO. xx OF 2019		
✓ JULIE A. BUTLER, PURCHASING AGENT		

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/21/19

- (a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfers of surplus local match funds from various capital projects back to fund source

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
D.9950 910 - Interfund Transfers (\$19,805.61)

- (c) Revenue Code (with title), and Amount:
D.5010 5031 - Interfund Transfers (\$19,805.61)

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/21/19

(a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Sunnyside Road (CR 54) Pavement Rehabilitation (H392.9950 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Project: \$41,186.07

(e) Source of Funding (including name & title of codes, etc.):

\$41,186.07 Local Match Funds (Transfer from D.9950 910)

(f) Purpose of Establishment: To cover the anticipated local match share of the project construction and construction inspection services costs.

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/21/19

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek) (H393.9950 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$21,250.00
- (e) Source of Funding (including name & title of codes, etc.):
\$21,250.00 Local Match Funds (Transfer from D.9950 910)
- (f) Purpose of Establishment: To cover the anticipated local match share of the project preliminary engineering services costs.

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/21/19

(a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Olmstedville Road (CR 19) Reconstruction (H394.9950 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Project: \$16,000.00

(e) Source of Funding (including name & title of codes, etc.):

\$16,000.00 Local Match Funds (Transfer from D.9950 910)

(f) Purpose of Establishment: To cover the anticipated local match share of the project preliminary engineering services costs.

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/21/19

_____ (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Oxbow Hill & Moon Hill Road (CR 63) Reconstruction (H395.9950 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Project: \$6,650.00

(e) Source of Funding (including name & title of codes, etc.):

\$6,650.00 Local Match Funds (Transfer from D.9950 910)

(f) Purpose of Establishment: To cover the anticipated local match share of the project preliminary engineering services costs.

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/21/19

(a) Exact Title and Number of Project (must be obtained from Treasurer's Office): East Rover Drive (CR 16) & Call Street (CR 32) Rehabilitation (H396.9950 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Project: \$8,150.00

(e) Source of Funding (including name & title of codes, etc.):

\$8,150.00 Local Match Funds (Transfer from D.9950 910)

(f) Purpose of Establishment: To cover the anticipated local match share of the project preliminary engineering services costs.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 10/21/19

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 75-18 (extension)
- (b) Purpose of Contract: Auto Body Repair Services
- (c) Name of Contractor: Warrensburg Collision Center, Inc.
- (d) Address of Contractor: 3985 Main Street Warrensburg, NY
- (e) Contractor's Contact Person and Telephone Number: Barron Dingman (518)
623-2135
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2020
- (h) Termination Date of Contract: December 31, 2020 with the option for 1 more
year extension
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly,
upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object
Code (with title), and Amount: OR Capital Project OR Capital Reserve Project
Number, and Title, and Amount: Varies

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

MEMO

TO: Kevin Hajos, Superintendent
Department of Public Works

FROM: Julie A. Butler, Purchasing Agent

DATE: September 9, 2019

SUBJECT: WC 75-18 - AUTO BODY REPAIR SERVICES

Transmitted herewith is a copy of the extension letter from Warrensburg Collision Center, Inc. for the above-referenced services which indicates the company's desire to extend their agreement from January 1, 2020 through December 31, 2020.

It appears that an additional resolution IS required to extend this contract. Please see Resolution No. 162 of 2019 also attached hereto.

Please do not hesitate to contact me should you have any questions.

Encs.

c: Mary Kissane, County Attorney

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

September 3, 2019

Warrensburg Collision Center, Inc.
Attn: Barron Dingman
3985 Main St.
Warrensburg, NY 12885

RE: WC 75-18 - CONTRACT
EXTENSION

RECEIVED
WARREN COUNTY PURCHASING
2019 SEP -9 PM 1:57

Mr. Dingman:

The Warren County bid for Auto Body Repair Services (WC 75-18) contains an extension clause which provides an option for the renewal of the contract for an additional year from January 1, 2020 through December 31, 2020.

Please advise whether your company is interested in extending this contract for the above term, upon the same terms and conditions, by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter further, please contact me by e-mail or phone.

Thank you for your attention to this matter.

Regards,

Julie A. Butler
Julie A. Butler
Purchasing Agent

I, Barron Dingman (Print name) wish / do not wish (Circle intent)
to extend the above-referenced bid upon the same terms and conditions for the term indicated above.
Barron Dingman (Signature) 9/5/19 (Date)

Warren County Board of Supervisors

RESOLUTION NO. 162 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, MERLINO, FRASIER, DICKINSON, DIAMOND, LOEB, HYDE, MAGOWAN, WILD, HOGAN AND GERAGHTY

AWARDING BID AND AUTHORIZING AGREEMENT WITH WARRENSBURG COLLISION CENTER TO PROVIDE AUTOBODY REPAIR SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS (WC 75-18)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Autobody Repair Services (WC 75-18), and

WHEREAS, the Superintendent of Public Works has issued correspondence recommending that Warren County award the contract to Warrensburg Collision Center, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Warrensburg Collision Center of the acceptance of its proposal, and be it further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to execute an agreement with Warrensburg Collision Center, 3985 Main Street, Warrensburg, New York 12885, for Autobody Repair Services, pursuant to the terms and provisions of the specifications (WC 75-18) and proposal, for a term commencing upon execution by both parties and terminating December 31, 2019, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

DPW OVERTIME ALL DIVISIONS

(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	880	238	183	639	617	397	1071	732	223	612	9968
2016	1176	1245	332	415	390	614	614	806	845	732	703	2538	10410
2017	1822	1802	1413	413	430	721	1017	791	1400	478	283	2569	13139
2018	1906	2162	1315	740	296	259	330	428	*822	291	1405	1120	10252
2019	3422	2166	659	176	208	254	306	256	**1100				7447

updated 9/30

*incl. 725 for 2018 Balloon Fest.
**incl. 821 for 2019 Balloon Fest.

Department of Public Works
 Diesel & Unleaded Fuel Expense
 for Period Ending
 September 30, 2019

DM5130 442

Year	January	February	March	April	May	June
2014	\$ 41,102.85	\$ 44,193.73	\$ 34,664.00	\$ 21,869.40	\$ 27,397.04	\$ 31,902.50
2015	\$ 29,575.25	\$ 32,106.08	\$ 18,232.34	\$ 13,287.05	\$ 17,399.03	\$ 19,382.64
2016	\$ 11,189.37	\$ 12,820.42	\$ 9,689.26	\$ 15,024.30	\$ 14,069.63	\$ 17,328.07
2017	\$ 21,387.26	\$ 22,546.21	\$ 19,543.07	\$ 13,450.58	\$ 15,588.71	\$ 21,556.10
2018	\$ 26,625.23	\$ 27,133.90	\$ 20,008.52	\$ 15,070.85	\$ 15,854.51	\$ 19,985.82
Actual 2019 Expense Totdate	\$ 30,952.44	\$ 23,897.24	\$ 14,245.07	\$ 11,184.73	\$ 13,597.30	\$ 16,785.27

Year	July	August	September	October	November	December	Year Total
2014	\$ 32,737.06	\$ 25,894.24	\$ 34,375.73	\$ 29,062.57	\$ 26,566.80	\$ 28,610.78	\$ 378,376.70
2015	\$ 21,708.69	\$ 17,743.00	\$ 17,946.71	\$ 15,216.72	\$ 12,854.80	\$ 14,217.43	\$ 229,669.74
2016	\$ 15,243.84	\$ 18,994.42	\$ 18,721.47	\$ 17,056.14	\$ 14,958.03	\$ 25,415.08	\$ 190,510.03
2017	\$ 22,051.59	\$ 19,965.96	\$ 20,515.99	\$ 14,422.61	\$ 13,213.30	\$ 24,437.99	\$ 228,679.37
2018	\$ 18,475.03	\$ 23,811.97	\$ 21,131.51	\$ 22,659.57	\$ 21,590.76	\$ 15,582.31	\$ 247,929.98
Actual 2019 Expense Totdate	\$ 19,806.38	\$ 18,739.75	\$ 16,945.42				\$ 166,153.60

Actual 2019 Budget	\$ 250,000
Budget Balance after September expense	\$ 83,846
Less: Projected Additional Expense	\$ 58,072
Projected Budget Overage or (Shortage) @ current rates	\$ 25,774

Gas Usage 2019

**Department of Public Works
Diesel Fuel Used (Gallons)
for Period Ending September 30, 2019**

Year	January	February	March	April	May	June
2014	9224	10222	7695	4164	5900	7281
2015	9160	10976	5208	8178	4881	6541
2016	5029.8	5708.3	4258.3	5250.2	6570	7396
2017	8439.6	9048.4	7481.4	3578.3	5982.3	7776.2
2018	9004	9478	6032	4309.6	4481.9	5982.4
Actual 2019	11891.5	9056.9	4118.7	2778.5	3664	5409.4
Projected 2019						

Year	July	August	September	October	November	December	Year Total
2014	7732	5910	8767	7460	7240	8258	89853
2015	7417	5941	6515	6015	4772	5877	81480
2016	5491.3	8844.9	6811.5	7551.2	5617	8844.9	77373
2017	7023	8387.4	8388.6	5288.2	4020.7	9285.6	84700
2018	5506.6	7004.8	6288.4	6568.5	6816.3	4375	75848
Actual 2019	5872.9	6323.1	5804.5	6577	5693	7328	19598
Projected 2019 *							
							Current
							Projected Cost
							\$2,1992 \$43,099

Department of Public Works
 Unleaded Fuel Used (Gallons)
 for Period Ending September 30, 2019

Year	January	February	March	April	May	June
2014	3460	2826	2719	2515	2825	2854
2015	2782	3125	2626	5097	2642	2565
2016	3067	2833	2864	3042	2764	2856
2017	2503.8	2438	318.6	2638.3	2877.1	3285.1
2018	2795.5	2270.7	2514	2671.8	2393.5	2197.4
Actual 2019	2762.2	2223.8	2481.9	2324.1	2271.9	2384.9
Projected 2019						

Year	July	August	September	October	November	December	Year	
							Total	Total
2014	2685	2503	2696	2630	2326	2765	32804	
2015	3020	2593	2754	2704	2116	2573	34595	
2016	2544.5	3061.6	2850.3	2608	2469.5	3061.6	34022	
2017	2891.8	2843.5	2533.8	2427.2	2456.7	2340.1	29554	
2018	2413.1	2709.6	2415	2738.6	1964.9	2207.2	29291	
Actual 2019	2832.3	2587.3	2171.1					
Projected 2019 *				2621	2267	2589	7477	
								Current Projected Cost \$ 2,0024 \$ 14,973



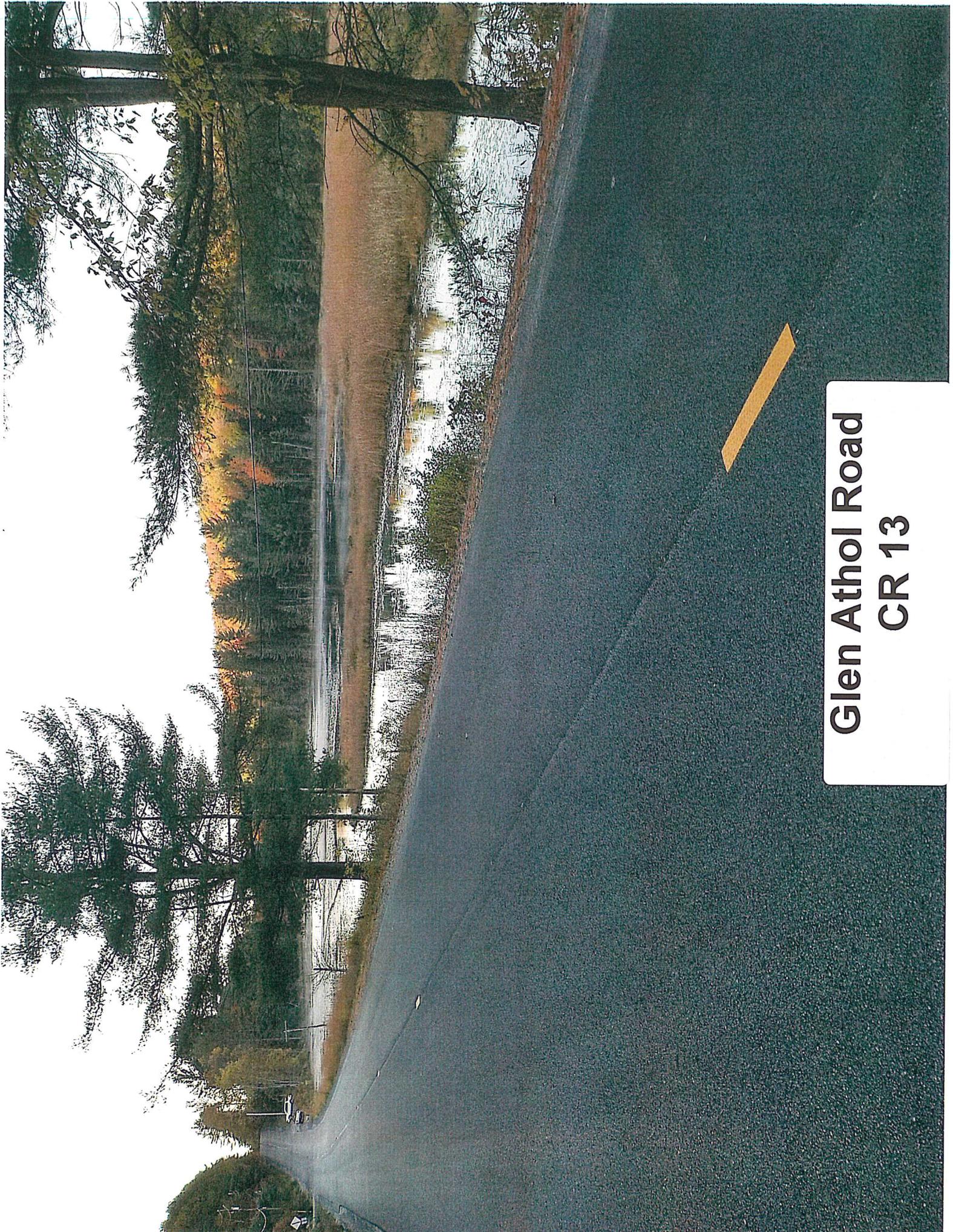
**Beaver Pond Road
CR 37**



**Golf Course Rd
CR 40**



**High Street
CR 4**



**Glen Athol Road
CR 13**



**East Shore Drive
CR 15**