

Warren County Board of Supervisors

**AGENDA
FRIDAY AUGUST 21, 2020
BOARD MEETING**



10:00 a.m. Call Meeting to Order

Pledge of Allegiance - Supervisor Conover

Roll Call

Privilege of the Floor to Congresswoman Elise Stefanik

Privilege of the Floor to Senator Elizabeth O’C. Little

Privilege of the Floor to Assemblyman Daniel G. Stec

Motion to approve minutes of the July 17, 2020 Board Meeting, subject to correction by the Clerk

Chairman declares public hearing open on tentative operating budget for Adirondack Community College for fiscal year 2020-2021, and requests that the Clerk of the Board read the Notice of Public Hearing aloud

Report by Chairman of the Board

Reports by Committee Chairmen on Past Month Meetings or Activities

Report by County Administrator

Report by County Attorney

Reading of Communications

Reading of Resolutions

Discussion and Public Comment on Proposed Resolutions

Vote on Resolutions

Privilege of the Floor and Public Comment

Announcements

Motion to Adjourn

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, AUGUST 21, 2020**



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:00 a.m.

Mr. Frank E. Thomas presiding.

Chairman Thomas asked that everyone remain standing for one minute immediately following the pledge of allegiance for a moment of silence in memoriam of Edward Bartholomew, who had recently passed away.

Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 17; Supervisors Braymer, Merlino and Strough absent- 3

Supervisors Diamond, McDevitt, Driscoll, Frasier, Simpson, Wild, Magowan, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Beaty, Bruno, Conover, Dickinson, Hogan and Leggett attended via teleconference.

Supervisor Braymer entered the meeting at 10:02 a.m.

Commencing the Agenda review, Chairman Thomas offered privilege of the floor to Jacob Miller, who was present on behalf of Congresswoman Stefanik. Mr. Miller stated that Congress had been on recess over the past few weeks, but Congresswoman Stefanik was in Washington D.C. this weekend to work on issues with the United States Post Office.

Supervisor Braymer asked Mr. Miller if he could relay to Congresswoman Stefanik how imperative it was for Federal funding to be provided to the local governments and school districts.

Supervisor Wild advised he felt compelled to note that Congresswoman Stefanik's Office had been fully engaged with the Economic Recovery Task Force on the issues they were working in terms of rebuilding the economy in the County; he added he was appreciative of these efforts and the support they had been able to provide to the Task Force. Mr. Miller informed their office was working on compiling information concerning the new PPP (*Paycheck Protection Program*), as well as some of the legislation that had been proposed that would advance the PPP which he would follow up with the Supervisor Wild on once it was completed.

WARREN COUNTY BOARD OF SUPERVISORS

BOARD MEETING

FRIDAY, AUGUST 21, 2020

Supervisor Beaty advised he had previously mentioned to Congresswoman Stefanik how imperative it was for the funding for local municipalities to be allocated directly to them and not funneled through the State to prevent them from keeping a portion of the funding for themselves. He remarked this was a priority to him and he asked Mr. Miller to reaffirm this with Congresswoman Stefanik for him. Mr. Miller apprised he would pass the message along to Congresswoman Stefanik; he added Congresswoman Stefanik was fully supportive of funding bypassing the State and being allocated directly to the local governments. He informed Congresswoman Stefanik had written a letter to Governor Cuomo in June indicating she would like funding to be distributed directly to the local governments because upon occasion a portion of the funds that were funneled through the State to the local governments remained with the State.

Chairman Thomas welcomed Mr. Miller to the Board Meeting and he thanked him for the information.

Proceeding with the Agenda review, Chairman Thomas informed neither Senator Little or Assemblyman Stec were present; he noted a motion was necessary to approve the minutes of the July 17th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Geraghty, seconded by Supervisor Simpson and carried unanimously.

Supervisor Merlino entered the meeting at 10:10 a.m.

Proceeding with the Agenda review, Chairman Thomas declared the Public Hearing on the proposed Tentative Budget for Adirondack Community College (*SUNY Adirondack*) for Fiscal Year 2020-21 open at 10:08 a.m. and he requested the Clerk of the Board to read the Notice of Public Hearing aloud. Following the reading of the Notice of Public Hearing by Amanda Allen, *Clerk of the Board*, she noted she had not received any comments from the public. Chairman Thomas asked Don Lehman, *Director of Public Affairs*, whether any public comments had been made and Mr. Lehman replied in the negative. Chairman Thomas stated he would leave the public hearing open while they proceeded with the Agenda review to allow time for individuals to comment.

Continuing to the report by the Chairman of the Board, Chairman Thomas stated he had attended the Lake Champlain-Lake George Regional Planning Board meeting held via Zoom on July 21st; he noted a special meeting would be held in the coming weeks to accept CARES (*Coronavirus Aid Relief and Economic Security*) Act funding in the amount of \$3 million for the purpose of establishing a new loan fund. He informed he had attended the InterCounty Legislative Committee of the Adirondacks meeting on July 23rd where they toured the Betterbee business in the Town of Greenwich where they manufactured supplies for beekeepers, as well as produced some honey. Chairman Thomas advised on July 29th he had attended the Adirondack Local Government Review Board meeting with Supervisor Geraghty in Long Lake, New York and on July 30th he attended the Personnel & Administration meeting, as well as a portion of the Economic Recovery Task Force meeting. He apprised yesterday he had attended the Public Works Committee meeting where the draft of the Solid Waste Management Plan was discussed where a number of respectable ideas were discussed. He mentioned he had written a letter to Governor Cuomo regarding the fiber optics fee charged to the providers for lines that were within NYS DOT (*New York State Department of Transportation*) right-of-way as requested.

Chairman Thomas once again inquired with Mr. Lehman if any public comments had been made on the proposed Tentative Budget for Adirondack Community College (*SUNY Adirondack*) for Fiscal Year 2020-21 and Mr. Lehman replied in the negative. Chairman Thomas asked whether any members of the Board would like to comment; there being no response he closed the public hearing at 10:13 a.m.

Returning to the portion of the Agenda where Assemblyman Stec addressed the Board, Chairman

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

Thomas offered privilege of the floor to Assemblyman Stec, who thanked the Board for providing him with the opportunity to address them. He stated he believed the most significant news regarding the pandemic concerned the recent surge of cases in a nursing home located in Essex County. He said it was important for everyone to realize the Coronavirus was still an issue and that all the necessary precautions were being adhered to which he believed Warren County was doing well, advocating that these precautions were taken by its residents and those who were visiting the region. He informed the State Assembly had not been out of session for a few weeks now, as they were in a holding pattern until the Federal Government resolved their negotiations and adopted a Bill regarding not only the State's financial issues, but also the entire Country. He said once they were aware of what they could anticipate in terms of financial assistance from the Federal Government they could reconvene and take action; however, he noted, in the meantime school districts and municipalities had been notified to prepare for a 20% cut in their State aid which was a substantial concern more so for school districts who were attempting to prepare to resume instruction and all of the challenges that were associated with that. He stated he had been working with the NYS DEC (*New York State Department of Environmental Conservation*) on three constitutional amendments that had been requested by Supervisors whose municipalities resided within the Adirondack Park in Franklin, Hamilton and Essex Counties; he commended the Adirondack Park Local Government Review Board and the Adirondack Association of Towns & Villages for their efforts on these constitutional amendments, as well. He said he was unsure of the likelihood of these amendments being adopted this year, but he would do his best to get them moved forward. Assemblyman Stec concluded by voicing his appreciation of the work the County and all of the municipalities had been doing this summer in an attempt to recover the economy, while also ensuring the infection rate remained low and the residents remained healthy.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Conover reported on the July 21st meeting of the Public Works Committee where they approved proposed Resolution Nos. 281-288 and he provided a brief overview of each. He apprised he had attended a meeting with the Budget Team regarding the proposed DPW Budget for 2021, as well as the Public Works Committee meeting regarding the draft Warren County Solid Waste Management Plan for 2020-2027 which he believed it would take time for the process due to how involved it was and the number of public comments they had received.

Supervisor Leggett stated the Public Safety Committee had met on July 20th, approving proposed Resolution Nos. 278-279 which he provided brief overviews of. He advised he had also attended meetings of the WWIDA & CDC (*Warren-Washington Counties Industrial Development Agency & Civic Development Corporation*) where the most significant issues concerned commercial solar energy in Washington County and extending a pilot to them which the WWIDA & CDC had adopted a resolution on a few years ago to not move forward with any solar pilots and were continuing to do so. He mentioned he had also attended a budget meeting regarding the Warren County Soil & Water Conservation District which was holding steady and would be presented to the County next month. He stated he had also attended the meeting of the Economic Recovery Task Force that was held in the Town of Johnsbury yesterday that was hosted by Supervisor Hogan. He concluded his report by noting the construction of the storage building on the municipal center campus for the Office of Emergency Services was almost completed.

Supervisor Diamond indicated he had nothing to report on.

Supervisor McDevitt informed he learned last week that the County DPW was responsible for certain areas of the Warren County Bike Trail, one of which was being staked for a flower garden which would

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

not only beautify the area, but also provide pollination and he commended the DPW staff for the good work they were doing.

Supervisor Braymer apprised the Environmental Concerns & Real Property Tax Services had not met since the Last Chance meeting on July 13th; however, she noted, there was a meeting scheduled for August 25th where one of the items to be discussed was a Septic Inspection at Transfer Law for the County. Supervisor Braymer reported on the NYSAC (*New York State Association of Counties*) Resolutions Standing Committee earlier this month; she stated NYSAC would be holding their Fall Conference virtually this year that she thought they would be receiving information on via email shortly.

Supervisor Bruno apprised he had attended several Committee meetings over the past month, with the meeting yesterday regarding the draft Warren County Solid Waste Management Plan being the only one he would like to comment on. He commended Kevin Hajos, *Superintendent of Public Works*, for doing a good job presenting the plan and keeping an open mind to consider all of the suggestions that were made.

Supervisor Driscoll apprised the Human Services Committee had met on July 20th, where no resolutions were approved. He informed a few days prior to every Board Meeting he did his best to distribute an update from the Department of Social Services regarding their activities to the Committee members. In regard to the draft Warren County Solid Waste Management Plan, Supervisor Driscoll indicated he had made some comments himself. He said he felt the Zero Waste Committee, whom he had met with, had offered some valuable recommendations; he added he was pleased Mr. Hajos had expressed an interest in continuing the discussions with this group to allow the County to foster a relationship based on communication, cooperation and hopefully in the near future collaboration on solid waste related matters.

Supervisor Frasier stated prior to her reporting on the July 30th Finance Committee meeting, she would like to request that proposed Resolution No. 297, *Amending Resolution No. 213 of 2020, Authorizing Rental Rate for the West Brook Parking Lot, to Provide for an Additional Reduction for 8-10 Days in August and on Labor Day*, be withdrawn because the events had been cancelled. A motion was made by Supervisor Frasier, seconded by Supervisor Wild and carried unanimously to withdraw proposed Resolution No. 297.

Supervisor Frasier continued to her Committee report, advising the Finance Committee had met on July 30th, approving proposed Resolution Nos. 263-264 and 293-296 and 298. She called attention to proposed Resolution No. 294, *Approving the Lake Champlain-Lake George Regional Planning Board 2021 Budget*, which she was requesting support of. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan apprised he believed everyone was aware that the State had indicated they were going to shave off 20% of the State aid which in the case of the County would amount to \$3.7 million. He reviewed the decline in revenue thus far as follows:

- 1) Interest Income was currently behind \$60,000;
- 2) loss of funding from the land auction due to the State not permitting any filings to be done which equated to a \$250,000 loss;
- 3) tribal money which derived from the casinos equated to a loss of \$420,000 since nothing had been received since the 3rd quarter of 2019;
- 4) loss of about \$120,000 due to no revenue being received from the Compensating Care Act which pertained to legal marijuana;

WARREN COUNTY BOARD OF SUPERVISORS

BOARD MEETING

FRIDAY, AUGUST 21, 2020

- 5) currently a loss of \$1 million in sales tax revenue;
- 6) mortgage tax was behind around \$309,000;
- 7) County Clerk fees were \$133,000 below what was budgeted;
- 8) auto use tax was behind around \$40,000; and
- 9) loss of \$33,900 due to the Airport restaurant being closed;

Mr. Swan informed the total loss in revenue equated to about \$6 million; however, he noted, the County was only behind about \$500,000 due to the funding that was allocated from the account for vacation accrual payouts in the amount of \$2.1 million and the funds within the austerity budget that Ryan Moore, *County Administrator*, had been working on equaling \$3.5 million. He stated this was do to the County being in good financial standing, but he was unsure whether that status would change in 2021.

In regard to Social Services, Mr. Swan apprised the County had not received any settlement payments from the State for the months of May and June. He said what the settlements consisted of was the County submitting a claim and the State would reimburse the County. He apprised in 2019 during the months of May and June the settlement payments equated to \$2.7 million. He advised the State had notified the County that the monthly settlements were being held until they underwent an enhanced review process, but they would not provide a date of when this process would be completed. He said over the past few months the County had received about \$140,000 in settlement payments, adding currently the County had taken a hit on its cash flow to the tune of \$2.5 million, all of which had to be made up. He stated this was a serious concern for him because the County was putting money out that had been received. He mentioned his Office was working hard to get every short-term rental property in the County registered with them by the end of the year.

Supervisor Magowan inquired whether the State would be cutting the settlement payments to the County by 20%, as well and Mr. Swan responded he did not believe these payments would be cut, but he could not be sure of this.

Mr. Swan advised he felt compelled to remind the Board Members before the pandemic had begun the Governor had put through in the State Budget that they would be taking additional monies from the local sales tax revenue to assist with funding New York City Hospitals. He mentioned that withdraw would begin in January of 2021 with the loss in revenue to the County equaling \$355,000; he added these withdrawals would occur on a quarterly basis.

In response to a question by Supervisor Geraghty regarding occupancy tax, Mr. Swan replied he was working with the County Attorney's Office regarding occupancy tax collections; however, he noted, because it had the potential to end up in litigation he was being asked not to go into detail. Supervisor Braymer requested that Mr. Swan provide an overview of what a short-term rental was and the process they were required to follow. Mr. Swan explained the Board had changed the local law regarding this in 2018 to require short-term rental properties which was defined as any property that was rented for less than thirty days must collect occupancy tax. He stated the easiest way to learn how to register a property was to go online to the Warren County website and click on Treasurer's Office under departments and all of the information regarding the registration process was there.

Supervisor Wild inquired what the status of occupancy tax collection was because the feedback he had received was the properties located directly on Lake George were having a banner year, but those located off of the water were struggling. Mr. Swan replied he could not surmise what was occurring this summer because he would not receive the occupancy tax collected during the summer months until September, as most of their major contributors were quarterly filers. He indicated he believed they would not be able to recoup what they had lost in the Spring, but he believed the amount collected

would be favorable.

Supervisor Simpson advised the Personnel & Administration Committee had met on July 30th, approving proposed Resolution Nos. 289-292 and he provided a brief overview of each. He requested to withdraw proposed Resolution No. 291, *Authorizing a Lease Agreement with 333 Glen Street Associates, LLC for Use of Space at 333 Glen Street for the Public Defender's Office*, due to the new details that had come to light regarding the lease which would require it to go back before the Committee. A motion was made by Supervisor Simpson, seconded by Supervisor Seeber and carried unanimously to withdraw proposed Resolution No. 291. In regard to the Director position for the Office of Emergency Services, Supervisor Simpson stated they had two candidates prior to the beginning of the pandemic and then three additional applications were received that the Personnel Officer needed to review to ensure they met the minimum qualifications for the position. In regard to the Salt Reduction Task Force Legislation, Supervisor Simpson remarked he hoped this legislation would be adopted and signed by the Governor. He said he believed local County and Town Superintendent of Highways should be members of the Salt Reduction Task Force because the success the County had with its battle on invasive species and salt reduction on County roads was linked to local government and the ability for them to collaborate with all interested parties on these issues.

Supervisor Hogan stated prior to reporting on the activities of Cornell Cooperative Extension she would like to thank the members of the Economic Development Recovery Task Force for taking the time out of their busy lives to go to the Town of Johnsbury and take the time to listen to the issues the northern portion of the County was dealing with. She said everyone was appreciative of the Task Force members willingness to be there and listen to the issues. Supervisor Hogan informed with a great deal of creativity the Cornell Cooperative Extension had conducted their annual Youth Fair earlier this month which was held in a virtual format. She mentioned thirteen youth had the opportunity to display forty-seven projects and a charming video was produced which not only highlighted the youths projects, but also their talents and she encouraged all to take the time to view the Youtube video. Supervisor Hogan announced the annual Cornell Cooperative Extension Gold Tournament was being held tomorrow with all of the slots filled; she encouraged anyone interested in donating and not golfing to feel free to do so. She stated the Cornell Cooperative Extension staff had been busy producing videos on cooking and gardening with produce for sale on sight.

Supervisor Dickinson apprised he had received a significant amount of emails regarding occupancy tax with a number of different questions and he encouraged all to attend the Occupancy Tax Coordination Committee meeting on August 31st where the status of occupancy tax would be discussed, as well as how they would like to move forward with it.

Supervisor Merlino informed the Smith Travel report indicated for the months of March, April and May when the pandemic had just begun the demand for hotel rooms had decreased while short-term rentals increased. He said during the month of April the Smith Travel Report indicated occupancy was down about 60%, in May it was down by 61% and in July and August there were signs of improvement as the summer progressed with July down around 26% and 17% in August. Supervisor Merlino voiced his pleasure that the County was moving forward with collecting occupancy tax on short-term rentals, as this would provide a decent revenue stream through the end of the year. He mentioned on Monday the full Board would receive a spreadsheet from the Tourism Department which included figures detailing how the department had reacted over the past six months and he encouraged anyone with questions to contact Joanne Conley, *Director of Tourism*.

Supervisor Wild stated the Economic Growth & Development and Higher Education Committee had met on two occasions this month, approving proposed Resolution Nos. 269 and 299-300 and he provided

a brief overview of each. He voiced the importance of the Census which provided the County with funding from the Federal Government for many of the social services programs, as well as grant funding for other areas; he added these funds were all distributed based on the results of the Census. He stated enumerators had been visiting homes that had not responded to the survey in an attempt to get that household counted, as it was imperative for this information to be as accurate as possible. He advised he had missed the moment of silence for Mr. Bartholomew at the beginning of the meeting and he would like to take a moment to say a few words regarding him. He apprised Mr. Bartholomew was a great advocate and resource for the County; he said Mr. Bartholomew had been a significant contributor to the Economic Recovery Task Force and he would be greatly missed. Supervisor Wild informed Jim Siplon, *interim President of the Economic Development Corporation*, had been instrumental in bringing Just Water to the region and had hit the ground running as the interim President. He stated Mr. Siplon was extremely capable with a background in both large and small businesses in industries that could assist the County in scoring some opportunities. He mentioned part of Mr. Siplon's experience was in telecommunications and he suggested that the towns and hamlets involved in negotiations with Spectrum for internet and cable services hold off on these negotiations and join as a group to get the contract leverage not only for cable, but also to assist with driving more coverage for broadband in the northern region of the County. He stated the Economic Recovery Task Force met weekly and consisted of a dynamic group of volunteers; he added he was pleased to be a part of this group and all of their accomplishments and continue to do, such as coordinating efforts for advertising fall and winter tourism in the region. He said they were also looking at metrics as a way to measure the money spent on advertising tourism and whether they were getting the best bang for their buck on the money they were spending. Supervisor Wild informed another need that was expressed at the meeting in the Town of Johnsbury was for wastewater treatment in the northern portion of the County which the task force would work on along with broadband coverage in terms of assisting with the economic growth for that area. He stated earlier this week when he was in a Stewarts store he had witnessed an individual come in and pulling his shirt up over his face to use as a face mask. He continued, in response to this an employee of Stewarts notified this individual they were not permitted to sell them anything unless they were wearing a face mask; a debate ensued between the two of them regarding why this individual's shirt did not suffice as a face mask at the conclusion of which the individual pulled a face mask out of his pocket and put it on. Supervisor Wild stated this supported the fact that Stewarts and many other businesses in the County were doing their best to maintain compliance with the face mask requirement. He added he also thought this was a good example of how to handle situations such as this one in an appropriate manner. He stated one of the purposes of the Task Force was attempting to fill vacant positions which the \$600 stipend previously provided by the Federal Government had hindered, but this benefit had expired and was no longer offered. He said the Director of the Employment & Training Administration had been taking the time to meet with a number of local businesses to discuss the positions they had open. He said his point was there were positions available for those seeking employment within the County and he suggested anyone interested should contact the Employment & Training Administration, NYS DOL (*New York State Department of Labor*) to discuss the many opportunities that were available. He added face masks were important not only to keep the public and the visitors to the region safe, but also employers and their staff.

Supervisor Magowan thanked Supervisor Wild for telling the story regarding face masks; he added he was pleased to see how people all seemed to be wearing them when he was shopping at the local stores. He advised the Support Services Committee had met on July 20th, approving proposed Resolution No. 280 which he provided a brief overview of. He encouraged the Board Members who were not present in person today to attend the next Board Meeting, as the room had been altered to make it safer for the Supervisors to attend meetings in person. He remarked the way the room was outfitted was quite comfortable and made him feel safe.

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

Supervisor Seeber reported on the July 20th meeting of the Criminal Justice Committee where they approved proposed Resolution Nos. 270-275 and she called attention to Resolution No. 271, *Ratifying the Actions of the Chairman of the Board Regarding Execution of a Continuation of Memorandum of Understanding Between the Warren County Probation Department and the Warren County Employment & Training Administration for Raise the Age Employment and Training Program*, which was amended following the Committee meeting to correct a date and in the interest of full transparency she wanted to ensure they were aware the Committee had voted on a resolution that would have entered into an agreement on September 1st that was now entered into retroactively on June 1st due to a voucher being submitted that they were not previously aware of. She encouraged anyone with questions to contact Mr. Moore or Bob Iusi, *Director of Probation*. In regard to the proposed resolution that had to be withdrawn, Supervisor Seeber thanked the County Attorney's office for reviewing a potential contract for a lease agreement with 333 Glen Street that had too many areas of concern to continue to bring it before the Board. She said the request would go back before the Criminal Justice Committee for an update on Monday for discussion, as the County Attorney's Office took time to review it and identify where there were issues; she thanked the County Attorney's Office for their hard work regarding the matter. Supervisor Seeber mentioned she had attended a Warren-Washington Task Force Meeting for Criminal Justice on August 6th and on August 4th she and Supervisor Simpson had attended the NYSAC Criminal Justice Standing Committee which they were both members of. She informed NYSAC had approved a resolution concerning the need for a comprehensive EMS and Volunteer Firefighter bill package which was forwarded on to the Resolution Standing Committee which Supervisor Braymer was the Chair of. She stated they were also requesting another resolution from all of the Counties which she would ask NYSAC to distribute to Mrs. Allen for consideration from the full Board. She apprised on July 31st she had attended the Resilient Counties NACo (*National Association of Counties*) Standing Committee meeting, informing she was pleased to note she was reappointed to Resilient Counties for the next term, as well as being selected as a sub-chair for the Criminal Justice & Public Safety Standing Committee. She said she would be providing information regarding their best practices as was relevant to the County, Committees and Supervisors, as well.

Supervisor Beaty thanked Mr. Hajos for doing a phenomenal job on the tentative 2021 DPW Budget; he added during difficult times it demonstrated the value of the County staff which he was pleased with the quality of staff at the County. He stated Mr. Bartholomew was a close family friend of his who he believed was an asset to the County who was underappreciated at times even with the overwhelming support he received in the local paper. He apprised Mr. Bartholomew was not only a true leader, but more importantly he was able to bring differing sides together to develop the most appropriate solution which he believed was Mr. Bartholomew's best quality and he would be greatly missed. He stated he had contacted the Town of Queensbury regarding the possibility of them using the County's low boy tractor trailer rather than having them purchase one following his discussions with Mr. Hajos. He stated it was important for the County and town's to explore sharing more equipment as an avenue to save money and he suggested they make a concerted effort to utilize all of the County and towns's equipment by sharing it amongst one another resulting in a savings for the taxpayers. Supervisor Beaty informed the County Facilities Committee had met on July 21st, approving proposed Resolution Nos. 265-268 which were self explanatory. He restated his gratitude to Mr. Hajos for putting together a tight budget.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty apprised the Budget Team had met with eight departments regarding their tentative 2021 budget requests, all of which were productive meetings. He thanked the Purchasing Department for distributing a notification regarding the change between W.B. Mason and Staples on the pricing of some of the office materials; he added their department did a stellar job ensuring everyone was getting the best deals for the items they purchased.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of:

- * Ed Affinito 25 years of service to Sheriff's Office; and
- * Mr. Swan for 30 years of service to the County.

Mr. Moore apprised that Mr. Swan managed his office well and the fact that the County had a better financial standing than most other Counties was a testament to the job they did managing the County finance and would assist them with persevering through this unanticipated economic downturn as a result of the pandemic.

Mr. Moore stated an executive session was required later in the meeting to discuss a change in the County's mail operator and a contract that was bound under a non-disclosure agreement. He stated there were two proposed resolutions relating to this change which would be distributed to the Board during the executive session when they discussed details about the change.

Mr. Moore advised the next matter he would like to discuss involved the issue of the week which concerned gyms reopening. He stated on Monday Governor Cuomo announced that gyms could reopen this coming Monday, August 24th unless the Chief Executive Official, which was defined as both the Chairman of the Board and the County Administrator, wanted to delay that reopening. He informed he and Chairman Thomas both agreed that they would not want to postpone the reopening of those gyms any longer than the Governor had indicated they needed to be postponed. He mentioned what needed to occur within fourteen days of these gyms reopening was for the County to inspect them. He said they could not pinpoint how many gyms were located in the County because the classification was broadly written and was applicable to homeowner associations that had a gym located on their property, hotels with workout rooms, etc. He apprised he believed there would be hundreds of gyms that needed to be inspected, but there may be some locations that opt out because one of the requirements that the State has was that staff had to be present to ensure the COVID-19 guidelines were being followed and many locations, such as hotel gyms were not set up that way. He informed the State guidelines were available for review on the New York Forward website or just by going to the Warren County Facebook and Twitter accounts where some press statements regarding this had been released; he encouraged anyone with questions to contact his office for assistance. Mr. Moore advised the difficulty was to complete these inspections within the fourteen day timeframe the State indicated they had to be completed. He informed most larger Counties Public Health Departments handled environmental health which meant they were charged with doing restaurant inspections, campsite inspections, etc. using their staff that were trained to be inspectors; however, he noted, the smaller Counties like Warren, Washington, Essex and Saratoga Counties did not handle those inspections because the NYS DOH (*New York State Department of Health*) took care of those environmental health issues for them. He noted he had requested that the NYS DOH handle these inspections for the County, but the request was denied and although the local NYS DOH District office sympathized with him they indicated they would not be able to assist the County unless a decision was made at the higher level to provide the county with assistance. He advised he was also going to be discussing his request from to the State with the Control Room at their meeting this afternoon; he added if the State would not provide assistance to the County then he planned on submitting a request for reimbursement for the time County employees spent essentially handling a State inspection function, as he believed it was only fair that they be compensated for taking time away from County duties to handle ones the State was responsible for. He stated an application process was required because much like FOIL (*Freedom of Information Law*) requests, it was necessary to track the County's response on inspections to ensure they were completed within the fourteen day timeframe and the application they developed which was fairly simple. He explained they created the email address gyms@warrencountyny.gov for the gyms who wanted to reopen to send their contact information and a link that affirmed they had read the State guidelines.

He said all businesses had guidelines they were required to read and affirm that they understood before they could reopen. He stated once the County received the gyms contact information and confirmed that they had read the State guidelines applicable to them they would be permitted to open and then the County would follow up with them to schedule the inspection. He informed when the inspection occurred the inspector from the County would travel to the gym where the inspector would review the gyms written safety plan, which was another requirement for every business to have HVAC (*Heating, Ventilation and Air Conditioning*) certification which the County had placed all of the State's requirements on a form at the bottom of which was an affidavit that indicated their facility was in compliance with the requirements. He said he could not comprehend how the State could put the County in a situation where they had to verify that these requirements were met when he, himself did not understand what they were, as they were very confusing. He apprised the NYS DOH had offered to assist the individual gyms with understanding what was expected of them for their HVAC systems and he encouraged anyone with questions regarding this to contact the NYS DOH District office in the City of Glens Falls at 518-793-3893. He mentioned the inspector would have an affirmation form because there would be a significant amount of things they could locate visually, such as is the exercise equipment located six feet from one another, etc. which they would have to check off on the form and anything that they could not visually see that applied to how the gym owners would manage their facility pursuant to these regulations, such as the fact that they would have staff presence at all time to ensure compliance, etc. have to be affirmed. Mr. Moore advised all of these documents would be available to the public and ensure all of the gyms had them well in advance to ensure they were aware of what was expected of them because the goal of the County was to make the inspection process as seamless as possible to assist the gyms with going through the process and maintain the health standards required of them. Mr. Moore indicated from the County's perspective the gyms had met the requirements once they completed all four steps and passed inspection, but it was possible this would be rolled back Statewide if it did not work which was noted as a disclaimer on the instructions to the gym owners to ensure they were aware of that. He stated the County would be maintaining records to ensure everyone was aware of how many gyms went through this process and if there were gyms who failed to meet certain requirements the County would work with them, possibly at the inspection to fix it, as the idea was not to have gym owners caught up in red tape, but rather to help them navigate through it. He stated an email had been distributed to Department Heads seeking employees who would like to volunteer to be part of this process and if so to notify him. He informed sixteen departments had volunteered employees for the process for a total of forty people, eight of which were Department Heads, including himself. He apprised the inspectors for the Village of Lake George had volunteered to handle the inspections for the gyms located in the Village and the City of Glens Falls Fire Department would be handling the inspections for gyms located in the City; he added Mike Palmer, *Fire Marshall, Town of Queensbury*, would be managing the gym inspections in the Town of Queensbury. He stated if these individuals were unable to handle any inspections for any reason then the County would take care of it for them, with the idea that the County employees would be back up for those jurisdictions. He informed Charles Wallace, *Director, Building Code Enforcement*, was going to attempt to handle the bulk of the gym inspections that fell outside of those three jurisdictions. He apprised the County would do the best it could given the circumstances of how this was dropped on the County with little to no notice and would likely make adjustments as they moved through the process and determined what did and did not work. He thanked Ginelle Jones, *Director, Health Services*, Patricia Belden, *Assistant Director, Health Services*, Tammie DeLorenzo, *Assistant to the County Administrator*, Mr. Lehman, Kristy Miller, *Confidential Secretary to the County Administrator*, Mrs. Allen and her staff, who would be assisting with tracking all of this and field questions from gym owners regarding the process and how to navigate through it. He added he would also like to thank the Department Heads for volunteering themselves and their employees even when they had other tasks that needed to be done and Robert Blais, *Mayor, Village of Lake George*, and Dan Hall, *Mayor, City of Glens Falls*, as well as the officials from the other municipalities that had assisted with this process and all of the inspectors that had signed

up. He remarked this was another example of how it was characteristic of the way the County had responded to the entire crisis and the unprecedented challenges that resulted from it, with everyone stepping up to the plate and working as a team; he added it had been a pleasure for him to be involved in that process. He apprised he would distribute all of the documents involved in the process to the Supervisors to utilize if individuals had questions for them.

Supervisor Diamond voiced his disappointment that the State had taken a position where they were requiring the County to handle these inspections and he questioned whether the County would provide the City of Glens Falls, the Town of Queensbury and the Village of Lake George reimbursement if they were successful in their quest to receive reimbursement from the State for undertaking this service and Mr. Moore replied affirmatively. Mr. Moore apprised the inspections were not being handled on compensation time or overtime during the off hours, but rather they would be handled during the regular workday. He said a training for all of the inspectors was scheduled for 3:00 p.m. this afternoon, adding he would be requesting that all of the them keep detailed accounting of the time they spent working on this in case the State was agreeable to reimbursing the County for this time which would be applicable to County employees and the other municipalities that were providing assistance.

Supervisor Braymer advised she was pleased the County was able to get a program in place to handle these inspections, as she concurred with Supervisor Diamond that it was of significance for the State to expect the County to do so on such short notice. She questioned whether the County was the enforcing body if there were any issues with the inspection because she did not want the gyms to be shutdown or be fined if they did not meet the requirements due to something minuscule, as she believed the County should be present to assist them with fixing the issue not just when they were first inspected, but rather going forward to ensure they could remain open and in compliance with all of the requirements so they could operate as safely as possible. Mr. Moore responded he concurred with the philosophy behind that which was consistent with the County's philosophy on enforcement with everything in that if they were going to leave the enforcement to the Counties as to whether a gym needed to be shutdown a graduated system would always be used with the first step being to notify them that something was out of line and needed to be repaired which the County would assist them with; however, he noted, if it becomes more of an issue where they did not want to comply with something included in the guidelines they would first receive a verbal warning, then a written one. He apprised it took some time before they reached the stage when their certificate of occupancy was revoked, as this was only applicable to the most extreme examples, but he was unsure whether this was the County's responsibility because the State regulations that backed up the Executive Order had yet to be released; he said he would surmise that the NYS DOH would have the regulations similar to how they had ones for the mask requirement and social distancing. He stated since the pattern in this situation had been to make it a County responsibility which fell on the Building Code Enforcement Department, he was anticipating that this would occur. He informed the County did not want to pull any gyms certificates of occupancy and would work with them to get them into compliance.

Supervisor Seeber apprised she was appreciative of all the efforts that had gone in to developing this process, as most of the Board Members had received a significant number of question from gym owners. She stated in a follow up to Supervisor Diamond's comments she wondered whether it would be worthwhile to send letters to Assemblyman Stec and Senator Little that recognized this was a State effort the County was undertaking and there was a cost associated with it. She said she was pleased the County was not waiting for the State to address this and help the regions businesses and community thrive in an environment that appeared to be next to impossible. Mr. Moore advised he believed that would be an appropriate step to take, informing he would have gotten more details on Wednesday, but the call got cancelled and postponed until 2:00 p.m. this afternoon. He informed if the State indicated they were unsure then it would be appropriate to contact the County's State Legislators, as well as the

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

Governor's Office, as they had been very receptive to the County during the crisis. Supervisor Wild stated he would like to make a comment to the public and the regions business owners that all of the businesses reopening were met with risk, but they were being managed going forward which in this case the risk was slightly more. He advised the hope was the County could be successful because the public and business owners were complying with the requirements. He suggested they allow Mr. Moore to lobby the Control Room to indicate the County was not having an issue here and suggest if issues occurred in the New York City region in an attempt to stop Governor Cuomo from shutting the gyms down here when there were no issues here.

Chairman Thomas apprised he would also like to commend Mr. Moore and those who worked on putting this plan together. He said it was unfortunate this was not the first time that New York State had decreed something and Mr. Moore and the County employees had to meet the challenge each time. He added he hoped the State would cease dumping things at the last minute in the County's lap. Mr. Moore stated the County had done its fair share of complaining about this, but at the end of the day the work needed to be completed and if no one else was going to carry it out then the County would.

Privilege of the floor was extended to Ryan Dickey, 2nd Assistant County Attorney, to provide a report from the County Attorney. Mr. Dickey advised he had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, Clerk of the Board, read aloud, as follows:

Reports from:

1. Warren County Probation Department - Reports of Criminal and Family Workloads for the months of June 2020;
2. Capital District Regional Off Track Betting Corp. - Financial Report dated January 30, 2020;
3. Capital District Regional Off Track Betting Corp. - Financial Report dated February 29, 2020; and
4. Capital District Regional Off Track Betting Corp. - Financial Report dated March 31, 2020.

Other:

1. Capital District Regional Off Track Betting Corp. - 2019 Regular Benefit Distribution Payment #2 in the amount of \$2,101;
2. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payments 1 & 2 in the amount of \$1,312;
3. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payments 3 in the amount of \$656;
4. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payments 4 in the amount of \$656; and
5. Town of Queensbury - Resolution No. 115 of 2020, *Supporting the Renaming of Halfway Creek to Halfway Brook*.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 263-298 as well as a Certificate of Appointment were mailed; she apprised proposed Resolution Nos. 299-300 were produced after mailing and as the distribution deadline specified in the Rules of the Board was met a motion and simple majority was needed to bring these resolutions to the floor. The necessary motion was made by Supervisor Magowan seconded by Supervisor Driscoll and carried unanimously. Ms. Allen mentioned due to an oversight Resolution No. 302 was produced after mailing and as the distribution deadline as specified by the Rules of the Board was not met, a Waiving of the Rules would be necessary, as well as a motion to bring Resolution No. 302 which pertained to approving the SUNY Adirondack Budget for 2020-21 to the floor. Chairman Thomas called for a motion to Waive the Rules of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday

prior to a regular Board meeting in order to entertain a resolution adopting and approving the Adirondack Community College operating Budget for Fiscal Year 2020-2021. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Leggett and carried by majority vote, with Supervisor Seeber abstaining. Chairman Thomas then called for a motion to bring the proposed Resolution regarding the SUNY Adirondack Budget to the floor. The required motion was made by Supervisor Wild, seconded by Supervisor Leggett and carried by majority vote, with Supervisor Seeber abstaining. Finally, Mrs. Allen advised there was one floor resolution to be addressed that had been distributed to the Board Members on August 17th which meant the additional distribution deadline specified in the Rules of the Board and in order to entertain this item a motion and a simple majority vote was needed to bring it to the floor. She informed the proposed resolution pertained to a budget amendment to move money into the correct accounts for the Stony Creek Radio Tower Project. The necessary motion was made by Supervisor Leggett, seconded by Supervisor McDevitt and carried unanimously. Mrs. Allen announced Floor Resolution No. 1 was now referred to as Resolution No. 303, adding a roll call vote would be required because it pertained to a budget amendment.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes and he asked Mr. Lehman if there were any public comments at this time.

Mr. Lehman advised there was one comment on proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, from Travis Whitehead, *Town of Queensbury Resident*, who indicated there had been a concerted effort by Chairman Thomas, Supervisor Wild, Mary Elizabeth Kissane, *County Attorney*, and other to harm my character and he inquired when the public, and even myself, would learn some of the details of that effort. He said he had several FOIL requests denied by the County in his efforts to assemble a clear picture of what had transpired and as he felt his civil rights had been violated he would continue to pursue all legal avenues until he was satisfied in that regard. He mentioned he understood that any complaints that had been made against him had been retracted and he was aware that each of the Board Members had been told this even though that information had been denied to him. He apprised the stance that since there were now no complaints that there was now nothing to release, but he would like to remind them that he had been damaged by inappropriate remarks made by the Chairman of the Board a few months ago which is why this issue did not end today even if Michael J. Grasso was appointed and in fact this would only strengthen his case that he was slandered in order for the Chairman of the Board to be given the opportunity to appoint the GOP (*Grand Old Party*) Chairman in my place. He said they should ponder this while also pondering that he had also spent over forty-five years working in industrial plants, including the one in Washington County that brought him to the region and he had more experience with the types of jobs they were trying to bring to the area than any current or proposed member of the WWIDA (*Warren-Washington County Industrial Development Agency*).

Mr. Lehman stated there were no other public comments pertaining to resolutions.

Supervisor Magowan pointed out at the joint meeting of the Finance and Economic Growth & Development and Higher Education Committees last month it had been decided they would pre-approve the proposed Budget for SUNY Adirondack and then revisit it once the State notified how much their contribution would be and he asked whether they would like to discuss this now that the State had released the figures, but no one responded to his inquiry.

Supervisor McDevitt requested a roll call vote on proposed Resolution No. 292, , *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*. He apprised his opinion on Mr. Whitehead would be extremely helpful as a member of the

WWIDA which the County had five members on. He stated since the WWIDA only consisted of ten members total he did not believe Mr. Whitehead could cause any damage and in fact could be very helpful due to his grasp of the more sophisticated issues at the County and more specifically those that related to engineering, such as the problems with Siemens when he was the only one who knew the intricacies and sophistication of the Siemens program. He added during the sale of the County's former nursing home, the Co-Generation, he was one of the only individuals that understood those issues. He informed volunteers were difficult to attract and just because some individuals felt Mr. Whitehead did not "play well with others" did not mean he should not be given respect, as there were many who "did not play well with others" and he was a taxpayer volunteering for an unpaid appointment who was not receiving the respect he deserved, as he had assisted him with understanding some of the more difficult engineering issues as they related to some complex problems. He concluded by stating he felt Mr. Whitehead should be encouraged and supported for a role on the WWIDA and he would be voting no on Mr. Grasso's appointment today because he felt uncomfortable with not resolving the issue with Mr. Whitehead quickly.

Supervisor Braymer apprised as she had previously stated during the Committee meeting, she would be voting in opposition of proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, because included in the Public Officer's Law Chairs of political parties did have special restrictions. She said while she understood this type of appointment of someone who had know resigned as of three days ago was not explicitly covered by the particular rules and the Public Officer's Law she still felt that they should follow that model and there should be some time away from the position following the resignation of this individual.

Supervisor Beaty informed he would also be voting in opposition of Mr. Grasso's appointment as noted in proposed Resolution No. 292 not because of Mr. Grasso's character or experience, but rather because the County and individual interested in the appointment who had experience as a member of the WWIDA who was no slandered and in his opinion a witch hunt had been created to discredit this individual who was a private citizen without any resolution. He said when he asked if this individual would get his day in court the response was in the negative which meant the County made allegations and complaints, slandered individuals and then withdrew them and believed this resolved the issue and they could move on after tarnishing this individuals reputation. He stated he was uncomfortable with that type of bullying of a private citizen and believed so were the majority of the Board Members, as it was beyond obvious this individual was qualified. He added in response to the comment that this individual did not play well with others, he believed the best government came from opposing opinions and working out and compromising from qualified individuals, as government was not a "lets sit on the beach everyday and sing kumbaya", as this resulted in the taxpayers continually getting the short end of the stick when this occurs. He stated sometimes government could be contentious and chaotic, adding this is how the founding fathers wanted it to be. He remarked what happened to Mr. Whitehead who was a private citizen, a few months ago troubled him, as it went beyond words what action certain members of this Board took that impacted this individual. He stated although he believed Mr. Grasso was qualified to be a member of the WWIDA since they had not resolved the issue concerning Mr. Whitehead and he was not allowed to have his day in court he would be voting in opposition of his appointment, as well as any other appointments to this outside agency.

Supervisor Wild advised he took issue, as he did not believe he slandered Mr. Whitehead and he took offense being grouped into whomever else may have or had been accused of slandering him. Secondly, he noted Mr. Whitehead was not the only engineer that served on the WWIDA, as he was also educated as an engineer, with a degree in chemical engineering from Syracuse University. He stated it was all about how they went about making things happen and differences of opinions had always been

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

appreciated on that Board during his tenure as a member; he added it all pertained to how each member made their contribution.

Supervisor Driscoll stated he may have missed the announcement that Mr. Grasso had resigned as the Chairman of the GOP when he received his packet of resolutions. He said he had spent a significant amount of time discussing proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, with other members of the Board of Supervisors, as well as friends of his who had served on the County GOP Committee with him, all of whom indicated Mr. Grasso was intelligent, knowledgeable, experienced individual who most relevant brought a substantial amount of passion to his position throughout the years on that Committee. He informed passion was the most important thing he sought after in Committee members, as they could have a number of degrees, but if they did not bring passion nothing would get accomplished. He apprised he had the pleasure of working with a few political Committee chairs and again passion was the quality that best represented why these individuals did what they did. He stated he had spoken about being open minded about both candidates; he added there was a forthcoming important date on November 3rd and he was uncomfortable supporting this proposed Resolution with an effective date of August 21st. He said he would be more open minded to consider both candidates if the effective date for the appointment was November 4th so the vacancy could be filled and the Board could move on from this issue to focus on other matters. He remarked he hated when “politics reared their ugly head” into the type of work the Supervisors did, as he did not believe it should play a part in the work done by the Board of Supervisors or in any of the Committee work that they engaged in whether they were elected officials or volunteers from the community.

Supervisor Seeber advised she felt there were two issues that were currently being discussed, one of which how they felt about what took place with regard to Mr. Whitehead, who, in her opinion, would have been a great addition to any group he was interested in investing his time on, and in particular the WWIDA. She informed her concern was if they were going to continue to discuss the allegations of harassment which they had all been notified regarding the withdrawal of the most recent allegation; however, she noted, there were two other instances they were made aware of which she had not seen a copy of with her understanding being there was no finding. She said it was not that she wanted to resolve this today, but she would request that they discuss this at the Personnel & Administration Committee meeting during an executive session. She remarked she was of the opinion that they owed Mr. Whitehead an apology, but it would be appropriate to have that referred to and considered by the Personnel & Administration Committee for discussion with the Human Resources Department about how these allegations and subsequent actions were actually followed through or provided to the public. She advised she thought it was important they kept in mind that they wanted County employees and the public to trust the County policies and also come forward when they were not feeling safe or secure, adding this had nothing to do with this particular incident, but rather just in general if they were not going to follow up and share those results of findings she was unsure why they were using a policy that was holding back information either so she would like to have that revisited. She mentioned as it related to a separate issue which concerned Mr. Grasso, who had recently resigned as the Chairman of the Republic Party, she noted they had all reviewed his resume and were aware of his interests in this position, adding she took no issue with supporting a qualified candidate that had been put before the Board for appointment, not just by Chairman Thomas, but also his appointment was vetted and approved by the Personnel & Administration Committee and forwarded on to the Board for consideration which she was fully supportive of.

Supervisor Hogan stated she would be voting in opposition of proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*; however, she noted, it was not for any of the reasons that had already been stated. She informed she believed this was another missed opportunity, as it was imperative for them

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

to ensure their appointments to outside agencies and/or Board's represented the entire County and all of its citizens. She said this was yet again another example of a missed opportunity to diversify appointments to an outside agency and/or Board, as there was only one female member of the WWIDA and she was appointed by Washington County. She remarked she would like to encourage them with all of their appointments to expand the search on a wider spectrum for candidates that were equally qualified, but would bring a different voice to the table.

Chairman Thomas announced an executive session was required to discuss the issue with the mail provider for the County. Ms. Braymer stated she would like to discuss a matter before they went into executive session; Chairman Thomas interjected first they would need to enter into an executive session to discuss a pending contract.

A motion was made by Supervisor Braymer, seconded by Supervisor Simpson and carried unanimously to enter into an executive session pursuant to section 105 (f) of the Public Officers Law.

The executive session was held from 11:44 a.m. until 11:52 a.m.

Upon reconvening, Chairman Thomas announced no action was taken during the executive session, but there were two proposed Resolutions before them, the first of which was Waiving the Rules of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain a resolution assigning the Mailings Made Easy, Inc. Agreement to Center for Disability Services, Inc. A motion was made by Supervisor Simpson, seconded by Supervisor Shepler and carried unanimously to bring the proposed Resolution which Waived the Rules of the Board to the floor. Chairman Thomas stated a motion was required to introduce proposed Resolution No. 305 to the floor concerning assigning the Mailings Made Easy, Inc. Agreement to Center for Disability Services, Inc. The necessary motion was made by Supervisor Wild, seconded by Supervisor Braymer and carried unanimously to bring proposed Resolution No. 305 to the floor.

In regard to proposed Resolution No. 302, *Adopting and Approving Adirondack Community College Operating Budget for Fiscal Year 2020 - 2021*, Supervisor Beaty apprised as much of a supporter he was of SUNY Adirondack he could not in good sense ask the County taxpayers and this Board to increase the County's contribution toward SUNY Adirondack's Budget by 2%, let alone any increase. He stated while he was pleased with the work Dr. Kristine Duffy, *President, SUNY Adirondack*, was doing there, he could not support an increase when the State had decreased their contribution and the County was also dealing with cuts in State funding and they were increasing their share of the County's sales tax revenue. He stated for these reasons he would be voting in opposition of proposed Resolution No. 302.

Supervisor McDevitt informed he disagreed with Supervisor Beaty's viewpoint regarding proposed Resolution No. 302 because at the end of the day he felt they lived in a part of the World where education was important and in his opinion this was not an issue that was subject to debate. He stated the County would be able to locate a funding source to pay for the increase, noting Mr. Swan had just notified them the County was currently in good financial standing which he was appreciative of those comforting words.

Supervisor Wild stated if Dr. Duffy was still present via teleconference he felt she should weigh in on this issue. He informed Dr. Duffy had noted the substantial cuts they had made to their Budget at the Committee meeting to get to their present status. In regard to economic develop, Supervisor Wild apprised one of the key elements of the County's ability to continue moving forward was to have an educated workforce and forge the fact that they were the forthcoming generation which was why he

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

did not believe the County could “pull the rug out from underneath them”. He concluded by stating he was fully supportive of proposed Resolution No. 302, *Adopting and Approving Adirondack Community College Operating Budget for Fiscal Year 2020 - 2021*, and if Dr. Duffy was present she may want to contribute towards this discussion.

Supervisor Magowan apprised he had brought this up earlier in the meeting, informing while he believed education was important the one thing he had observed about it was the cost continued to increase substantially, just like almost everything else. He informed although Mr. Swan had indicated the County was currently in good financial standing as a business owner for many years he was well aware it was necessary to plan for some downturns by setting aside funding for when this occurred; he added even though the County finances were currently in good standing they did not know what to expect for next year. He advised this was not personal against Dr. Duffy, as he was appreciative of all the cuts she had made to the Budget; however, he noted, the State was making cuts not only to Warren County, but across the board. He said as a business owner he did not have the opportunity to raise his prices to make up the shortfall of what someone else had taken away from him and he understood how dollars added up so he was attempting to hold off on County spending as much as possible until the economy was more solvent. He advised he had nothing against education, pointing out all of the local school district budgets had cuts made to them, but he was not aware of these budgets ever being denied, but they needed to tighten the belt on everything so he would be voting in opposition of proposed Resolution No. 302.

Supervisor Bruno informed he concurred with Supervisors Beaty and Magowan which was why he regrettably could not support this resolution.

Chairman Thomas offered privilege of the floor to Dr. Duffy, who apprised she fully understood the financial status of the County and the State, as well as SUNY Adirondack. She stated as was previously noted they had taken extensive action to reduce their expenses by \$2 million through the furloughing of 126 employees across the institution, making extensive cuts and using an austerity budget, as well. She mentioned although she recognized that it was challenging to consider any type of increase, the minimal increase the College was requesting would assist them with continuing to maintain and be able to offer the education that the citizens were deserving of and also be a part of the economic recovery of Warren and Washington Counties and this region. She remarked the Board’s support would be greatly appreciated, adding they recognized and were appreciative of all of the support the County provided to SUNY Adirondack each year.

Supervisor Braymer advised she did not think this was the appropriate time to make cuts to higher education spending because if the County is headed toward an economic downturn it was evident from the previous time the economy was in a recession that many individuals returned to school to improve their educational status. She said because of this she did not believe right now was the appropriate time to cut the County’s contribution to SUNY Adirondack.

Supervisor Magowan stated it would be beneficial if more individuals enrolled because that would increase the enrollment figures which would result in additional revenue for the College so the additional contribution from the County was unnecessary. He apprised it was necessary to think in real terms as to what was best for everyone and he believed they needed to be conscious of every dollar the County was currently spending.

Supervisor Hogan advised she thought education was the future and she believed they could find the money in the County Budget to fund this increase. She stated Dr. Duffy had made some hard decisions and made cuts wherever possible and she felt the Board should show their support for the work she

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

had already done, as well as the work the school would do into the future; she noted individuals went back to school during times of economic downturn and it was necessary for the County to be supportive of the College.

In regard to proposed Resolution No. 290, *Authorizing Payment of Employees Not Working While on Paid Administrative Leave Without Requiring the Use of Earned Leave Time Accruals*, Supervisor Braymer recalled she had stated in Committee she was comfortable paying employees who were not working while on paid administrative leave because they were not notified they would have to use some of the leave time they had accrued; however, she noted, the resolution in its current form made no mention about going forward. She informed she would like the resolution to be amended to indicate this was only applicable from June 17th until today and going forward if County employees were not working while out on administrative leave the Board of Supervisors would be made aware of this and be provided with a chance to render whether they would be paid during this time off, use their accrued time off or request that they go out on unpaid furlough.

Mr. Moore stated even if that directive was not included in the resolution that was certainly the intent and he would not object if they wanted to memorialize that in the resolution. Mr. Geraghty apprised he believed they should amend the resolution to state that because he thought the purpose was to make no payments going forward.

Motion was made by Supervisor Braymer and seconded by Supervisor Geraghty to amend proposed Resolution No. 290 as outlined above.

Supervisor Leggett asked what the effective date would be and Supervisor Braymer replied the paid administrative leave had commenced on June 17th. Supervisor Leggett clarified what he was inquiring about was the date they would no longer pay employees who were out on administrative leave and Mr. Geraghty responded the cut off should be effective immediately. Mr. Moore informed from a practical standpoint the County did not have any employees out on paid administrative leave during the month of August so the cut off date should be July 31st.

Supervisors Braymer and Geraghty amended their motions to include July 31st as the termination date for the paid administrative leave. Chairman Thomas called the question and the motion to amend proposed Resolution No. 290, *Authorizing Payment of Employees Not Working While on Paid Administrative Leave Without Requiring the Use of Earned Leave Time Accruals*, was carried unanimously.

Supervisor Magowan asked how the staggering schedules were working for those who worked from home, as he understood why it was being done, but he wondered if the employees working from home were being fully productive because to him it appeared to be a privilege which allowed employees to preschedule appointments. He questioned why working from home was even needed when protective screens could be erected so that more employees could return to working from the office. He stated it was not that he was calling anyone out for being dishonest, but he was aware upon occasion individuals would take advantage of this situation and he did not want to set a precedent. He asked when the County could reopen and have all employees return to working from the office and Chairman Thomas responded he believed the majority of County employees had returned to work. Mr. Moore interjected that all County employees had returned to work, as the point that was just made was there had been no paid administrative leave used since July 31st. Supervisor Magowan asked why employees were still working scheduled shifts, such as those who were coming into the office on Monday, Wednesday and Friday and working from home on Tuesday and Thursday and then the following week they worked the opposition schedule. Mr. Moore informed the County employees who had the ability

to perform their daily job duties at home were advised to work from home remotely; apprising this was a dictation from New York State. Supervisor Magowan inquired whether these individuals were being strictly supervised to ensure they were being fully productive and Mr. Moore replied affirmatively. Supervisor Magowan advised the only reason he brought this to their attention was because he was aware of businesses where this process had not worked for them. Mr. Moore stated if Supervisor Magowan had any concerns about a department taking advantage to notify him and he would discuss this with the Department Head. Supervisor Magowan apprised he did not have any concerns regarding any specific department he just wanted to mention it as a general concern.

Supervisor Seeber stated to Supervisor Magowan's point which she felt he was also attempting to refer to flexible work schedules, it was her understanding the County did not have any policies adopted regarding this due to the fact that there was an Executive Order in effect which was being utilized. She suggested they consider adding this to the Personnel & Administration Committee meeting agenda with regard to discussing the creation of a policy for flexible work schedules. Mr. Moore interjected there were County policies and Union contracts that spoke to this. Supervisor Seeber asked if there was a policy regarding this for non-Union employees and Mr. Moore replied in the case of non-Union employees it was up to the discretion of the Department Heads, as they were aware of what work needed to be completed and what was assigned to who and it was their job to manage their department. He said it was the discretion of the Department Head as to how they wanted to schedule these shifts. Supervisor Seeber apprised to Supervisor Magowan's point, even when there was no Executive Order the Department Heads had the ability to assign when employees worked from home and in the office however they saw fit and those plans were filed with Mr. Moore's Office for consistency and oversight and available for the Supervisors to review on an annual basis and Mr. Moore replied affirmatively. Mr. Moore further expounded if there was anytime when a Supervisor wanted to know how a department was operating they should contact him and he would provide them with the information. Supervisor Seeber remarked she felt it was important that they continued to discuss performance work plans and ensured they were completed even in light of COVID-19, as it was most likely more important to recognize those efforts, but also she had not had the chance to discuss with him individuals coming to the County via an appointment versus being open to the public. She advised she was hoping as soon as it was permitted by the State the County would allow the public into the Warren County Municipal Center building on a limited basis without appointments even if it was only ten at a time because they were the ones who foot the bill for the services. Mr. Moore apprised if it had been a County decision they would have opened the DMV to customers awhile ago, but the State had kept it on an appointment only basis and they had extended that until September 11th.

Supervisor Braymer stated she felt the confusion was a result of the lack of an update regarding County personnel being provided to the Board in some time which was why she was aware of the rumors regarding what was occurring and was why she had asked Mr. Moore the other day for an update. She suggested an update be provided from the Chair of the Personnel & Administration Committee or the Committee Chairs could request that the Department Heads of the departments they were charged with overseeing provide them with updates regarding their staff like she did with Real Property Tax Services and how the public had access to them. She said it would be nice to have some correspondence providing them with updates on a regular basis.

Supervisor Magowan thanked Supervisors Seeber and Braymer for clarifying the point he was trying to get across.

Supervisor Wild stated as a point of information that time was running out for individuals to complete their Census survey's and he was wondering if Sara Frankenfeld, *GIS Administrator*, could be allotted some time to provide an update on the process, as he believed it would benefit both the Supervisors

WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020

and the public. Chairman Thomas responded Ms. Frankenfeld could provide that update following the vote on resolutions.

There being no further discussion, Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 263-305 were approved as presented, with the exception of Resolution No. 290, which was amended from the floor, as well as Resolution Nos. 291 and 297, which were withdrawn.

Chairman Thomas offered privilege of the floor to Ms. Frankenfeld to provide an update regarding the status of the 2020 Census. Ms. Frankenfeld informed a more detailed report would be provided at the Economic Growth & Development and Higher Education Committee meeting on Tuesday, August 25th, but to provide a brief summary regarding the process. She thanked the County Administrator's and County Attorney's Offices for ensuring there was a quick turn around time with the grant they had received from the State to get it moving forward. She apprised they had been able to hit the ground running and made a substantial amount of progress this week and she thanked Kathy Tolstrup, *Senior Director, Tri-County United Way*, for her efforts, adding the Tri-County United Way was the County's not-for-profit partner on this initiative because the grant required that 75% of the funding be funneled through a not-for-profit and they stepped up and volunteered to take on that role and had been working hard this week. She said today they were at the Farmers Market in the Town of Bolton and they planned on attending and setting up booths at the Farmers Markets all throughout the County, as well as the Shirt Factory Food Truck event in the City of Glens Falls. She apprised they were also partnering with the Census Bureau to distribute mobile questionnaires in other locations in the County, such as the one that was set up yesterday at The Open Door Mission. She stated they had a significant amount of media going on and were picking up some additional lawn signs this afternoon in a different color that indicated time was running out and they would be distributed around the County within the next few days. She informed they had designed large outside banners for the Town Halls to display on their building or on their front lawns that would be distributed to them next week. She apprised they had messages on digital messaging boards around the County and they would be placing advertisements in *The Post Star*, *The Chronicle*, and *Sun Community News*. She stated they were also doing a significant amount of media, as they were on North Country Radio, in *The Post Star* and the *Sun Community News*. She advised enumerators were also out and about in the community as of August 11th so those who had not filled out the Census survey yet may have had them visit their homes, as they were trying to emphasize this was a legitimate activity and that people were required by law to complete it so individuals should open the door for them; she added all enumerators were following social distancing guidelines, wearing face masks and would not enter homes. She remarked she was hopeful with all of this flurry of activity the County would be able to increase its numbers.

Supervisor Conover inquired how many enumerators were working in the field since August 11th and Ms. Frankenfeld replied there were at least three enumerators in the Town of Bolton, but she was unsure of how many there were throughout the County. She stated because they had moved up the deadline for when the Census should be completed from October 31st to September 30th additional enumerators had been hired, eighteen of which participated in a training this week.

Supervisor Wild commended Ms. Frankenfeld for a job well done, apprising it was necessary for the public to participate in this process.

Moving along, Chairman Thomas asked Mr. Lehman if there were public comments from anyone wishing to address the Board on any matter.

Mr. Lehman apprised there was a question for Mr. Swan from Gina Mintzer, *Executive Director, Lake George Regional Chamber of Commerce & CVB*, inquiring if the \$500,000 decrease in revenue that was

*WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020*

discussed earlier reflected any allocations from the reserves, was it forecast for year-to-date and looking forward to two year end and last was there any forecasting for 2021. Mr. Swan responded the \$500,000 figure referred to the decrease in revenue from the same time last year, but they would have to see what occurred at the end of the year in terms of whether the revenue he referred to earlier was received and the status of sales tax receipts. In regard to 2021, Mr. Swan stated he did not have any predictions on that due to it being dependant on what occurred with the economy over the next few months. Mr. Moore added he compiled the multi-year forecast, apprising he concurred with Mr. Swan that it was hard to predict how the economy would rebound, nor did they know what would occur with State aid. He informed there was still the potential for a 20% cut in State aid, but this was dependent upon whether the Federal Aid Bill was approved and if not what would that mean for State finances going forward, as this could mean a longer-term reduction in State aid to the County. He advised typically there were maybe one or two unknowns, but this year there was about a dozen of them.

Mr. Lehman stated there was another comment from Ms. Mintzer which thanked Mr. Moore and himself for the daily COVID updates, as she shared them in real time with their business colleagues to ensure they were up-to-date and operating safely and responsibly and she was appreciative of everyone's efforts.

Mr. Lehman advised there was also a comment from Joey Boswell, who indicated he was representing CASA Advancing Tobacco Free Communities which was a Not-for-Profit Program that covered Warren County. Mr. Boswell stated he would like to provide an update regarding the New York State Quitline, which was offering a free three month supply of nicotine therapy replacement gum. Mr. Lehman informed he had responded to Mr. Boswell requesting that he e-mail him for more information that could be distributed to the Board relative to this program

Chairman Thomas called for announcements.

Supervisor Seeber thanked Mrs. Allen for going above and beyond her regular job duties and contacting NACo and requesting copies of The Right Way to Run A Meeting, which was a short reference guide which they agreed to provide free of charge to all of the Board Members and were on their desks. She stated she had also decided to make the request to Chairman Thomas every month to schedule training pertaining to Robert's Rules of Order and the Rules of the Board for all of the Supervisors, as it was her understanding there were some Rules of the Board that were more restrictive then Robert's Rules of Order. She said she would be grateful for the County Attorney and NYSAC to provide a brief training that would provide all of them with more information about what it meant to abstain from a vote, when was a majority vote required rather than a majority vote, etc. She said she was hoping Chairman Thomas would consider scheduling this training sometime before the end of the year.

Supervisor Driscoll stated he wanted to remind them they had received a poignant memo from Ms. DeLorenzo regarding wearing face masks. He said he believed about 90% of County employees on this campus, as well as offsite were wearing face masks when they were in their offices, as well as when they walked during their breaks outside in groups. He added they should encourage the employees to continue to wear face masks because they lead by example as far as what the public saw on the County campus.

Supervisor Magowan apprised he felt safe and confident attending the Board Meeting in person now that protective measures had been put in place to ensure the Supervisors safety and he encouraged all of his colleagues who were attending the meeting via teleconference to consider attending the next Board Meeting in person.

WARREN COUNTY BOARD OF SUPERVISORS

BOARD MEETING

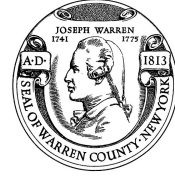
FRIDAY, AUGUST 21, 2020

Supervisor Seeber inquired if the dividers in between their desks could be installed for those seated behind the dias, as this would allow the Committee chairs to conduct their meetings from there while also providing an extra layer of protection to make other Board Members feel safe returning to attending meetings in person. She said this would be helpful because the Board Room was being used for Committee meetings, as well for the time being. Chairman Thomas replied he thought this was something that could be done, but currently the Chairs of Committees were doing so from their desks. Supervisor Seeber remarked for the long-term it would be appropriate to outfit the dias with the proper safety measures so those who chaired in person could do so. Supervisor Magowan apprised he would discuss this matter with the Buildings and Grounds Department following the conclusion of the meeting.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Wild and seconded by Supervisor Seeber, Chairman Thomas adjourned the Board Meeting at 12:32 p.m.

Warren County Board of Supervisors

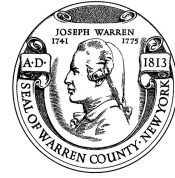
AUGUST 21, 2020
BOARD MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
263	ROLL CALL	FINANCE - MAKING SUPPLEMENTAL APPROPRIATIONS
264	ROLL CALL	FINANCE - AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY
265		COUNTY FACILITIES (<i>BUILDINGS & GROUNDS</i>) - RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH CONSTELLATION ENERGY SERVICES OF NEW YORK, INC. AS THE PREFERRED ELECTRICAL SUPPLIER THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES
266		COUNTY FACILITIES (<i>BUILDINGS & GROUNDS</i>) - RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH DIRECT ENERGY BUSINESS AS THE PREFERRED SUPPLIER FOR NATURAL GAS THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES
267		COUNTY FACILITIES (<i>BUILDINGS & GROUNDS</i>)-AWARDING BID AND AUTHORIZING AGREEMENT WITH FITZGERALD BROTHERS BEVERAGES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (BEVERAGE PORTION ONLY) (WC 33-20)
268		COUNTY FACILITIES (<i>BUILDINGS & GROUNDS</i>)-AWARDING BID AND AUTHORIZING AGREEMENT WITH PRESTIGE SERVICES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (SNACK PORTION ONLY) (WC 33-20)
269		ECONOMIC GROWTH & DEVELOPMENT AND HIGHER EDUCATION (<i>EMPLOYMENT & TRAINING ADMINISTRATION</i>) - AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR YOUTH EDUCATIONAL PROGRAM SERVICES FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH EMPLOYMENT PROGRAM AND TO PREPARE YOUTH FOR THE TEST ASSESSING SECONDARY COMPLETION (TASC) HIGH SCHOOL EQUIVALENCY ASSESSMENT

Warren County Board of Supervisors

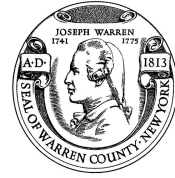
AUGUST 21, 2020
BOARD MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
270		CRIMINAL JUSTICE (<i>PROBATION</i>) - AUTHORIZING CONTINUATION OF AGREEMENT WITH AUTOMON, LLC TO PROVIDE CASE MANAGEMENT SOFTWARE MAINTENANCE FOR THE PROBATION DEPARTMENT
271		CRIMINAL JUSTICE (<i>PROBATION</i>) - RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF A CONTINUATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY PROBATION DEPARTMENT AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR RAISE THE AGE EMPLOYMENT AND TRAINING PROGRAM
272		CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>) - AUTHORIZING AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE EXPERT SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE
273		CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>) - AUTHORIZING AGREEMENTS TO PROVIDE PRIVATE INVESTIGATION ON CASES FOR THE PUBLIC DEFENDER'S OFFICE
274		CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>) - AUTHORIZING AGREEMENTS TO PROVIDE LANGUAGE INTERPRETATION TO CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE
275		CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>) - AUTHORIZING AGREEMENTS TO PROVIDE SOCIAL WORKER ASSISTANCE TO CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE
276		HEALTH SERVICES (<i>OFFICE OF COMMUNITY SERVICES</i>) - AMENDING RESOLUTION NO. 558 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES, TO ADD AND REMOVE CONTRACTS AND ADJUST CONTRACT AMOUNTS
277		HEALTH SERVICES (<i>PUBLIC HEALTH</i>) - AUTHORIZING AGREEMENT WITH NORA RUBADO TO PROVIDE SPEECH THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT

Warren County Board of Supervisors

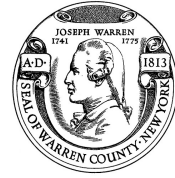
AUGUST 21, 2020
BOARD MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
278		PUBLIC SAFETY (<i>SHERIFF</i>) - AUTHORIZING CONTINUATION OF AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE
279		PUBLIC SAFETY (<i>SHERIFF</i>) - AMENDING RESOLUTION NO. 278 OF 2018, AWARDING BID AND AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC. FOR PURCHASE, DELIVERY, FOUNDATION PREPARATION AND SET-UP OF TWO 8' X 10' COMMUNICATIONS SHELTERS FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO CHANGE THE BUDGET CODE
280		SUPPORT SERVICES (<i>INFORMATION TECHNOLOGY</i>) - AUTHORIZING AGREEMENT WITH WINDSTREAM ENTERPRISE TO PROVIDE TELEPHONE SERVICE FOR THE INFORMATION TECHNOLOGY DEPARTMENT
281		PUBLIC WORKS (<i>DPW</i>) - AMENDING RESOLUTION NO. 502 OF 2018, CHANGING THE NAME OF CAPITAL PROJECT NO. H377 FROM 2018 PAVEMENT PRESERVATION PROJECT TO SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT, TO CHANGE THE NAME OF THE CAPITAL PROJECT TO SUNNYSIDE ROAD (CR54) AND SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT
282		PUBLIC WORKS (<i>DPW</i>) - AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY
283		PUBLIC WORKS (<i>DPW</i>) - AMENDING AGREEMENT WITH GREENMAN-PEDERSEN, INC. FOR PRELIMINARY DESIGN WORK FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS

Warren County Board of Supervisors

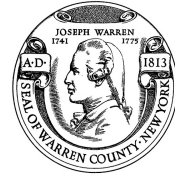
AUGUST 21, 2020
BOARD MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
284		PUBLIC WORKS (DPW) - AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR CONSTRUCTION SERVICES FOR CAPITAL PROJECT H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY (WC 24-20)
285		PUBLIC WORKS (DPW) - AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT
286		PUBLIC WORKS (DPW) - AUTHORIZING COOPERATIVE AGREEMENT WITH NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR USE OF REGENERATIVE VACUUM SWEEPER
287		PUBLIC WORKS (DPW) - AUTHORIZING AGREEMENT WITH HENDERSON PRODUCTS, INC. TO PURCHASE MOBILE BRINE MAKING UNIT FOR THE DEPARTMENT OF PUBLIC WORKS
288		PUBLIC WORKS (PARKS, RECREATION & RAILROAD) - AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE
289		PERSONNEL & ADMINISTRATION (COUNTY ADMINISTRATOR) - ADOPTING AMENDED WARREN COUNTY TRAVEL POLICY AND COUNTY VEHICLE USE REGULATIONS
290		PERSONNEL & ADMINISTRATION (COUNTY TREASURER) - AUTHORIZING PAYMENT OF EMPLOYEES NOT WORKING WHILE ON PAID ADMINISTRATIVE LEAVE WITHOUT REQUIRING THE USE OF EARNED LEAVE TIME ACCRUALS - RESOLUTION AMENDED DURING THE MEETING
291		PERSONNEL & ADMINISTRATION (PUBLIC DEFENDER) - AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE - RESOLUTION WITHDRAWN

Warren County Board of Supervisors

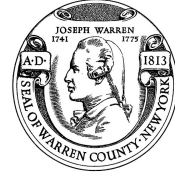
AUGUST 21, 2020
BOARD MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
292	ROLL CALL	PERSONNEL & ADMINISTRATION - APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION
293		FINANCE (BOARD OF ELECTIONS) - RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN AGREEMENT WITH NEEDHAM RISK MANAGEMENT RESOURCE GROUP, LLC TO PRODUCE A COMPUTER-BASED TRAINING VIDEO FOR TRAINING OF BOARD OF ELECTIONS INSPECTORS IN ADVANCE OF THE NOVEMBER ELECTION
294		FINANCE (COUNTY ADMINISTRATOR) - APPROVING THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD 2021 BUDGET
295		FINANCE (DPW) - AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS
296	ROLL CALL	FINANCE (DPW) - INCREASING CAPITAL PROJECT NO. H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020
297		FINANCE (DPW) - AMENDING RESOLUTION NO. 213 OF 2020, AUTHORIZING RENTAL RATE FOR THE WEST BROOK PARKING LOT, TO PROVIDE FOR AN ADDITIONAL REDUCTION FOR 8-10 DAYS IN AUGUST AND ON LABOR DAY - RESOLUTION WITHDRAWN
298	ROLL CALL	FINANCE (INFORMATION TECHNOLOGY) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET
<p><i>RESOLUTION NOS. 263 - 298 AND THE CERTIFICATE OF APPOINTMENT WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON AUGUST 13, 2020</i></p>		
299		ECONOMIC GROWTH & DEVELOPMENT AND HIGHER EDUCATION (PLANNING & COMMUNITY DEVELOPMENT) - AUTHORIZING THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT TO SUBMIT A GRANT APPLICATION TO EMPIRE STATE DEVELOPMENT FOR PROMOTION OF 2020 CENSUS

Warren County Board of Supervisors

AUGUST 21, 2020
BOARD MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
300		ECONOMIC GROWTH & DEVELOPMENT AND HIGHER EDUCATION (PLANNING & COMMUNITY DEVELOPMENT) - AUTHORIZING AGREEMENT WITH TRI-COUNTY UNITED WAY FOR PROMOTION OF 2020 CENSUS FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

RESOLUTION NOS. 299-300 AND FLOOR RESOLUTION NO. 1 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON AUGUST 17, 2020

301		SUPERVISORS BRAYMER & LEGGETT - WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021
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302	ROLL CALL	FINANCE - ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021
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RESOLUTION NOS. 301 & 302 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE COUNTY WEBSITE ON AUGUST 20, 2020 - AS THIS ITEM DID NOT MEET THE DISTRIBUTION DEADLINE CITED IN THE RULES OF THE BOARD, A WAIVING OF THE RULES (BY 2/3 MAJORITY VOTE) IS REQUIRED TO BRING THIS RESOLUTION TO THE FLOOR

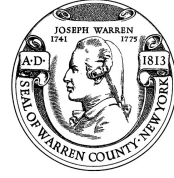
303		SUPERVISORS LEGGETT & McDEVITT - AMENDING WARREN COUNTY BUDGET FOR 2020
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RESOLUTION NO. 303 WAS DISTRIBUTED TO THE BOARD OF SUPERVISORS AS FLOOR RESOLUTION NO. 1 ON AUGUST 17, 2020

304		SUPERVISOR SIMPSON & SHEPLER - WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC. FOR MAIL PICK-UP AND SORTING SERVICES TO CENTER FOR DISABILITY SERVICES, INC.
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Warren County Board of Supervisors

AUGUST 21, 2020
BOARD MEETING
INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
305		SUPERVISORS WILD & BRAYMER - ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC. FOR MAIL PICK-UP AND SORTING SERVICES TO CENTER FOR DISABILITY SERVICES, INC.
<i>RESOLUTION NOS. 304 AND 305 WERE APPROVED FROM THE FLOOR DURING THE BOARD MEETING</i>		
CA06		CERTIFICATE OF APPOINTMENT - APPOINTING MEMBER TO THE SARATOGA-WARREN-WASHINGTON COUNTIES WORKFORCE DEVELOPMENT BOARD

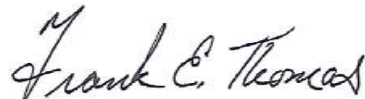
Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, FRANK THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named person as member of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
Appointing: Zachary Moore <i>(Replacing Michael Irish due to resignation)</i>	Hospitality Sector/ Spruce Hospitality Group	8/21/20 - 6/30/23

Dated: August 21, 2020


FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

Warren County Board of Supervisors

RESOLUTION NO. 263 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES				
A.4018.0030 130	Preventive Program, Disease Control, Salaries- Part Time	A.4018.0030 860	Preventive Program, Disease Control, Hospitalization	\$5,000.00
A.4018.0030 130		A.4018.0030 865	Dental Insurance	100.00
A.4054 860	Ed/Physically Hand. Children, Hospitalization	A.4018.0020 860	Family Health, Hospitalization	5,000.00
A.4054 865	Dental Insurance	A.4018.0020 865	Dental Insurance	120.00
A.4192 110	Public Health-COVID-19 Addition, Salaries-Regular	A.4192 130	Public Health-COVID- 19 Addition, Salaries- Part Time	8,500.00
A.4192 120	Salaries-Overtime	A.4192 130		13,000.00
A.4192 120		A.4192 435	Medical Fees	12,000.00
A.4192 810	Retirement	A.4192 435		1,800.00
A.4192 830	Social Security	A.4192 435		750.00
A.4192 831	Medicare Contribution	A.4192 435		175.00

Warren County Board of Supervisors

RESOLUTION NO. 264 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
BOARD OF ELECTIONS		
<u>ESTIMATED REVENUE</u>		
A.1450 3053	Board of Elections, Elections Cybersecurity Remediation & Mitigation	\$79,297.03
<u>APPROPRIATIONS</u>		
A.1450 439	Board of Elections, Misc Fees & Expenses	79,297.03
DPW		
<u>ESTIMATED REVENUE</u>		
D.5010 5031	County Road, Highway Administration, Interfund Transfers	41,653.22
D.3310 2680	Traffic Control, Insurance Recoveries	328.96
D.5110 2680	Maintenance of Roads, Insurance Recoveries	143.72
<u>APPROPRIATIONS</u>		
D.9950 910	County Road, Transfers-Capital Projects, Interfund Transfers	41,653.22
D.3310 110	Traffic Control, Salaries-Regular	213.24
D.3310 421	Equipment Rental	90.62
D.3310 410	Supplies	25.10
D.5110 110	Maintenance of Roads, Salaries-Regular	99.91
D.5110 421	Equipment Rental	43.81

PARKS, RECREATION & RAILROAD

ESTIMATED REVENUE

A.7113 2410 Railroad, Rental of Property \$9,589.00

APPROPRIATIONS

A.7113 415 Railroad, Electricity 4,518.00

A.7113 417 Water/Sewer/Taxes 5,071.00

PLANNING & COMMUNITY DEVELOPMENT

ESTIMATED REVENUE

A.8020 3904 Planning, Census 2020 Complete Count Outreach 49,900.00

APPROPRIATIONS

A.8020 110 Planning, Salaries-Regular 993.00

A.8020 470 Contract 48,598.00

A.8020 810 Retirement 158.00

A.8020 830 Social Security 62.00

A.8020 831 Medicare Contribution 14.00

A.8020 860 Hospitalization 74.00

A.8020 865 Dental Insurance 1.00

UP YONDA FARM

ESTIMATED REVENUE

A.7111 2706 Up Yonda Farm, Donation-Up Yonda Farm 3,600.00

APPROPRIATIONS

A.7111 260 Up Yonda Farm, Other Equipment 3,600.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 265 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, BRUNO, MAGOWAN, CONOVER, DIAMOND, HOGAN AND SEEBER

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH CONSTELLATION ENERGY SERVICES OF NEW YORK, INC. AS THE PREFERRED ELECTRICAL SUPPLIER THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES

WHEREAS, pursuant to Resolution No. 293 of 2014 (amended by Resolution Nos. 225 of 2015, 346 of 2015 and 351 of 2018), Warren County entered into agreements through the Municipal Electric & Gas Alliance (MEGA) to obtain energy resources at lower costs, and

WHEREAS, the Superintendent of the Department of Public Works has requested that Warren County execute an agreement with Constellation Energy Services of New York, Inc., as the preferred supplier of electricity through MEGA for a term of thirty-six (36) months, commencing with the first meter reading occurring on or after October 30, 2020 and terminating November 29, 2023, at a fixed rate of \$0.05400 per kilowatt hour, and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with Constellation Energy Services of New York, Inc., as the preferred supplier of electricity through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties for a term of thirty-six (36) months, commencing with the first meter reading occurring on or after October 30, 2020 and terminating November 29, 2023, at a fixed rate of \$0.05400 per kilowatt hour, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Budget Codes for any County departmental operations being provided with electrical service.

Warren County Board of Supervisors

RESOLUTION NO. 266 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, BRUNO, MAGOWAN, CONOVER, DIAMOND, HOGAN AND SEEBER

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH DIRECT ENERGY BUSINESS AS THE PREFERRED SUPPLIER FOR NATURAL GAS THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES

WHEREAS, pursuant to Resolution No. 185 of 2016 (amended by Resolution No. 484 of 2018), Warren County entered into agreements through the Municipal Electric & Gas Alliance (MEGA) to obtain natural gas at lower costs, and

WHEREAS, the Superintendent of the Department of Public Works has requested that Warren County execute an agreement with Direct Energy Business, as the preferred supplier of natural gas through MEGA for a term of thirty-six (36) months, commencing January 1, 2021 and terminating December 31, 2023, at a fixed rate of \$3.725 per Dth, and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with Direct Energy Business, as the preferred supplier of natural gas through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties for a term of thirty-six (36) months, commencing January 1, 2021 and terminating December 31, 2023 at a fixed rate of \$3.725 per Dth, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Budget Codes for any County departmental operations being provided with natural gas service.

Warren County Board of Supervisors

RESOLUTION NO. 267 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, BRUNO, MAGOWAN, CONOVER, DIAMOND, HOGAN AND SEEBER

AWARDING BID AND AUTHORIZING AGREEMENT WITH FITZGERALD BROTHERS BEVERAGES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (BEVERAGE PORTION ONLY) (WC 33-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Contracted Vending Machine Services at Various Warren County Facilities (WC 33-20), and

WHEREAS, the Superintendent of Public Works has recommended awarding the beverage portion only of the bid to Fitzgerald Brothers Beverages, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Fitzgerald Brothers Beverages of the acceptance of their bid for the beverage only portion, and be it further

RESOLVED, that Warren County enter into an agreement with Fitzgerald Brothers Beverages, 152 Dix Avenue, Glens Falls, New York 12801, for contracted vending machine services at various Warren County facilities (beverage portion only) pursuant to the terms and provisions of the bid specifications (WC 33-20), for a term commencing upon execution by both parties and terminating one (1) year from date of execution, with the option to extend the agreement for four (4) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Fitzgerald Brothers Beverages and any other necessary documents, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 268 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, BRUNO, MAGOWAN, CONOVER, DIAMOND, HOGAN AND SEEBER

AWARDING BID AND AUTHORIZING AGREEMENT WITH PRESTIGE SERVICES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (SNACK PORTION ONLY) (WC 33-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Contracted Vending Machine Services at Various Warren County Facilities (WC 33-20), and

WHEREAS, the Superintendent of Public Works has recommended awarding the snack portion only of the bid to Prestige Services, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Prestige Services of the acceptance of their bid for the snack only portion, and be it further

RESOLVED, that Warren County enter into an agreement with Prestige Services, 4 Enterprise Avenue, Clifton Park, New York 12065, for contracted vending machine services at various Warren County facilities (snack portion only) pursuant to the terms and provisions of the bid specifications (WC 33-20), for a term commencing upon execution by both parties and terminating one (1) year from date of execution, with the option to extend the agreement for four (4) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Prestige Services and any other necessary documents, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 269 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR YOUTH EDUCATIONAL PROGRAM SERVICES FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH EMPLOYMENT PROGRAM AND TO PREPARE YOUTH FOR THE TEST ASSESSING SECONDARY COMPLETION (TASC) HIGH SCHOOL EQUIVALENCY ASSESSMENT

RESOLVED, that the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 1153 Burgoyne Avenue, Suite 2, Fort Edward, New York 12828, to provide youth employment program services for the Workforce Innovation and Opportunity Act Youth Employment Program and to prepare Youth for the Test Assessing Secondary Completion (TASC) High School Equivalency Assessment, in an amount not to exceed Fifteen Thousand Twenty-Two Dollars (\$15,022) for a term commencing September 21, 2020 and terminating June 30, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code 41.6293.0310.470 Workforce Innovat & Opport. Act, WIA/WIOA, Youth, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 270 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, MCDEVITT AND SHEPLER

**AUTHORIZING CONTINUATION OF AGREEMENT WITH AUTOMON, LLC
TO PROVIDE CASE MANAGEMENT SOFTWARE MAINTENANCE FOR
THE PROBATION DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous contract being authorized by Resolution No. 421 of 2019) with Automon, LLC, 6621 N. Scottsdale Road, Scottsdale, Arizona 85250, to provide case management software maintenance for an amount not to exceed Eight Thousand Eight Hundred Thirty-Five Dollars and Fifty-Six Cents (\$8,835.56), for a term commencing August 18, 2020 and terminating August 17, 2021, with automatic annual renewals unless terminated by either party upon thirty (30) days written notice, provided that the annual contract amount does not exceed Ten Thousand Dollars (\$10,000), and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 422 Probation, Repair/Maint-Equipment.

Warren County Board of Supervisors

RESOLUTION NO. 271 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, MCDEVITT AND SHEPLER

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF A CONTINUATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY PROBATION DEPARTMENT AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR RAISE THE AGE EMPLOYMENT AND TRAINING PROGRAM

WHEREAS, pursuant to Resolution No. 467 of 2019, Warren County entered into a memorandum of understanding between the Warren County Probation Department and the Warren County Employment & Training Administration for Raise the Age Employment and Training Program for eligible youth in Warren County, and

WHEREAS, the Probation Director has requested that Warren County execute a continuation of memorandum of understanding for an amount not to exceed One Hundred Fourteen Thousand Four Hundred Sixty-Four Dollars (\$114,464), for a term commencing June 1, 2020 and terminating March 31, 2021, and

WHEREAS, the Chairman of the Board of Supervisors executed the memorandum of understanding prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby, are, ratified with regards to execution of a continuation of memorandum of understanding between the Warren County Probation Department and the Warren County Employment & Training Administration for Raise the Age Employment and Training Program for eligible youth in Warren County for an amount not to exceed One Hundred Fourteen Thousand Four Hundred Sixty-Four Dollars (\$114,464), for a term commencing June 1, 2020 and terminating March 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470 Probation, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 272 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER

AUTHORIZING AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE EXPERT SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for outside counsel to provide expert services to staff attorneys, and

WHEREAS, the Public Defender has requested to contract with outside counsel to provide expert services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with outside counsel, to provide expert services to staff attorneys on cases for the Public Defender's Office at a rate of Two Hundred Fifty Dollars (\$250) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Warren County Board of Supervisors

RESOLUTION NO. 273 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER

AUTHORIZING AGREEMENTS TO PROVIDE PRIVATE INVESTIGATION ON CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for private investigation on cases, and

WHEREAS, the Public Defender has requested to contract with outside investigators to provide private investigation on cases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with outside investigators to provide private investigation on cases for the Public Defender's Office at a rate of Fifty-Five Dollars (\$55) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Warren County Board of Supervisors

RESOLUTION NO. 274 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER

AUTHORIZING AGREEMENTS TO PROVIDE LANGUAGE INTERPRETATION TO CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for private language interpretation to clients for their cases, and

WHEREAS, the Public Defender has requested to contract with an interpreter to provide private language interpretation to clients for their cases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with an interpreter, to provide private language interpretation to clients for their cases for the Public Defender's Office at a rate of between Seventy-Five Dollars (\$75) per hour and One Hundred Fifty Dollars (\$150) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Warren County Board of Supervisors

RESOLUTION NO. 275 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER

AUTHORIZING AGREEMENTS TO PROVIDE SOCIAL WORKER ASSISTANCE TO CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for outside social worker services to provide assistance to clients for their cases, and

WHEREAS, the Public Defender has requested to contract with outside social workers to provide assistance to clients for their cases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with outside social workers, to provide assistance to clients for their cases for the Public Defender's Office at a rate of Seventy-Five Dollars (\$75) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Warren County Board of Supervisors

RESOLUTION NO. 276 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER

AMENDING RESOLUTION NO. 558 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES, TO ADD AND REMOVE CONTRACTS AND ADJUST CONTRACT AMOUNTS

WHEREAS, pursuant to Resolution No. 558 of 2019 the Warren County Board of Supervisors authorized the Chairman of the Warren County Community Services Board to execute agreements with various agencies and institutions to provide community mental health services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing January 1, 2020 and terminating upon thirty (30) days written notice by either party, and

WHEREAS, the Director of the Office of Community Services has requested that Resolution No. 558 of 2019 be amended to reflect changes to Schedule "A" to remove Citizens Advocates and replace with Behavioral Health Services North for an amount not to exceed One Hundred Sixty-Six Thousand Seven Hundred Ninety-Two Dollars (\$166,792), now, therefore, be it

RESOLVED, that Resolution No. 558 of 2019 be, and hereby is, amended to change the attached Schedule "A" and the Warren County Board of Supervisors hereby authorizes the Chairman of the Warren County Community Services Board to execute an agreement with Behavioral Health Services North for an amount not to exceed One Hundred Sixty-Six Thousand Seven Hundred Ninety-Two Dollars (\$166,792), and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 558 of 2019 will remain the same.

RESOLUTION No. 276 OF 2020

PAGE 2 OF 2

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
The Addiction Care Center of Albany, Inc.	\$ 571,447.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 634,845.00	A.4320.0080 470
Citizen Advocates	\$ 390,686.00	To be created
Behavioral Health Services North	\$ 166,792.00	To be created
Community, Work, and Independence, Inc.	\$ 45,678.00	A.4320.0070 470
Council for Prevention, Inc.	\$ 349,987.00	A.4320.0110 470
Liberty House Foundation	\$ 269,106.00	A.4320.0090 470
Northern Rivers/Parsons Child & Family Center	\$1,027,204.00	A.4320.0165 470
PEOPLE, Inc.	\$ 143,027.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc.	\$ 937,889.00	A.4320.0120 470
TOTAL	\$4,369,869.00	

Warren County Board of Supervisors

RESOLUTION NO. 277 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER

AUTHORIZING AGREEMENT WITH NORA RUBADO TO PROVIDE SPEECH THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Nora Rubado to provide speech therapy services, as follows:

Certified Home Health Agency

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$55.00	\$75.00
Meetings	\$40.00	\$40.00

Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00	\$40.00
Supplemental Evaluations	\$117.00	\$117.00

Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$53.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00	\$40.00

for a term commencing August 21, 2020 and terminating upon thirty (30) days written notice, and the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute an

RESOLUTION No. 277 OF 2020

PAGE 2 OF 2

agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsburg, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 470 Health Services, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 278 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER

AUTHORIZING CONTINUATION OF AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous contract being authorized by Resolution No. 118 of 2020) with Nemer Chrysler, Jeep, Dodge Ram of Queensbury, 728 Quaker Road, Queensbury, New York 12804, for proprietary dealer only repairs for various Dodge and Chrysler makes and models for the Warren County Sheriff's Office for an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing October 1, 2020 and terminating September 30, 2021, and the Chairman of the Board of Supervisors is authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

Warren County Board of Supervisors

RESOLUTION NO. 279 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SIMPSON, BRAYMER, DIAMOND, DRISCOLL, SEEBER AND SHEPLER

AMENDING RESOLUTION NO. 278 OF 2018, AWARDING BID AND AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC. FOR PURCHASE, DELIVERY, FOUNDATION PREPARATION AND SET-UP OF TWO 8' X 10' COMMUNICATIONS SHELTERS FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO CHANGE THE BUDGET CODE

WHEREAS, pursuant to Resolution No. 278 of 2018, the Warren County Board of Supervisors authorized an agreement with Capital Digitronics, Inc. for purchase, delivery, foundation preparation and set-up of two 8'x10' communications shelters for the Warren County Sheriff's Office, and

WHEREAS, the funds were to be expended from Budget Codes A.3020.4036 260 Sheriff's 911 Center, 2017 Interoperable Comm. Grant, Other Equipment and A.3020.4036 470, Sheriff's 911 Center, 2017 Interoperable Comm. Grant, Contract, and

WHEREAS, the Sheriff has requested that Resolution No. 278 of 2018 be amended to change the source of funding to Budget Code H.360.9550 280 Communications Radio Upgrade, Capital Projects, Projects, now, therefore, be it

RESOLVED, that Resolution No. 278 of 2018 be, and hereby is, amended to change the source of funding to Budget Code H.360.9550 280 Communications Radio Upgrade, Capital Projects, Projects, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 278 of 2018 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 280 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS MAGOWAN, LEGGETT, WILD, BRUNO, DRISCOLL, HOGAN AND SHEPLER

AUTHORIZING AGREEMENT WITH WINDSTREAM ENTERPRISE TO PROVIDE TELEPHONE SERVICE FOR THE INFORMATION TECHNOLOGY DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with Windstream Enterprise, 225 West 34th Street, New York, New York 10122, to provide telephone service for the Information Technology Department, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, in an amount not to exceed One Thousand Seven Hundred Eleven Dollars and Twenty Cents (\$1,711.20) per month, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1681 423 Telecommunications, Telephone.

Warren County Board of Supervisors

RESOLUTION NO. 281 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

AMENDING RESOLUTION NO. 502 OF 2018, CHANGING THE NAME OF CAPITAL PROJECT NO. H377 FROM 2018 PAVEMENT PRESERVATION PROJECT TO SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT, TO CHANGE THE NAME OF THE CAPITAL PROJECT TO SUNNYSIDE ROAD (CR54) AND SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT

WHEREAS, pursuant to Resolution No. 526 of 2017 the Warren County Board of Supervisors established Capital Project No. H377 as the 2018 Pavement Preservation Project, and

WHEREAS, pursuant to Resolution No. 502 of 2018 the Warren County Board of Supervisors authorized a change to the name of Capital Project No. H377 to Sunnyside East (CR39) Pavement Preservation Project, and

WHEREAS, the Superintendent of the Department of Public Works has requested to change the name of Capital Project No. H377 from Sunnyside East (CR39) Pavement Preservation Project to Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a change to the name of Capital Project No. H377 from Sunnyside East (CR39) Pavement Preservation Project to Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 502 of 2018 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 282 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY

WHEREAS, a Project Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Town of Queensbury P.I.N. 1760.99 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and Construction/CI, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and Construction/CI work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Sixty-Nine Thousand Nine Hundred Fifty-Nine Dollars and no cents (\$69,959.00) has been appropriated from Capital Project H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of One Million Seven Hundred Twenty-Five Thousand Two Hundred Thirty Dollars and no cents (\$1,725,230.00) is hereby appropriated from Capital Project H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the

RESOLUTION No. 282 OF 2020

PAGE 2 OF 2

administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Warren County Board of Supervisors

RESOLUTION NO. 283 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

AMENDING AGREEMENT WITH GREENMAN-PEDERSEN, INC. FOR PRELIMINARY DESIGN WORK FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, pursuant to Resolution No. 504 of 2018, the Chairman of the Board of Supervisors was authorized to execute an agreement with Greenman-Pedersen, Inc., 80 Wolf Road, Suite 300, Albany, New York 12205, to provide preliminary design work for the Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project for an amount not to exceed Sixty-Nine Thousand Nine Hundred Fifty-Nine Dollars (\$69,959) for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Superintendent of the Department of Public Works has requested to amend the agreement to authorize Supplemental Agreement No. 1 to add construction and construction inspection services for an amount not to exceed One Hundred Twenty-Eight Thousand Nine Hundred Eighty Dollars (\$128,980), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute Supplemental Agreement No. 1 with Greenman-Pedersen, Inc., 80 Wolf Road, Suite 300, Albany, New York 12205, for construction and construction inspection services for the Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project, for an amount not to exceed One Hundred Twenty-Eight Thousand Nine Hundred Eighty Dollars (\$128,980) for a term commencing upon execution of the agreement by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Capital Projects, Projects.

Warren County Board of Supervisors

RESOLUTION NO. 284 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR CONSTRUCTION SERVICES FOR CAPITAL PROJECT H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY (WC 24-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Construction Services for Capital Project H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Town of Queensbury (WC 24-20), and

WHEREAS, the bids were opened on August 20, 2020 and the recommendation of the lowest responsible bidder may not be approved by the Superintendent of the Department of Public Works prior to the Board of Supervisors meeting on August 21, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of the Department of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to construction services for Capital Project H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Town of Queensbury, pursuant to the terms and provisions of the specifications (WC 24-20) and proposal, for a term commencing upon execution by both parties and terminating seventy (70) days after notice to proceed, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Capital Projects, Projects.

Warren County Board of Supervisors

RESOLUTION NO. 285 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT

RESOLVED, that Warren County continue the agreements (previously authorized by Resolution No. 394 of 2019) with various municipalities for the purpose of providing roadway maintenance and services, as recommended by the Superintendent of Public Works on County roadways, for a continued term commencing January 1, 2021 and terminating December 31, 2021, said agreements shall renew on an annual basis for a period of five years unless there is an increase and/or a decrease in the rates or mileage, for the total amounts listed for each municipality as set forth on the attached Schedule "A," and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the agreements in the form approved by the County Attorney, and be it further

RESOLVED, that the payment to the municipalities shall be as follows: (1) Lump sum payment of Eight Thousand Dollars (\$8,000) or Ten Thousand Dollars (\$10,000) upon receipt of equipment upgrade confirmation from each municipality; (2) Sixty-Seven Percent (67%) of the payment for snow and ice removal to be paid in January of each year; (3) Thirty-Three Percent (33%) of the payment for snow and ice removal to be paid in July of each year; and (4) One Hundred Percent (100%) of the payment for mowing and sweeping to be paid in July of each year, and be it further

RESOLVED, that the funds for these agreements shall be expended from Budget Codes: D.5142 470 County Road, Snow Removal - County, Contract (in the amount of One Million Four Hundred Sixty-One Thousand Eight Hundred Sixty-Six Dollars and Sixty-Nine Cents (\$1,461,866.69) and D.5110 470 County Road, Maintenance of Roads, Contract (in the amount of Ninety-Eight Thousand Five Dollars and Twenty-Six Cents (\$98,005.26), for a total of One Million Five Hundred Fifty-Five Thousand Eight Hundred Seventy-One Dollars and Ninety-Five Cents (\$1,559,871.95).

RESOLUTION No. 285 OF 2020

PAGE 2 OF 2

Schedule "A"

**2021 MUNICIPAL CONTRACT
HIGHWAY RECOMMENDED PAYMENT RATE**

- \$9,095.43/MI. PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.
- \$8,000 Lump Sum MUNICIPALITIES WITHIN THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
- \$10,000 Lump Sum MUNICIPALITIES OUTSIDE THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
- \$ 710.50/EACH ADDITIONAL FOR WEIGHT RESTRICTED OR BRIDGES THAT REQUIRE SPECIAL EQUIPMENT OTHER THAN TYPICAL ROAD PLOW VEHICLE.
- \$ 554/MI. SWEEP, PICKUP & REMOVAL OF ROAD SAND IN SPRING AFTER WINTER OPERATIONS ARE COMPLETED ONE TIME PER YEAR.
- \$ 140/MI. MOWING IN MID JUNE TO LATE JULY, ONE TIME PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.
- \$ 280/MI. MOWING IN MID JUNE TO LATE JULY, TWO TIMES PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE

TOWN	MILES \$9,095.43	EQUIPMENT UPGRADES	BRIDGE S \$710.50	D.5142 TOTAL	MILES \$554.00	MILES \$140.00 \$280.00	D.5110 TOTAL	ESTIMATE OF PAYMENT
BOLTON	17.64	\$ 8,000	0	\$168,443.39	17.64	17.64	\$12,242.16	\$180,685.55
CHESTER	32.87	\$10,000	0	\$308,966.78	32.87	32.87	\$22,811.78	\$331,778.56
HAGUE	9.02	\$ 8,000	0	\$90,040.78	9.02	0.0	\$ 4,997.08	\$ 95,037.86
HORICON	26.32	\$10,000	0	\$249,391.72	26.32	0.0	\$14,581.28	\$263,973.00
LAKE GEORGE	0.95	\$ 8,000	0	\$16,640.66	0.95	0.95	\$ 659.30	\$ 17,299.96
LAKE LUZERNE	8.94	\$10,000	0	\$91,313.14	8.94	8.94	\$ 6,204.36	\$ 97,517.50
STONY CREEK	21.72	\$10,000	0	\$207,552.74	21.72	0.0	\$12,032.88	\$219,585.62
THURMAN	26.53	\$10,000	0	\$251,301.76	26.53	26.53	\$18,411.82	\$269,713.58
WARRENSBURG	6.82	\$10,000	0	\$72,030.83	6.82	6.82	\$ 5,687.88	\$ 77,718.71
WASHINGTON CO.	0.68		0	\$6,184.89	0.68	0.0	\$ 376.72	\$ 6,561.61
	151.49 MI	\$84,000	0	\$1,461,866.69	151.49 MI	93.75 MI	\$ 98,005.26	\$1,559,871.95

Warren County Board of Supervisors

RESOLUTION NO. 286 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

**AUTHORIZING COOPERATIVE AGREEMENT WITH NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR USE OF
REGENERATIVE VACUUM SWEEPER**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute a cooperative agreement with New York State Department of Environmental Conservation for use of a regenerative vacuum sweeper to maintain the porous pavements on Beach Road and Westbrook Parking Lot, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 287 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH HENDERSON PRODUCTS, INC. TO PURCHASE MOBILE BRINE MAKING UNIT FOR THE DEPARTMENT OF PUBLIC WORKS

RESOLVED, that the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute an agreement with Henderson Products, Inc., 1085 South Third Street, Manchester, Iowa 52057 to purchase a mobile brine making unit, in an amount not to exceed Ninety-Eight Thousand Eighteen Dollars and Sixty Cents (\$98,018.60), in form approved by the County Attorney and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute intermunicipal agreements with various municipalities deemed necessary and proper in association with the mobile brine making unit, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code DM.5130 240 Road Machinery, Machinery, Highway & Street Equipment.

Warren County Board of Supervisors

RESOLUTION NO. 288 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, LEGGETT, BRAYMER, BRUNO, MAGOWAN, MERLINO, STROUGH AND WILD

AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE

RESOLVED, that Warren County continue the agreements (most recently authorized by Resolution No. 349 of 2019) with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, for the purpose of obtaining the license to allow use of property owned by the City of Glens Falls, County of Warren, New York, for snowmobile trail purposes (with South Warren Snowmobile Club, Inc. to develop and maintain the trails), for a term commencing July 1, 2020 and terminating June 30, 2021 and containing an early termination clause, which agreement may provide for plowing of a parking lot by Warren County employees, defense, indemnification and holding the City harmless from licensed activities, and be it further

RESOLVED, that in addition to the above agreement, Warren County enter into a separate agreement with South Warren Snowmobile Club, Inc., P.O. Box 258, Lake Luzerne, New York 12846-0258, whereby the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, which agreement shall: (1) commence July 1, 2020 and terminate June 30, 2021 and contain an early termination clause, in a form approved by the County Attorney; (2) provide that the County has acquired or will acquire certain easements for snowmobile trails; (3) provide for development, as may be necessary, and maintenance of trails by the Club; (4) provide for use of the snowmobile trails by the general public at no cost; (5) provide additional insured status for the County and such other parties as the County Attorney shall recommend; (6) provide an indemnification and defense clause for the County and such other parties as the County Attorney shall recommend; and (7) contain such other provisions recommended by the County Attorney and otherwise be in a form approved by the County Attorney, with the Chairman of the Board of Supervisors being authorized to execute both agreements with the City of Glens Falls and South Warren Snowmobile Club, Inc.

Warren County Board of Supervisors

RESOLUTION NO. 289 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD

ADOPTING AMENDED WARREN COUNTY TRAVEL POLICY AND COUNTY VEHICLE USE REGULATIONS

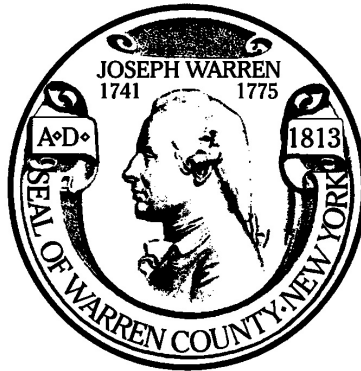
WHEREAS, the Warren County Board of Supervisors adopted an updated Warren County Travel Policy and County Vehicle Use Regulations (hereinafter the “Travel Policy”) by Resolution No. 495 of 2004, which has been updated by many subsequent resolutions, and

WHEREAS, the County Administrator presented to the Personnel & Administration Committee a revised Travel Policy to update the “Schedule A” document to include authorization to attend on-line trainings, and

WHEREAS, the Personnel & Administration Committee has reviewed the changes presented by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Travel Policy and County Vehicle Use Regulations annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Travel Policies or County Vehicle Use Regulations, Resolutions or parts thereof inconsistent with the annexed are hereby repealed effective August 21, 2020.



**WARREN COUNTY TRAVEL POLICY AND
COUNTY VEHICLE USE REGULATIONS**

I. COUNTY TRAVEL POLICY

Whenever an officer or employee travels for County business, the officer or employee shall comply with the requirements of this section.

A. GENERAL GUIDELINES FOR THE USE OF MOTOR VEHICLES AND/OR MASS TRANSPORTATION

When at all possible, employees shall use County owned vehicles or rental vehicles available under state purchasing contract for County business purposes as opposed to personal vehicles. Whether a rental vehicle may be used in lieu of a County vehicle, shall be determined by the Fleet Manager or in said Manager's absence, the County Administrator based on the nature of the trip, length of the trip, and/or number of persons riding in the vehicle. Whenever practical, employees shall use mass transportation for County business as opposed to County vehicles, rental vehicles or personal vehicles.

- 1) Use of personal vehicles should only occur when a County vehicle is not readily available in the pool of vehicles available for department use or when a rental vehicle is not authorized.
- 2) Mass transportation sources should be used whenever there would be a savings in costs unless such use would be impractical given the nature of the trip. If use of Mass transportation would result in a saving of time, the value of the Officer's or Employee's time should be considered in evaluating costs.
- 3) Whenever travel is for more than distances six (6) hours away, it is expected that mass transportation will be used unless there is justification for not using the same.
- 4) Whenever requesting permission of the Board of Supervisors for out-of-state travel or when requesting authorization from the Department Head, Chairman of the oversight Committee or County Administrator to attend a meeting or convention, the employee making the request shall indicate on the authorization request form whether a County vehicle and/or mass transportation will be used and if not, the reason for such decision. The Board, Department Head, Chairman of the oversight Committee or County Administrator may require the use of a County vehicle and/or mass transportation sources in whole or part as a condition of authorizing the trip.

B. TRAVEL APPROVAL REQUIRED

- 1) Unless travel is excepted herein, or by separate Resolution by the Board, each supervisory Committee shall review and approve *all* travel requests, both in-state and out-of-state. Out-of-state travel requires approval by a Board resolution, and in-state travel that necessitates overnight accommodations, require Committee approval only. The number of people traveling to an event from one department shall be limited and set by the supervisory Committee. Department Heads shall submit all paperwork describing travel and expenses for review by the Committee. A Travel Form (Schedule "A") shall be signed by the supervisory Committee Chairman if travel is approved and must be attached to any Purchase Order or Voucher submitted for reimbursement.
- 2) Travel by officers and employees of Warren County does NOT need approval by the supervisory Committee or Board of Supervisors, and therefore no Travel Form (Schedule A) is required, if all of the following conditions apply:
 - a) the travel does not require overnight accommodations;
 - b) there is no more than \$100 in costs (to the County) per person per trip for travel and meal costs;
 - c) the travel is part of the normal course of business, which includes, but is not limited to, travel to perform the duties of the officer's and/or employee's position or travel is for attendance at seminars, training, and/or other classes or meetings where such is at no cost to the County or where such is mandated by state law, rule, or regulation.

- 3) Travel by County Supervisors, County Administrator, Assistant County Administrator and Department Heads to attend the New York State Association of Counties' conferences held twice per year do NOT need approval by the supervisory Committee or Board of Supervisors, provided that the Department has budget appropriations for the same and there is compliance with the GSA policy.
- 4) In-state travel for attendance at conferences, seminars or training, the cost of which is included in the current County Budget, requires only approval of the applicable Department Head, the County Administrator, and the Chair of the appropriate oversight Committee. After such approvals are obtained, notification of the event, the attending employee(s) and the fact that such approvals were granted shall be noted on the agenda at the next oversight Committee meeting.

C. FUNDING FOR TRAVEL

If payment of travel expenses requires fund transfers, the Department Head must provide information on where the funds are coming from.

D. REIMBURSEMENT RATE FOR LODGING, MEALS, AND INCIDENTAL EXPENSES

The U.S. General Services Administration Domestic Per Diem Rates are to be used to determine the maximum reimbursement for lodging, meals and incidental expenses. A listing can be found at www.gsa.gov

E. EXCEPTIONS

- 1) The Sheriff's Office shall be excepted from the Policy and guidelines concerning mass transportation and travel approval requirements, where the travel is not related to training or conferences, and which have been approved by the Sheriff or Division Commander.
- 2) The Commissioners of the Warren County Board of Elections, staff and machine custodians shall, to the extent authorized by the County Administrator, be excepted from the requirement of use of a County vehicle or a rental vehicle and may use personal vehicles with mileage reimbursement by the County in the performance of their official duties in Warren County concerning the Election Day period (that time period of a few weeks during which matters are readied and concluded for an election), classes in the various municipalities, trips to nursing homes, and voter education sessions. The Director/Fire Coordinator, Deputy Director of the Emergency Services Office, and Deputy Fire and EMS Coordinators, to the extent authorized by the County Administrator, shall be excepted from the requirement of use of a County vehicle or rental vehicle and may use personal vehicles with mileage reimbursement by the County while in the performance of their official duties, in Warren County and adjacent counties. The officers and/or employees identified in this division (E)(2) shall, however, when attending conferences or meetings outside the County or in adjacent counties, seek to use mass transit or a County vehicle, as may be applicable.
- 3) The employees of the Department of Social Services shall be excepted from the requirement of use of County vehicles and/or rental vehicles and may use personal vehicles with mileage reimbursement to be paid by the County, subject to the approval of the Commissioner of Social Services while continuing to use fleet vehicles as much as possible given the operation of that particular Department.
- 4) Section D above shall not apply to limit the maximum reimbursement rate where the lodging and/or meals are provided as a facility that is the host of an approved conference, training or meeting or is chosen because of its location proximate to the event and where the reimbursement is less than \$100 above the maximum daily GSA rate and where the employee or officer receives approval for the increased reimbursement above GSA rate as detailed on his or her "Authorization to Attend Meeting or Convention" request form.

- 5) The County Treasurer & County Clerk or their designee shall be excepted from the requirement of use of County vehicles and may use personal vehicles when performing departmental banking functions.

II. COUNTY MOTOR VEHICLE USE RULES

The following rules shall apply to the use of County owned, leased, or borrowed vehicles by those driving for County business.

- A. Only authorized employees who hold a valid New York State driver's license shall drive County vehicles. Authorized employees shall be:
 - 1) 18 years and older;
 - 2) Any employee who regularly or at times operates a County vehicle as part of the employee's usual and/or customary County job function;
 - 3) An employee who is authorized to operate the vehicle by:
 - a) The County Administrator; or
 - b) The County Department Head to whom the vehicle has been assigned;
 - 4) Those who agree to provide their driver license number to the County for inclusion in the NYS Department of Motor Vehicle License Event Notification Service (*The LENS program provides the County with notifications of driver license infractions and suspensions*);
 - 5) Those who agree to the fact that the County has a right to request information relating to a change in driver license status of all authorized users described above;
 - 6) Those who have signed the acknowledgment (Schedule C) at the end of this Policy;
 - 7) Those who maintain a valid NYS drivers license, excluding conditional or restricted licenses
 - a) Any suspension or revocation of ones driver's license will result in immediate loss of the employee's status as an authorized County driver. Status as an authorized driver will be automatically reinstated upon restoration of unconditional license;
 - 8) Those who have been involved in an at fault incident(s) with a County vehicle where no convictions were issued *but* the incident(s) resulted in damage in excess of \$2,500 from a single incident or multiple incidents within a 12 month period will no longer be considered authorized drivers and must be reviewed by the Risk Management Steering Committee who will provide a recommendation to the Department Head. The Department Head will then determine the employee's status as an authorized driver of County vehicles or their own vehicle on County business. Employees may appeal a Department Heads determination to the Personnel & Higher Education Committee of the Board of Supervisors; and
 - 9) Those with Commercial Motor Vehicle Licenses, if using the license in the scope of their duties, that have successfully passed a Commercial Motor Vehicle License physical exam within the last 12 months and provided proper medical examination certificate to the County.
- B. Volunteers, clients, members of employees' families, etc. are not authorized to operate County owned vehicles, except volunteer County employees and unpaid interns who hold a valid New York State driver's license shall be authorized to operate County owned vehicles for:
 - 1) Veteran's Services for such purposes as may be authorized by Executive Law Section 358 of Veteran's Affairs;
 - 2) for persons participating in Countryside Adult Home programs whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity; and
 - 3) unpaid interns working at the Department of Social Services.
- C.
 - 1) County vehicles shall be utilized for official purposes only. Persons on official business for the

County or being transported for purposes of furthering County business, an official departmental function or a County agency sponsored or operated program may ride in County vehicles. In addition, officials or employees from governmental entities other than Warren County, such as from the federal, state or local governments (e.g.; other counties, towns, cities, villages, school districts, etc.) or a non-profit organization provided such non-profit organization is engaged in activity involving or related to County activities including but not limited to promoting the County may ride in County vehicles when accompanying County officials to a meeting, event, destination, or similar place, and such will be considered using the vehicle for official purposes or in furtherance of County business, since it fosters communication, shared governmental services and supports intergovernmental relationships and furthers the interests of the County. Picking up hitchhikers is prohibited. Examples of circumstances where non-County personnel may ride in County vehicles include but are not limited to:

- a) Health Services Department Staff taking students from contracted educational settings as passengers in County vehicles for clinical experience;
 - b) Veterans who ride in the Veterans' Services' van pursuant to program identified in subparagraph II(B) hereof;
 - c) Persons riding in Veterans' Services' vans pursuant to arrangements made with the Department of Social Services;
 - d) Residents of Countryside Adult Home transported by County vehicle for any event or purpose whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity for the general benefit of Countryside Adult Home residents;
 - e) Office for the Aging may transport advisory council members and/or senior citizens to meetings, conferences, etc. at the discretion of the Director;
 - f) District Attorney personnel transporting witnesses;
 - g) Department employees who wish to carpool with other County Officials not from Warren County when the purpose is furthering County business;
 - h) Youth being transported to various programs and seminars by the Department of Social Services;
 - i) Children or clients being transported in County vehicles by DSS staff; and
 - j) Officials or employees from governmental entities other than Warren County, such as from federal, state or local governmental entities or non-profit organizations engaged in activities involving or relating to County activities; and
 - k) Veterans employees may transport persons pursuant to the Peer to Peer Program.
- 2) Unauthorized personnel may not be transported. Uses not specifically described but consistent with the intent of this policy may be allowed by the Chairman of the Board of Supervisors whose determination of whether the use is consistent and/or allowed within this policy shall be final and binding.
- D. 1) Authorization is hereby granted for the following individuals to take County vehicles home on a daily basis due to the nature of their responsibilities:
- a) Department of Public Works:
 - 1) Highway Construction Supervisors II
 - 2) Superintendent of Public Works
 - 3) Highway Manager
 - b) Health Services: Nurses upon approval of the Director of Public Health/Patient Services
 - c) Sheriff's Office:
 - 1) Sheriff

- 2) Undersheriff
 - 3) Major
 - 4) Lieutenant - Criminal Investigators
 - 5) Lieutenant - Law Enforcement
 - 6) K-9 Officers (2)
 - 7) Narcotics Officers (5)
 - 8) Civil Officers (2)
 - 9) Investigators
 - d) Fire Prevention & Building Code Enforcement:
 - 1) Building Inspectors (2)
 - e) Office of Emergency Services
 - 1) Director
- 2) Whenever authorization has been provided to take County vehicles home, Department Heads or their designees must, on a quarterly basis, file with the Warren County Treasurer a report which details use of County vehicles by name of the employee, employee number and days the vehicle was used for the quarter reported.
- E. If authorization to take a County vehicle home is not provided in this Policy, the individual seeking to take a County vehicle to private residence overnight must receive the approval of the Department Head and the County Administrator. In the event that a Department Head desires to take a County vehicle to a private residence overnight, approval must be obtained from the County Administrator. Authorization to take vehicles home overnight pursuant to this paragraph shall be subject to the following requirements:
- 1) A detailed log or record shall be kept by the department setting forth the date(s) vehicles were authorized to be taken home under this Division (E), the name of the employee, the vehicle make or model and the reason or purpose. Such list shall also include employee's position, title and vehicle number.
 - 2) The log or record kept pursuant to Division (E)(1) hereof shall be furnished quarterly to the County Fleet Manager commencing April 1, 2005.
 - 3) If authorized, County vehicles shall be driven only to and from the place of residence to the work site. No subsidiary trips (e.g. grocery store) shall be allowed.
 - 4) An exemption is made for the Warren County Sheriff and Warren County Office of Emergency Services Director to authorize vehicles to be taken home on an as-needed basis for training and other matters, without requiring the approval of the County Administrator.
- F. All vehicles which are not authorized to be taken home under this policy shall be housed or stored at the site where the County Department or Division with jurisdiction over the vehicle has an office where officers or employees typically report to work. For example, Department of Public Works' vehicles would be expected to be housed or stored at the Department of Public Works building in Warrensburg. Vehicles used to support Airport or Parks, Recreation & Railroad Division site personnel would be expected to be housed or stored, respectively, at the Airport or Parks, Recreation & Railroad Division site. Exceptions to the requirements of this Division (F) shall be as follows:
- 1) The District Attorney vehicle assigned to the investigators shall be housed at the Warren County Municipal Center;
 - 2) Sheriff's vehicles may be housed or stored at the Municipal Center or substations as designated by the Sheriff;
 - 3) Five vehicles assigned to the Health Services Department for use by the nurses in northern part of the County shall be housed as follows: one in Stony Creek, one in North Creek, and three in Chester;
 - 4) One vehicle assigned to the Planning & Community Development Department for use by the Construction Cost Coordinator shall be housed in the area with the largest amount of Planning

RESOLUTION No. 289 OF 2020

PAGE 8 OF 13

Activity for use on an as-needed basis; and

- 5) The Superintendent of Buildings vehicle to be housed in Warrensburg at the DPW shop.
- G. All County owned or leased vehicles must be properly marked with the official, non-removable, Joseph E. Warren insignia, except for those used in police work, the Office of Emergency Services the Social Services Department and the Health Services Department.
- H. No County vehicles shall be used for private or personal use. If an employee is in the field during a normal lunch break, they are to notify their supervisors that they are taking their lunch break and where they will be with the County vehicle.
- I. In addition to the log that must be kept on overnight usage, (*see Division (E)(1)*), the Department Head may require daily logs listing destinations, mileage and times must be maintained for all County vehicles covered by this Policy.
- J. Department Heads are hereby authorized to recommend more restrictive or detailed rules concerning the use of County vehicles assigned to their department but must appear before the Budget Committee to gain approval of the rules which change these rules/regulations. If approved, the Budget Committee may authorize immediate implementation of the requested department rule change but such shall still be then referred to the Board of Supervisors for modification of this policy. If the Board does not approve the rule change, the Budget Committee's immediate authorization of the requested department rule change shall be deemed revoked.
- K. All vehicles that are assigned to specific employees or groups of employees must be returned to the fleet for use by other County employees when an employee is on vacation or not otherwise using the same.
- L. If violations of the rules set forth above are proven, an employee's rights to operate a County owned vehicle may be revoked by the Budget Committee.
- M. Employees are expected to take all steps necessary to avoid endangering themselves and others while operating vehicles on County business. To ensure this, employees authorized to operate County vehicles are expected to:
- 1) Check that all vehicle occupants wear safety belts when the vehicle is in operation; and
 - 2) Not operate a vehicle that the driver suspects does not operate properly. The driver shall return and/or park the vehicle as may be appropriate and contact his or her Supervisor to make appropriate arrangements so that the vehicle can be towed or operated safely. If the Supervisor is not available, the employee shall contact the Warren County DPW maintenance department at 518-623-4142 or 518-761-6556.
- N. Drivers of County vehicles are also responsible for:
- 1) Checking that the vehicle is clean - no trash, good overall appearance;
 - 2) Checking that any tools, equipment or other items do not interfere with the driver's ability to operate the vehicle or pose threats in situations where the driver suddenly stops or swerves the vehicle or otherwise cause items in the vehicle to move around;
 - 3) Ensuring that the vehicle has current copy of the vehicle registration and the insurance card are in the vehicle and all required inspection stickers are up to date;
 - 4) Checking that both license plates are properly attached and visible at all times;
 - 5) Conducting daily visual inspection for obvious problems (flat tire, damage, leaks) before the start of the workday and during the workday when approaching the vehicle. An unsafe vehicle should not

be operated until repairs are made;

- 6) Any additional pre or post trip inspection as directed by the Department Head; and
- 7) Reporting any concerns regarding the County vehicle by using the form (Schedule B) at the end of this Policy.

O. Drivers of County vehicles must follow respective laws governing motor vehicle operations including those regarding the use of cellular telephones. Drivers must refrain from any activity that may impede the driver's ability to focus on safely operating the vehicle while it is in motion. Drivers are personally responsible for any traffic citations; including EZ-Pass violations that may be issued as a result of operating a vehicle for County business.

P. Drivers of County vehicles or other vehicles for County business must be free of alcohol and illegal drugs. This also includes prescription and non-prescription drugs that may impair a driver's judgement and other faculties.

Q. Drivers must report all accidents and incidents while using a County vehicle to his or her immediate Supervisor. The driver's immediate Supervisor must report the accident or incident according to the County's Safety and Health Program Policy.

Should a motor vehicle incident or crash occur, the driver of a vehicle used for County business must:

- 1) Stop and investigate immediately;
- 2) Set out warning devices if such are available and warranted under the circumstances;
- 3) Notify the police (*call 911*) and immediate Supervisor;
- 4) The driver must supply his or her name and exhibit operator's driver license to the proper authorities;
- 5) If able, secure names and addresses of other involved, witnesses and first persons at the scene;
- 6) If the driver strikes an unattended vehicle and the owner cannot be located, the driver must place his or her name and the address of the Warren County Department securely on the vehicle;
- 7) The driver shall attempt to protect his or her vehicle from further damage and theft;
- 8) The driver must comply with the drug-alcohol testing requirements of the County's Substance Abuse Policy(s) for motor vehicle drivers.
- 9) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident involves a loss of human life.
- 10) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident resulted in bodily injury to any person who as a result of the injury immediately receives medical treatment away from the scene of the accident; or one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle and moving violation was issued by law enforcement;
- 11) Employees with Commercial Motor Vehicle Licenses (CDL) must also comply with Warren County's Drug and Alcohol Policy.

R. If you are the driver of a disabled County vehicle, you need to do the following:

- 1) Make sure that the vehicle is not impeding the flow of traffic and is not a safety hazard;
- 2) Turn on the vehicles 4-way flashing hazard lights, if possible;
- 3) Set-up the vehicles emergency safety triangles and safety cone, if available;
- 4) Place a note that can be seen from the outside of the vehicle on the dash of the vehicle describing

RESOLUTION No. 289 OF 2020

PAGE 10 OF 13

the vehicles problem and drivers contact telephone or cell number;

- 5) Notify the local police department (911) of the vehicles location;
 - 6) Contact your direct supervisor; and
 - 7) Make arrangements to have the vehicle towed.
- S. No radar detection devices are to be used in any County owned, leased, borrowed or other vehicle used for County business. Drivers who are found to be using such devices may be subject to disciplinary action as determined by the Department Head or County Administrator and in accordance with bargaining agreements and Civil Service Law.
- T. All employees seeking to operate a County vehicle must have participated in a driver improvement program within the last 3 years. The driver improvement program can be the County's driver improvement training or other driver improvement training approved by New York State Department of Motor Vehicles or the County's Safety Officer. Incidents and accidents involving County vehicles or other vehicles used for County business may be reviewed by the County's Safety Officer and/or the Risk Management Steering Committee and a recommendation may be made in regards to additional driver improvement training.
- U. It will be the County Department Head's responsibility to review this policy with all employees prior to using a vehicle for County business and at any time when the policy is changed. The County Department Head will be responsible for obtaining the signed acknowledgment form that follows from the employees prior to using a vehicle for County business. The County Department Head will be responsible for determining each employee's eligibility under this policy as an authorized driver prior to vehicle use.
- V. County Department Heads or their designee shall notify (*using the proper form*) the Self-Insurance Department upon hire or termination of employees authorized to drive County vehicles or other vehicles for County business. The Self-Insurance Department will maintain the NYS DMV LENS database accordingly.
- W. The violation of any rule in the County Motor Vehicle Use Rules may result in disciplinary action in accordance with bargaining agreements and Civil Services Law.

SCHEDULE "A"

AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
 On-Line (Must be approved by Department Head, County Administrator & Committee Chair)
 Out-of-State (Requires Board resolution)

The _____ hereby authorizes _____
(Supervisory Committee) (Employee Name)

to attend _____
(Name of meeting or organization)

at _____ on _____
(Address) (Dates)

Meeting/Convention/Training Cost: _____ Mode of transportation to be used: _____
(County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting/convention/training including cost. Total Cost \$ _____
(Include travel costs)

For Overnight Travel

Room rate \$ _____ GSA* Rate \$ _____ Funding in Budget? _____ Y _____ N

Meal costs \$ _____ GSA* per diem rate \$ _____ Budget Code: _____

* www.gsa.gov

Date: _____ Department Head Signature

Date: _____ County Administrator Signature

Date: _____ Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

- 1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

WARREN COUNTY
REPORT OF CONCERNS REGARDING COUNTY VEHICLES
This section to be completed by the employee that used the vehicle.

Department: _____

Vehicle: Make: _____ Model: _____

County No. _____

Date Vehicle Used: _____

Detail of Concern(s): _____

Name: _____ Title: _____

Date: _____

Employee should provide this form to their Supervisor/Department Head who will immediately forward (via hard copy, fax or email) this form to the Fleet Manager and to the Warren County Vehicle Maintenance Shop in Warrensburg.

This section to be completed by the Fleet Manager:

REVIEW OF CONCERNS AND ACTION TAKEN

Conclusion of Review of Concern(s) and Action Taken: _____

Name: _____ Title: _____

Date: _____

*Upon resolution the Fleet Manager will distribute (via hard copy, fax OR email):
Copy to Department Head, Copy Vehicle Maintenance Shop, Original to remain with Fleet Manager.*

Warren County Board of Supervisors

RESOLUTION NO. 290 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD

AUTHORIZING PAYMENT OF EMPLOYEES NOT WORKING WHILE ON PAID ADMINISTRATIVE LEAVE WITHOUT REQUIRING THE USE OF EARNED LEAVE TIME ACCRUALS

WHEREAS, Warren County employees were directed to stay home as a safety measure due to the COVID-19 pandemic, and

WHEREAS, the County Treasurer has requested, and the Personnel & Administration Committee has approved, payment of employees not working while on paid administrative leave during the term commencing June 17, 2020 and terminating July 31, 2020 without requiring the use of earned leave time accruals, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes payment of employees not working while on paid administrative leave during the term commencing June 17, 2020 and terminating July 31, 2020 without requiring the use of earned leave time accruals.

Warren County Board of Supervisors

RESOLUTION NO. 291 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD

AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE

RESOLUTION WITHDRAWN

WHEREAS, the Public Defender has requested a lease agreement with 333 Glen Street Associates, LLC for use of space located at 333 Glen Street, Suite 102, Glens Falls, New York 12801, using ILS grant funding for more office space for an amount of One Thousand Dollars (\$1,000) per month, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Public Defender to execute a lease agreement with 333 Glen Street Associates, LLC consistent with the terms and conditions set forth in the preambles of this resolution and in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 292 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD

APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION

RESOLVED, that Michael J. Grasso be, and hereby is, appointed effective August 21, 2020, as a member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority, upon the adoption of a similar resolution by the County of Washington.

Warren County Board of Supervisors

RESOLUTION NO. 293 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN AGREEMENT WITH NEEDHAM RISK MANAGEMENT RESOURCE GROUP, LLC TO PRODUCE A COMPUTER-BASED TRAINING VIDEO FOR TRAINING OF BOARD OF ELECTIONS INSPECTORS IN ADVANCE OF THE NOVEMBER ELECTION

WHEREAS, the Commissioners for the Board of Elections are requesting an agreement with Needham Risk Management Resource Group, LLC, 573 Columbia Turnpike, Suite 3, East Greenbush, New York 12061, to produce a computer-based training video for training of Board of Elections Inspectors in advance of the November Election, for a term commencing July 30, 2020 and terminating upon completion of work, in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500), and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with Needham Risk Management Resource Group, LLC, to produce a computer-based training video for training of Board of Elections Inspectors in advance of the November election, for a term commencing July 30, 2020 and terminating upon completion of work, in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1450 470 Board of Elections, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 294 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH

APPROVING THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD 2021 BUDGET

WHEREAS, the Lake Champlain-Lake George Regional Planning Board (“LCLGRP”) was established in accordance with resolutions passed by the Counties of Warren, Washington, Essex, Clinton and Hamilton in 1967, as may have been amended, as a Regional Planning Board pursuant to New York General Municipal Law (“GML”) Article 12-B, Section 239-h, and

WHEREAS, pursuant to the 5 County Agreement established by the LCLGRP Bylaws the Warren County Board of Supervisors were presented with a 2021 LCLGRP budget and salary schedule for approval, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the 2021 budget, which includes the Warren County contribution, and salary of the LCLGRP, attached hereto as Schedule “A.”

SCHEDULE "A"

LCLGRP 2021 BUDGET - APPROVED 7.21.20

EXPENSE CATEGORY	2020 BUDGET	2021 BUDGET
Salaries	\$236,450.00	\$242,365.00
<i>Intern</i>	-	10,000.00
Fringe for Employees	55,000.00	60,000.00
Fringe for Retirees	27,800.00	27,800.00
Insurance	5,000.00	5,500.00
Workers Comp Insurance	2,300.00	2,500.00
Rent	5,520.00	5,520.00
Legal	12,500.00	15,000.00
Accounting	10,000.00	10,000.00
Accounting RLF 5 Management	10,000.00	10,000.00
Audit	12,900.00	12,900.00
Credit Reports	250.00	500.00
UCC Renewals/Filings	160.00	160.00
Technology Assistance	3,100.00	3,000.00
Website	425.00	2,000.00
Contracts	930,375.00	659,604.00
<i>Lake George Source Water Protection Plan</i>	<i>2,500.00</i>	-
<i>NEIWPCC Isle La Motte Watershed Management Plan</i>	<i>12,000.00</i>	-
<i>NEIWPCC Village of Whitehall GI Plan</i>	<i>50,000.00</i>	<i>31,820.00</i>
<i>Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan</i>	<i>100,000.00</i>	<i>60,000.00</i>
<i>Upper Hudson River Watershed Revitalization Plan (t/o Horicon)</i>	<i>8,475.00</i>	-
<i>Lake Champlain Watershed Roadside Erosion (Franklin Co. SWCD)</i>	<i>2,000.00</i>	-
<i>US EDA Planning Grant</i>	<i>61,400.00</i>	<i>35,000.00</i>
<i>US EDA CARES Act RLF Grant</i>	<i>294,000.00</i>	<i>200,000.00</i>
<i>US EDA CARES EAA Grant</i>	<i>400,000.00</i>	<i>332,784.00</i>
Operating Expenses	20,000.00	30,000.00
Travel and Training	7,175.00	11,820.00
LCLGRP Total	\$1,338,955.00	\$1,108,669.00
A/GFTC Total	\$380,000.00	\$400,000.00
TOTAL	\$1,718,955.00	\$1,508,669.00

SCHEDULE "A"
LCLGRP 2021 BUDGET - APPROVED 7.21.20

REVENUE CATEGORY	SUBCATEGORIES	2020 BUDGET	2021 BUDGET
County Allocations		\$42,499.00	\$42,499.00
	<i>Clinton County</i>	<i>10,211.00</i>	<i>10,211.00</i>
	<i>Essex County</i>	<i>8,044.00</i>	<i>8,044.00</i>
	<i>Hamilton County</i>	<i>2,730.00</i>	<i>2,730.00</i>
	<i>Warren County</i>	<i>12,954.00</i>	<i>12,954.00</i>
	<i>Washington County</i>	<i>8,560.00</i>	<i>8,560.00</i>
US EDA Planning Grant		70,000.00	70,000.00
US EDA CARES Act RLF Grant		294,000.00	250,000.00
US EDA CARES EAA Grant		400,000.00	350,000.00
NYS DEC 604(b) Planning Grant		100,000.00	96,300.00
Grant Contracts		319,900.00	162,820.00
<i>NEIWPCC Isle La Motte Watershed Management Plan</i>		<i>46,900.00</i>	<i>-</i>
<i>NEIWPCC Village of Whitehall GI Plan</i>		<i>50,000.00</i>	<i>31,820.00</i>
<i>Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan</i>		<i>100,000.00</i>	<i>60,000.00</i>
<i>Upper Hudson River Watershed Revitalization Plan (t/o Horicon)</i>		<i>16,000.00</i>	<i>-</i>
<i>Lake George Action Plan (Town of Queensbury)</i>		<i>61,000.00</i>	<i>55,000.00</i>
<i>Lake George Economic Study (Village of Lake George)</i>		<i>25,000.00</i>	<i>-</i>
<i>Washington Co. Mapping & Enhanced Pollution Red. (Washington Co.)</i>		<i>4,000.00</i>	<i>4,000.00</i>
<i>Lake Champlain Watershed Roadside Erosion (Franklin Co. SWCD)</i>		<i>8,000.00</i>	<i>-</i>
<i>Upper Hudson River Roadside Remediation (Saratoga Co. SWCD)</i>		<i>4,000.00</i>	<i>4,000.00</i>
<i>Tin Pan Alley (Essex County SWCD)</i>		<i>2,000.00</i>	<i>1,000.00</i>
<i>Speculator Park Fire Tower (Village of Speculator)</i>		<i>3,000.00</i>	<i>4,000.00</i>
<i>Stormwater Tradeshow</i>		<i>-</i>	<i>3,000.00</i>
Interest from Loans		60,006.00	85,000.00
Town of Schroon RLF		3,500.00	3,000.00
Northern Borders Admin		4,050.00	4,050.00
A/GFTC - Host Agency Agreement		45,000.00	45,000.00
LCLGRP Total		\$1,338,955.00	\$1,108,669.00
A/GFTC Total		\$380,000.00	\$400,000.00
TOTAL		\$1,718,955.00	\$1,508,669.00

SCHEDULE "A"

**LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD
2021 SALARY SCHEDULE
APPROVED - 7.21.20**

BUDGET YEAR 2021

POSITION TITLE	2021 SALARY
Director	\$79,950.00
Senior Planner	\$59,885.63
Senior Account Clerk	\$43,075.63
Economic Development Coordinator	\$59,450.00

Warren County Board of Supervisors

RESOLUTION NO. 295 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H392 - Sunnyside Road Pavement Preservation	\$41,653.22	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)

Warren County Board of Supervisors

RESOLUTION NO. 296 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH

INCREASING CAPITAL PROJECT NO. H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, as follows:

1. Capital Project No. H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project is hereby increased in the amount of One Million Six Hundred Eighty-One Thousand Three Hundred Fifty-Three Dollars and Twenty-Two Cents (\$1,681,353.22).
2. The estimated total cost of Capital Project No. H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project is now One Million Seven Hundred Ninety-Six Thousand Three Hundred Fourteen Dollars and Twenty-Two Cents (\$1,796,314.22).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Million Three Hundred Eighty Thousand Eight Hundred Dollars (\$1,380,800);
 - b. State Marchiselli grant funding in the amount of Two Hundred Fifty-Eight Thousand Nine Hundred Dollars (\$258,900); and
 - c. Local share funding in the amount of Forty-One Thousand Six Hundred Fifty-Three Dollars and Twenty-Two Cents (\$41,653.22), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H377 - Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project	\$1,681,353.22

Warren County Board of Supervisors

RESOLUTION NO. 297 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH

AMENDING RESOLUTION NO. 213 OF 2020, AUTHORIZING RENTAL RATE FOR THE WEST BROOK PARKING LOT, TO PROVIDE FOR AN ADDITIONAL REDUCTION FOR 8-10 DAYS IN AUGUST AND ON LABOR DAY

RESOLUTION WITHDRAWN

WHEREAS, pursuant to Resolution No. 213 of 2020, the Warren County Board of Supervisors authorized a rental rate for the West Brook Parking Lot at One Thousand Dollars (\$1,000) per day, and

WHEREAS, the Superintendent of the Department of Public Works has requested to reduce the rental rate for 8-10 days in August and on Labor Day weekend for events planned by Dave Ehmann to Seven Hundred Fifty Dollars (\$750) per day, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the rental rate for the West Brook Parking Lot to be Seven Hundred Fifty Dollars (\$750) per day for 8-10 days in August and on Labor Weekend for events planned by Dave Ehmann, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and condition of Resolution No. 213 of 2020 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 298 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS;
AMENDING 2020 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Thousand Dollars (\$1,000) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.8022 220.1	Planning, Office Equipment-Reserve	\$1,000

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 299 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER

AUTHORIZING THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT TO SUBMIT A GRANT APPLICATION TO EMPIRE STATE DEVELOPMENT FOR PROMOTION OF 2020 CENSUS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a grant application to Empire State Development, 633 Third Avenue, New York, New York 10017, for Promotion of 2020 Census, for an amount not to exceed Forty-Nine Thousand Nine Hundred Dollars (\$49,900), for a term commencing July 31, 2020 and terminating September 30, 2020, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said grant application, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Warren County Board of Supervisors

RESOLUTION NO. 300 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER

AUTHORIZING AGREEMENT WITH TRI-COUNTY UNITED WAY FOR PROMOTION OF 2020 CENSUS FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

WHEREAS, at their August 11, 2020 meeting, the Economic Growth & Development and Higher Education Committee approved a request presented by the Planning & Community Development Department for an agreement with Tri-County United Way for promotion of the 2020 Census in an amount not to exceed Thirty-Seven Thousand Four Hundred Twenty-Four Dollars and Forty-Four Cents (\$37,424.44), and

WHEREAS, subsequent to that meeting, the Planning & Community Development Department indicated said contract would need to be executed prior to approval of the necessary resolution at the August 21, 2020 Board Meeting in order to provide coverage for an event to be held before that date, and

WHEREAS, in order to activate the contract prior to the Board Meeting, as requested by the Planning & Community Development, the County Administrator employed the remaining authority designated to him by virtue of Resolution No. 89 of 2020 and authorized a partial agreement with Tri-County United Way for promotion of 2020 census in an amount not to exceed Nineteen Thousand Dollars (\$19,000) commencing retroactive to August 1, 2020, and

WHEREAS, there remains the need for approval of the full agreement with Tri-County United Way for promotion of the 2020 Census in an amount not to exceed Thirty-Seven Thousand Four Hundred Twenty-Four Dollars and Forty-Four Cents (\$37,424.44) now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes entering into an agreement with Tri-County United Way, 696 Upper Glen Street, Queensbury, New York 12804, for promotion of 2020 Census, in an amount not to exceed Thirty-Seven Thousand Four Hundred Twenty-Four Dollars and Forty-Four Cents (\$37,424.44), inclusive of the \$19,000 previously authorized by the County Administrator, for a term commencing August 1, 2020 and terminating September 30, 2020, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute the agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.8020 470, Planning, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 301 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER AND LEGGETT

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021

WHEREAS, by Resolution No. 1 of 2020, as amended by Resolution No. 145 of 2020, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution adopting and approving the Adirondack Community College operating Budget for Fiscal Year 2020-2021, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Warren County Board of Supervisors

RESOLUTION NO. 302 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, MCDEVITT, MERLINO, SIMPSON AND STROUGH

ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2020 to August 31, 2021, which was approved by Resolution No. 252 of 2020, and

WHEREAS, a public hearing was held on said tentative budget on the 21st day of August 2020, now therefore be it

RESOLVED, that the tentative operating budget in the gross amount of Thirty-Two Million Five Hundred Eighty-Three Thousand Eight Hundred Sixteen Dollars (\$32,583,816), be and hereby is, adopted and approved as the budget for Adirondack Community College for fiscal year September 1, 2020 to August 31, 2021, and be it further

RESOLVED, that the sum of Two Million Eighty-Eight Thousand Six Hundred Ninety-Two Dollars (\$2,088,692) is required as that portion to be raised by taxation as part of the County budget for the year commencing January 1, 2021 as Warren County's share of the operational costs as one of the sponsors of Adirondack Community College.

Warren County Board of Supervisors

RESOLUTION NO. 303 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT AND MCDEVITT

AMENDING WARREN COUNTY BUDGET FOR 2020

WHEREAS, the Warren County Treasurer has recommended amending the Warren County Budget for 2020 as set forth herein to address the Radio Communication Tower project in the Town of Stony Creek, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3020.4044 3390	Sheriff's 911 Center, Dormitory Auth-Comm Tower, Dormitory Authority-Radio Communication Tower	\$250,000.00
<u>APPROPRIATIONS</u>		
A.3020.4044 250	Sheriff's 911 Center, Dormitory Auth-Comm Tower, Technical Equipment	\$250,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenue, appropriation and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 304 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON AND SHEPLER

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC. FOR MAIL PICK-UP AND SORTING SERVICES TO CENTER FOR DISABILITY SERVICES, INC.

WHEREAS, by Resolution No. 1 of 2020, as amended by Resolution No. 145 of 2020, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution assigning the Mailings Made Easy, Inc. Agreement to Center for Disability Services, Inc., now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Warren County Board of Supervisors

RESOLUTION NO. 305 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS WILD AND BRAYMER

**ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC.
FOR MAIL PICK-UP AND SORTING SERVICES TO
CENTER FOR DISABILITY SERVICES, INC.**

WHEREAS, the Purchasing Agent advertised for sealed bids for Mail Pick-Up and Sorting Services for a Discount - Warren County (WC 67-15), and

WHEREAS, Warren County entered into an agreement with Mailings Made Easy, Inc. for Mail Pick-Up and Sorting Services for a Discount - Warren County, pursuant to the terms and provisions of the specifications (WC 67-15) and proposal, at the prices listed on the proposal, for a term commencing January 1, 2016 and terminating December 31, 2018, and

WHEREAS, by agreement between the parties, the Agreement was extended for two (2) additional one (1) year terms from the termination date, extending the termination date to December 31, 2020, and

WHEREAS, Mailings Made Easy, Inc. is selling the business to Center for Disability Services before the termination of the Agreement with Warren County, and

WHEREAS, pursuant to paragraph 10.4 of the Agreement between Mailings Made Easy, Inc. and Warren County the consent of Warren County is needed before any assignment of services, now, therefore, be it

RESOLVED, that Warren County does hereby consent to the assignment of services from Mailings Made Easy, Inc. to Center for Disability Services, Inc. upon the same terms and conditions as the original Agreement between Warren County and Mailings Made Easy, Inc., and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an assignment agreement and other necessary documents in a form approved by the County Attorney.