

# Warren County Board of Supervisors

## AGENDA FRIDAY MARCH 20, 2020 BOARD MEETING



**10:00 a.m. Call Meeting to Order**

**Pledge of Allegiance - Supervisor Magowan**

**Roll Call**

**Motion to approve minutes of the February 21, 2020 Board Meeting, subject to correction by the Clerk**

**Presentation of Employee of the Month Award**

**Report by Chairman of the Board**

**Reports by Committee Chairmen on Past Month Meetings or Activities**

**Report by County Administrator**

**Report by County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Vote on Resolutions**

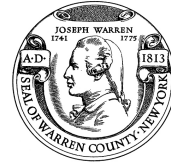
**Privilege of the Floor**

**Announcements**

**Motion to Adjourn**

# Warren County Board of Supervisors

**BOARD MEETING  
FRIDAY, MARCH 20, 2020**



***Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".***

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Magowan.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 19; Supervisor Dickinson absent- 1

Supervisors Leggett, Diamond, Braymer, Driscoll, Frasier, Simpson, Merlino, Strough, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, McDevitt, Bruno, Hogan, Wild, Magowan and Beaty were present via teleconference.

Prior to commencing the Agenda review, Chairman Thomas introduced Congresswoman Stefanik, who was unable to attend the meeting, but had made herself available via teleconference to update the County regarding what her Office had been focused on. Congresswoman Stefanik apprised her Office had been working on getting information out to the public regarding the resource available involving the Coronavirus. She thanked the Board members, County Public Health officials and County staff for their hard work over the past few weeks and work that she was anticipating would occur within the upcoming weeks. She stated first and foremost that her Office had been working tirelessly to distribute as much information as possible regarding the Coronavirus and continued to encourage all constituents to follow the CDC (*Center for Disease Control*) guidance, as well as the guidance coming from the County Public Health Divisions which were doing a tremendous job keeping the public informed. She said in addition, her Office had been in contact with each of the hospitals located in her District regarding their supply of PPE (*Personal Protection Equipment*), medical needs and testing supplies, and had been working with the State to ensure these supplies were replenished as quickly as possible. She requested that the County keep her informed regarding supply levels so that she could work with the State on getting these much needed supplies delivered.

Congresswomen Stefanik apprised she had been in contact with all of the Counties' Offices for the Aging within her District, which continued to adjust and ensure the seniors they served received Meals on Wheels deliveries given the fact that the Meal Sites where they had previously picked up their food were shutdown. She informed she had also been in touch with many of the Superintendent's of the School Districts located within the area she served to ensure their Meal Programs were fully funded; she added she was impressed by how everyone in the community had stepped up to ensure the

students had access to meals.

Congresswomen Stefanik informed the Federal Government had passed two phases of Legislation which would be very fast moving, the first of which provided \$8.3 billion in funding for the purpose of the immediate research and development of a vaccination for the Coronavirus, as well as to supply additional funding for broader healthcare and testing capabilities nationwide. Congresswomen Stefanik apprised the second part of the Legislation, which was adopted last week, concerned increased funding for Counties for Medicaid given the anticipated increase in this cost as a result of this pandemic. In addition, she said the Federal Government adopted Legislation which required testing for the Coronavirus to be free regardless of what type of insurance the individual being tested had.

Congresswomen Stefanik advised the Federal Government was currently working on negotiating a Legislative package which would provide money to the hard working citizens who were suffering a financial hardship as a result of the Coronavirus which she anticipated would be adopted early next week. She stated in addition, small business relief was available to communities with an immediate need, such as Warren County which had an abundance of locally owned hospitality businesses and restaurants that were facing uncertain times as a result of this pandemic. She stated the U.S. Small Business Administration recently announced that businesses in New York were eligible for low interest loans which were available through her Office and she was working with all of the regions Chamber's of Commerce to distribute that information. She apprised she had updated many area businesses on a conference call she participated in with the Adirondack Regional Chamber of Commerce yesterday and she had another conference call scheduled with the Lake George Regional Chamber of Commerce & CVB next week. She added not-for-profits were also eligible for those loans and the legislation she anticipated would be adopted next week was likely to include immediate relief for small businesses where the loan would be forgiven if it was used for expenses such as mortgage payments, payroll expenses or additional expenses during this crisis. She said she and her staff were working tirelessly to keep businesses informed, advising she had spoken to hundreds of business owners herself over the past few days. She concluded by asking if anyone had any questions she could answer.

Supervisor Braymer thanked Congresswomen Stefanik for offering to help the County acquire additional testing kits, as she had just read in today's edition of *The Post Star* that Glens Falls Hospital was running low on them. Congresswomen Stefanik requested that someone notify her how many tests had been conducted to date and how many kits were available; she added if the supply of test kits was low she would contact the Director of New York State Homeland Security and Emergency Services to request additional tests. Ryan Moore, *County Administrator*, advised the Director of Warren County Public Health would provide that information to Congresswomen Stefanik immediately following the conclusion of the meeting.

Chairman Thomas thanked Congresswomen Stefanik for taking the time to provide them with an update today, as well as for securing the additional funding which would be needed in the coming months. Congresswomen Stefanik encouraged anyone to contact her with questions, as she believed there would be an influx of inquiries once they notified residents about these relief programs.

Commencing the Agenda review, Chairman Thomas noted a motion was necessary to approve the minutes of the February 21<sup>st</sup> Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Simpson, seconded by Supervisor Strough and carried unanimously.

Chairman Thomas stated due to the present circumstances they would be holding off on the Employee of the Month presentation, but he was hopeful they would be able to resume the presentation next month.

Moving along to the report by the Chairman of the Board, Chairman Thomas apprised he would like to start his report off on a positive note, pointing out today was the first day of Spring. He said they were currently dealing in unchartered territory, with this being an unprecedented time and he requested that they work together and support one each other so they could get through this and overcome the economic crisis that was bound to follow. He informed the more they did now to stop the spread of COVID-19 the sooner this would end; he asked everyone to remain calm, observe social distancing and wash hands repeatedly, and that those who were feeling ill remain home; he added everyone should stay home as much as possible. He remarked he could not praise the County's Department Heads and employees enough for doing whatever was asked and required of them to get the work done. He extended a special thank you to the (COVID-19) Task Force, as he was aware the Public Health Department had been working tirelessly on this pandemic everyday over the past three weeks, as well as the Sheriff's Office, the Office of the County Administrator, the County Attorney's Office, Department of Social Services, Office of Emergency Services and the Office for the Aging. He said he had met with the Task Force many times as this had evolved and the members had conducted themselves in a professional manner, were all doing an excellent job and he commended them for their leadership. He asked that the Board Members keep in mind when interacting with Department Heads, staff and residents that this was a stressful time for everyone with individuals being tired, nervous and worried. He advised he would also like to thank the County residents for their cooperation and compliance with what was being requested of them, as all of this was occurring rather quickly. He informed Governor Cuomo had issued seven Executive Orders to date; he added he would like to thank Governor Cuomo for the excellent response he had provided to this pandemic. Chairman Thomas apprised this Monday afternoon he had declared a State of Emergency for Warren County and all non-essential personnel were reduced by 50% as required by the Governor's Executive Order, many of whom were working from home and all of which were being paid. He stated the majority of Monday was spent determining which employees were considered essential and which could be classified as non-essential with the assistance of the County Department Heads. Chairman Thomas informed he had issued an emergency order yesterday at 3:00 p.m. to close County Buildings to the public, advising although this was not his desire he and the Director of Public Health felt this was essential to ensure the safety of County employees, as well as the public. He mentioned many departments were still working and there was always someone available to answer the phone calls from the public. He said they may be able to set up a system where appointments were made for those seeking assistance from the County with a list of phone numbers and emails posted on every door of County Buildings for each Department. He apprised in what seemed like a different time last week he had attended the Committee meetings and participated in several conference calls with the Governor's Office where clarifications regarding the Executive Orders issued by the Governor was provided. He stated he had also met with the County's (COVID-19) Task Force on multiple occasions over the past two weeks. He apprised that he, Mr. Moore and Supervisor Geraghty had participated in a conference call with several of the local School District Superintendents where the topic of discussion concerned each others needs and how they could assist one another; he added going forward they had decided to hold a couple of round table discussions a few times a year to familiarize everyone with their operation which he believed was appropriate. He advised that all of the School Districts were providing meals for their students, as well as online instructions with the School Districts persevering through this difficult time. He informed NYSAC (*New York State Association of Counties*) was holding conference calls every evening for the foreseeable future at 7:00 p.m. for all Counties and their website contained an abundant amount of information that he recommended everyone review if they had not done so already. He stated from these conference calls he had learned many Counties were utilizing their Mental Health Division to provide services to their residents who were confined to their home, and more specifically seniors on an as needed basis. He informed many may already be aware that mortgage payments for those who were out of work had been suspended for ninety days by Governor Cuomo. He apprised one County voiced how important it was to protect County Public Health Nurses and Call Center employees from this virus, as they were

essential and it would be catastrophic should any of them become ill. He informed another topic of discussion on the NYSAC Conference calls pertained to how the drug used to treat malaria had shown to have some effect on this virus. He stated a number of participants also expressed concerns regarding individuals who traveled from urban areas to their second homes in the Catskills, Finger Lakes, the Adirondacks and areas surrounding the Pennsylvania border without alerting anyone, as they would like them to contact their local officials or the NYS DOH (*New York State Department of Health*) to notify them they were in the region in case any of them were to become ill or this could lead to some real issues. Chairman Thomas advised going forward Committee meetings would continue to be held in the same manner this Board Meeting was being held today. He said he believed the creation of the Director of Public Affairs position which was going before them today for approval was essential to keeping the public aware through the use of social media platforms. He apprised NYSAC was recommending the use of Facebook Live and they would be holding a webinar today at 2:00 p.m. regarding this social media platform; he added he was willing to implement this to ensure their constituents remained informed. He advised the prediction was that this health crisis would end within forty-five to sixty days, but he was hoping for it to be sooner than that. He said following this crisis the County would have to deal with an economic emergency at the least on a short-term basis as a result of the anticipated decline in the County's revenue stream. He apprised he felt an economic support group needed to be established with the members consisting of various economic development entities and Board Members whose main focus would be to ensure that accurate information was provided to the local business owners.

Supervisor Leggett questioned whether second homeowners who were currently residing in the area should contact the County or their Town, to notify of their presence and Chairman Thomas replied he felt those individuals should notify the County Public Health Department. Supervisor Braymer questioned whether this meant these individuals should call the Public Health Department upon their arrival here or when they got sick, and if that was the case then she felt they should call their doctor. Chairman Thomas responded he believed it was necessary for the County to be notified if these individuals became ill; he added a significant amount of concern was expressed regarding this matter from across the State. Supervisor Braymer pointed out there were many individuals who owned second homes in the County, all of whom brought economic activity to the region which was beneficial for the County. Chairman Thomas interjected the goal was to stop the spread of the virus. Supervisor Braymer stated she foresaw no issue with individuals using their second homes for social distancing purposes.

Chairman Thomas stated the next item on the Agenda concerned the reports by Committee Chairman on the past months meetings or activities.

Supervisor Magowan apprised the Support Services Committee had met on February 24<sup>th</sup> during which they approved Resolution No. 125 which he provided a brief overview of. He added they also approved a request to fill a vacant position for the County Clerk's Office.

Supervisor Seeber reported on the February 24<sup>th</sup> meeting of the Criminal Justice Committee where they approved proposed Resolution Nos. 95-97 and she provided a brief summary of each. In regard to Criminal Justice Reform, Supervisor Seeber advised during the Committee meeting each month they reported on the number of inmates incarcerated in the Warren County Jail with the current figure being fifty-eight. She apprised the District Attorney asked her to relay to the Board Members that the number of those incarcerated was currently low because following his discussion with the County Sheriff and the local Judges they decided to pause weekend incarceration to prevent someone from entering the County Jail on the weekend and possibly bringing in the virus. She stated the District Attorney had also met with the Public Defender's Office this week to make an arrangement for expedited bail applications without appearances. She mentioned the Public Defender was working tirelessly with the District

**WARREN COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING**

**FRIDAY, MARCH 20, 2020**

---

---

Attorney to review the population in the County Jail to determine if any special circumstances existed where a modification of that status could be sought. She advised due to the current circumstances she and Supervisor Beaty, who had attended the NACo (*National Association of Counties*) Legislative Conference in Washington D.C., would hold off on reporting on the Conference until a later date, but she wanted the Board Members to know she would be distributing the information she picked up for the Committee Chairs from NACo shortly. She informed yesterday she and a few other Supervisors spent some time putting together bags of food for the Meals on Wheels Program which were secured as a result of a meeting with the Adirondack Regional Chamber of Commerce. She stated she would be making a brief announcement at the end of the meeting.

Supervisor Beaty apprised the County Facilities Committee had met on February 25<sup>th</sup>, approving proposed Resolution Nos. 93-94 and he provided a brief overview of each. He remarked he concurred with Supervisor Seeber that this was not an appropriate time to discuss their trip to Washington D.C., as there had more pressing issues to deal with. He informed there was a local company that had changed their operation into the production of hand sanitizer with their own money, but were in need of donations in order to continue to do so. He said this company was giving the hand sanitizer away for free, adding he had provided the information to the Board Members prior to the meeting to pass along to their constituents.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty advised he was well aware they would be facing some budgetary challenges in the coming months, but he had been through tough financial times before with the County and was confident they would persevere. He stated he was closely monitoring the County Budget and would ensure the correct steps were taken at the appropriate time.

Supervisor Conover reported on the February 25<sup>th</sup> meeting of the Public Works Committee where they approved proposed Resolution Nos. 119-124. He stated like most other towns, the Town of Bolton had closed their Municipal Building to the public and their staff was operating on an on-call basis, with the exception of the Town Transfer Station, which had scaled back its hours of operation. Supervisor Conover thanked Kevin Hajos, *Superintendent of Public Works*, and Mr. Moore for establishing a mutual aid agreement between the County and the towns which was applicable if a town DPW employee became ill with the virus causing the entire staff to have to be quarantined. He said if this were to occur and a major snowstorm or emergency event happened Mr. Hajos would ensure the appropriate staff was in place to respond. He advised ideally this Mutual Aid Agreement would not be needed, but he felt it was essential to have in place and he encouraged the towns that had not responded to this agreement to do so by contacting Mr. Hajos. Supervisor Conover apprised he would also like to commend Robert Blais, *Mayor, Village of Lake George*, for spearheading the establishment of a Mutual Aid Agreement for the operation of the Municipal Water and Sewer Plants which required licensed operators amongst the municipalities who had these types of operations to ensure there was coverage should one of the operators become infected. In conclusion, he stated he had been through a number of these emergencies during his tenure on the Board, the most recent of which was the ice storm, and he felt compelled to note that Mr. Moore and his team were doing an excellent job communicating the requirements as they were passed along from the Federal and State Governments; he asked that they stay healthy and keep up the good work.

Supervisor Leggett informed the Public Safety Committee had met on February 24<sup>th</sup>, approving proposed Resolution Nos. 113-118 and he provided a brief over view of each. He stated the County was fortunate to have such capable staff in their Office of Emergency Services that ensured the County's Emergency Management Plan was up-to-date because in times like these plans like that were essential.

Supervisor Leggett offered privilege of the floor to Brian LaFlure, *Director, Office of Emergency Services/Fire Coordinator*, to provide an update regarding his Offices response to the pandemic.

Mr. LaFlure stated first and foremost he would like to commend Ginelle Jones, *Director of Public Health*, and her staff, who were working even harder then he and his staff were. He stated his Office had been tasked by the State to be the liaison between any agencies, nursing homes, hospitals, first responders, etc. that were in need of additional PPE and the State. He said once his Office received a request they provided the organization with a form to fill out and then they returned it to his Office, where the request was entered into the State's system. He advised this system had worked until the State's inventory of PPE had been depleted resulting in a critical situation where there may be test kits available, but no swabs and there was a lack of PPE to protect the first responders and healthcare workers. He informed every morning at 8:30 a.m. his Office participated in a conference call with their counterparts in Warren and Washington Counties, as well as the State, to discuss this State-wide issue. He apprised that Governor Cuomo had contacted the Federal Government to inquire whether it was possible to obtain PPE's and test kits from their inventory. He said some individuals had developed alternatives, such as wearing a bandana or scarf, but these would not work for the healthcare workers and more specifically those out in the field who did not have the ability to use anything other than what they had in their vehicle. He advised this was an issue and his Office was working on providing what they could; however, he noted, they were unable to supply equipment they did not have available to them. He mentioned he would like the Town Supervisors who had been contacted by their local EMS regarding the lack of PPE available to relay the message that his Office was doing the best they could to work on resolving this issue. He informed his Office had distributed the entire shipment of forty gallons of hand sanitizer they received from the State which was produced by the inmates at the Great Meadows Correctional Facility; however, he noted, it was a liquid that was provided in gallon jugs that spray bottles were required for. He apprised they were prioritizing the requests they received for hand sanitizer and he was hopeful they would receive additional shipments, but they were only made aware that these would be delivered about an hour before their arrival. He stated he wished they were capable of fulfilling all of the orders they received, but they were unable to do so.

In regard to the lack of EMS coverage in the County, Mr. LaFlure advised this particular situation had caused even more of a shortage of staff. He said in response to this the EMS Coordinators had developed a plan where any EMS Squad with extra staff would share these individuals with other Squads to ensure there was no lack of coverage. He proceeded to read aloud the Governors Executive Order No. 202.5 as follows: "Notwithstanding Section 24 of the Executive Order no locality or political subdivision shall issue any local emergency order or executive order with respect to the COVID-19 outbreak without the approval of the NYS DOH". He said they should keep this in mind should any of the local municipalities be considering issuing such an order, as there were a number of different directions coming from the Governor's Office on a daily basis.

In regard to his Office, Mr. LaFlure stated he and his staff were working split shifts resulting in one individual staffing the EOC everyday to ensure there was coverage without having to take into account the need for social distancing. He said his Office Specialist was working from home unless the need arose for her to come into the Office and their phones were being forwarded to their cell phones; he added their EMS Coordinators had been working hard to develop plans.

Supervisors Diamond and McDevitt indicated they had nothing to report on.

Supervisor Braymer apprised the Environmental Concerns & Real Property Tax Services Committee had met on two occasions, the first of which was where they approved several resolutions and she called attention to proposed Resolution No. 103, *Rejecting All Bids for Professional Auctioneer/Broker to*

Conduct Land Auction (WC 2-20), which she indicated needed to be withdrawn because they had approved a resolution awarding the work to one of the bidders at their March 17<sup>th</sup> Committee meeting as noted in Resolution No. 142, *Accepting Proposal and Authorizing Agreement with Brzostek's Real Estate Auction Co., Inc. for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20)*. She mentioned the amendment Supervisor Diamond would be recommending to proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, was distributed to the Board Members via email yesterday. She stated given that these were unprecedented times of turmoil due to the Coronavirus she believed it was imperative for them to disburse as much information as possible to the public about the action being taken by the County and she commended the activities of the Public Health Department, as well as the Office of Emergency Services. She added in order to facilitate information to residents that did not use the normal news media, a Facebook Page had been created for the Warren County Board of Supervisors which she and Supervisor Seeber had committed to managing to ensure it contained only accurate non-political information. She said she and Supervisor Seeber would work to post updates there and respond to comments as deemed appropriate and she encouraged any of the Supervisors wishing to work on that page to do so; she added the Board Meeting today was being streamed via Facebook Live as a way to provide the public with more access to the meeting since they could not be present in person.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll stated the Human Services Committee had met on March 2<sup>nd</sup> where they approved proposed Resolution Nos. 111-112 and he provided a brief summary of each. He thanked Chairman Thomas for including the Department of Social Services in his recognition of particular Departments, as they were working hard to provide services to vulnerable residents on low and fixed incomes who may be struggling more as a result of this pandemic. He informed all of the food pantries in the County remained open, but had altered their operations to be similar to restaurants where they bagged groceries and personal care items to be picked up via curbside service. He encouraged residents to contact their local food pantries to inquire about the dates and times these items would be available for pick up; he added he was appreciative of the staff and volunteers who worked for these food pantries, as well as those who were ensuring the County's seniors and youth continued to be provided with Meals on Wheels and school lunches.

Supervisor Frasier reported on the March 5<sup>th</sup> meeting of the Finance Committee where they approved proposed Resolution Nos. 92 and 135-139 and she called attention to proposed Resolution No. 136, *Amending Resolution No. 186 of 2016 to Amend the Unassigned Fund Balance Policy for Warren County*, which she requested support of. Supervisor Frasier offered privilege of the floor to Mike Swan, *County Treasurer*, to provide a report on the County's finances.

Mr. Swan stated he was requesting support of proposed Resolution No. 136 which changed the current policy regarding to Unassigned Fund Balance that indicated the lesser amount be no less than \$9 million and the amount not to exceed was set at \$16 million to maintain an unrestricted general fund balance of no less than 15% of regular general fund operating expenditures for five years and then increase it to 16.7%. He stated this amounted to about \$22 million based upon the current County Budget with a maximum of well over \$27 million. He advised typically he liked to convey good news, but that would not be the case this morning because the amount of interest income that was projected for the year would be about \$200,000 short due to what was occurring right now. He apprised the County would also lose about \$100,000 in revenue as a result of the casinos closing. In regard to sales tax revenue, Mr. Swan apprised this could be an issue on the short-term, but before he went into further

detail he wanted to ensure everyone he did not feel there was a reason to panic because the County had a better financial outlook than almost all other Counties in the State. He informed as a result of the sound financial decisions made by the Board over the last ten years the County had a sufficient balance in its Unassigned Fund Balance; however, he noted, these funds would be needed to get them through this economic downturn. He said as an example, restaurants and car sales made up 20% of the County's sales tax revenue, but with restaurants being shutdown and car dealers not selling cars there would be a significant decline in revenue from these sources. He added, retail made up 24% of the County's sales tax revenue, noting the mall was closed and there were minimal retail sales occurring. He advised on a positive note he understood there was a significant increase in online sales that the County collected sales tax revenue on which he hoped would balance out a portion of the losses. He added there would also be a significant decline in occupancy tax collections; he pointed out the one property that paid 40% of the total amount of occupancy tax collected for the months of February and March was closed and the two other properties that contributed another 30% of occupancy had indicated to him they did not have the cash flow to pay the County nor did they foresee being able to make a payment until July. He apprised the area that concerned him the most was cash flow, as the County relied heavily on State and Federal funds for the Department of Social Services, Public Health, Public Defender, District Attorney, Planning & Community Development, etc. He said they had already observed a slow down in those payments being made to the County and this crisis had just started, but he assumed they would be forthcoming at some point. He recommended going forward for at least the next four months that the County make no expenditures from the Unassigned Fund Balance because this was the County's "safety net"; he added he would also suggest that no large purchases be made that did not have a reserve account associated with it or grant funds to pay for the expense. He advised it was not his intent to scare anyone, but he felt they needed to wait and see what the outcome of this crisis would be i.e would it have a short-term impact or longer He informed as a result of this crisis he believed the County's retirement payments would increase significantly next year just as they had the last time there was a recession and the payment increased by 10%. Mr. Swan apprised the majority of the County's staff was home, some of whom were working from home and the Payroll Division was tracking this to allow the County to receive reimbursement for the employees who were not working to offset the expense for the County; he added no reimbursement was available for those who were working from home. He thanked Mr. Moore and his staff for their efforts, as he was impressed with what had been accomplished.

Supervisor Frasier apprised she would also like to recognize Mr. Moore and his staff for the tremendous job that they had done keeping the Board Members well informed and updated; she added they were putting in time and effort that was above and beyond what was required of them.

Supervisor Wild asked Mr. Swan when he thought an austerity budget plan would be presented to the Department Heads so they could begin working on a plan to move forward. Mr. Swan responded he felt they should keep the current County Budget in place and wait and see what the outcome would be within the next few months. He said the financial status of the County would be closely monitored and determine where there was a revenue shortage. He said like most Departments he did not have many staff in the Office and their main focus was to finish the payroll to ensure everyone was paid and the bills were paid, as well as the filing of the closing of the books with the State by the deadline which the State had not changed the date of.

Supervisor Simpson reported on the March 5<sup>th</sup> meeting of the Personnel & Administration Committee, approving proposed Resolution Nos. 129-134 and he called attention to proposed Resolution No. 130, *Reappointing Warren County Personnel Officer*, which reappointed Patricia Nenninger as County Personnel Officer, whom he believed had done a great job. He requested support of the creation of the Director of Public Affairs position included in proposed Resolution No. 129, as he believed this position

**WARREN COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING**

**FRIDAY, MARCH 20, 2020**

---

---

was essential for the County moving forward to communicate with the public during this difficult time. Supervisor Simpson recognized everyone the Town of Horicon had worked with including Messrs. LaFlure and Moore.

Supervisor Hogan stated before she reported on the Cornell Cooperative Extension she wanted to request support of proposed Resolution No 98, *Requesting the Repeal of Legislation That Negatively Impacts the Expansion of Fiber Optic Infrastructure in New York State and Authorizing the Chairman of the Board of Supervisors to Issue a Letter Regarding Same*, which she noted was more important than it had ever been. She pointed out she had residents without internet access parking in the Town Hall parking lot to use their internet service so that their children could complete the school work they were required to do at home since all of the schools had closed. She added because of the lack of internet access many of her residents were unable to work from home. Supervisor Hogan advised all of Cornell Cooperative Extensions programs and activities had been suspended and their office was closed to the public and volunteers, but the staff was continuing to work as hard as they ever did with the development of online instructional videos and programs which would be posted on their YouTube channel. She mentioned one way to support the local Cornell Cooperative Extension was to participate in their annual plant sale fundraiser with order forms available via email that could be returned through regular mail or through email. She concluded her report by encouraging everyone to think about Spring, the future and some lighter thoughts.

Supervisor Merlino advised the Tourism Committee had met on March 2<sup>nd</sup> approving proposed Resolution Nos. 126-128 and he provided a brief overview of each. He stated currently the Tourism Department was not doing any paid media for advertising, but they were using social media to keep people aware of the region for visiting. He said they were sharing business event posts, as well as restaurants open for take out on the Tourism website. He added they were also doing virtual imaging to allow potential visitors to envision what the area looked like for future reservations. He stated all phone calls were being answered, as the staff was working on a rotating schedule to ensure there was always someone in the Office. He apprised they were participating in Statewide banner advertising and were continuously checking with businesses to see if their events were still scheduled or if they were closing, as well as working with I Love NY and New York State Park on messaging. He stated they were also reassuring the visitors they were still present and would be getting out as much media exposure as soon as they could.

Supervisor Strough remarked he would like to thank all of the Town Supervisors, as well as the Village and City Mayor's for working cooperatively during this difficult time. He said all of them had been sharing plans and ideas out of which each of them could develop their own plans which would be better because of that sharing. He stated he felt it was helpful that they would be sharing DPW services if the need were to arise. He informed he had received clarification from the Governor's Office this morning that the 75% reduction in the workforce was not applicable to municipalities and only concerned businesses and not-for-profits. He apprised going forward he was appreciative of all of the hard work the County was doing and he was grateful for working with the County; he added the only way to get through this stressful time was to work together. Supervisor Strough informed the Legislative & Rules Committee had met on March 17<sup>th</sup>, approving proposed Resolution Nos. 143-145 and he provided a brief overview of each. He requested support of proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, as he did not believe further delay was warranted since this had been addressed by the Committee on three occasions and was approved by the Committee. He advised he was well aware that Supervisor Braymer was uncomfortable with last minute resolutions or those that were not brought before the Committee for approval, but that was not the case with this particular resolution. He noted the

residents of the Town of Queensbury and the Queensbury Town Board would welcome support of the proposed Resolution in its current form. In regard to the possibility of individuals being interested in purchasing the parcel with the building intact, Supervisor Strough apprised no one had contacted him with any such interest. He stated he believed they should move forward with tearing the building down, as it was filled with asbestos, was in a state of disrepair and was a public health hazard. He restated his request for support of proposed Resolution No. 106 in its current form.

Supervisor Wild apprised the Economic Growth & Development and Higher Education Committee had approved proposed Resolution Nos. 98-101 and he provided a brief overview of each. He informed the next Committee meeting was scheduled for Tuesday, March 24<sup>th</sup> during which the topic for discussion would be how they could assist with economic recovery for the County. He said he felt this could be used as an opportunity to communicate to the residents and business owners what steps the County was taking to support the economy.

Continuing to the report by the County Administrator, Mr. Moore advised the Executive Order issued by the County yesterday required the approval of the New York State Health Commissioner which was subsequently granted. He read aloud the Executive Order, which was posted on all of the doors of the County Municipal Buildings and on the County website, for the benefit of the Public who was watching the live stream and may not be aware of what was occurring as follows: "Whereas a National State of Emergency has been declared by the United States as part of the response to COVID-19 and Whereas a State of Emergency has also been declared by the State of New York and Warren County also in response to COVID-19 and Whereas we encourage all those in the community to continue all efforts of social distancing as an effective public health measure to prevent and slow the transmission of COVID-19 and rely upon facts and information provided by Federal, State and Local Health & Public Safety officials. Now it is hereby ordered pursuant to the State of Emergency of Warren County related to the COVID-19 pandemic and by virtue of the authority of the Chairman of the Board of Supervisors all buildings and indoor spaces of the County of Warren are hereby ordered to remain in a state of restricted access. Members of the general public shall not have access to County premises. Buildings and indoor spaces administered by the NYS OCA (*New York State Office of Court Administration*) shall be exempted under this order and shall abide by all orders duly promulgated by the OCA. The effective date is immediate and will remain in effect for thirty days or until lifted by the Chairman of the Warren County Board of Supervisors, whichever occurs first. Our staffing protocols during the pendency of this order the following protocols shall apply to Warren County employees: 1. Potential Departments playing a direct roll in the COVID-19 response including, but not limited to the Sheriff, Health Services, Office of Emergency Services, County Administrator, County Attorney and others as determined by the Chairman shall continue working on sight at the volume necessary to respond to this emergency and in a manner that complies with the CDC and NYS DOH guidelines. No 2. Work activities that cease to be necessary by virtue of the public no longer have any physical access to County premises are hereby suspended. Personnel performing those activities are deemed non-essential unless re-purposed by the County to perform essential services and such non-essential personnel will be sent home. No. 3 Department Heads have discretion to designate certain work activities as being essential for the public welfare or the continuity of County Government and which can be performed remotely. Such designations are subject to disapproval by the Chairman. Essential work activities that cannot be performed remotely shall only be approved by the Chairman and be performed on sight at the volume necessary to serve the public and in a manner that complies with CDC and NYS DOH guidelines. Official meetings of the Board of Supervisors and Standing Committees and Ad Hoc Committees thereof shall be conducted remotely in compliance with State law and the executive authority of the Governor of the State of New York. Meetings of other public bodies that would otherwise utilize County premises shall not be held on County premises. All non-essential in-person meetings or gatherings shall not be held on County premises. Essential in-person meetings of employees authorized to have access to County premises shall abide by the social distancing and COVID-19 prevention protocols recommended by the CDC and NYS DOH.

Mr. Moore apprised following his discussion with Supervisor Wild, as Chair of the Economic Growth & Development and Higher Education Committee, as well as a few other Supervisors, he was recommending removing the creation of Senior Planner position and deleting the position of Senior Planner #2 for the Planning & Community Development Department from proposed Resolution No. 129, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, due to the economic downturn and the need to hold off on using funds from the Unappropriated Surplus General Fund at this time, which was where the funding for this position would be allocated from. He added the purpose of this position was to work on the Capital Improvement Program which was still a priority for the County, but due to the current circumstances was being put on hold until it became of significance again. Supervisor Wild apprised that he and Mr. Moore had discussed this matter and he was fully supportive of the action.

In regard to the proposed Floor Resolutions, Mr. Moore informed there was an accompanying Floor Resolution to Waive the Rules of the Board requiring that a resolution be provided to the Members of the Board of Supervisors on the Tuesday prior to the Board Meeting. He said he was aware this had been an issue and he would ensure they were in accordance with the Rules of the Board for the Resolutions that did not meet that requirement. He stated Floor Resolution No. 1 called on the Members of the New York State Senate and Assembly to Reject the Governor's SFY 2020-21 Executive Budget Proposal to Shift 100% of the Cost of 730.20 Competency Restoration Services to Counties. He informed this referred to Criminal Procedure Law Section 730 which was in reference to a defendants ability to competently stand trial meaning a defendant is competent if they understood the charges against them and they had the ability to assist in their own defense. He stated in some cases depending on mental health issues and things of that nature defendants could not exercise those rights that they had under the United States Constitution. He said what occurred was two psychiatric examiners were appointed to make that determination and if they agreed a restoration to competency procedure occurred where these individuals if they were inmates were transported to a secure facility that specialized in restoration to competency. He mentioned this process was very costly with an average cost of about \$1,000 a day and a typical case taking thirty to sixty days, but if it was a difficult case it could take much longer. He advised the County was responsible for half of this cost and State and Federal Aid could not be used to offset this expense. He apprised the proposal included in the Executive Budget was to change the County's share from 50% to 100% of the expense meaning the appropriation would need to be increased in the County Budget. He mentioned thus far this year the County had expended \$12,778 through March 15<sup>th</sup>; last year \$14,895 was expended; in 2018 \$92,842 was spent; and \$22,692 was expended for this purpose. He stated if this proposal was to go into effect then this expense would double in size for the County.

Mr. Moore informed Floor Resolution No. 2 which was accompanied by Waiving the Rules of the Board requiring that a resolution be provided to the Members of the Board of Supervisors on the Tuesday prior to the Board Meeting concerned appropriating funding from the State into the Health Services Budget for the purpose of the Coronavirus. He mentioned there were some last minute Resolutions that were included and distributed to the Board, the first of which was proposed Resolution No. 142, *Accepting Proposal and Authorizing Agreement with Brzostek's Real Estate Auction Co., Inc. for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20)*, which was approved by the Environmental Concerns & Real Property Tax Services Committee at their meeting earlier this week. He explained initially the Committee had decided to reject all bids at their March 2<sup>nd</sup> Committee meeting, but because this posed a hardship on the Purchasing Department they decided to move forward with the contract for one year at the March 17<sup>th</sup> Committee meeting following which they would re-advertise this service, but include online capabilities for next year.

Mr. Moore advised Supervisor Strough had mentioned proposed Resolution No. 143, *Resolution Calling on the Governor and New York State Legislature to Preserve the Zero Percent Medicaid Growth Cap for All Counties and New York City*, during his report, but he would like to add the zero percent Medicaid

Growth Cap had benefitted all Counties and allowed Warren County to abide by the property tax cap. He informed NYSAC had put together a calculator for Counties to use to estimate the range of financial impact this would have on them if this remained as part of the State Budget with this figure being around \$1.7 million on an annual basis for Warren County. He apprised Supervisor Strough had already spoken about proposed Resolution Nos. 144 and 145.

Mr. Moore stated it was day fourteen of the County's response to when the Coronavirus case involving the CVS pharmacist was first announced following which almost everyone had been working tirelessly since then and he recognized Ms. Jones and her staff, who were doing an excellent job. He stated he believed one of the things Public Health was doing that had assisted with keeping the County safe was their relationship with those who had been quarantined, as good communication and trust was critical on a national level between local public health officials and those who were quarantined because if this was lacking the most dangerous thing that could occur was having someone who was quarantined that did not feel sick go out of the house to places where they could potentially expose others to the virus. He commended Ms. Jones and her staff that communicated with these individuals and established that trust, as well as those who were under quarantine for being responsible and taking the right steps to keep the public safe. Mr. Moore apprised the Department Heads had all done fantastic jobs keeping up with the ever changing objectives that were required of them, the first of which was complying with the orders from the State and Federal Government regarding public access, as well as the State of Emergency that was declared on Monday. He advised on Tuesday the County dealt with its first positive test result and the abundance of work required to get the best information out to the public. He said at the same time the staffing reduction was being implemented at the County and at the towns which was a very involved effort with all of the Department Heads stepping up to the plate and doing an excellent job getting that executed. He mentioned Warren County was ahead of the curve more so than most Counties because the 50% staffing requirement was in place by Tuesday morning. He mentioned on Wednesday they had commenced working on establishing remote meetings for the Board of Supervisors in light of the fact there were Supervisors who wanted to observe social distancing and not have to come to the County to meet. He stated all of the technology that was being utilized today on a trial run was going rather well with only a few minuscule glitches. He mentioned the County also had an obligation to ensure that clients would get the services that they needed with all of the Departments doing an excellent job with that outreach and the Supervisors utilizing the media available to them to pass along that information. He apprised for the benefit of the public that may be listening to the live feed of the meeting there was a contact sheet posted on the County website with all of the departments emails and phone numbers being continuously monitored to ensure someone responded to whatever service was needed. Mr. Moore thanked the media for their responsible coverage of these events; he added it was difficult to strike a balance between taking this seriously and imparting to the public that they should also take it seriously without causing a panic and he felt the media understood this and was doing a good job; he said he could not thank them enough for this because this was not being done every place in this Country, but it was here and it was working. He mentioned the general public had also been great with cooperating and residents wanting to know what they could do to assist, including Supervisors and he could not thank them enough for ensuring vulnerable residents in the County received the help they needed. He suggested everyone check in with individuals and family members that lived close by and ensure those who were at risk were doing what they should to safeguard themselves. He said the best thing anyone could do to the extent they could to remain safe was to stay home, as this was imperative to contain this virus.

In regard to putting together care packages for seniors, Mr. Moore advised the Director of the Office for the Aging came up with the idea of putting these care packages together utilizing goods that were available to the Office for the Aging. He said the Director reached out to the Supervisors who had expressed an interest in helping in any way they could to assist with putting together these care packages and this occurred the other day. He stated to the general public who wanted to donate goods, such as food items and toilet paper, the County had to ensure it was done in a manner that was

compliant with public health recommendations; he added during a time like this it was always advisable to utilize the agency systems that were already in place to not create redundancy because those agencies were in the community and knew what they were doing by keeping themselves informed about the latest guidance from the CDC and NYS DOH, as a well intentioned effort carried out the wrong way could be counterproductive in spreading this virus. He apprised Ms. Jones and her staff were compiling a list of community organizations that were equipped to handle this and were willing to accept those donations from the general public; he added this list would be posted online once it was completed and all of the organizations were aware that they had been included on it so they were prepared to handle these donations. He thanked everyone for the sentiment behind this which was admirable; however, he noted, they had to ensure what they carried out did not have unintended consequences.

Mr. Moore apprised going forward the County would operate under restricted access for as long as necessary and would be taking the advice of the local public health and public safety officials, as well as State and Federal agencies to determine how to phase this out as the danger subsided and how to get everything back up and running in a normal manner. He stated as previously mentioned by several Supervisors, when this pandemic waned the County would have to deal with an economic crisis which would be rather serious and he would that ask all of the departments develop fiscal posterity measures. He said the steps they took now would assist them with avoiding future layoffs which was his highest priority as the County Administrator because of the dedicated staff who provided a public service by keeping their jobs. He said a few of the other Counties in the region have started paying any of their employees who were working and declared essential during this crisis time and a half, but although there had been pressure to do so here, as well it was not going to occur because this meant layoffs would occur sooner and he believed it was in the best interest of the employees to do the work and get paid straight time for it.

He advised as previously mentioned by Supervisor Wild and Chairman Thomas, the County would be creating an economic recovery task force; he added they had some ideas about possible representatives from the business community and there had been interest expressed by some of the Superintendents of local school districts, as well. He remarked the message he wanted to pass on to the public, which had already been expressed by several Supervisors, as well as Congresswomen Stefanik, was that there would be assistance for businesses that were impacted and for those who were unemployed as a result of this. He said the goal was to develop a sound plan to implement to ensure this region perseveres through the forthcoming economic crisis to minimize its impact. He advised another thing he felt there was a need for in the long-term was the lessons learned as they moved forward. He mentioned the County had excellent plans and structure to respond to matters of this nature as proven by the repetity that the County Departments had executed the tasks required to protect the public health and safety; however, he noted, no response was perfect with crises like this revealing areas that needed attention. He stated one of the areas requiring attention was that the County leadership could do a better job in the future communicating with other entities in the region. He mentioned while the school districts all had excellent plans for themselves, the County had an excellent plan for the County, health agencies had a good plan to handle healthcare and businesses had an excellent plan to manage business what was lacking was a layer above all of that where designated representatives of all of those different entities met periodically so when situations such as this occur it was first and foremost in their minds to make those connections before any of them made a decisions that adversely impacted any others. He thanked the Information Technology staff who were all working tirelessly to keep the County online and the email server up and running with only a few glitches thus far that were rectified quickly. He apprised public communication was an issue during this time when staff was doing all they could working to protect the public, respond to the crisis in real time and gather all the information needed. He informed he had been able to communicate updates once a day to the full Board and Department Heads, as well as some community leaders and members of the media; he added everyone on his distribution list had been great disseminating this information to their contacts to ensure everyone was

aware of what was occurring. He advised social media was an area where the County was lacking that the new position of Director of Public Relations would be tasked with working on and he implored for support of this position which was desperately needed. He stated Supervisors Simpson, Seeber, Driscoll, Magowan and Geraghty would be meeting in his Office immediately following the conclusion of the Board Meeting to work with him on filling the position as soon as possible and he thanked them for their willingness to assist him with the process.

Mr. Moore apprised the County would emerge stronger after this crisis concluded in terms of being aware of the areas that required attention. He thanked Chairman Thomas for working hard in an attempt to respond in real time to make decisions. He added not only had Chairman Thomas done that, but he had also exercised that authority to do what needed to be done when required and it had been a pleasure to work with him on this response.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane advised she had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, *Clerk of the Board*, read aloud, as follows:

Reports from:

1. National Grid - Semi Annual PCB Inventory Report

Other:

1. FitzGerald Morris Baker Firth on behalf of the City of Glens Falls IDA - Transfer of property subject to a PILOT Agreement at 10-14 Park Street, Glens Falls, NY from EASM Properties, LLC to Park Theater LLC.
2. FitzGerald Morris Baker Firth on behalf of the City of Glens Falls IDA - Transfer of property subject to a PILOT Agreement at 14 Hudson Avenue, Glens Falls, NY from 14 Hudson LLC to MP GF Hudson LLC and Dawn GF Hudson LLC.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 92-140 were mailed; she informed that proposed Resolution Nos. 141-145 were produced after the resolutions were mailed pursuant to actions taken by the Environmental Concerns & Real Property Tax Services and Legislative & Rules Committees meetings held on March 17<sup>th</sup>, and a motion was necessary to Waive the Rules of the Board requiring that Resolutions be provided to the Board of Supervisors on the Tuesday prior to the Board Meeting to bring them to the floor. The necessary motion was made by Supervisor Diamond and seconded by Supervisor Strough and carried unanimously. She stated the Resolution that Waived the Rules of the Board would now be referred to proposed Resolution No. 141 and Resolution Nos. 142-145 were the proposed Resolutions she had just mentioned. Mrs. Allen apprised there were two Floor Resolutions to be considered, both of which were outlined by Mr. Moore, the first of which pertained to Floor Resolution No. 1 which was advanced by the Director of Mental Health with permission from Supervisor McDevitt, who Chaired the Health Services Committee, that called upon the Members of the New York State Senate and Assembly to reject the Governors 2021 Executive Budget proposal to shift 100% of the cost of Competency Restoration Services to Counties. She indicated a motion was needed to Waive the Rules of the Board requiring that resolutions be provided to the members of the Board of Supervisors on the Tuesday prior to a regular Board Meeting and to bring Floor Resolution No. 1 to the Floor. The necessary motion was made by Supervisor Strough, seconded by Supervisor Driscoll and carried unanimously. She advised the Resolution that Waived the Rules of the Board would now be referred to as proposed Resolution No. 146 and Floor Resolution No. 1 was now proposed Resolution No. 147. Mrs. Allen apprised Floor Resolution No. 2 was advanced by the Director of Health Services to amend the County Budget to appropriate funds related to the COVID-19 outbreak. She said a motion was also needed to Waive the Rules of the Board requiring that resolutions be provided to the members of the Board of Supervisors on the Tuesday prior to a regular Board Meeting

and to bring Floor Resolution No. 2 to the Floor. The necessary motion was made by Supervisor Merlino, seconded by Supervisor Braymer and carried unanimously. Mrs. Allen apprised the Resolution that Waived the Rules of the Board would now be referred to as proposed Resolution No. 148 and Floor Resolution No. 2 was now known as proposed Resolution No. 149. She mentioned proposed Resolution No. 103 which pertained to rejecting all of the bids received for professional Auctioneer/Broker services needed to be withdrawn because it was being replaced by proposed Resolution No. 142 which awarded the bid for those services to Brzostek's Real Estate Auction Co., Inc. and a motion was required to withdraw proposed Resolution No. 103. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Diamond and carried unanimously.

Supervisor Wild stated for those who were participating in the meeting via teleconference, there was a high likelihood they would experience some feedback preventing them from hearing what was occurring. He said he felt it was necessary to take action to acknowledge how each of the Supervisors voted by raising their hands and to keep them unmuted unless they had something specific to say. Chairman Thomas apprised they could either raise their hands or give a thumbs up to vote in support of the proposed Resolutions. Mr. Moore added since Supervisor McDevitt did not have the video capability they would unmute his line when it was his turn to vote. Supervisor Magowan interjected that it was easy for them to follow along and unmute themselves when it was their time to vote. Chairman Thomas suggested they give a thumbs up if they were voting in support of the proposed Resolution and to raise their hands if they had a question.

Mrs. Allen apprised the last item that pertained to the reading of resolutions concerned the amendment to proposed Resolution No. 129, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, mentioned by Mr. Moore to remove the creation of the Sr. Planner position and to delete Assistant County Planner #2. She said if the Board Members were in favor of the proposed amendment then a motion was required to amend proposed Resolution No. 129.

Supervisor Braymer stated she had worked on getting a position added to the Planning & Community Development Department last year to ensure the County was equipped to work on master planning for the County Infrastructure Project and she was aware of the discussion regarding the changing of the title; however, she voiced her disappointment that it was being removed altogether, but she also understood it was necessary not to spend any money out of the Unappropriated Surplus Fund Balance at this time. She said in that vane she felt they needed to get more information out to the public, but she felt the Supervisors should have access to this information prior to it being distributed to the media, as they needed clear information regarding what they could relay to the public involving what steps the County was taking. She said while she was appreciative of all the updates Mr. Moore was providing them, she felt it would be beneficial to be aware of what they could convey to the public; she added the public wanted to know what they should be doing and how they could assist the County in regards to the needs of the Office for the Aging, where the public could donate items and any other extra supplies and she suggested having a centralized location where these donations could be dropped off. She stated her point was should they delete the creation of the Director of Public Relations the same as the position in the Planning & Community Development Department was being deleted.

Supervisor Hogan stated while she understood the sentiment of eliminating the position for the Planning & Community Development Department and she would certainly support holding off on hiring an individual for this position, she did not believe they should delete it altogether. She asked whether anyone had consulted with the Director of the Department regarding the deletion of this position and Mr. Moore replied affirmatively. Supervisor Hogan questioned whether the Director had agreed this was the correct course of action to take at this point in time and Mr. Moore responded affirmatively, apprising the Director of the Planning & Community Development Department had indicated to him because the purpose of the position was not an essential service, they would not have position in the Office right now. Supervisor Hogan inquired whether it would be possible to move forward with

creating the position, but holding off on hiring someone, as she believed the Planning & Community Development Department would be essential for the recovery efforts from this crisis. Mr. Moore responded that they always had the option not to fill a position, as this was why they had a process in place regarding the filling of vacant positions and this could be used as a stop gap if the Board felt they should still move forward with the creation of the one position and the deletion of the other for the Planning & Community Development Department, as he could not foresee why this would not accomplish the same purpose. Supervisor Hogan asked whether they would just leave the Resolution in its current form and Mr. Moore replied those who felt the position should be created should vote against the proposed amendment to Resolution No. 129.

Supervisor Wild advised in response to Supervisors Hogan and Braymer's statements, it was not his intent to hold off on creating the position indefinitely because the infrastructure plan was imperative for the County going forward and this was just a temporary delay; he added he would prefer that they follow the recommendation of Mr. Moore which was to remove this position from proposed Resolution No. 129. He restated that he would ensure that this position was not held off on indefinitely and would be created as soon as it was appropriate.

Supervisor Seeber remarked she would support creating this position, but leaving it vacant at this time. She said she believed it would be shortsighted of the Board not to consider the incredible challenges they had in front of them and to that sentiment also continue to move forward with the Director of Public Relations position recognizing that in the future this could be a position they could fill for the Planning & Community Development Department. She mentioned it took a significant amount of effort to get these resolutions to go before the full Board and although they did a great job today meeting remotely she felt by leaving the position vacant since there was a process in place for the filling of vacant positions she would be supportive from that perspective.

Chairman Thomas called the question and requested a roll call vote on the proposed amendment to Resolution No. 129, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, which would remove the creation of the Sr. Planner position and to delete Assistant County Planner #2. Following the vote it was determined that the motion to amend proposed Resolution No. 129 as outlined above passed, with a vote of 731 in favor (*Supervisors Magowan, Beaty, Shepler, Geraghty, Conover, Leggett, McDevitt, Bruno, Driscoll, Frasier, Simpson, Merlino, Strough, Wild and Thomas*) and 216 against (*Supervisors Seeber, Braymer, Diamond and Hogan*) and 53 absent (*Supervisor Dickinson*).

During the roll call vote, Supervisor Seeber requested for a point of order that if she voted in favor she was voting to remove the position from Resolution No. 129 and if she voted in opposition she was voting to keep the position, but have it remain vacant and Chairman Thomas replied affirmatively.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Diamond requested a roll call vote on proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*.

Supervisor Braymer requested a roll call vote on proposed Resolution No. 128, *Establishing the Tourism Advisory Group and Appointing Members*.

Supervisor Seeber stated for the purpose of the public who was watching the live stream of the meeting she felt they should acknowledge how the Supervisors who were present via teleconference were voting

to ensure the public was aware of this. In regard to proposed Resolution No. 128, *Establishing the Tourism Advisory Group and Appointing Members*, Supervisor Seeber apprised while she applauded the efforts of Supervisor Merlino she believed the County already had an Advisory Board which was established under the Local Law in Schedule A regarding occupancy tax who had not been meeting and she questioned whether this was something that could be combined in that Advisory Group for tourism or if his intention was to have something completely separate. She remarked because she did not feel she had a sufficient amount of information on that she would be abstaining from that vote. Supervisor Seeber requested a roll call vote on proposed Resolution No. 100, *Accepting Proposal and Authorizing Agreement with Invasive Solutions Dive Company, LLC for Schroon Lake Aquatic Invasive Species Control Program - Plant Management (WC 84-19)*, because while she was appreciative of the County Attorney's efforts to provide the Board Members with copies of all contracts that would be voted on ahead of the meeting, it was her understanding they had not been able to complete and disseminate a contract with Invasive Solutions Dive Company, LLC resulting in her having to abstain from voting on the proposed Resolution due to the lack of information. She added she was aware the lack of a contract in this case was through no fault of the County Attorney's Office because they had sought after additional information to complete it, but she did believe these contracts should be distributed for review prior to voting on anything and she was appreciative of Ms. Kissane's efforts on that part.

In regard to proposed Resolution No. 128, *Establishing the Tourism Advisory Group and Appointing Members*, Supervisor Diamond apprised he had the privilege to attend the Committee meeting where this matter was discussed during which he was surprised when Supervisor Merlino mentioned that he was creating this Advisory Group because there was minimal discussion nor had the matter been included on the Committee meeting agenda. He said he had voted in favor of it being brought before the full Board for the purpose of having additional time to have more dialogue in regards to what was trying to be accomplished. He pointed out there were currently seventeen Standing Committees, two Special Committees as well as an Airport Advisory Committee and now they were considering the creation of a Advisory Group for the Tourism Committee; he added he was unaware that there was also an Advisory Group for Occupancy Tax. He voiced his concern with how this Advisory Group was initiated and what was required of them, apprising he thought the matter should be tabled and sent back to Committee to have that discussion, as this had been attempted in the past, but it was not successful.

Supervisor Magowan apprised he would like to discuss proposed Resolution No 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury*. Chairman Thomas interjected the current discussion concerned proposed Resolution No. 128 and not 106 and he asked that Supervisor Magowan hold off on his comments until the appropriate time.

Supervisor Hogan remarked she was fully supportive of public participation in all of the County processes and Supervisor Merlino's intent in bringing these few individuals into the Committee process, but she had expressed to him some concerns about the constitution of the group he had chosen and how she did not feel there was a fair representation of the entire County.

Supervisor Wild stated he also supported the intent; however, he noted, he concurred with Supervisor Hogan that they had not had a chance to discuss the Advisory Group and its members. He advised he felt that it would be appropriate to determine what the purpose of this Group was and their goals and he suggested they consider tabling the matter and sending it back to Committee for further discussion.

Supervisor Conover mentioned for point of order purposes if that was a motion to table by Supervisor Diamond and there was a second to that motion then all discussion ceased and the Board voted on the motion to table and he asked Supervisor Diamond whether he had made a motion to table proposed Resolution No. 128, *Establishing the Tourism Advisory Group and Appointing Members*, and Supervisor

Diamond replied in the negative. Supervisor Diamond informed his intent was to discuss the matter to determine whether the other Board Members felt the same and if so he would support a motion to table the proposed Resolution.

A motion was made by Supervisor Diamond, seconded by Supervisor Conover and carried by majority vote, to table proposed Resolution No. 128, *Establishing the Tourism Advisory Group and Appointing Members*, and send it back to Committee, with a vote of 618 in favor (*Supervisors Magowan, Seeber, Beaty, Shepler, Conover, Diamond, Braymer, Bruno, Driscoll, Simpson, Hogan and Wild*) and 329 against (*Supervisors Geraghty, Leggett, McDevitt, Frasier, Merlino, Strough and Thomas*) and 53 absent (*Supervisor Dickinson*).

In regard to proposed Resolution No 100, *Accepting Proposal and Authorizing Agreement with Invasive Solutions Dive Company, LLC for Schroon Lake Aquatic Invasive Species Control Program - Plant Management (WC 84-19)*, Supervisor Leggett informed this related to eurasian milfoil mitigation services that went out to bid and involved the Towns of Horicon and Chester on the lakes located in their Towns. He said he was concerned that if the proposed Resolution was voted down then it would slow down the process to contract with this vetted vendor to be able to mobilize and do the necessary work this summer.

Supervisor Simpson apprised he had not received the email with copies of the contracts that were distributed to the Board Members nor was he aware there was an issue getting in touch with the Invasive Solutions Dive Company, LLC. Ms. Kissane apologized, as this was the only contract she had not been able to finish prior to the Board Meeting because she required additional information regarding how it would be established and who would pay who. She said she had distributed all of the contracts, with the exception of this one on Monday but some of the emails were returned as undeliverable because the attachment was too large and when she tried emailing them again some of the emails were again returned and she did not make another attempt because at that point her concentration was on plans relating to COVID-19. Supervisor Simpson informed his understanding of this contract was that the Towns of Horicon and Chester were paying the vendor for this service with no expense to the County.

Supervisor Geraghty asked Supervisors Leggett and Simpson if they were supportive of proposed Resolution No. 100 and they both responded affirmatively. Supervisor Wild remarked he felt this was something they should be moving forward with, but he would like to understand if there were any consequences to holding off on this for a month. Supervisor Simpson responded that there was a shortage of milfoil harvesters and this contractor booked their work for the season early so if they lost them due to the delay then it could result in a year with no harvesting work done on some of the County's lakes. Supervisor Leggett added this contract was carried out with the Town of Schroon in Essex County, who had approved this remediation effort, as well and was a fully grant funded program with this being one aspect of it. He mentioned the County giving assurance to a small business in the Adirondacks that they would have upcoming business this summer would also be beneficial.

Supervisor Magowan advised Supervisor Braymer had distributed a proposed amendment to proposed Resolution No 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury*, prior to the meeting. He said he had viewed the building and had listened to Supervisor Strough's concerns regarding its condition, but he felt it would cost the County more money once the building was demolished because there was little that could be done with the buildings foundation and disturbing the soil would result in the return of the NYS DEC (*New York State Department of Environmental Conservation*); he added this was why he had been lobbying for the opportunity to determine if anyone from the public would be interested in purchasing the property as is and bringing it up to code and he had contacted Ms. Kissane to inquire whether an RFP could be released to include some form of bonding to ensure that the necessary improvements would be made. He restated that he

was asking for the opportunity to determine if anyone was interested in purchasing the property, but if nothing was in place by June 19<sup>th</sup> then they would move forward with demolishing the building. He pointed out a few individuals who had attended the March 2<sup>nd</sup> meeting of the Environmental Concerns & Real Property Tax Services Committee indicated they may be interested in purchasing the property in its current condition. He said he was well aware the dilapidated building had been an issue for a number of years, but he believed they owed it to the County taxpayers to attempt to get the property on County taxroll and put out an RFP for the sale of the property in its current condition with the stipulation that the building needed to be renovated as soon as possible.

Supervisor Diamond advised a proposed amendment had been distributed to the Board Members prior to the meeting which spoke to delaying the demolition of the building until June 19<sup>th</sup>. He mentioned the Board had been notified by several individuals about their interest in the acquisition of the 275 Bay Road. He stated everyone concurred that the building located there was an eyesore, but the question was whether the building could be rehabilitated or should it be demolished, but in order to make this determination he felt they needed a report from a structural engineer; he added the cost to the County to demolish the building was about \$70,000. He advised with this amendment the Board had the opportunity to delay this demolition until June 19<sup>th</sup> to determine if there were individuals interested in purchasing the property who would rehabilitate the building. He stated this to him seemed to be the correct course of action to take because the property would not be removed from the taxrolls while also saving the County the cost of demolition. He remarked he thought this was a fair compromise that Supervisor Braymer had put forward for the Board to discuss and approve, as he did not feel that holding off on demolition for three more months was an issue since they had been dealing with this eyesore property for many years now. He said although no one may express an interest in the parcel, he felt they should provide them with the opportunity to do so in order to save the County about \$70,000.

A motion was made by Supervisor Diamond and seconded by Supervisor Beaty to amend proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury*, to delay the demolition of the building located on 275 Bay Road until June 19<sup>th</sup> to allow an RFP to go out for the purchase and renovation of the building.

Mr. Moore questioned in terms of the process they were envisioning using for this Notice to Proceed to be issued what was the authorization for that, such as a Resolution from the full Board, i.e who had the authority to move forward with this. Supervisor Braymer responded that she got this notion from the County Superintendent of Public Works, as he had indicated to her that a Notice to Proceed would have to be issued before the demolition occurred. She said she believed this was a decision for the Board to make assuming that they could not sell the building prior to the deadline included in the amended resolution unless they wanted to give that authority to someone else, such as the Chairman of the Board. She apprised she felt this would suffice if they did not have any appropriate bidders by the deadline then they would authorize the Chairman of the Board to issue the Notice to Proceed.

Supervisor Conover asked whether they had Waived the Rules of the Board to bring the proposed amendment to the floor and Chairman Thomas responded it was not necessary to Waive the Rules of the Board for an amendment. Supervisor Conover advised his issue with the proposed amendment was that the proponents of this had not produced any type of metrics or standards that made him comfortable with accepting title to a contaminated property and then sell it to an unsuspecting bidder so the County could avoid the cost of demolition. He mentioned the approach he would be interested in would have been for the County to require whomever bid on this first and foremost to have experience with these types of environmental issues, as well as experience in re-mediating them. He said in addition the kind of individual that would be serious enough to bid on this should be required to provide personal guarantees and a non-refundable assurity performance bond that they would

handle this as the County wanted. He mentioned what was occurring was the County was delegating its responsibility to protect the public health to some yet to be determined individual. He remarked the reason he would be voting in opposition was because there had been no information or standards established for how the County would proceed and currently his understanding was someone could offer the County a few thousand dollars for this building and then the County would “wash their hands of it”. He said the issue was now the County was part of a title trail making them liable for any injury associated with this in the future and he was not supportive of that. In regard to the individuals who were indicating the property was clean, Supervisor Conover apprised he was not aware of any environmental investigation that notified whether this parcel was the source of contamination or whether it originated from some other sight or whether the underground pool moved into those wetlands resulting in the groundwater contaminating the streams and brooks. He remarked until he saw this type of investigation with that level of seriousness he could not consider this a critical matter relative to this amendment. He concluded by stating he would be voting in opposition of the amendment for all of the aforementioned reasons.

Supervisor Beaty advised their No. 1 priority should always be to take all steps necessary to keep properties on the taxrolls, as he believed there were too many government owned properties now. He said although it was sensible for the County to own properties in some cases, he did not believe this was relative in this case since the property had been an issue for over twenty years and he did not think holding off on demolition for an additional three months was unreasonable. He stated with the current state of the economy he did not believe the company that was awarded the contract for demolition would mind delaying the work for a few months, as they would more than likely just be pleased to have the business. He apprised he believed they should be doing everything in their power to provide the private sector with the opportunity to purchase the parcel; he added he had received two phone calls after the article featured in *The Post Star* was published from individuals interested in the property and when he asked why they had waited until now to express their interest their response was because they were not aware until they read the article. He remarked he would be voting in favor of the proposed amendment, as he could foresee no harm in delaying the demolition and he could not understand why anyone would vote against this since the goal was for the parcel to remain on the taxrolls. He stated they would all agree there would be some issues but their intent was to extend every courtesy to ensure the property remained on the taxrolls so the taxpayers did not have to fund another demolition of a building or its conversion into a parking lot which was what Supervisor Strough would like to occur for the Warren County Bike Trail since there was one already located about a half mile from this property. He apprised it made no sense for this parcel to be converted into a parking lot since the other one had a sufficient amount of parking available and was never full. He remarked he was fully supportive of this amendment because he believed they should provide the public with the opportunity to purchase the parcel before they moved forward with the demolition.

Supervisor Leggett stated this matter had been tabled at the February 21<sup>st</sup> Board Meeting and was once again vetted by the Committee at their March 2<sup>nd</sup> Committee meeting; he added he was a supporter of the Committee system, apprising if there were objections to it at that time then it would not be before them today. He advised because this parcel was located in the Town of Queensbury and the Queensbury Town Supervisor was advocating for the passage of proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury*, in its current form he would be voting against the proposed amendment.

Supervisor Seeber apprised she would like to highlight that she had the opportunity to speak with Queensbury Town Board Member George Ferrone who had not conveyed the same information that had been communicated here today in terms of the Queensbury Town Board’s position on this. She said she would furthermore like to state that at the County they were all At-Large, Ward and Town Supervisors meaning not only is she a member of the public, but she also represented the Town of Queensbury

taxpayers, as well and she had heard from multiple people who echoed the support of the compromise proposed by Supervisor Merlino at the March 2<sup>nd</sup> Environmental Concerns & Real Property Tax Services Committee meeting. She remarked she did not feel it was reasonable for any representative to state that they signified every single view point in the Town of Queensbury or in their municipality. She mentioned they did the best they could to reach out to their constituents and provide communication to let the public participate. She advised she would be supporting the amendment that was before them today; she added she felt compelled to highlight the actions taken Committee were not based on a weighted vote and the Board Meetings were their opportunity to represent each constituent. She mentioned blocking or discouraging resolutions from going before the full Board was a concern not only they should all be aware of, but also the public.

Supervisor Strough apprised this discussion could be ongoing since the building had been vacant for about twenty years during which time no one had indicated any interest in it. He pointed out when they inquired if C.R. Bard, who bordered the property was interested in purchasing it they had responded in the negative given the contamination of the soil, the asbestos and lead paint that was present. He mentioned demolishing the building removed what had prevented this parcel from being marketable. He stated he was aware there were those who were indicating that he wanted this parcel to be converted into a parking lot for the Warren County Bike Trail which would be fine; however, he noted the parcel could become saleable once this building was torn down resulting in individuals possibly becoming interested in purchasing it, but no one would be as long as the building remained erect. He said he had been working since 2014 to try and get this building demolished and they had finally reached that point with the lowest responsible bid coming in well below what the anticipated cost was and the money had been allocated to move forward with this work. He implored with the Board Members to support proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury*, in its current format. He advised in contrast to what Supervisor Seeber had indicated the Queensbury Town Board was fully supportive of moving forward with demolishing the building regardless of what one of their members had signified.

Supervisor Wild mentioned because he was in support of and championed the sale of the County's former recycling building he fully understood what was being presented today as an amendment; however, he noted, he had to look at this from a different perspective because of the differences in the two properties. He advised he had viewed this parcel on several occasions following which he determined he did not believe there was any commercial potential for it be because of how small it was and the lack of parking. He said he thought the only thing that location may be good for was an ice cream shop to support the Warren County Bike Trail, but there was already one of those located close to this parcel. He said he could not foresee what this parcel could be used for commercial purposes; adding Supervisor Magowan, who was also a member of the Town of Queensbury Planning Board, could also speak to the restrictions that were imposed on this property. He remarked based on his opinion he would not be supporting the proposed amendment because he did not believe the potential bidders were aware of the cost to re-mediate the building and the risk they were taking going forward. He mentioned even though he felt the County should sell this property and allow the private sector to be involved, he felt this was different then the former County recycling building and they needed to consider what the potential use may be, as well as whether it was feasible. He stated he would be supporting Supervisor Strough and the Town of Queensbury and be voting in opposition of the proposed amendment.

Supervisor Merlino asked that they move forward with voting on the proposed amendment, as he had to leave shortly due to another commitment.

In response to the concerns expressed by Supervisor Conover regarding a potential bidder having the means and qualifications to deal with the environmental concerns, Supervisor Diamond apprised all

of those questions could be answered in the form of an RFP. He said the County could include a requirement that the bidder put up a performance bond and demonstrate they had the financial backing to carry out the project, develop a conceptual plan for the Board to review, put in place a timeline for development, etc. He stated he, as well had questions about who could handle the work required, but without putting out an RFP there was no way to get that question answered.

Supervisor Leggett displayed an aerial map of the parcel in question which revealed the roof of the building that was in terrible condition. He added the view also assisted the Board Members with having a better understanding regarding the concerns expressed for the future use of the property.

Supervisor Magowan thanked Supervisor Conover for bringing attention to some valid concerns and Supervisor Diamond for responding with an appropriate solution. He advised once the building was torn down and all that remained was a slab a shovel would go into the ground which would result in the NYS DEC coming back in because currently there were some issues, but not enough for them to be concerned with unless the soil was disrupted. He said what he was asking them to consider was keeping the building intact and attracting someone who was qualified to follow through with making improvements to the building, but if no one responded by the deadline then they could move forward with the demolition which the County would pay for.

Supervisor Beaty stated upon occasion some of the Supervisors gave more credibility or weight to a Town Supervisor, but his weighted vote of eighty-five was the same as Supervisor Strough's. He said although Supervisor Strough was the Town of Queensbury Supervisor, he also represented the entire Town of Queensbury, as well as Supervisors Seeber, Wild and Magowan. He mentioned he was offended when individuals stated "the Town Supervisor" because they were all Supervisors from the Town of Queensbury. Next, he questioned how anyone could state there was a harm in delaying the demolition for three months since they had been waiting twenty years already.

Supervisor Strough informed this particular parcel was shaped like a triangle which did not meet today's standards and he displayed a picture of the lot with setbacks which were outlined in red with the lot line sketched in white. He stated the property was zoned for commercial/light industry with a number of uses not being permissible. He mentioned the building contained asbestos, lead paint, as well as contaminated soil that was acknowledged; he suggested they address the issues and not delay this demolition any further.

Chairman Thomas called the question and the motion to amend proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury*, as outlined above failed, with a vote of 458 in favor (*Supervisors Magowan, Seeber, Beaty, Diamond, Braymer, Bruno, Driscoll and Hogan*) and 489 against (*Supervisors Shepler, Geraghty, Conover, Leggett, McDevitt, Frasier, Simpson, Merlino, Strough, Wild and Thomas*) and 53 absent (*Supervisor Dickinson*).

Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 92-149, were approved as presented with the exception of Resolution No. 103, which was withdrawn and Resolution No. 128 which were tabled; Resolution No. 129 was amended from the floor.

During the roll call vote on proposed Resolution No. 100, *Accepting Proposal and Authorizing Agreement with Invasive Solutions Dive Company, LLC for Schroon Lake Aquatic Invasive Species Control Program - Plant Management (WC 84-19)*, Supervisor Seeber apprised she was not opposed to the purpose of the contract, but because she did not receive the information she had requested a roll call vote. She said the information had since been forwarded to her; however, she noted, because she did not have a sufficient time for review she felt it was appropriate for her to abstain from voting on the proposed Resolution.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Mr. Moore advised he neglected to mention during his report that Mike Morris was the County's new representative on the second floor of the Governor's Office. He stated Mr. Morris had been phenomenal to work with because of his quick response and taking the time each day to check in and inquire if the County needed anything.

Supervisor Leggett announced the Governor had issued an Executive Order during the meeting that required 100% of the staff that was not essential to work from home or not work at all and he asked where EMS fell under this order. Mr. Moore advised he would need to review the details included in the Executive Order in order to make that determination. Supervisor Braymer pointed out that it appeared this was only applicable to businesses. Supervisor Leggett apologized, as he had only briefly glanced at the notification on his laptop so he was unaware of the details. Supervisor Beaty advised the order required all non-essential businesses to shutdown. Supervisor Leggett questioned whether EMS staff were essential like garbage services and Mr. Moore replied affirmatively.

Supervisor Conover apprised he was not sure everyone fully understood that Mr. Moore was the designated spokesperson of a multi-disciplined team in the event of an emergency. He stated he had no issue if Mr. Moore felt there was a need for the County to activate its facebook page, which was a governmental sight, as part of his communications and responsibilities, but a process was required for when a Supervisor would like something posted on the page to allow them to send this to the appropriate individual and then it could be reviewed and transmitted to Mr. Moore to make a final determination as to whether the information was accurate in a very fast changing situation. He remarked it was up to Mr. Moore to determine whether to activate the County's Facebook page, which was a governmental sight, if he felt he had the resources and time and could easily integrate that into his process, but if not then he may want to consider holding off until the Director of Public Affairs was hired.

Supervisor Seeber advised she would like to clarify for those of whom may not be as familiar with social media was what Supervisor Braymer had attempted to do last night was for the benefit of public participation which could not be done using YouTube Live Streaming or the Zoom that the County currently used. She said she and Supervisor Braymer had followed the lead from Albany County Legislators where they had their own separate Legislative page. She apprised any member of the Board of Supervisors was welcome to be an Administrator on the Warren County Board of Supervisor page with the hope that as soon as the position of Director of Public Affairs was approved today and subsequently filled, the Board would establish a Facebook page that would provide official communication out to the entire public because this was one of the major ways individuals received their communication, but not to substitute for websites, mail or other ways the County used to notify the public about what was occurring. She informed today they were able to have the public participate with about five questions from members of the public which she had forwarded to Mrs. Allen, but she did not know how the Chairman would choose to recognize that. She mentioned these questions were copied and pasted identically and not modified to allow that public participation; however, she noted, this was not a government Facebook page, but rather a collective group of coworkers that were attempting to provide information that any members of the Board were welcome to join. She stated she was looking forward to the Warren County official mode of communication which she had been asking for some time now. She mentioned several years ago Supervisor Leggett and a few other Supervisors including herself had attended a NYSAC training where they indicated this was needed. She advised they were doing the best they could today to get the information out, but she did feel that was a point of clarification that needed to be made.

Mr. Moore thanked the Board Members for approving the creation of the Director of Public Affairs

position today, as it was very much needed and probably should have been created long before this. He stated the Supervisor he had previously mentioned earlier would be convening in his Office immediately following the conclusion of the meeting to work on filling the position. He said when he presented the request to create the position before the Personnel & Administration Committee his initial thought was to not just have all of the access through him, but also for this position to have access to all of the Supervisors, as well because in particular in a time like this the Supervisors were just as valid as he was in terms of communicating with an individual who was going to maintain an official County presence on social media and that individual was a professional who would work with him or whomever else to sort it out. He advised the notion was for the individual in this position to be a "fly on the wall" in any important meetings being held by the County to ensure they understood the context of decisions so they were aware of what was permitted to speak about publicly; he added this was why he would like this individual to have direct access to all of the Supervisors when they were hired. He mentioned the ideal candidate for this position would be someone the Board Members already worked with, knew, was comfortable with and had a trustful relationship with them. He apprised this was what he was hoping would occur with his meeting with the working group of Supervisors this afternoon with the goal of hiring someone for the position as soon as possible with the perfect scenario resulting in someone starting on Monday morning.

Supervisor Wild advised he would like to mention something that was brought to his attention regarding stress and anxiety in the times they had today with people working from home with their children at home due to the schools all being closed. He referred to a notice distributed by SUNY New Paltz entitled "COVID-19 Managing Stress in this Anxious Time" which provided some coping mechanisms He said everyone should make sure they stay in touch with their friends and family because no matter how they looked at it this would be a stressful time over the next few weeks.

Supervisor Braymer stated as elected officials they were responsible to all of their constituents and she knew she was receiving a significant amount of questions from the public about what was occurring with the meal programs for students and elderly which were being taken care of by the School Districts and Office for the Aging with supplies available and the County was working on obtaining more hand sanitizer. She advised residents wanted to know what they could and could not do which is why she believed it was important for all of the Supervisors to provide this information to their constituents. She apprised for all of those Supervisors who were not on social media she wanted to ensure they were aware that the Facebook account she and Supervisor Seeber created was an important way for their constituents to stay informed; she added if the Director of Public Relations created an official account for Warren County then this would be even more information being communicated to the public through their official pages.

Supervisor Conover commended Mr. Moore for his excellent response to his question to him regarding communication which he hoped everyone would heed to what Mr. Moore had stated. He advised he recently noticed individuals had been privately filming Committee, Board and other types of meetings and he assumed because there was no regulation that this was permitted or in the absence of regulation that it was not permitted and he asked Chairman Thomas to make a determination as to whether private videoing of their meetings was permitted; he added they may also want to look at other governmental entities, as well as he did not believe they should have several Supervisors videoing the meetings because there may be some Supervisors that did not want to be on video. Chairman Thomas apprised he would take this under advisement.

Mr. Moore stated his thought on this was that they were in a public meeting where the media could not attend because there not allowed in the building and since it was a public meeting if live streaming was helpful in making it more of a public meeting he certainly had no issue with this.

Supervisor Beaty advised it was a public meeting and the Board was all about transparency which was

why he was confused about Supervisor Conover mentioning rules regarding the method that allowed the public to view the meetings while they were occurring. He remarked the public should have total access at all times and he thanked Mr. Moore for being supportive of that.

Supervisor Conover apprised he took no issue with live streaming of their meetings as long as there was a procedure in place for that purpose; he added this concerned Committee meetings, as well because they were also being privately videotaped and he was supportive of them being live streamed, as well. He said his question related to the private videotaping of their meetings, as he believed other governmental entities had addressed this matter with a policy. He informed no one was opposed to denying the public information, all he was concerned with was what the rules would be going forward.

Chairman Thomas stated this was an unusual time that he did not believe any of them had experienced before with the goal of having public participation and interaction during the Board Meeting, but they did not have the technological capability to do so yet; he added he was hoping it would be possible to have something in place that would have this capability in the future. He said at this point he did not have an issue with individuals live streaming the meeting to their facebook pages.

Supervisor Wild remarked he concurred that these had to be open meetings, but what he would like was an official stream to ensure nothing was modified or edited to prevent some of the Supervisors comments from being taken out of context.

Chairman Thomas advised the Board Meeting today was not only being recorded by Zoom, but also the technology used by the County to post Youtube videos of the meetings on the County website; he added the meeting was currently being live streamed to Youtube.

Supervisor Strough exited the meeting at 1:07 p.m.

Supervisor Seeber advised she was appreciative of all of those efforts with her only comment being a live stream on Youtube and the licensing the County currently held with Zoom did not allow public participation. She said they were trying to band together not as political entities, but as members of this Board to provide that opportunity to the public in a time of crisis to answer their concerns. She apprised to that point they did have public participation included as an item on the Agenda and in recognizing the offices were closed to the public she had verbatim copied the questions that had come from the live feed and would appreciate and opportunity to have those comments read into the record and answered to the best of their ability here today. She restated that she had copied, pasted and distributed them verbatim in an email to Mrs. Allen and inquired if that was something that could do briefly to address public concern. Chairman Thomas apprised he took no issue with taking the time to answer the questions from the public.

Mrs. Allen apprised the first question stated “now would be a good time to report on testing data. It is understood there is a national shortage, how do we compare?” Mr. Moore responded he was unsure because he did not have access to any other municipalities testing data. Supervisor Braymer asked if anyone was aware of the statistics for Warren County. Mr. Moore replied he would let Ms. Jones speak to this, but one of the issues they had with recording the tests that were pending was the County was not always aware if the test was pending because the practitioner can order the test on their own authority. Ms. Jones apprised Mr. Moore was correct in a sense that the County was unsure of how many tests were being carried out locally. She said Glens Falls Hospital was the only institution providing the testing in the County; however, she noted, they were also handling tests for residents from Essex, Hamilton and northern Saratoga County. She informed there were between seventy to one hundred tests being handled in the tent that was set up outside on the Hospital grounds everyday and about thirty were being conducted on in-patients on a daily basis, but she was unsure how many of them were County residents because her Department had no control over who was getting tested.

Mrs. Allen read aloud the next comment which stated “perhaps links to agencies could go on the County website so individuals can reach out on how to help reduce redundancy”. Mrs. Allen added there was also the following question: “what is the situation with ventilators?” Supervisor Seeber requested that each question and/or comment be addressed on its own, apprising these individuals were aware their names were public for public comment. Ms. Allen stated the comments regarding the national shortage were from M.S. Hayes and the request to put the links on the website was from Darlene Giblin Hayes and Pamela DeGroff was asking about the situation with ventilators. In regard to ventilators, Chairman Thomas stated the only thing he was aware of he learned from the news and that was that two of the automobile manufacturers were going to start producing ventilators through the Federal Government. Mrs. Allen advised Pamela DeGroff had another question where she was asking what could individuals do if they thought they had the Coronavirus and their doctor was no longer working. Ms. Jones responded that individuals who felt they had the Coronavirus and their doctor was no longer working could contact the local Urgent Care Facilities or her Office and they could get them in contact with a doctor. Mr. Moore recommended that they call their insurance provider and inquire if they had a telemedicine option; he added the County was offering telemedicine to all of their employees who were covered under the County insurance plan to address all types of illnesses, including Coronavirus, so they did not have to sit in a doctor's office waiting room in order to get checked out. Mrs. Allen informed the next one was a comment from Kelly Borgos Hatin which indicated SUNY Adirondack was doing a tremendous job of getting courses online and educational assistance and advising for Summer and Fall, etc. and she thanked everyone. She said we would get through this with students all getting remote training as we speak we should be right on track. In regard to what Mr. Moore had just mentioned, Chairman Thomas advised he had received an email that doctorsondemand.com was a tool that could be used for telemedicine where the user created a profile and provided their insurance information if the user had any and then downloaded the application. Mrs. Allen informed the next question was from Melody from Impression Florist which stated “you are doing good things. Question I am hoping you can direct me where to check if they are still allowing funerals with restrictions. I was told by a florist support group that I can transfer my business phone and take floral orders for funerals and go in myself and design and deliver. I am wondering if this is true or I keep my business functioning, limiting hours with just me only or did I have to close the store?” Mr. Moore replied the best advice he could give was to contact an association or a business directly, as the County was still trying to get a handle on what the latest Executive Orders meant. Ms. Jones advised she would like to return to the question regarding what someone should do if they thought they had Coronavirus, but did not have a doctor, apprising the Glens Falls Hospital had a tent where an individual without a provider could drive up and get a screening and be tested if necessary. She said this would probably be better than going to urgent care unless they required management of their disease. Mrs. Allen apprised the final one was a comment from Clyde Moore who would like everyone to support their local restaurants by grabbing food to go and taking it out.

Supervisor Wild mentioned he would like to respond to the question regarding which businesses were determined to be essential, apprising he read an email which indicated the Empire State Development Organization was answering those questions. He advised he was unsure if this were correct, but he could work on finding this information and he encouraged the individual who asked that question to contact him through his email which was posted on the County website. Chairman Thomas stated he had been on a conference call with the Governors Office yesterday and Supervisor Wild was correct that the Empire State Development Organization would make the determination on what businesses were essential; he added there were also waivers available. Supervisor Wild asked if individuals searched for the New York State Empire State Development Organization they would be able to find this information and Chairman Thomas replied affirmatively. Mr. Moore suggested googling NYSESD.

Supervisor Driscoll advised he had been contacted by a few of his constituents who had heard the State and Federal Governments would be withholding Federal and State tax returns. He said some of these families depended on those monies to develop their monthly budgets every year and he asked if anyone

else knew anything about this because he was unsure if this were true. Supervisor Geraghty stated if individuals had filed their income taxes then the Federal Government had already begun processing income tax refunds, but the State was slower with their processing. Supervisor Driscoll apprised these individuals filed their return in the beginning of March, but they had not received anything yet and were concerned because they heard these monies were being withheld. Mr. Moore informed he had no information regarding that.

Chairman Thomas called for announcements.

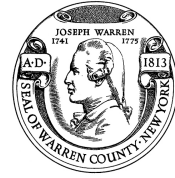
Supervisor Seeber stated there had been a Trivia Night scheduled for tonight at SUNY Adirondack which had been cancelled in light of the circumstances and she thanked those Board Members who had signed up to participate. She said in light of that every time they participated in the competition she personally purchased hats for Warren County's team, but on behalf of the Board of Supervisors what she wanted to do was use these hats and give them to Mr. Moore and Ms. Jones as an acknowledgment because this was a difficult time with everyone doing the best they could and she would like to see the hats go to good use.

Chairman Thomas thanked everyone for their patience, as he believed the meeting had run smoothly.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraghty and seconded by Supervisor Simpson , Chairman Thomas adjourned the Board Meeting at 1:19 p.m.

# Warren County Board of Supervisors

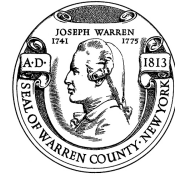
**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
92	ROLL CALL	<b>FINANCE-</b> AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY
93		<b>COUNTY FACILITIES (AIRPORT) -</b> AMENDING RESOLUTION NO. 540 OF 2019, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE DESIGN OF A TAXIWAY LED LIGHTING UPGRADE FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT, TO INCREASE THE NOT TO EXCEED AMOUNT
94		<b>COUNTY FACILITIES (AIRPORT) -</b> AUTHORIZING OUT-OF-STATE TRAVEL FOR DON DEGRAW, AIRPORT MANAGER, TO ATTEND THE 2020 NEC/AAAE AIRPORTS CONFERENCE IN HERSHEY, PENNSYLVANIA
95		<b>CRIMINAL JUSTICE (ASSIGNED COUNSEL) -</b> AUTHORIZING AN AGREEMENT WITH THE RURAL LAW CENTER OF NEW YORK, INC. FOR ASSIGNED COUNSEL APPELLATE CASES
96		<b>CRIMINAL JUSTICE (DISTRICT ATTORNEY) -</b> AMENDING RESOLUTION NO. 374 OF 2019, AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM, TO INCREASE THE NOT TO EXCEED AMOUNT
97		<b>CRIMINAL JUSTICE (PROBATION) -</b> AUTHORIZING A RESOLUTION IN SUPPORT OF EFFORTS TO IMPROVE PROBATION AND ALTERNATIVES TO INCARCERATION IN NEW YORK STATE IN ORDER TO PROTECT THE PUBLIC AND REDUCE RELIANCE ON PRISONS, JAILS AND DETENTION
98		<b>ECONOMIC GROWTH &amp; DEVELOPMENT AND HIGHER EDUCATION (ECONOMIC GROWTH) -</b> REQUESTING THE REPEAL OF LEGISLATION THAT NEGATIVELY IMPACTS THE EXPANSION OF FIBER OPTIC INFRASTRUCTURE IN NEW YORK STATE AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO ISSUE A LETTER REGARDING SAME

# Warren County Board of Supervisors

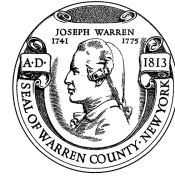
**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
99		<b>ECONOMIC GROWTH &amp; DEVELOPMENT AND HIGHER EDUCATION (<i>EMPLOYMENT &amp; TRAINING ADMINISTRATION</i>) - AMENDING AGREEMENT WITH SEELEY OFFICE SYSTEMS TO PROVIDE COPIER SUPPLIES AND MAINTENANCE FOR THE EMPLOYMENT &amp; TRAINING ADMINISTRATION</b>
100	ROLL CALL	<b>ECONOMIC GROWTH &amp; DEVELOPMENT AND HIGHER EDUCATION (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>) - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH INVASIVE SOLUTIONS DIVE COMPANY, LLC FOR SCHROON LAKE AQUATIC INVASIVE SPECIES CONTROL PROGRAM - PLANT MANAGEMENT (WC 84-19)</b>
101		<b>ECONOMIC GROWTH &amp; DEVELOPMENT AND HIGHER EDUCATION (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>) - AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE GIS AND MAPPING SERVICES NECESSARY TO COMPLETE ALL TASKS IN THE QUANTIFYING PHOSPHORUS REDUCTIONS FOR PROPOSED PROJECTS IN NY REDUCTION PLAN</b>
102		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>) - CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES</b>
103		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>) - REJECTING ALL BIDS FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20) - <i>RESOLUTION WITHDRAWN</i></b>
104		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>) - AMENDING RESOLUTION NO. 106 OF 2017 WHICH ESTABLISHED PROCEDURES REGARDING THE TAX PROPERTY FORECLOSURE LAST CHANCE MEETING FOR REAL PROPERTY TAX SERVICES</b>

# Warren County Board of Supervisors

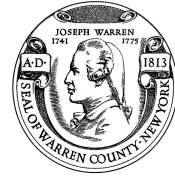
**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
105		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>)- AMENDING RESOLUTION NO. 340 OF 2017 WHICH ESTABLISHED A TIMETABLE FOR DELINQUENT TAX PROPERTY FORECLOSURE AND AUCTION FOR REAL PROPERTY TAX SERVICES TO REVISE DATES</b>
106	ROLL CALL	<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>)- AWARDING BID AND AUTHORIZING AGREEMENT WITH BRONZE CONTRACTING, LLC FOR BUILDING DEMOLITION AND ASBESTOS ABATEMENT SERVICES FOR TAX MAP PARCEL NO. 302.8-1-2 LOCATED AT 275 BAY ROAD, QUEENSBURY, NEW YORK (WC 83-19)</b>
107		<b>HEALTH SERVICES (<i>HEALTH SERVICES</i>)- AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE ADIRONDACK RURAL HEALTH NETWORK TO INCREASE ACCESS TO HEALTHY FOODS FOR THE WARREN COUNTY HEALTH SERVICES PREVENTION AGENDA PROJECT</b>
108		<b>HEALTH SERVICES (<i>HEALTH SERVICES</i>) - AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE THE RATES PAID TO DR. ROBERT O'CONNOR D/B/A GLENS FALLS ANIMAL HOSPITAL</b>
109		<b>HEALTH SERVICES (<i>HEALTH SERVICES</i>) - AUTHORIZING A LEASE AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK FOR USE OF SPACE AT THE WARRENSBURG HEALTH CENTER FOR PUBLIC HEALTH'S MONTHLY WIC CLINIC AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING SAID LEASE AGREEMENT</b>
110		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>) - AUTHORIZING PAYMENT TO CEDARS I, LP FOR ELECTRICAL WORK AT THE CEDARS MEAL SITE TO ALLOW FOR CHARGING OF MEAL TRANSPORTER UNITS TO ENSURE HOME DELIVERED MEALS STAY AT THE PROPER TEMPERATURE</b>

# Warren County Board of Supervisors

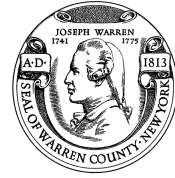
**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
111		<b>HUMAN SERVICES (<i>COUNTRYSIDE</i>) - AUTHORIZING AGREEMENT WITH ABC EQUIPMENT TO RE-FABRICATE THE KITCHEN STEAM TABLE AT COUNTRYSIDE ADULT HOME</b>
112		<b>HUMAN SERVICES (<i>SOCIAL SERVICES</i>) - APPOINTING/REAPPOINTING MEMBERS TO THE WARREN COUNTY YOUTH BOARD</b>
113		<b>PUBLIC SAFETY (<i>OFFICE OF EMERGENCY SERVICES</i>) - APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY FOR OFFICE OF EMERGENCY SERVICES</b>
114		<b>PUBLIC SAFETY (<i>OFFICE OF EMERGENCY SERVICES</i>) - RESOLUTION SUPPORTING THE NEW YORK STATE ASSEMBLY BILL A.9107 RELATED TO ENSURING PRIVACY PROTECTIONS FOR ALL EMERGENCY PERSONNEL PRESENT AT A CRIME SCENE</b>
115		<b>PUBLIC SAFETY (<i>SHERIFF</i>) - AUTHORIZING THE WARREN COUNTY SHERIFF TO EXECUTE AN AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR POLICE PRESENCE DURING THE 2020 SEASON</b>
116		<b>PUBLIC SAFETY (<i>SHERIFF</i>) - AMENDING AGREEMENT WITH THE HADLEY-LUZERNE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE SCHOOL DISTRICT, TO INCREASE THE NOT TO EXCEED AMOUNT</b>
117		<b>PUBLIC SAFETY (<i>SHERIFF</i>) - AUTHORIZING THE WARREN COUNTY SHERIFF TO LOAN OBSOLETE MOBILE RADIOS TO THE QUEENSBURY CENTRAL VOLUNTEER FIRE COMPANY AND THE BOLTON VOLUNTEER FIRE COMPANY</b>
118		<b>PUBLIC SAFETY (<i>SHERIFF</i>) - AWARDED BID AND AUTHORIZING AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE (WC 73-19)</b>

# Warren County Board of Supervisors

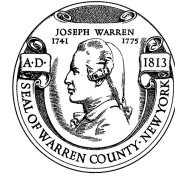
**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
119		<b>PUBLIC WORKS (DPW) - AWARDING BID AND AUTHORIZING AGREEMENT WITH HARRISON &amp; BURROWES BRIDGE CONSTRUCTORS, INC. FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)</b>
120		<b>PUBLIC WORKS (DPW) - AWARDING BID AND AUTHORIZING AGREEMENT WITH KUBRICKY CONSTRUCTION CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)</b>
121		<b>PUBLIC WORKS (DPW) - AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)</b>
122		<b>PUBLIC WORKS (DPW) - AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC. TO PROVIDE CRANE SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS (WC 85-19)</b>
123		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZER SNOWMOBILE CLUB, INC. TO CONTINUE USE OF A SNOWMOBILE TRAIL ON WARREN COUNTY PROPERTY IN THE TOWNS OF WARRENSBURG AND BOLTON</b>
124		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AUTHORIZING AGREEMENT WITH THE SOUTH WARREN SNOWMOBILE CLUB, INC. TO USE APPROXIMATELY 7,128 FEET (1.35 MILES) OF THE WARREN COUNTY BIKEWAY FOR A SNOWMOBILE TRAIL</b>
125		<b>SUPPORT SERVICES (SELF INSURANCE) - AUTHORIZING AN AGREEMENT WITH BILL LINDLOFF OF PRO CUTS TO PROVIDE CHAINSAW SAFETY TRAINING COURSE</b>
126		<b>TOURISM - EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES</b>

# Warren County Board of Supervisors

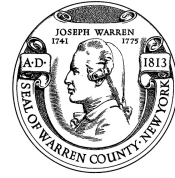
**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
127		<b>TOURISM - AMENDING RESOLUTION NO. 399 OF 2019, AUTHORIZING ATTENDANCE AT 2020 IN-STATE AND OUT-OF-STATE AND CANADIAN MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES BLITZES/MARKETPLACES/CONFERENCES BY TOURISM DEPARTMENT PERSONNEL, TO INCLUDE THE NYC SALES EXCHANGE</b>
128		<b>TOURISM - ESTABLISHING THE TOURISM ADVISORY GROUP AND APPOINTING MEMBERS - <i>RESOLUTION TABLED</i></b>
129	ROLL CALL	<b>PERSONNEL &amp; ADMINISTRATION - AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020</b> <i>AMENDED FROM THE FLOOR DURING THE MEETING</i>
130		<b>PERSONNEL &amp; ADMINISTRATION (<i>CIVIL SERVICE</i>) - REAPPOINTING WARREN COUNTY PERSONNEL OFFICER</b>
131		<b>PERSONNEL &amp; ADMINISTRATION (<i>COUNTY ADMINISTRATOR FOR PUBLIC DEFENDER</i>) - AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #10 FOR THE PUBLIC DEFENDER</b>
132		<b>PERSONNEL &amp; ADMINISTRATION (<i>HEALTH SERVICES</i>) - AMENDING RESOLUTION NO. 454 OF 2015; AUTHORIZING POLICY TO BE IMPLEMENTED BY THE PUBLIC HEALTH DIVISION AND WESTMOUNT HEALTH FACILITY TO ALLOW THE DIRECTOR/ADMINISTRATOR TO INCLUDE ALL FULL TIME, PART TIME AND PER DIEM POSITIONS WITH RN, LPN, CNA AND REHAB AIDE DESIGNATIONS SO THAT ALL WILL BE ASSIGNED THE APPROPRIATE SALARY GRADE STEP BASED UPON EXPERIENCE</b>
133		<b>PERSONNEL &amp; ADMINISTRATION (<i>HUMAN RESOURCES</i>) - RESCINDING RESOLUTION NO. 594 OF 2019, AUTHORIZING AGREEMENT WITH MILLIMAN FOR INDEPENDENT MEDICAL CLAIM ACTUARIAL SERVICES FOR WARREN COUNTY, NY (WC 69-19)</b>

# Warren County Board of Supervisors

**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**

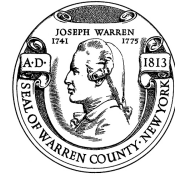


<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
134		<b>PERSONNEL &amp; ADMINISTRATION (HUMAN RESOURCES) - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH ADIRONDACK EAP FOR AN INDEPENDENT EMPLOYEE ASSISTANCE PROVIDER FOR THE COUNTY OF WARREN (WC 14-20)</b>
135	ROLL CALL	<b>FINANCE (COUNTY ADMINISTRATOR) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO DEPARTMENTAL BUDGETS TO PURCHASE VEHICLES; AMENDING 2020 WARREN COUNTY BUDGET</b>
136	ROLL CALL	<b>FINANCE (COUNTY TREASURER) - AMENDING RESOLUTION NO. 186 OF 2016 TO AMEND THE UNASSIGNED FUND BALANCE POLICY FOR WARREN COUNTY</b>
137		<b>FINANCE (DPW) - AMENDING RESOLUTION NO. 166 OF 2017 WHICH AUTHORIZED AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR CONTINUED OPERATION OF COUNTY OWNED BEACH ROAD PARKING LOT</b>
138	ROLL CALL	<b>FINANCE (INFORMATION TECHNOLOGY) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AND AMENDING 2020 WARREN COUNTY BUDGET</b>
139		<b>FINANCE (PARKS, RECREATION &amp; RAILROAD) - AMENDING RESOLUTION NO. 363 OF 2019, RESOLUTION ESTABLISHING A REPAIR RESERVE FUND TO FINANCE THE COST OF REPAIR TO THE COUNTY OWNED RAILROAD; AUTHORIZING APPROPRIATION OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2020, TO INCLUDE FUTURE LICENSE AGREEMENTS AND INSURANCE PROCEEDS REVENUE</b>
140		<b>FINANCE (TOURISM) - ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY</b>

*RESOLUTION NOS. 92 - 140 AND ONE PROCLAMATION WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON MARCH 12, 2020*

# Warren County Board of Supervisors

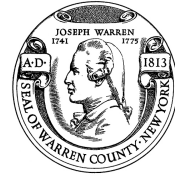
**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
141		<b>SUPERVISORS DIAMOND AND STROUGH - WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING RESOLUTIONS ADVANCED BY THE ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES AND LEGISLATIVE &amp; RULES COMMITTEES</b>
142		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH BRZOSTEK'S REAL ESTATE AUCTION CO., INC. FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20)</b>
143		<b>LEGISLATIVE &amp; RULES - RESOLUTION CALLING ON THE GOVERNOR AND NEW YORK STATE LEGISLATURE TO PRESERVE THE ZERO PERCENT MEDICAID GROWTH CAP FOR ALL COUNTIES AND NEW YORK CITY</b>
144		<b>LEGISLATIVE &amp; RULES - RESOLUTION SUPPORTING A PROPOSAL TO CORRECT THE NAME OF HALFWAY CREEK TO HALFWAY BROOK ON FEDERAL MAPS THROUGH THE UNITED STATES BOARD ON GEOGRAPHIC NAMES</b>
145	ROLL CALL	<b>LEGISLATIVE &amp; RULES - RESOLUTION ALTERING THE STANDING RULES OF THE BOARD, AS ADOPTED BY RESOLUTION NO. 1 OF 2020, TO CHANGE THE TIME AND DATE OF THE OCTOBER 2020 BOARD OF SUPERVISORS MEETING</b>
<i>RESOLUTION NOS. 141-145 INTRODUCED AFTER MAILING PURSUANT TO ACTIONS TAKEN BY THE ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES AND LEGISLATIVE &amp; RULES COMMITTEES</i>		
146		<b>SUPERVISORS STROUGH AND DRISCOLL - WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION SERVICES TO COUNTIES</b>

# Warren County Board of Supervisors

**MARCH 20, 2020**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
147		<b>SUPERVISORS STROUGH AND DRISCOLL - RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION SERVICES TO COUNTIES</b>
148		<b>SUPERVISORS MERLINO AND BRAYMER - WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION</b>
149	ROLL CALL	<b>SUPERVISORS MERLINO AND BRAYMER - AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION</b>
PROC01		<b>PROCLAMATION - CRIME VICTIMS' RIGHTS WEEK</b>

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, the victims' rights movement has resulted in the passage of laws at the local, state and federal levels that established essential rights for victims, and

**WHEREAS**, crime victims' rights acts passed here in New York State and at the federal level have provided victims with ways to participate meaningfully throughout the criminal justice process, and

**WHEREAS**, the rights of crime victims are best protected when all participants in the criminal justice process - not only victims - are appropriately educated about victims' rights, and

**WHEREAS**, supporting victims of crime is crucial to the United States justice system because our support honors the experiences of victims and allows them to find autonomy and empowerment through achieving self-defined goals, and

**WHEREAS**, we must help victims access the justice, assistance, and support they need to rebuild their lives, and

**WHEREAS**, advocacy by and for victims of crime is itself a form of seeking justice, no less than justice sought in courts, and

**WHEREAS**, the accomplishments of the victims' rights movement - achieved through compassion and collaboration, and built on the courageous advocacy of individual victims and their families across the country - inspire in us hope for future progress and greater healing, and

**WHEREAS**, we are determined to respond to crime and violence by helping victims find not only support, recovery, and justice, but also a sense of hope for their future, and

**WHEREAS**, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victims of crime, and


**WHEREAS**, Warren County is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in or communities and our victim responders, and working for justice for all victims and survivors, now, therefore, be it

**RESOLVED**, that Warren County does hereby proclaim the week of April 19-25, 2020, as

### ***CRIME VICTIMS' RIGHTS WEEK***

and reaffirms Warren County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year, and expresses our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

**DATED: MARCH 20, 2020**

  
**FRANK E. THOMAS, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## RESOLUTION NO. 92 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH

### AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>COUNTY ADMINISTRATOR</b>		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	\$17,363.00
<u>APPROPRIATIONS</u>		
A.6010 230	Social Services, Automotive Equipment	17,363.00
<b>HEALTH SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.4018.0040 1617	Preventive Program, Health Education, Health Education Classes	1,000.00
<u>APPROPRIATIONS</u>		
A.4018.0040 410	Preventive Program, Health Education, Supplies	1,000.00
<b>PUBLIC WORKS</b>		
<u>ESTIMATED REVENUE</u>		
D.3310 2680	County Road, Traffic Control, Insurance Recoveries	384.00
<u>APPROPRIATIONS</u>		
D.3310 410	County Road, Traffic Control, Supplies	384.00
<b>SHERIFF</b>		
<u>ESTIMATED REVENUE</u>		
A.3120.1001 2260	School Resource Officers, Hadley-Luzerne School District, Public Safety-Other Govt	33,500.00
A.3120.1002 2260	Queensbury School District, Public Safety-Other Govt	33,500.00

**RESOLUTION NO. 92 OF 2020**

**PAGE 2 OF 2**

**SHERIFF CONTINUED**

**ESTIMATED REVENUE**

A.3120.1003 2260	School Resource Officers, North Warren School District, Public Safety-Other Govt	\$17,626.00
A.3120.1004 2260	Lake George School District, Public Safety-Other Govt	33,500.00
A.3120.1005 2260	Bolton School District, Public Safety-Other Govt	16,750.00

**APPROPRIATIONS**

A.3120.1001 130	School Resource Officers, Hadley-Luzerne School District, Salaries-Part Time	31,120.00
A.3120.1001 830	Social Security	1,929.00
A.3120.1001 831	Medicare Contribution	451.00
A.3120.1002 130	Queensbury School District, Salaries-Part Time	31,120.00
A.3120.1002 830	Social Security	1,929.00
A.3120.1002 831	Medicare Contribution	451.00
A.3120.1003 130	North Warren School District, Salaries-Part Time	16,374.00
A.3120.1003 830	Social Security	1,015.00
A.3120.1003 831	Medicare Contribution	237.00
A.3120.1004 130	Lake George School District, Salaries-Part Time	31,120.00
A.3120.1004 830	Social Security	1,929.00
A.3120.1004 831	Medicare Contribution	451.00
A.3120.1005 130	Bolton School District, Salaries-Part Time	15,560.00
A.3120.1005 830	Social Security	965.00
A.3120.1005 831	Medicare Contribution	225.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 93 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, BRUNO, MAGOWAN, CONOVER, DIAMOND, HOGAN AND SEEBER**

**AMENDING RESOLUTION NO. 540 OF 2019, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE DESIGN OF A TAXIWAY LED LIGHTING UPGRADE FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 540 of 2019, the Chairman of the Board of Supervisors was authorized to execute a grant application to the Federal Aviation Administration/New York State Department of Transportation for the design of a taxiway LED lighting upgrade for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Forty Thousand Dollars (\$40,000), which includes a five percent (5%) local share of Two Thousand Dollars (\$2,000), with a term to be determined, and

WHEREAS, the Airport Manager has requested that the grant application be amended to increase the not to exceed amount to Forty-Nine Thousand Five Hundred Dollars (\$49,500), which includes a ninety percent (90%) Federal share of Forty-Four Thousand Five Hundred Fifty Dollars (\$44,550), a five percent (5%) State share of Two Thousand Four Hundred Seventy-Five Dollars (\$2,475) and a five percent (5%) Local share of Two Thousand Four Hundred Seventy-Five Dollars (\$2,475), with a term to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby amends Resolution No. 540 of 2019 to authorize the Chairman of the Board of Supervisors to execute the grant application as referenced in the preambles of this resolution, and, that upon notification of the award of said grant funds, the Chairman of the Board of Supervisors, be, and hereby is, authorized to execute any grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, with the exception of the above amendment, Resolution No. 540 of 2019 shall continue in full force and effect.

# Warren County Board of Supervisors

## RESOLUTION NO. 94 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, BRUNO, MAGOWAN, CONOVER, DIAMOND, HOGAN AND SEEBER**

**AUTHORIZING OUT-OF-STATE TRAVEL FOR DON DEGRAW, AIRPORT MANAGER, TO ATTEND THE 2020 NEC/AAAE AIRPORTS CONFERENCE IN HERSHEY, PENNSYLVANIA**

RESOLVED, that Don DeGraw, Airport Manager, is hereby authorized to attend the 2020 NEC/AAAE Airports Conference in Hershey, Pennsylvania on March 29, 2020 through April 1, 2020, at a cost not to exceed One Thousand Forty-Three Dollars (\$1,043) to be paid from Budget Code A.5610 444, Airport (D.P.W), Travel/Education/Conference.

# Warren County Board of Supervisors

## RESOLUTION No. 95 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER**

**AUTHORIZING AN AGREEMENT WITH THE RURAL LAW CENTER OF NEW YORK, INC. FOR ASSIGNED COUNSEL APPELLATE CASES**

WHEREAS, Warren County is charged with providing free legal services for indigents in Warren County seeking appellate review, and

WHEREAS, the Rural Law Center of New York, Inc. is a not-for-profit corporation established to represent the indigent in appellate review cases assigned through county Assigned Counsel Offices, and

WHEREAS, pursuant to Resolution 205 of 2016, Warren County entered into an agreement with the Rural Law Center of New York, Inc., 22 US Oval, Suite 203, Plattsburgh, New York 12903 to provide free legal services to the indigent in Warren County Assigned Counsel Appellate Cases for two (2) years commencing May 1, 2016 and terminating April 30, 2018, and

WHEREAS, pursuant to Resolution No. 106 of 2018, Warren County renewed the agreement with the Rural Law Center of New York, Inc. for an additional two (2) year period, through April 30, 2020, and

WHEREAS, the Assigned Counsel Administrator has requested to continue the agreement with the Rural Law Center of New York, Inc. for an additional two (2) year period commencing on May 1, 2020 and terminating on April 30, 2022, with the first twenty-three appeals services being provided for an amount not to exceed Fifty-Seven Thousand Five Hundred Dollars (\$57,500) per year, with any additional appeals to be handled at a cost of Two Thousand Five Hundred Dollars (\$2,500) per appeal unless extraordinary circumstances justify additional expenses, now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors, be and hereby is, authorized to execute said agreement as outlined above, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense-Indigents, Contract.

# Warren County Board of Supervisors

## RESOLUTION No. 96 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER**

**AMENDING RESOLUTION NO. 374 OF 2019, AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 374 of 2019, the Chairman of the Board of Supervisors was authorized to execute an agreement with the New York Prosecutors Training Institute, 107 Columbia Street, Albany, New York 12210, to provide digital storage for files in the Prosecutor Cases Management System for a total amount not to exceed One Thousand Three Hundred Twenty Dollars (\$1,320), and

WHEREAS, the District Attorney has requested that the agreement be amended to increase the not to exceed amount to Five Thousand Dollars (\$5,000), now, therefore, be it

RESOLVED, that Resolution No. 374 of 2019 be, and hereby is, amended to increase the not to exceed amount of the agreement with the New York State Prosecutors Training Institute to Five Thousand Dollars (\$5,000), commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 374 of 2019 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION No. 97 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, MCDEVITT AND SHEPLER**

**AUTHORIZING A RESOLUTION IN SUPPORT OF EFFORTS TO IMPROVE PROBATION AND ALTERNATIVES TO INCARCERATION IN NEW YORK STATE IN ORDER TO PROTECT THE PUBLIC AND REDUCE RELIANCE ON PRISONS, JAILS AND DETENTION**

WHEREAS, County Probation Departments are an integral part of the Criminal Justice System and operate within the legal framework of the Criminal Procedure Law, the Penal Law and the Family Court Act, and

WHEREAS, it is the mission of probation to protect the community through intervention in the lives of those under supervision by facilitating compliance with court orders and serving as a catalyst for positive change, and

WHEREAS, State funding for probation was drastically reduced between 1990 and 2015 from a 46.5 percent (46.5%) State share in 1990 to less than 10 percent (10%) in 2020, putting a huge strain on counties and new costs to county property taxpayers, and

WHEREAS, at the same time there have been increases in the number of mandated programs and services that County Probation Departments are required to provide, and

WHEREAS, the New York State Council of Probation Administrators, representing New York State Probation Directors, Administrators and Commissioners has diligently worked with Warren County and State leaders to bring more awareness to the important work that probation does to protect the public, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors supports proposals put forward by the Governor to immediately enact statutory and regulatory changes that improve Probation and Alternatives to Incarceration in the following ways:

- Raise the minimum age that a youth can be charged as a Juvenile Delinquent from

*RESOLUTION NO. 97 OF 2020*

*PAGE 2 OF 2*

- seven to twelve years old;
- Mandate that the state's evidence-based criteria should account for existing local best practice programs;
- Allow local probation departments the ability to make an application for a temporary order of protection as a part of the adjustment process;
- Authorize law enforcement agencies to issue appearance tickets if deemed appropriate by the arresting officer, instead of physical arrest, when Adolescent Offenders and Juvenile Offenders are charged with most D felonies;
- Allow law enforcement agencies to deliver Adolescent Offenders and Juvenile Offenders to detention facilities after hours without a securing order until the Youth Part is in session;
- Establish a dedicated funding stream through DCJS/OPCA for 100% of all local probation costs including but not limited to probation personnel and evidence-based programming associated with Raise the Age Legislation;
- Eliminate the requirement of a sentence of a conditional discharge or probation for Leandra Law cases when a defendant has been sentenced to a definite jail term or a term of imprisonment;
- Ensure local probation departments or other appropriate agency receive 100% of all pre-trial services costs including but not limited to probation personnel associated with Bail Reform; and
- Eliminate the mandate that pre-sentence investigations must be conducted when a sentence of up to one year in jail has been negotiated,

and be it further

RESOLVED, that a copy of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions, and be it further

RESOLVED, that a copy of this resolution be forwarded to Governor Andrew M. Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec, the New York State Association of Counties and any others deemed necessary and proper.

# Warren County Board of Supervisors

## RESOLUTION No. 98 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER**

**REQUESTING THE REPEAL OF LEGISLATION THAT NEGATIVELY IMPACTS THE EXPANSION OF FIBER OPTIC INFRASTRUCTURE IN NEW YORK STATE AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO ISSUE A LETTER REGARDING SAME**

WHEREAS, Article 1 Section 7 of the Transportation Corporations Law was adopted by the New York State Legislature and enacted into law in 2019, and

WHEREAS, this legislation authorizes the State to impose a fee on some fiber optic utilities for occupancy and use of state right of way for purposes of installing, modifying, relocating, repairing, operating, or maintaining fiber optic facilities, and

WHEREAS, this legislation will sunset on April 12, 2024, unless otherwise renewed by the State, and

WHEREAS, this legislation hinders economic growth in Warren County by discouraging some fiber optic utilities from building out fiber optic facilities in underserved areas of the state, particularly in the Adirondack Park, and

WHEREAS, it would be preferable for a fee not to be imposed upon any fiber optic utilities for occupancy and use of state right of way for purposes of installing, modifying, relocating, repairing, operating, or maintaining fiber optic facilities, and

WHEREAS, the Economic Growth & Development and Higher Education Committee has requested that the Board of Supervisors adopt a resolution and that the Chairman of the Board compose a letter requesting that the State repeal Article 1 Section 7 of the Transportation Corporations Law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the residents of Warren County, respectfully urges the New York State Legislature to undertake action to immediately repeal Article 1 Section 7 of the Transportation Corporations Law and does hereby authorize the Chairman of the Board

***RESOLUTION NO. 98 OF 2020***

***PAGE 2 OF 2***

to compose a letter requesting the same, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of this resolution and letter to Governor Andrew M. Cuomo, Senator Elizabeth O’C. Little, Assemblyman Daniel G. Stec and the New York State Association of Counties.

# Warren County Board of Supervisors

## RESOLUTION No. 99 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER**

**AMENDING AGREEMENT WITH SEELEY OFFICE SYSTEMS TO PROVIDE  
COPIER SUPPLIES AND MAINTENANCE FOR THE  
EMPLOYMENT & TRAINING ADMINISTRATION**

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an amended agreement with Seeley Office Systems, 95 Broad Street, P.O. Box 475, Glens Falls, New York 12801, to provide copier supplies and maintenance to the Employment & Training Administration, in an amount not to exceed Three Thousand Dollars (\$3,000), for a term commencing February 11, 2020 and continuing until terminated by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Employment & Training budget codes.

# Warren County Board of Supervisors

## RESOLUTION NO. 100 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH INVASIVE SOLUTIONS DIVE COMPANY, LLC FOR SCHROON LAKE AQUATIC INVASIVE SPECIES CONTROL PROGRAM - PLANT MANAGEMENT (WC 84-19)**

WHEREAS, the Purchasing Agent requested proposals for Schroon Lake Aquatic Invasive Species Control Program - Plant Management (WC 84-19), and

WHEREAS, the Director of Planning & Community Development has recommended that Warren County award the contract to Invasive Solutions Dive Company, LLC, P.O. Box 389, Saranac Lake, New York 12983, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Invasive Solutions Dive Company, LLC of the acceptance of their proposal, and be it further

RESOLVED, that Warren County enter into an agreement with Invasive Solutions Dive Company, LLC, P.O. Box 389, Saranac Lake, New York 12983, for Schroon Lake Aquatic Invasive Species Control Program - Plant Management, pursuant to the terms and conditions of the request for proposals and proposal (WC 84-19), for a term commencing June 1, 2020 and terminating December 31, 2021, in an amount not to exceed Fifty-Nine Thousand Eight Hundred Forty Dollars (\$59,840), and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Invasive Solutions Dive Company, LLC and any other necessary documents, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Capital Projects H383.9550 2790 Schroon Lake Invasive Species - Capital Projects, Share of Joint Activity, Local and H383.9550 3890 Schroon Lake Invasive Species - Capital Projects, Lake George Invasive Species Management and Control.

# Warren County Board of Supervisors

## RESOLUTION NO. 101 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER**

**AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE GIS AND MAPPING SERVICES NECESSARY TO COMPLETE ALL TASKS IN THE QUANTIFYING PHOSPHORUS REDUCTIONS FOR PROPOSED PROJECTS IN NY REDUCTION PLAN**

RESOLVED, that Warren County enter into an agreement with Lake Champlain-Lake George Regional Planning Board for the County to provide GIS and mapping services necessary to complete all tasks in the Quantifying Phosphorus Reductions for Proposed Projects in NY Reduction Plan at a rate of Fifty-Two Dollars (\$52) per hour, not to exceed a total of Thirty-One Thousand Two Hundred Dollars (\$31,200), over a term to commence March 1, 2020 and terminate June 30, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 102 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, DICKINSON, HOGAN, BEATY, MERLINO, SIMPSON AND STROUGH**

### **CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES**

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"**

**REFUND OF TAXES**

<b>Town</b>	<b>Year</b>	<b>Assessed To &amp; Tax Map No.</b>	<b>Location</b>	<b>Breakdown</b>	<b>Reason</b>
Queensbury	2019	296.20-1-50.1 COURT ORDER	Quaker Road	County           \$3,911.25 Town             512.08 Emerg Medical   242.31 Fire               733.79 Crandall Library 472.84 Queensbury Light 102.02 Queensbury Water <u>283.41</u> \$6,257.70	Assessment Change

# Warren County Board of Supervisors

## RESOLUTION NO. 103 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, DICKINSON, HOGAN, BEATY, MERLINO, SIMPSON AND STROUGH**

### **REJECTING ALL BIDS FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20)**

#### **RESOLUTION WITHDRAWN**

WHEREAS, the Purchasing Agent advertised for sealed bids for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20), and

WHEREAS, the Director of Real Property and the Environmental Concerns & Real Property Tax Services Committee have reviewed the bids and determined none to be sufficient and therefore has recommended that all bids be rejected, now, therefore, be it

RESOLVED, that all bids received for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20) be, and hereby are, rejected, and be it further

RESOLVED, that the Purchasing Agent notify the companies that submitted bids of the County's rejection of all bids.

# Warren County Board of Supervisors

## RESOLUTION NO. 104 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, DICKINSON, HOGAN, BEATY, MERLINO, SIMPSON AND STROUGH**

### **AMENDING RESOLUTION NO. 106 OF 2017 WHICH ESTABLISHED PROCEDURES REGARDING THE TAX PROPERTY FORECLOSURE LAST CHANCE MEETING FOR REAL PROPERTY TAX SERVICES**

WHEREAS, Resolution No. 106 of 2017 established a timetable relating to the yearly tax foreclosure proceeding and County public land auctions, and

WHEREAS, the County Attorney has recommended that Resolution No. 106 of 2017 be amended to change the month from August to July to bring Installment Agreements up to date, now, therefore, be it

RESOLVED, that the Environmental Concerns and Real Property Tax Services Committee hereby amends the following policy with regard to the Installment Agreements:

- 1.) Except as set form in #4 below, no land owner may have the opportunity to come to the Last Chance Meeting if the landowner has appeared before the Real Property Tax Services Committee at a prior Last Chance Meeting.
- 2.) If the landowner is already in an Installment Agreement and the landowner has defaulted, the County Treasurer is authorized to offer the landowner until the last day of July to bring the agreement up to date or pay it off, but not at the Last Chance Meeting.
- 3.) All landowners who need to enter into a new Installment Agreement or wish to pay their delinquent taxes may get authorization from the County Treasurer to do so by the last day of July.
- 4.) If a true hardship cases exists and the landowner wishes to address the Real Property Tax Services Committee at the Last Chance Meeting, the landowner will first submit a request to the Director of Real Property Tax Services on a form provided. The landowner must provide proof of hardship. At the Last Chance Meeting, the Committee will consider the request and make a determination on the merit of the hardship and whether any relief will be granted,

and be it further

RESOLVED, that Resolution No. 106 of 2017 be, and hereby is, amended as outlined herein.

# Warren County Board of Supervisors

## RESOLUTION NO. 105 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, DICKINSON, HOGAN, BEATY, MERLINO, SIMPSON AND STROUGH**

### **AMENDING RESOLUTION NO. 340 OF 2017 WHICH ESTABLISHED A TIMETABLE FOR DELINQUENT TAX PROPERTY FORECLOSURE AND AUCTION FOR REAL PROPERTY TAX SERVICES TO REVISE DATES**

WHEREAS, pursuant to Resolution No. 340 of 2017, the Warren County Board of Supervisors adopted a timetable relating to the yearly tax foreclosure proceeding and County public land auction, and

WHEREAS, the County Attorney is requesting that the timetable be amended to delete the second bullet point and change the month from August to July with regard to the Last Chance Meeting, now, therefore, be it

RESOLVED, that the Environmental Concerns and Real Property Tax Services Committee hereby amends the timetable as follows:

- Second Friday in July - last day to redeem;
- Second Monday in July - Last Chance Meeting of Real Property Tax Services Committee;
- August to October - County to obtain title to unredeemed parcels;
- Third Saturday in October - County public land auction,

and be it further

RESOLVED, that Resolution No. 340 of 2017 be, and hereby is, amended as outlined herein.

# Warren County Board of Supervisors

## RESOLUTION NO. 106 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, DICKINSON, HOGAN, BEATY, MERLINO, SIMPSON AND STROUGH**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH BRONZE CONTRACTING, LLC FOR BUILDING DEMOLITION AND ASBESTOS ABATEMENT SERVICES FOR TAX MAP PARCEL NO. 302.8-1-2 LOCATED AT 275 BAY ROAD, QUEENSBURY, NEW YORK (WC 83-19)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York (WC 83-19), and

WHEREAS, the Director of Real Property and the Environmental Concerns & Real Property Tax Services Committee have recommended awarding the bid for building demolition and asbestos abatement services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York to Bronze Contracting, LLC, as the lowest responsible bidder per the bid specifications, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Bronze Contracting, LLC of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York, pursuant to the terms and provisions of the bid specifications (WC 83-19), for the term commencing upon County ownership of the property and terminating upon completion of project, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Bronze Contracting, LLC and any other necessary documents in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 107 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE ADIRONDACK RURAL HEALTH NETWORK TO INCREASE ACCESS TO HEALTHY FOODS FOR THE WARREN COUNTY HEALTH SERVICES PREVENTION AGENDA PROJECT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to Adirondack Rural Health Network, a program of Adirondack Health Institute, Inc., in an amount not to exceed Five Thousand Dollars (\$5,000) to increase access to healthy foods for the Warren County Health Services Prevention Agenda Project for a term commencing upon approval of the application and terminating when a final report is submitted to AHI and grant funds have been fully expended, and be it further,

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 108 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER**

**AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE THE RATES PAID TO DR. ROBERT O'CONNOR D/B/A GLENS FALLS ANIMAL HOSPITAL**

WHEREAS, Resolution No. 84 of 2004, which was subsequently amended by Resolution Nos. 143 of 2008 and 507 of 2016, authorized an agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12845, to administer rabies inoculations to domestic dogs and cats within Warren County at mandated rabies clinics implemented by the Warren County Health Services Department, and to prepare animal heads and/or other animal parts for submission to a laboratory for testing at a veterinarian rate of Sixty Dollars (\$60) per hour and an animal handler rate of Twenty-Five Dollars (\$25) per hour, and,

WHEREAS, the Director of Public Health/Patient Services has requested that the agreement be amended to increase the veterinarian rate to Seventy-Five (\$75) per hour and increase the animal handler rate to Thirty-Five Dollars (\$35) per hour, for a term commencing retroactive to February 1, 2020 and terminating upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, be and hereby is, amended to increase the veterinarian rate to Seventy-Five Dollars (\$75) per hour and increase the animal handler rate to Thirty-Five Dollars (\$35) per hour, commencing retroactive to February 1, 2020 and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4018.0030 435 Preventive Program, Disease Control, Medical Fees, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 84 of 2004, 143 of 2008 and 507 of 2016 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 109 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER**

**AUTHORIZING A LEASE AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK FOR USE OF SPACE AT THE WARRENSBURG HEALTH CENTER FOR PUBLIC HEALTH'S MONTHLY WIC CLINIC AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING SAID LEASE AGREEMENT**

WHEREAS, the Director of Public Health/Patient Services has requested that the County enter into a lease agreement with Hudson Headwaters Health Network for use of space located at the Warrensburg Health Center, 3767 Main Street, Warrensburg, New York 12885 for Public Health's monthly (2 day) WIC clinic for an amount of One Dollar (\$1), for a term commencing retroactive to March 1, 2020 and terminating February 28, 2021, and

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a lease agreement with Hudson Headwaters Health Network for use of space located at the Warrensburg Health Center, 3767 Main Street, Warrensburg, New York 12885 for Public Health's monthly (2) day WIC clinic for an amount of One Dollar (\$1), for a term commencing retroactive to March 1, 2020 and terminating February 28, 2021, in a form approved by the County Attorney, and does ratify the actions of the Chairman of the Board in signing said lease agreement prior to approval by the Board of Supervisors, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4013 411 W.I.C., Rent-Building/Property.

# Warren County Board of Supervisors

## RESOLUTION NO. 110 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER**

**AUTHORIZING PAYMENT TO CEDARS I, LP FOR ELECTRICAL WORK AT THE CEDARS MEAL SITE TO ALLOW FOR CHARGING OF MEAL TRANSPORTER UNITS TO ENSURE HOME DELIVERED MEALS STAY AT THE PROPER TEMPERATURE**

WHEREAS, the Director for Office for the Aging has requested authorization to pay Cedars I, LP for electrical work at the Cedars Meal Site to allow for charging of meal transporter units to ensure home delivered meals stay at the proper temperature, the cost of such work having amounted to One Thousand Eight Hundred Fifty-Nine Dollars and Fifty-Four Cents (\$1,859.54), and

WHEREAS, the Health Services Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of One Thousand Eight Hundred Fifty-Nine Dollars and Fifty-Four Cents (\$1,859.54) to Cedars I, LP for electrical work at the Cedars Meal Site to allow for charging of meal transporter units to ensure home delivered meals stay at the proper temperature, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6772 413 OFA-Warren County, Repair & Maint.-Bldg/Property.

# Warren County Board of Supervisors

## RESOLUTION NO. 111 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, HOGAN, BRUNO, FRASIER, MAGOWAN, McDEVITT AND SHEPLER**

### **AUTHORIZING AGREEMENT WITH ABC EQUIPMENT TO RE-FABRICATE THE KITCHEN STEAM TABLE AT COUNTRYSIDE ADULT HOME**

WHEREAS, the Commissioner of Social Services has requested that Warren County enter into an agreement with ABC Equipment, 25 Fairview Street, South Glens Falls, New York 12803, to re-fabricate the kitchen steam table at Countryside Adult Home, for a term commencing upon execution by both parties and terminating when services are completed, for an amount not to exceed Eight Thousand Nine Hundred Seventy-Six Dollars (\$8,976), now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement as outlined above, in a form approved by the County Attorney, with funds for the agreement to be expended from Budget Code A.6030 422 Countryside Adult Home, Repair/Maint-Equipment.

# Warren County Board of Supervisors

## RESOLUTION NO. 112 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, HOGAN, BRUNO, FRASIER, MAGOWAN, McDEVITT AND SHEPLER

### APPOINTING/REAPPOINTING MEMBERS TO THE WARREN COUNTY YOUTH BOARD

RESOLVED, that the following are hereby appointed to the Warren County Youth Board for the term opposite their name:

<b>NAME</b>	<b>TITLE</b>	<b>TERM</b>
Wendy Burkowski	Town of Bolton Recreation Commission Board Member	01/01/2020 - 12/31/2020
Mindy Conway	Town Clerk Town of Chester	01/01/2020 - 12/31/2020
Jesse Epstein	Town of Stony Creek Youth Director	01/01/2020 - 12/31/2020
Jill Metcalf	Employment & Training Admin. Youth Counselor	01/01/2020 - 12/31/2020
Amelia Murray	Student Representative	01/01/2020 - 12/31/2020
Lori O'Shaughnessy	Town of Queensbury Assistant Parks & Recreation Director	01/01/2020 - 12/31/2020
Brian Seeley	Town of Warrensburg Youth Sports	01/01/2020 - 12/31/2020

Board of Supervisors At-Large Representative:

<b>NAME</b>	<b>TITLE</b>	<b>TERM</b>
Susan Shepler <i>replacing Douglas Beaty</i>	Supervisor - Town of Thurman	03/21/2020 - 12/31/2020

# Warren County Board of Supervisors

## RESOLUTION NO. 113 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER**

### **APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY FOR OFFICE OF EMERGENCY SERVICES**

WHEREAS, the Director of the Office of Emergency Services has presented to the Public Safety Committee a revised Comprehensive Emergency Management Plan based upon the State Emergency Management Sample Plan, and

WHEREAS, Section 23 of Executive Law provides that in preparing such plans, cooperation, advice and assistance shall be sought from local government officials, regional and local planning agencies, police agencies, fire departments and fire companies, local civil defense agencies, commercial and volunteer ambulance services, health and social services officials, community action agencies, organizations for the elderly and the handicapped, other interested groups and the general public, and

WHEREAS, in revising the Plan, the County Emergency Services Coordinator received advice and assistance from local police, fire, public health agencies and other County Departments, as well as the State Emergency Management Office, Glens Falls Hospital, and The American Red Cross, now, therefore, be it

RESOLVED, that the revised Comprehensive Emergency Management Plan for Warren County is approved, and County officials and employees be and hereby are authorized to act in accordance with the terms and provisions of the same, and the Chairman of the Board of Supervisors and Director of the Warren County Office of Emergency Services be, and hereby are, authorized to take such other and further action as may be necessary to submit and/or file the plan with the appropriate state or local agencies, enact the same or otherwise cause the plan to be effective for all purposes provided under law, and be it further

RESOLVED, that a copy of the revised Comprehensive Emergency Plan shall be placed on file with the Clerk of the Board of Supervisors.

# Warren County Board of Supervisors

## RESOLUTION NO. 114 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER**

**RESOLUTION SUPPORTING THE NEW YORK STATE ASSEMBLY BILL A.9107 RELATED TO ENSURING PRIVACY PROTECTIONS FOR ALL EMERGENCY PERSONNEL PRESENT AT A CRIME SCENE**

WHEREAS, legislation has been introduced in the New York State Assembly related to ensuring privacy protections for all emergency personnel present at a crime scene, and

WHEREAS, this Bill would expand privacy protections beyond law enforcement personnel to include ambulance services or advanced life support first response services, certified first responders, firefighters, emergency medical technicians or advanced emergency medical technicians, who are employed by or enrolled members of any such services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby supports New York State Assembly Bill A.9107, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Andrew M. Cuomo, Assemblyman Daniel G. Stec, Senator Elizabeth O’C Little, the New York State Association of Counties and all other deemed necessary and proper.

# Warren County Board of Supervisors

## RESOLUTION NO. 115 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER**

**AUTHORIZING THE WARREN COUNTY SHERIFF TO EXECUTE AN AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR POLICE PRESENCE DURING THE 2020 SEASON**

WHEREAS, the Village of Lake George (“The Village”) brings thousands of individuals to Warren County annually, and

WHEREAS, for the purpose of enhancing public safety and welfare in The Village, the Village of Lake George is requesting the Warren County Sheriff’s Office to provide police presence in The Village on such dates and times as the parties agree upon and continuing through the 2020 season, and

WHEREAS, for the police presence, the Village of Lake George has agreed to pay the Warren County Sheriff’s Office an hourly overtime rate for the specific employee plus fringe benefits, and

WHEREAS, the police presence in the Village of Lake George is budget neutral meaning it is provided at no additional cost to Warren County, and

WHEREAS, the Warren County Sheriff is requesting to enter into an agreement with the Village of Lake George, to provide police presence in The Village on such dates and times as the parties agree upon commencing upon execution by both parties and terminating December 31, 2020, now, therefore, be it

RESOLVED, that the Warren County Sheriff enter into an agreement with the Village of Lake George to provide police presence within The Village on such dates and times as the parties agree upon, commencing upon execution by both parties and terminating December 31, 2020 at an hourly overtime rate for the specific employee plus fringe benefits, with the Village of Lake George providing liability insurance and indemnification of Warren County, in a form approved by the County Attorney, and be it further

RESOLVED, that any necessary budget amendments to reflect the Sheriff’s Office increase in overtime and the budget neutral impact of this agreement are hereby authorized.

# Warren County Board of Supervisors

## RESOLUTION NO. 116 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER**

**AMENDING AGREEMENT WITH THE HADLEY-LUZERNE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE SCHOOL DISTRICT, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 308 of 2019, the Chairman of the Board of Supervisors was authorized to execute an agreement with the Hadley-Luzerne School District, 273 Lake Avenue, Lake Luzerne, New York 12846, to provide law enforcement services by assigning one school resource officer/school security officer at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York 12846 and another at the Hadley-Luzerne Junior/Senior High School, 273 Lake Avenue, Lake Luzerne, New York 12846 during normal school hours throughout the school calendar year and for such other events as may be requested by the school district for an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000), and

WHEREAS, the Sheriff has requested that the agreement be amended to increase the not to exceed amount to Eighty-Seven Thousand Dollars (\$87,000) to include the increased salaries suggested by and to be provided for by the Hadley-Luzerne School District, now, therefore, be it

RESOLVED, that the agreement with the Hadley-Luzerne School District, be, and hereby is, amended to increase the not to exceed amount to Eighty-Seven Thousand Dollars (\$87,000), commencing upon execution by both parties and continuing until terminated by either party, provided there are no changes in the terms and conditions, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 308 of 2019 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 117 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER**

**AUTHORIZING THE WARREN COUNTY SHERIFF TO LOAN OBSOLETE MOBILE RADIOS TO THE QUEENSBURY CENTRAL VOLUNTEER FIRE COMPANY AND THE BOLTON VOLUNTEER FIRE COMPANY**

WHEREAS, the Warren County Sheriff is in possession of obsolete mobile radios which do not meet the Statewide Interoperable Communications Grant (SICG) requirements, and

WHEREAS, the Sheriff has requested that three (3) obsolete mobile radios be loaned to the Queensbury Central Volunteer Fire Company and five (5) obsolete mobile radios be loaned to the Bolton Volunteer Fire Company, and

WHEREAS, the Public Safety Committee has approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Sheriff to loan three (3) obsolete mobile radios to the Queensbury Central Volunteer Fire Company and five (5) obsolete mobile radios to the Bolton Volunteer Fire Company as the radios do not meet the Statewide Interoperable Communications Grant (SICG) requirements.

# Warren County Board of Supervisors

## RESOLUTION NO. 118 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE (WC 73-19)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Proprietary Dealer Only Repairs for Various Dodge and Chrysler Makes and Models for the Warren County Sheriff's Office (WC 73-19), and

WHEREAS, the Sheriff's Office has recommended awarding the bid for Proprietary Dealer Only Repairs for Various Dodge and Chrysler Makes and Models to Nemer Chrysler, Jeep, Dodge Ram of Queensbury, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Nemer Chrysler, Jeep, Dodge Ram of Queensbury of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Nemer Chrysler, Jeep, Dodge Ram of Queensbury, 728 Quaker Road, Queensbury, New York 12804, for Proprietary Dealer Only Repairs for Various Dodge and Chrysler Makes and Models for the Warren County Sheriff's Office, pursuant to the terms and provisions of the bid specifications (WC 73-19), for a term commencing upon execution of the agreement by both parties and terminating on September 30, 2020, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Nemer Chrysler, Jeep, Dodge Ram of Queensbury and any other necessary documents, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

# Warren County Board of Supervisors

## RESOLUTION NO. 119 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH HARRISON & BURROWES BRIDGE CONSTRUCTORS, INC. FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Heavy Highway Construction for Work on County Roads in Warren County (WC 62-19), and

WHEREAS, the Superintendent of the Department of Public Works has recommended awarding the bid for Heavy Highway Construction for Work on County Roads in Warren County to Harrison & Burrowes Bridge Constructors, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify Harrison & Burrowes Bridge Constructors, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Harrison & Burrowes Bridge Constructors, Inc., P.O. Box 335, Glenmont, New York 12077, for Heavy Highway Construction Services for Work on County Roads in Warren County, pursuant to the terms and provisions of the bid specifications (WC 62-19), for a term commencing upon execution of the agreement by all parties and terminating on December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further,

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Harrison & Burrowes Bridge Constructors, Inc. and any other necessary documents in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 120 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH KUBRICKY CONSTRUCTION CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Heavy Highway Construction for Work on County Roads in Warren County (WC 62-19), and

WHEREAS, the Superintendent of the Department of Public Works has recommended awarding the bid for Heavy Highway Construction for Work on County Roads in Warren County to Kubricky Construction Corporation, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Kubricky Construction Corporation of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Kubricky Construction Corporation, 269 Ballard Road, Wilton, New York 12831, for Heavy Highway Construction Services for Work on County Roads in Warren County, pursuant to the terms and provisions of the bid specifications (WC 62-19), for a term commencing upon execution of the agreement by all parties and terminating on December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further,

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Kubricky Construction Corporation and any other necessary documents in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 121 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Heavy Highway Construction for Work on County Roads in Warren County (WC 62-19), and

WHEREAS, the Superintendent of the Department of Public Works has recommended awarding the bid for Heavy Highway Construction for Work on County Roads in Warren County to Peckham Road Corporation, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Peckham Road Corporation of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Peckham Road Corporation, 375 Bay Road, Suite 100, Queensbury, New York 12804, for Heavy Highway Construction Services for Work on County Roads in Warren County, pursuant to the terms and provisions of the bid specifications (WC 62-19), for a term commencing upon execution of the agreement by all parties and terminating on December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further,

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Peckham Road Corporation and any other necessary documents in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 122 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC. TO PROVIDE CRANE SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS (WC 85-19)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Crane Services (WC 85-19),  
and

WHEREAS, the Superintendent of Public Works has recommended awarding the bid for Crane Services to Rozell East, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify Rozell East, Inc. of the acceptance of their bid, and  
be it further

RESOLVED, that Warren County enter into an agreement with Rozell East, Inc., 45 Casey Road, Queensbury, New York 12804, for Crane Services, pursuant to the terms and provisions of the bid specifications (WC 85-19), for a term commencing upon execution by both parties and terminating December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Rozell East, Inc. and any other necessary documents, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 123 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD**

**AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZER SNOWMOBILE CLUB, INC. TO CONTINUE USE OF A SNOWMOBILE TRAIL ON WARREN COUNTY PROPERTY IN THE TOWNS OF WARRENSBURG AND BOLTON**

WHEREAS, Northern Warren Trailblazer Snowmobile Club, Inc. (hereinafter the “Club”) has established a 10' snowmobile trail on Warren County property in the Town of Warrensburg (Tax Map Nos. 198.-1-9 and 198.-1-14) and in the Town of Bolton (Tax Map No. 198.04-1-9) for an approximate distance of 0.443 miles (2,340 feet), pursuant to a previous agreement with Warren County (Resolution No. 109 of 2017), and

WHEREAS, the Club has requested that the agreement be renewed for a term commencing upon execution and terminating April 15, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an agreement with the Club to continue use of a snowmobile trail on Warren County property in the Towns of Warrensburg and Bolton, for a term commencing upon execution and terminating April 15, 2023, at no cost to the County, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 124 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD**

**AUTHORIZING AGREEMENT WITH THE SOUTH WARREN SNOWMOBILE CLUB, INC. TO USE APPROXIMATELY 7,128 FEET (1.35 MILES) OF THE WARREN COUNTY BIKEWAY FOR A SNOWMOBILE TRAIL**

WHEREAS, by Resolution No. 108 of 2017, Warren County entered into a renewal agreement with the City of Glens Falls and South Warren Snowmobile Club, Inc. (“Club”), whereby among other things, the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, and

WHEREAS, Resolution No. 607 of 2011, enacted Local Law No. 11 of 2011, which authorized snowmobile usage on approximately 7,128 feet (1.35 miles) of the Warren County Bikeway and described in Local Law No. 11 of 2011 as follows:

Snowmobiles may be operated on the Warren County Bikeway from a point beginning at approximately 920' south of the centerline of County Route 59 (Bloody Pond Road), and extending to the boundary of the Lands of the State of New York north of the bridge over State Route 9L (exclusive of segments within Town Highway ROW), from the day following the close of the local Big Game muzzleloader season (as annually determined by NYSDEC), through the following March 31<sup>st</sup>, and only between the hours of 8:00 a.m. to 10:00 p.m., unless otherwise restricted by applicable law or regulation. Notwithstanding the foregoing, the Superintendent or his designee may restrict snowmobile access and usage on the above described section of the Warren County Bikeway if weather conditions are not conducive to snowmobile use or, for other reasons as determined by the Superintendent or his designee.

and,

WHEREAS, Warren County and the Club desire to enter into an agreement setting forth the terms and conditions upon which the Club shall maintain the aforementioned section of the Warren County Bikeway for use as a snowmobile trail for a term commencing upon execution of the agreement by both parties and terminating March 31, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the South Warren Snowmobile Club, Inc. to allow the Club to maintain the aforementioned section of the Warren County Bikeway for a term commencing upon execution of the agreement by both parties and terminating March 31, 2023, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 125 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MAGOWAN, LEGGETT, WILD, BRUNO, DRISCOLL, HOGAN AND SHEPLER**

### **AUTHORIZING AN AGREEMENT WITH BILL LINDLOFF OF PRO CUTS TO PROVIDE CHAINSAW SAFETY TRAINING COURSE**

RESOLVED, that Warren County enter into an agreement with Bill Lindloff of Pro CUTS, 1387 Tibury Hill, Endicott, New York 13760 to provide up to eight (8) days of safety training during 2020, at a rate of Nine Hundred Dollars (\$900) per day plus travel (hotel and mileage from the Binghamton area) for a term to commence upon execution by both parties and terminate on December 31, 2020, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code S.1710 437, Workers' Compensation, Self Insurance Administration, Consulting Fees.

# Warren County Board of Supervisors

## RESOLUTION NO. 126 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, FRASIER, DIAMOND, DRISCOLL, HOGAN, AND WILD**

### **EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES**

RESOLVED, that Warren County continue the contractual relationship, (the previous agreement being authorized by Resolution No. 73 of 2019), with the Adirondack Regional Tourism Council, Inc., Crestview Plaza, 1992 Saranac Ave., Suite 3, Lake Placid, New York 12946, for regional marketing services, in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000), for a term commencing January 1, 2020 and terminating December 31, 2020, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said extension agreement in a form approved by the County Attorney with funding to be paid from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 127 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, FRASIER, DIAMOND, DRISCOLL, HOGAN, AND WILD**

**AMENDING RESOLUTION NO. 399 OF 2019, AUTHORIZING ATTENDANCE AT 2020 IN-STATE AND OUT-OF-STATE AND CANADIAN MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES BLITZES/MARKETPLACES/CONFERENCES BY TOURISM DEPARTMENT PERSONNEL, TO INCLUDE THE NYC SALES EXCHANGE**

WHEREAS, pursuant to Resolution No. 399 of 2019, the Warren County Board of Supervisors authorized any employee within the Tourism Department designated by the Tourism Director having an interest in attending the In-State, Out-of-State and Canadian 2020 Motorcoach and International Trade Shows/Sales Blitzes/Marketplaces/Conferences be, and hereby are, authorized to attend the In-State, Out-of-State and Canadian 2020 Motorcoach and International Trade Shows/Sales Blitzes/Marketplaces/Conferences as set forth in Schedule "A", attached hereto, and

WHEREAS, at the March 2, 2020 Tourism Committee Meeting, the Committee considered and approved a request from the Tourism Director to add the NYC Sales Exchange to Schedule "A," now, therefore, be it

RESOLVED, that Resolution No. 399 of 2019, be and hereby is, amended to include the NYC Sales Exchange to Schedule "A," and be it further

RESOLVED, that if any changes are made in the attached Schedule "A," those changes shall be contingent upon the availability of funds in the 2020 budget, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay the reasonable and necessary expenses for Tourism Department employees to travel to and for attendance at said shows upon presentation of verified vouchers thereof, with funding from Budget Code A.6417.0001 444 Tourism/Occupancy, Tourism, Travel/Education/Conference.

**SCHEDULE "A"**

**TOURISM DEPARTMENT**

**2020 MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES  
BLITZES/MARKETPLACES/CONFERENCES SCHEDULE**

<u>PLACE</u>	<u>ASSOCIATION</u>	<u>DATES</u>
Omaha, NE	American Bus Association	Jan 10-14, 2020
Baltimore, MD	American Bus Association 2021	Jan 29-Feb 2, 2021
Las Vegas, NV	International Pow Wow	May 30-June 4, 2020
New York City	RTO Summit East	Apr 15-16, 2020
New York City	NYC Sales Exchange	July 15, 2020
Trois Rivieres, CANADA	Bien Venue Quebec	Oct 26-28, 2020
Reno, NV	National Tour Association	Nov 8-11, 2020

NOTE: Above dates are exclusive of travel to and from shows.

**TOURISM DEPARTMENT PERSONNEL WHO MAY BE DESIGNATED FOR  
ATTENDANCE AT SUCH SHOWS BY THE TOURISM DIRECTOR:**

Tourism Director  
Assistant Tourism Coordinator  
Group Tour/Convention Promoter  
Senior Tourism Specialist  
Creative Director  
Communications Assistant

# Warren County Board of Supervisors

## RESOLUTION NO. 128 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, FRASIER, DIAMOND, DRISCOLL, HOGAN, AND WILD**

### **ESTABLISHING THE TOURISM ADVISORY GROUP AND APPOINTING MEMBERS**

#### **RESOLUTION TABLED**

WHEREAS, the Tourism Committee has recommended establishing a Tourism Advisory Group to provide opinions and advisement to the Committee, but shall have no voting power, consisting of three (3) members, to be appointed at the discretion of the Chairman of the Tourism Committee, now, therefore, be it

RESOLVED, that the following members of the Tourism Advisory Group for the Tourism Department, as listed below, be, and hereby are, appointed for a term commencing March 20, 2020 and terminating December 31, 2020:

Name:

Affiliation:

Sam Luciano

Fort William Henry

Ed Moore

Adirondack Civic Center Coalition, Inc.

Mark Behan

Behan Communications

# Warren County Board of Supervisors

## RESOLUTION NO. 129 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD

### AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

#### **COUNTRYSIDE ADULT HOME**

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.6030 130		
<u>TITLE:</u> Laundry Worker - Part Time	03/23/2020	\$27,438 Grade 2

#### **COUNTY ADMINISTRATOR**

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1011 110		
<u>TITLE:</u> Director of Public Affairs	03/23/2020	\$58,354

#### **DEPARTMENT OF PUBLIC WORKS**

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
D.5020 110		
<u>TITLE:</u> Engineer II	03/23/2020	\$73,670

<u>Deleting Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
D.5020 110		
<u>TITLE:</u> Engineer 1 #2	03/23/2020	\$65,948

#### **EMPLOYMENT & TRAINING**

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
40.6293.310 130		
<u>TITLE:</u> Office Specialist (Part Time)	03/23/2020	\$33,600 Grade 7 (up to 32 hrs/wk)

**RESOLUTION No. 129 OF 2020**

**PAGE 2 OF 3**

**EMPLOYMENT & TRAINING**

<u>Deleting Position:</u> 40.6293.310 130	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Employment & Training Counselor #1 (Part Time)	03/23/2020	\$36,214 Grade 9

<u>Creating Position:</u> 40.6293.300 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Employment & Training Coordinator	03/23/2020	\$34,988 Grade 8

<u>Deleting Position:</u> 40.6293.300 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Senior Employment & Training Counselor	03/23/2020	\$42,141 Grade 15

**OFFICE FOR THE AGING**

<u>Reducing Hours From:</u> A.6771 130	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Meal Site Cook #2	03/23/2020	\$27,438 Grade 2 <i>(pro-rated to 30 hrs/week)</i>

<u>Reducing Hours To:</u> A.6771 130	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Meal Site Cook #2	03/23/2020	\$27,438 Grade 2 <i>(pro-rated to 25 hrs/week)</i>

**SOCIAL SERVICES**

<u>Creating Position:</u> A.6010 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Caseworker #38	03/23/2020	\$43,390 Grade 16

<u>Creating Position:</u> A.6010 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Caseworker #39	03/23/2020	\$43,390 Grade 16

**RESOLUTION No. 129 OF 2020**

**PAGE 3 OF 3**

**SOCIAL SERVICES**

Re-Classify Position From:

A.6010 110

TITLE:

Senior Account Clerk #5

EFFECTIVE DATE

03/23/2020

ANNUAL SALARY

\$33,600

Grade 7

Re-Classify Position To:

A.6010 110

TITLE:

Principal Account Clerk #2

EFFECTIVE DATE

03/23/2020

ANNUAL SALARY

\$37,633

Grade 10

# Warren County Board of Supervisors

## RESOLUTION NO. 130 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD**

### **REAPPOINTING WARREN COUNTY PERSONNEL OFFICER**

RESOLVED, that Patricia Nenninger, be, and hereby is, reappointed as Warren County Personnel Officer, for a term of six (6) years in accordance with Civil Service Law Section 15 (1) (b), commencing April 28, 2020 and terminating April 27, 2026, at the annual salary established in the Warren County Salary and Compensation Plan.

# Warren County Board of Supervisors

## RESOLUTION NO. 131 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #10 FOR THE PUBLIC DEFENDER**

WHEREAS, the Public Defender is requesting approval to submit a grant application to the New York State Office of Indigent Legal Services for funding under ILS Distribution #10 in an amount not to exceed One Hundred Sixty Thousand Two Hundred Eighteen Dollars (\$160,218), for a term commencing retroactive to January 1, 2020 and terminating December 31, 2022, now, therefore be it

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Office of Indigent Legal Services for funding under ILS Distribution #10 in an amount not to exceed One Hundred Sixty Thousand Two Hundred Eighteen Dollars (\$160,218), for a term commencing retroactive to January 1, 2020 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement as well as any modifications, extensions and/or other necessary documents relative to the aforescribed grant program in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 132 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD**

**AMENDING RESOLUTION NO. 454 OF 2015; AUTHORIZING POLICY TO BE IMPLEMENTED BY THE PUBLIC HEALTH DIVISION AND WESTMOUNT HEALTH FACILITY TO ALLOW THE DIRECTOR/ADMINISTRATOR TO INCLUDE ALL FULL TIME, PART TIME AND PER DIEM POSITIONS WITH RN, LPN, CNA AND REHAB AIDE DESIGNATIONS SO THAT ALL WILL BE ASSIGNED THE APPROPRIATE SALARY GRADE STEP BASED UPON EXPERIENCE**

WHEREAS, Resolution No. 454 of 2015 authorized a policy to be implemented to offer up to the fifth year salary rate when hiring per diem positions which require certain designations, and

WHEREAS, the Director/Administrator has requested that the policy be amended to exempt Warren County retired/retiring and/or resigning nurses from being hired at the fifth year salary rate and authorize the Director of Public Health and Patient Services to pay those desiring to return to the Health Services Department in a per diem capacity, up to the grade and step at retirement/resignation, commencing January 1, 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorize a new policy to be implemented by the Public Health Division and Westmount Health Facility to exempt Warren County retired/retiring and/or resigning nurses from being hired at the fifth year salary rate and authorizes the Director of Public Health and Patient Services to pay those desiring to return to the Health Services Department in a per diem capacity, up to the grade and step at retirement/resignation, commencing January 1, 2020, be, and hereby is, approved by the Chairman of the Board of Supervisors, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 454 of 2015 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 133 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD**

**RESCINDING RESOLUTION NO. 594 OF 2019, AUTHORIZING AGREEMENT WITH MILLIMAN FOR INDEPENDENT MEDICAL CLAIM ACTUARIAL SERVICES FOR WARREN COUNTY, NY (WC 69-19)**

WHEREAS, Resolution No. 594 of 2019 authorized the Chairman of the Board of Supervisors to execute an agreement with Milliman for independent medical claim actuarial services for Warren County, NY (WC 69-19), and

WHEREAS, the Director of Human Resources has advised that the health insurance working group has decided not to move forward with the re-price at this time and is requesting that Resolution No. 594 of 2019 be rescinded, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 594 of 2019.

# Warren County Board of Supervisors

## RESOLUTION NO. 134 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH  
ADIRONDACK EAP FOR AN INDEPENDENT EMPLOYEE ASSISTANCE PROVIDER FOR  
THE COUNTY OF WARREN (WC 14-20)**

WHEREAS, the Warren County Purchasing Agent has requested proposals for an Independent Employee Assistance Provider for the County of Warren (WC 14-20), and

WHEREAS, the Director of Human Resources has recommended that Warren County award the contract to Adirondack EAP, 559 Glen Street, Glens Falls, New York 12801, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Adirondack EAP of the acceptance of their proposal, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Adirondack EAP, 559 Glen Street, Glens Falls, New York 12801 for an Independent Employee Assistance Provider for the County of Warren, pursuant to the terms and conditions of the request for proposals and proposal (WC 14-20), for a term commencing March 12, 2020 and terminating March 11, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various departmental budget codes as deemed appropriate.

# Warren County Board of Supervisors

## RESOLUTION NO. 135 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM  
THE VEHICLE RESERVE TO DEPARTMENTAL BUDGETS  
TO PURCHASE VEHICLES; AMENDING 2020 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Three Hundred Seventy-Five Thousand Forty-Seven Dollars (\$375,047) from the Reserve, Vehicles (A 896.00), to the following Departmental budgets to purchase vehicles:

CODE	DEPARTMENT	AMOUNT
A.3110 230.1	Sheriff's Law Enforcement, Automotive Equipment-Reserve	\$299,600.00
A.4010 230.1	Health Services, Automotive Equipment-Reserve	\$ 53,310.00
A.6010 230.1	Social Services, Automotive Equipment-Reserve	\$ 5,787.00
A.1610 230.1	Fleet Management, Automotive Equipment-Reserve	\$ 16,350.00
	<b>TOTAL</b>	\$375,047.00

and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 136 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH**

### **AMENDING RESOLUTION NO. 186 OF 2016 TO AMEND THE UNASSIGNED FUND BALANCE POLICY FOR WARREN COUNTY**

WHEREAS, Resolution No. 186 of 2016 amended the Unassigned Fund Balance Policy to have an Unassigned Fund Balance of Nine Million Dollars (\$9,000,000) as a low and Sixteen Million Dollars (\$16,000,000) as a high, and

WHEREAS, the County Treasurer has apprised the Finance Committee of a recommendation from the Government Finance Officers Association (GFOA) that general-purpose governments, such as Warren County, maintain an unrestricted fund balance in their General Fund of no less than two months of regular general fund operating expenditures, and

WHEREAS, the County Treasurer advises both he and the Auditors the County consults with agree with the GFOA recommendation and suggest amending the Unassigned Fund Balance Policy for Warren County to change the limits cited within from a dollar amount to a percentage, specifically setting the minimum as 15% for five (5) years and then increasing the minimum to 16.7% and setting the maximum at 21.8%, and

WHEREAS, the Finance Committee has considered and agrees with the changes suggested by the County Treasurer and does refer same to the Warren County Board of Supervisors for approval, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby amends the Unassigned Fund Balance Policy for Warren County to change the limits cited within from a dollar amount to a percentage, specifically setting the minimum as 15% for five (5) years and then increasing the minimum to 16.7% and setting the maximum at 21.8%.

# Warren County Board of Supervisors

## RESOLUTION NO. 137 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH**

**AMENDING RESOLUTION NO. 166 OF 2017 WHICH AUTHORIZED AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR CONTINUED OPERATION OF COUNTY OWNED BEACH ROAD PARKING LOT**

WHEREAS, pursuant to Resolution No. 20 of 1952, the Village of Lake George was authorized to establish and collect parking fees for the County owned parking lot on the Beach Road, and

WHEREAS, pursuant to Resolution No. 196 of 2012 (subsequently amended by Resolution No. 456 of 2012, 178 of 2014 and 166 of 2017), the County entered into an Intermunicipal Agreement with the Village of Lake George (“Village”) for operation of the County owned Beach Road Parking Lot for a term of five (5) years, commencing on May 24, 2012, and

WHEREAS, this Intermunicipal Agreement was extended for another five (5) years in 2017, and

WHEREAS, the Superintendent of the Department of Public Works has proposed and the Finance Committee has approved the request to amend the Intermunicipal Agreement with the Village of Lake George (“Village”) for the operation of the County owned Beach Road parking lot on the following conditions:

- 1) The Village will continue to maintain, collect and enforce the Beach Road parking lot and parking regulations.
- 2) The Village will retain seventy-five percent (75%) of the annual net proceeds with Warren County receiving and retaining twenty-five percent (25%) of the annual net proceeds.
- 3) From the years 2021 to 2030 Warren County will remit to the Village their twenty-five percent (25%) share in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000) annually, as required and specified by the Intermunicipal Agreement,

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an Intermunicipal Agreement with the Village of Lake George for the continued operation of the County owned Beach Road parking lot and said Intermunicipal Agreement shall contain the aforementioned conditions and any other conditions that the Superintendent of the Department of Public Works and/or the County Attorney deem appropriate, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 138 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH

### AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AND AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.1355 220.1	Real Property Tax Service Agency, Office Equipment-Reserve	\$2,500
	<b>Total</b>	<b>\$2,500</b>

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 139 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH**

**AMENDING RESOLUTION NO. 363 OF 2019, RESOLUTION ESTABLISHING A REPAIR RESERVE FUND TO FINANCE THE COST OF REPAIR TO THE COUNTY OWNED RAILROAD; AUTHORIZING APPROPRIATION OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2020, TO INCLUDE FUTURE LICENSE AGREEMENTS AND INSURANCE PROCEEDS REVENUE**

WHEREAS, Resolution No. 363 of 2019, pursuant to Section 6-d of the General Municipal Law, as amended, established a Repair Reserve Fund to be known as the County Railroad Repairs Reserve Fund (A.899.00) (“Reserve Fund”), with the source of funding to be an appropriation from the Reserve, Railroad Repairs (A.891.00) balance in the amount of One Hundred Thirty-Two Thousand Five Hundred Ten Dollars and Fifty-Nine Cents (\$132,510.59), and

WHEREAS, the Superintendent of Public Works is requesting Resolution No. 363 of 2019 be amended to include future license agreements and insurance proceeds revenue collected in 2019 and in the future, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby amend Resolution No. 363 of 2019 to include future license agreements and insurance proceeds revenue collected in 2019 and in the future, and be it further

RESOLVED, that other than the above amendment, Resolution No. 363 of 2019 shall remain in full force and effect.

# Warren County Board of Supervisors

## RESOLUTION NO. 140 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH**

### **ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY**

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019 and 72 of 2020, and

WHEREAS, the Tourism Director has requested revisions to said Credit Card Policy to increase the monthly limit on the credit card in the name of the Clerk of the Board to be used exclusively by the Tourism Department from Thirty Thousand Dollars (\$30,000) to Fifty Thousand Dollars (\$50,000), and

WHEREAS, the Finance Committee has reviewed the changes requested by the Tourism Director and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules “A-F”, be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective March 20, 2020.

**COUNTY OF WARREN  
CREDIT CARD POLICY**

**I. OVERVIEW AND PURPOSE**

**A. Overview.**

The use of conventional credit cards (hereinafter “credit cards”) and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter “ghost cards”) can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

**B. Purpose.**

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

**II. ADMINISTRATION OF THE COUNTY’S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD**

**A. Obtaining Credit Cards and Ghost cards**

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.
2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance of credit and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
  - a. Those Department Heads (hereinafter “Cardholders”);
  - b. For the purposes indicated and at the expenditure limits set forth in *Schedule “A”* which may be amended from time to time by further resolution of the County Board of Supervisors.

5. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

**B. Contact With Card Issuer Representatives.**

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
  - a. Treasurer or designee.
  - b. County Administrator.
  - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

**C. Online Management of Credit Cards.**

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

**III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING**

**A. Authorized Users**

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
  - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
  - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

**B. Authorized Purchases**

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition, the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

**C. Rules of Use**

The following restrictions will apply to purchases made with credit or ghost cards:

1. The goods or services must be budgeted and legally allowable.
2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
3. Spending limits for the month must be adhered to.

4. Credit and/or ghost card users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

**D. Unauthorized Credit or ghost Card Use**

1. The credit and/or ghost card SHALL NOT BE USED for the following:
  - a. Personal purchases or identification.
  - b. A purchase that exceeds the Cardholder's monthly purchase limit.
  - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

**E. Cardholder Record Keeping**

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and "customer copy" of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

**F. Review of Monthly Statement**

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.

2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be **RETAINED** by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, if it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

**G. Cardholder Security**

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

**H. Cardholder Separation**

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

**I. Revocation of Credit Card Privileges**

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.

3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

**IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE**

**A. General County Department Procedure**

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction **MUST** be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

**B. County Auditor Review and Payment by Treasurer**

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

**V. AUDITS**

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

**SCHEDULE “A”**

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter “Cardholders”) for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for E-bay fees only with a monthly credit limit of \$1,000;
- f. One credit card in the name of the Purchasing Agent for eBay fees only with a monthly credit limit of \$1,000; and
- g. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$167,500.
- h. One credit card in the name of the Veterans’ Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$500.
- i. One credit card in the name of the Social Services Director for general use purposes with a monthly credit limit of \$1,000.
- j. One credit card in the name of the Health Services Director for general use purposes with a monthly credit limit of \$1,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule “D”*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

**ACKNOWLEDGMENT OF RECEIPT OF THE  
MASTERCARD PURCHASE CARD**

Last 4 digits of card: \_\_\_\_\_

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$\_\_\_\_\_ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

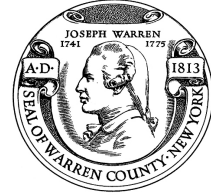
Department Head Name: \_\_\_\_\_  
(Please Print)

Department Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535  
Fax 518-761-7652

Frank Thomas, Chairman

Amanda Allen, Clerk of the Board

## SCHEDULE "C"

### GENERAL CREDIT CARD AUTHORIZATION

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Purchase Order # (if required): \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for  
\_\_\_\_\_ (merchandise) for County purposes.

All purchases are tax exempt.

Vendor Name: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_  MasterCard /  Visa /  Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

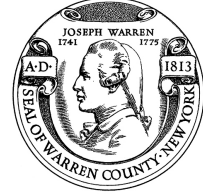
I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

# Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535  
Fax 518-761-7652

Frank Thomas, Chairman

Amanda Allen, Clerk of the Board

## SCHEDULE "D"

### TRAVEL CREDIT CARD AUTHORIZATION

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

#### AIRLINE TICKETS:

Date of Purchase: \_\_\_\_\_ Name of Airline: \_\_\_\_\_

#### HOTEL CHARGES:

Name and address of hotel: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

- Room and room tax charges (tax exempt must have form)
- Long distance phone calls
- Banquet and meeting room charges
- Local phone calls
- Restaurant charges
- Laundry charges

#### CONFERENCE FEES:

Date of Purchase: \_\_\_\_\_ Name of Organization (ie. NYSAC): \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_ MasterCard/ Visa / Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen) \_\_\_\_\_

SCHEDULE "E"

COUNTY OF WARREN  
TRANSACTION DISPUTE FORM

Cardholder Information:

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Statement Date: \_\_\_\_\_ Transaction Date: \_\_\_\_\_

Transaction No. \_\_\_\_\_ Posting Date: \_\_\_\_\_

Amount Disputed: \_\_\_\_\_

Dispute:

The item referenced above is being disputed because:

\_\_\_ There is a difference in the amount I authorized and the amount I was billed.  
(A copy of your charge must be attached)

\_\_\_ I only transacted one charge and I was previously billed for it.  
(Date of Purchase charge: \_\_\_\_\_)

\_\_\_ The above transaction is mine, but I am disputing the transaction.  
(Please state your reason for the denial in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ I do not recognize the above transaction.

\_\_\_ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

\_\_\_ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.**

SCHEDULE "F"

COUNTY OF WARREN  
LOST/STOLEN CARD NOTIFICATION

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

***Please Check One:***

Card was:     \_\_\_\_\_ Lost  
                  \_\_\_\_\_ Stolen  
                  \_\_\_\_\_ Other (*Describe*) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe how card was lost/stolen: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was a Police Report filed (*Circle*):            Yes            No

If yes: Department: \_\_\_\_\_

Report Number: \_\_\_\_\_

***Cardholder Notified the Credit Card Company:***

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Warren County Board of Supervisors

## RESOLUTION NO. 141 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND AND STROUGH

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING RESOLUTIONS ADVANCED BY THE ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES AND LEGISLATIVE & RULES COMMITTEES**

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Environmental Concerns & Real Property Tax Services and Legislative & Rules Committees met and approved resolutions which could not be mailed in time to meet the requirements of the Rules of the Board, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain Resolution No. 142, advanced by the Environmental Concerns & Real Property Tax Services Committee, and Resolution Nos. 143-145, advanced by the Legislative & Rules Committee.

# Warren County Board of Supervisors

## RESOLUTION NO. 142 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, DICKINSON, HOGAN, BEATY, MERLINO, SIMPSON AND STROUGH**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH  
BRZOSTEK'S REAL ESTATE AUCTION CO., INC. FOR  
PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20)**

WHEREAS, the Warren County Purchasing Agent requested bids for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20), and

WHEREAS, Lexie Delurey, Director of the Warren County Real Property Tax Services Department, has recommended that Warren County award the agreement to Brzostek's Real Estate Auction Co., Inc., the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Brzostek's Real Estate Auction Co., Inc. of the acceptance of its proposal, and be it further

RESOLVED, that Warren County enter into an agreement with Brzostek's Real Estate Auction Co., Inc., to conduct a buyers premium auction for a term to commence upon execution of the agreement by both parties and terminate December 31, 2020, pursuant to the terms and conditions of the bid documents and proposal, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 143 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, BRAYMER, CONOVER, BEATY, DIAMOND, DRISCOLL, LEGGETT, MERLINO AND SIMPSON**

### **RESOLUTION CALLING ON THE GOVERNOR AND NEW YORK STATE LEGISLATURE TO PRESERVE THE ZERO PERCENT MEDICAID GROWTH CAP FOR ALL COUNTIES AND NEW YORK CITY**

WHEREAS, spending in New York State for Medicaid is the single largest expense in the State Budget, and

WHEREAS, the funding to support the Medicaid program is provided by a combination of Federal, State and Local resources, and

WHEREAS, the required County and New York City contribution is \$7.6 billion annually, and

WHEREAS, the local share of Medicaid funding paid in New York is the highest of any State in the Country and is more than what 43 individual States pay in State share for their Medicaid programs, and

WHEREAS, this large local funding share for Medicaid and other State programs is a major contributor to New York's high local tax burden compared to other States, and

WHEREAS, the Governor and legislative leaders recognize the fiscal burden the financing of Medicaid is for local taxpayers and initiated steps to relieve part of that burden by capping the growth in local costs in this program, and

WHEREAS, one of the most prominent property tax reduction and mandate relieve initiatives in State history was Governor Cuomo's establishment of the zero percent Medicaid growth cap, and

WHEREAS, this zero percent growth cap enables counties to keep funding for the growing cost of many vital State programs and services, while continuing local quality of life services demanded by taxpayers, and

WHEREAS, the Medicaid budget is facing billions of dollars in annual deficits over the next several years, and

WHEREAS, these Medicaid deficits are contributing to the largest budget deficit the State has faced since the Great Recession, and

WHEREAS, the Governor's Executive Budget Recommendation is proposing a variety of ways to address these combined fiscal shortfalls, and

WHEREAS, budget proposals advanced by the Governor rely on \$150 million in Medicaid program costs assumed by local taxpayers, and include:

**RESOLUTION No. 143 OF 2020**

**PAGE 2 OF 2**

- using county government federal enhanced medicaid match savings;
- losing state Medicaid growth cap if counties breach the State property tax cap;
- shifting the local share of Medicaid growth above 3% to counties, if counties cannot contain costs under 3%, and

WHEREAS, counties do not have tools to control the Medicaid program growth; some of these limitations include:

- the ability to audit the Medicaid program;
- the ability to control the cost of prescription drugs;
- the ability to set provider reimbursement rates;
- the ability to modify eligibility and benefit levels for Medicaid recipients;
- the ability to control changing demographics across the State;
- the ability to control provider contracts, and

WHEREAS, if State experts in the Medicaid program are unable to develop solutions to control growth in the Medicaid program, it will be difficult for counties to do so, since they do not have this authority to control costs, and

WHEREAS, the Governor's Budget proposal will increase Warren County's \$11.8 million Medicaid program by as much as \$1,672,250 per year, every dollar of which would become the responsibility of local property taxpayers, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby urges the Governor and legislative leaders to maintain the zero percent Medicaid growth cap for counties and New York City as they address State budget shortfalls in order to keep downward pressure on the local tax burden, and be it further

RESOLVED, that the Clerk of the Board of Supervisor is authorized and directed to forward copies of this resolution to Governor Andrew Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel Stec, the New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

# Warren County Board of Supervisors

## RESOLUTION NO. 144 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, BRAYMER, CONOVER, BEATY, DIAMOND, DRISCOLL, LEGGETT, MERLINO AND SIMPSON**

### **RESOLUTION SUPPORTING A PROPOSAL TO CORRECT THE NAME OF HALFWAY CREEK TO HALFWAY BROOK ON FEDERAL MAPS THROUGH THE UNITED STATES BOARD ON GEOGRAPHIC NAMES**

WHEREAS, the United States Board on Geographic Names (USBGN) has received a proposal from a resident of Queensbury to officially correct the name of Halfway Creek to Halfway Brook on Federal maps based on the significant historical and current local use of the name Halfway Brook, and

WHEREAS, the USBGN is responsible by law for standardizing geographic names for use by the Federal Government, and

WHEREAS, one of the USBGN's functions is to accept and process proposals to name unnamed geographic features or to change existing names which can be submitted by any interested individual or organization, local, State, Federal or Tribal agency, provided the proposal meets the criteria of the USBGN's principals and policies, and

WHEREAS, the USBGN places importance on local opinion and has asked for input from Warren County as the local government comprised of elected persons to represent citizens who might have an interest, and

WHEREAS, the Legislative & Rules Committee has considered this matter, subsequently voting in favor of supporting the proposed name change and does recommend same to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Board of Supervisors supports the proposal to correct the name of Halfway Creek to Halfway Brook based on historical and local use and does hereby authorize the Chairman of the Board to execute the USBGN Geographic Name Proposal Recommendation concerning same.

# Warren County Board of Supervisors

## RESOLUTION NO. 145 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, BRAYMER, CONOVER, BEATY, DIAMOND, DRISCOLL, LEGGETT, MERLINO AND SIMPSON**

**RESOLUTION ALTERING THE STANDING RULES OF THE BOARD, AS ADOPTED BY RESOLUTION NO. 1 OF 2020, TO CHANGE THE TIME AND DATE OF THE OCTOBER 2020 BOARD OF SUPERVISORS MEETING**

RESOLVED, that pursuant to a two-thirds majority vote of the Warren County Board of Supervisors required to alter a standing Rule of the Board, the date of the October 2020 Board meeting is hereby changed to Wednesday October 14<sup>th</sup> at 6:00 p.m., and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of the Board, attached hereto as Schedule "A".

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011, shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chairman, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chairman at any meeting, the Finance Chairman shall serve as Vice Chairman, as provided by Local Law No. 1 of 1968. The Chairman may call any member temporarily to the Chair. The Board may transact such other and further business as may properly come before such meeting.
2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chairman wishes to bring before the meeting.
3. The Board shall convene in regular meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the October meeting which will be held on October 14, 2020 at 6:00 p.m., unless a different time shall have been determined at a previous meeting. The meetings for the year 2020 are scheduled as follows:
  - i) January 17, 2020
  - ii) February 21, 2020
  - iii) March 20, 2020
  - iv) April 17, 2020
  - v) May 15, 2020
  - vi) June 19, 2020
  - vii) July 17, 2020
  - viii) August 21, 2020
  - ix) September 18, 2020
  - x) October 14, 2020 - 6:00 p.m.
  - xi) November 20, 2020
  - xii) December 18, 2020

Meetings shall be called to order as soon thereafter as a quorum is present. Any regular meeting of the Board may be adjourned by motion adopted by a majority vote of the membership present. The Board shall convene in special meeting upon call of the Chairman (or, if appropriate, the Vice Chairman) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chairman (or Vice Chairman) or upon receiving such a written request, notice in writing stating the time, place and purpose of the

*RESOLUTION NO. 145 OF 2020*

*PAGE 3 OF 8*

special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him.

4. Business shall be transacted in the following order:

10:00 A.M.                      Call to Order  
   Salute to Flag  
   Roll Call  
   Motion to approve the Minutes of previous meeting, subject to  
   correction by the Clerk of the Board  
   Introduction and welcome to guests  
   Report by Chairman of the Board  
   Committee reports  
   Report of County Administrator  
   Report of County Attorney  
   Call for reading of communications  
   Call for reading of resolutions  
   Discussion-on resolutions  
   Motion to vote on resolutions  
   Further discussion on resolutions  
   Privilege of the floor  
   Announcements  
   Adjournment

5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall photocopy all resolutions and mail copies thereof to each Supervisor on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. Any Supervisor may request a resolution to be tabled until the next meeting, either regular, special or adjourned, and, if approved by the majority of the total weighted voting power of the Board, such resolution shall not be voted upon at the meeting when presented except where a statute prescribes a date on or before which the Board of Supervisors must adopt a resolution. A majority of the total weighted voting power of the Board shall be necessary to take it off the table.

B. Conduct of Meetings of Board of Supervisors

1. All questions relating to the priority of business shall be decided without debate.
2. The Chairman shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chairman in all cases shall have the right to vote, and when his vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not

*RESOLUTION NO. 145 OF 2020*

*PAGE 4 OF 8*

further proceed until recognized by the Chair and granted the floor.

5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chairman of the Board or the Chairman of any Committee wishes to enter into debate, he may do so only after he excuses himself from the Chair and a Temporary Chairman is appointed by the Chairman.
7. Any member, upon being called to order, shall take his seat and remain there until the point raised is determined. If the point be sustained, he shall not further proceed, except in order, unless by permission.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. All motions shall be reduced to writing, except those introduced at the Organization Meeting, if desired by the Chairman or any Supervisor, delivered to the Clerk and read before the same shall be debated. Any motion may be withdrawn at any time before amendment with the consent of the Second.
11. While a member is speaking no member shall entertain any private discourse or pass between him or the Chair.
12. A motion to adjourn shall always be in order, and shall be decided without debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
13. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
14. The minutes of this Board shall be printed monthly and delivered by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

C. Committees of the Board of Supervisors

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chairman at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

**RESOLUTION NO. 145 OF 2020**

**PAGE 5 OF 8**

<b>Committee Name</b>	<b>Number of Members</b>
Budget	9
County Facilities - <i>Airport; Buildings &amp; Grounds</i>	7
Criminal Justice - <i>Assigned Counsel; Courts; District Attorney; Probation; Public Defender</i>	7
Economic Growth & Development - <i>Capital Project Planning; Economic Development Corporation; Employment &amp; Training; Planning &amp; Community Development; SUNY Adirondack</i>	7
Environmental Concerns & Real Property Tax Services	7
Extension Services	7
Finance - <i>County Treasurer</i>	9
Health Services - <i>Mental Health; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Office for the Aging; Youth Programs</i>	7
Legislative & Rules	9
Occupancy Tax Coordination	7
Personnel & Administration - <i>Civil Service; Clerk of the Board; County Administrator; County Attorney; Human Resources</i>	9
Public Safety - <i>Fire Prevention &amp; Building Code Enforcement; Office of Emergency Services; Sheriff</i>	7
Public Works - <i>DPW; Parks, Recreation &amp; Railroad; Solid Waste &amp; Recycling; Weights &amp; Measures</i>	7
Shared Services	7
Support Services - <i>Auditor; Board of Elections; County Clerk-DMV; Historian; Information Technology; Purchasing; Self-Insurance</i>	7
Tourism	7
Special Committees	
EMS	7
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>

2. Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chairman. The

period of time that a special committee shall serve shall be designated when it is created.

3. The first member appointed to each committee shall be and act as the Chairman of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2<sup>nd</sup> Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2<sup>nd</sup> Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The meetings of each committee shall be held upon call by the Chairman thereof, except as hereinafter provided. The Chairman of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone or by mail at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed to the Chairman of such committee and the Chairman of the Board of Supervisors at least three days in advance of the day specified in such notice.
4. The Chairman of the Board of Supervisors shall be an ex-official member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chairman is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chairman in determining whether a majority of members are present to allow the conduct of business, rather the Chairman shall be considered an alternate or substitute for a non-present committee member. Once the Chairman becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chairman shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chairman's vote shall count towards the total needed for a majority vote of the entire Committee. The Vice Chair of the Board may exercise the duties described in this paragraph in the Chairman's absence.
5. When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

D. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to

*RESOLUTION No. 145 OF 2020*

*PAGE 7 OF 8*

time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 12 of 2011.

4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and, majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filing of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
9. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75  
Correction Sergeants - 9

Correction Lieutenants - 2  
Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

E. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a

***RESOLUTION No. 145 OF 2020***

***PAGE 8 OF 8***

particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chairman without the need for a Board Resolution. This rule will serve as a standing authorization.

2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.

# Warren County Board of Supervisors

## RESOLUTION NO. 146 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS STROUGH AND DRISCOLL

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION SERVICES TO COUNTIES**

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Director of Mental Health has requested that the Board entertain a resolution calling on members of the New York State Senate and Assembly to reject the Governor's SFY 2020-21 Executive Budget Proposal to shift 100% of the cost of 730.20 Competency Restoration Services to Counties , now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 147 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS STROUGH AND DRISCOLL

### RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION SERVICES TO COUNTIES

WHEREAS, the Governor's proposal would require counties to pay 100% of the Office of Mental Health (OMH) State Operations costs for certain individuals receiving mental health treatment at State-operated Forensic Psychiatric Centers, and

WHEREAS, historically, counties have paid 50% of the per diem rate set by OMH, which has reached an unsustainable cost burden on county budgets, and

WHEREAS, the derivation of Section 43.03 of Mental Hygiene Law (MHL) dates back to 1907 and allows the State to offset the costs of operating its Forensic Psychiatric Centers at county expense, and

WHEREAS, this statute no longer reflects the current mental hygiene system or the New York State Unified Court System and needs to be updated to be consistent with other statutes that make the State responsible for its own costs for the treatment of mentally ill individuals in State-operated Forensic Psychiatric Centers, and

WHEREAS, despite the fact that counties are now paying half of such restoration services, the Executive Budget proposal shifts 100% of these costs to the counties, and

WHEREAS, OMH has also taken the position that the County Mental Health Commissioners are not entitled to any information about the treatment they are paying for, and

WHEREAS, other payors for medical services are clearly entitled both under HIPAA and the MHL to receive information about the services for which payment is sought, and

WHEREAS, OMH also indicates counties should be responsible for any medical or hospitalization costs incurred for individuals mandated to competency restoration which, depending on the medical or

*RESOLUTION No. 147 OF 2020*

*PAGE 2 OF 2*

surgical treatment required could cost hundreds of thousands of dollars and have devastating impacts on county budgets, and

WHEREAS, in New York State the counties through county tax levy already bear an overwhelming portion of the financial burden for supporting individuals suffering from serious mental illness and assuming 100% in 730.20 competency restoration costs will take away millions of dollars for critical behavioral health programming in the community, and

WHEREAS, counties are requesting members of the New York State Senate and Assembly reject the Governor's proposal to shift 100% of the cost of 730.20 competency restoration services to the County Mental Health Commissioners in the SFY 2020-21 Enacted State Budget, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors calls on the Governor and the Office of Mental Health to strongly reconsider the enactment of this proposal which will cripple county budgets and have a devastating impact on the counties' ability to pay for behavioral health programs that are critical for serving the State's most vulnerable populations, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, directed to forward certified copies of this resolution to Governor Andrew Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec and to the New York State Association of Counties, as well as to any others deemed necessary and appropriate.

# Warren County Board of Supervisors

## RESOLUTION NO. 148 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS MERLINO AND BRAYMER

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION**

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Director of Health Services has requested that the Board entertain a resolution amending the Warren County Budget for 2020 to appropriate funds relating to the COVID-19 outbreak, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 149 OF 2020

### RESOLUTION INTRODUCED BY SUPERVISORS MERLINO AND BRAYMER

#### AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION

WHEREAS, the Warren County Health Services Division has requested to amend their 2020 Departmental Budget as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>HEALTH SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.4191.4401	Public Health-COVID 19, Public Hlth-Bio Terrorism	\$ 32,325.00
<u>APPROPRIATIONS</u>		
A.4191 110	Public Health - COVID 19, Salaries-Regular	4,000.00
A.4191 120	Salaries-Overtime	10,000.00
A.4191 130	Salaries-Part Time	6,000.00
A.4191 220	Office Equipment	1,236.00
A.4191 410	Supplies	1,200.00
A.4191 435	Medical Fees	3,499.00
A.4191 442	Gasoline Expense	200.00
A.4191 445	Foods	1,000.00
A.4191 470	Contract	500.00
A.4191 810	Retirement	3,160.00
A.4191 830	Social Security	1,240.00
A.4191 831	Medicare Contribution	290.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.