

BUDGET COMMITTEE

AGENDA

DECEMBER 3, 2020

Committee Members: *Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild*

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting - *November 16, 2020*
- III. Action Agenda/New Business Items:
 - 1) Authorizing the following agreements/payments as allocated in the 2021 Budget:
 - A) Authorizing agreement with Economic Development Corporation, Warren County, New York in an amount not to exceed \$300,000 for the purposes of promoting and publicizing the advantages of Warren County and to promote economic development, job creation and workforce development in the Warren County region.
 - B) Authorizing agreement with the Warren County Local Development Corporation in an amount not to exceed \$50,000 to administer and perform economic development programs and initiatives, County and community planning services and grant/loan programs.
 - C) Authorizing agreement with Adirondack Park Local Government Review Board for Warren County's share of the actual cost of operation of the Review Board, for an amount of \$7,500.
 - D) Authorizing agreement with Cornell Cooperative Extension Association of Warren County to provide youth a residential camping experience in Warren County at Skye Farm Camp, East Schroon River Road, Warrensburg, New York 12885, for an amount not to exceed \$25,000.
 - E) Authorizing agreement with Cornell Cooperative Extension Association of Warren County for educational work in Agriculture, Home Economics and 4-H for an amount not to exceed \$469,418.
 - F) Authorizing payment to Lake Champlain-Lake George Regional Planning Board in the amount of \$12,954 as Warren County's proportionate share in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington.
 - G) Authorizing payment to the Southern Adirondack Library System in the amount of \$55,000.
 - H) Authorizing agreement with the City of Glens Falls in an amount not to exceed \$99,000 for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink for operation and maintenance or capital improvements of said facilities.
 - I) Authorizing agreement with Adirondack North Country Association for promotional and economic development in Warren County, for an amount of \$3,000.
 - J) Authorizing agreement with the Warren County Historical Society in an amount not to exceed \$3,500.
 - K) Allocating funding earmarked for the purpose of combating aquatic invasive species in 2021 with \$150,000 of the \$250,000 being earmarked for distribution to towns having lakes located within Warren County other than Lake George.
 - L) Authorizing agreement with Lake George Park Commission in an amount not to exceed \$100,000 for the Commission's 2021 boat inspection and boat washing program.
 - M) Authorizing agreement with Lakes to Locks Passage for promotional and economic development in Warren County, for an amount of \$2,000.
 - N) Authorizing payment to the Warren County Soil & Water Conservation District for 2021 in the amount of \$345,817.

Note: As determined by the Budget Committee at their November 16th meeting, language will be included in the contracts for all of the aforementioned organizations requiring a reporting of 2020 activities/expenditures to the Budget Committee by March 31, 2021.

IV. Discussion Items: None.

V. Referrals/Pending Items: None.

VI. Privilege of the Floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

Attachments: Proposed resolutions for items 1A-N as marked.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION, WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR 2021

RESOLVED, that Warren County, for the purposes of promoting and publicizing the advantages of Warren County and to promote economic development, job creation and workforce development in the Warren County region, continue the contractual relationship (the previous contract being authorized by Resolution No. 530 of 2019) with Economic Development Corporation, Warren County, New York, 234 Glen Street, Glens Falls, New York 12801, for a term commencing on January 1, 2021 and terminating December 31, 2021, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), said funds to be expended from Budget Code A.6421 470 Warren Co. Economic Development, Contract, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY
LOCAL DEVELOPMENT CORPORATION TO ADMINISTER AND
PERFORM ECONOMIC DEVELOPMENT PROGRAMS AND
INITIATIVES, COUNTY AND COMMUNITY PLANNING
SERVICES AND GRANT/LOAN PROGRAMS**

WHEREAS, Local Law No. 2 of 2012 authorizes Warren County to enter into agreements with the Warren County Local Development Corporation to perform economic development, planning, and grant and loan administration services on behalf of Warren County, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Local Development Corporation, which contractual relationship will authorize the Warren County Local Development Corporation to administer and perform on behalf of Warren County economic development programs and initiatives, County and community planning services and grant/loan programs including micro-enterprise loan programs for a term commencing January 1, 2021 and terminating December 31, 2021 in an amount not to exceed Fifty Thousand Dollars (\$50,000), and said funds to be expended from Budget Code A.6421.0385 470 Warren Co. Economic Devel., Local Development Corporation, Contract, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the agreement in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 526 of 2019) with Adirondack Park Local Government Review Board, 117 Blythewood Island Road, P.O. Box 579, Chestertown, New York 12817, for Warren County's share of the actual cost of operation of the Review Board, for an amount of Seven Thousand Five Hundred Dollars (\$7,500), said funds to be expended from Budget Code A.8026 470 - A.P.A. Local Gov. Rev. Bd., Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that a report of activities of the Review Board shall be made annually to the Board of Supervisors of Warren County by February 1, 2022.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

**AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE
EXTENSION ASSOCIATION OF WARREN COUNTY FOR YOUTH
CAMPING PROGRAM AT SKYE FARM CAMP**

RESOLVED, that Warren County enter into an agreement with Cornell Cooperative Extension Association of Warren County, 377 Schroon River Road, Warrensburg, New York 12885, to provide youth a residential camping experience in Warren County at Skye Farm Camp, East Schroon River Road, Warrensburg, New York 12885, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), said funds to be expended from Budget Code A.7310 470 Youth Program 4-H Camp, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors of any county in which a county extension has been organized, to appropriate such sums of money as they may deem proper for the support and maintenance of county extensions and the work thereof in that county, and

WHEREAS, the Cornell Cooperative Extension Association of Warren County organized for that purpose, cooperating with the State College of Agriculture in maintenance and support of a County Extension for this County, having an Agricultural Division, Home Economics Division and 4-H Division, and

WHEREAS, the New York State Legislature has provided funds to be expended and the New York State College of Agriculture has set aside federal funds to be expended annually in each division of said extension in each county of the State, contingent upon raising certain funds by the county, now, therefore, be it

RESOLVED, that the sum of Four Hundred Sixty-Nine Thousand Four Hundred Eighteen Dollars (\$469,418) is hereby appropriated for the support of the Cornell Cooperative Extension Association of Warren County for educational work in Agriculture, Home Economics and 4-H, for a term commencing January 1, 2021 and terminating December 31, 2021, to be expended in accordance with the budgets submitted to the Board of Supervisors, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to pay from Budget Code A.8750 470 Agri. & Livestock - Ext. Serv., Contract to the Cornell Cooperative Extension association of Warren County four (4) equal installments, in advance, on the first day of each quarter with the exception of January, which payment shall be made January 27, 2021 as follows:

<u>DATE</u>	<u>AMOUNT</u>
January 27, 2021	\$117,354.50
April 1, 2021	\$117,354.50
July 1, 2021	\$117,354.50
September 1, 2021	\$117,354.50

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said sums to be paid to the duly elected and properly bonded Treasurer of the Cornell Cooperative Extension Association of Warren County, and be it further

RESOLVED, that Warren County continue the contractual relationship, (the previous contract being authorized by Resolution No. 528 of 2019), with the Cornell Cooperative Extension Association of Warren County, containing the above conditions and methods of payment and directing the Extension to expend such funds only for the purposes set forth in the budget of said Extension submitted to and approved by the Board of Supervisors, and in the form approved by the County Attorney, and be it further

RESOLVED, that the Extension shall make an annual report at the end of the year setting forth a true and accurate account of all receipts, expenditures, and activities of said Extension for the year 2021.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD

WHEREAS, the General Municipal Law authorizes the board of supervisors of a county participating in a regional planning board to appropriate money for the expenses of such regional planning board, and that the county shall not be chargeable with any expense incurred by such planning board except pursuant to such appropriation, and

WHEREAS, it has been recommended that Warren County participate in the financing of the Lake Champlain-Lake George Regional Planning Board in the amount of Twelve Thousand Nine Hundred Fifty-Four Dollars (\$12,954) as its proportionate share, in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington, and

WHEREAS, the amount of Twelve Thousand Nine Hundred Fifty-Four Dollars (\$12,954) has been appropriated in the Warren County budget for 2021 for such purpose, now, therefore, be it

RESOLVED, in 2021 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of the Lake Champlain-Lake George Regional Planning Board the amount of Twelve Thousand Nine Hundred Fifty-Four Dollars (\$12,954), said funds to be expended from Budget Code A.8025 470 Regional Planning Board, Contract, upon receipt of a duly executed voucher for said amount, and that the Treasurer of the Regional Planning Board shall execute and deliver an official undertaking conditioned for the faithful performance of his duties and in the form approved by the governing body of each participating County.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM

WHEREAS, it has been recommended that Warren County participate in the joint financing of the Southern Adirondack Library System in the amount of Fifty-Five Thousand Dollars (\$55,000) as its proportionate share, in conjunction with the neighboring Counties of Hamilton, Saratoga and Washington, and

WHEREAS, the amount of Fifty-Five Thousand Dollars (\$55,000) has been appropriated in the Warren County budget for 2021 for such purpose, now, therefore, be it

RESOLVED, in 2021 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the bonded Treasurer of the Southern Adirondack Library System the amount of Fifty-Five Thousand Dollars (\$55,000), said funds to be expended from Budget Code A.7410 469 Southern Adir. Library, Other Payments/Contributions, upon receipt of a duly executed voucher for said amount.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR VARIOUS RECREATIONAL FACILITIES

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls under the following terms and conditions for the year 2021:

1. the County will allocate up to Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
2. the County will allocate up to Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance expenses or capital improvements associated with the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
3. Warren County residents shall be permitted to use any facility for which County funds are provided at the same time and upon the same charges which apply to City of Glens Falls residents;
4. the City shall, on a quarterly basis, provide a voucher and invoices for payments with all supporting documentation to the County for expenditures to be reimbursed under the contract. The information to be furnished shall include the following:
 - A. the particular facility and a general description of the capital improvements and/or operation and maintenance expenditures for which reimbursement is sought;
 - B. the amount sought for reimbursement;
 - C. a statement as to whether the expenditures were incurred for improvements made and paid for in 2021; and
 - D. a certification that the reimbursement requested is for one of the facilities and in the amount provided for under the contract;
5. payment shall be made on a reimbursement basis only and only after the County receives the required documentation provided for herein;
6. all documentation for payment shall be submitted to the Clerk of the Board of Supervisors, who shall review the same for purposes of ascertaining whether the documentation provided is consistent with the requirements of this resolution, and accordingly, the contract;

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7. the City shall have sixty (60) days from the date of the execution of the agreement authorized by this resolution to provide the first claims for payment for the year 2021, and shall thereafter provide claims within thirty (30) days of June 30th, September 30th, and December 30th to claim funds pursuant to the terms of the contract for the quarters prior thereto; and
8. Upon request of the Board of Supervisors a full and complete report of activities will be rendered to the Warren County Board of Supervisors for the previous year,

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement with the City of Glens Falls consistent with the terms and provisions set forth in the preambles of this resolution, and in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay an amount not to exceed Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink and Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance or capital improvements of said facilities, for the purposes hereinabove specified, after the same has been reviewed by the Clerk of the Board of Supervisors and approved by the County Auditor, and said funds to be expended from A.1010 470 Legislative Board - Contract.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 525 of 2019) with Adirondack North Country Association, 67 Main Street, Suite 201, Saranac Lake, New York 12983, for promotional and economic development in Warren County, for an amount of Three Thousand Dollars (\$3,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY FOR CONTINUATION OF HISTORICAL PROGRAMS

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 534 of 2019) with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804, with the understanding that an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) shall be used to offset costs associated with the following programs: historical programs for the public, educational programs for children, museum or public displays, collections, acquisition, inventory and preservation, research library support and technology (outreach to the public), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2021

WHEREAS, the Warren County Budget allocated a total of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2021 with One Hundred Fifty Thousand Dollars (\$150,000) of this total being earmarked for distribution to towns having lakes located within Warren County other than Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors allocates funding to each of the following Towns to combat aquatic invasive species in publicly accessible water bodies within the respective Towns for 2021, in the amounts specified below, with One Hundred Twenty-Five Thousand Dollars (\$125,000) to be paid from Budget Code A.6417.0002 480.07, Tourism/Occupancy, Occupancy Tax, Warren County Environmental Projects, and the remaining Twenty-Five Thousand Dollars (\$25,000) to be paid from Budget Code A.1010.470 Legislative Board, Contract:

Town of Chester - \$41,666.67

Town of Horicon - \$41,666.67,

Town of Lake Luzerne - \$41,666.66 and

Town of Queensbury - \$25,000 for Glen Lake, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into agreements with each of the foregoing Towns in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2021 BOAT INSPECTION AND BOAT WASHING PROGRAM

WHEREAS, the Warren County Budget allocated a total of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2021 with One Hundred Thousand Dollars (\$100,000) of this total being earmarked for distribution to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes an agreement with the Lake George Park Commission for invasive species prevention and eradication efforts for Lake George and authorize payment of One Hundred Thousand Dollars (\$100,000) to the Lake George Park Commission specifically for the Commission's 2021 boat inspection and boat washing program, and be it further

RESOLVED, that the Chairman of the Board be, and hereby is, authorized to execute an agreement for same with the Lake George Park Commission, 75 Fort George Rd., PO Box 749, Lake George, New York 12845 in an amount not to exceed One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and for a term commencing upon execution and terminating when all funds have been expended and accounted for, and funding shall be expended from Capital Project No. H382, LG Invasive Species Eradication.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County enter into a contractual relationship with Lakes to Locks Passage, 814 Bridge Road, Crown Point, New York 12928, for promotional and economic development in Warren County, for an amount of Two Thousand Dollars (\$2,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, FRASIER, CONOVER, DIAMOND, DICKINSON, MCDEVITT, SEEBER, STROUGH AND WILD

AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2021

RESOLVED, that the Warren County Board of Supervisors, hereby authorizes payment to the Treasurer of the Warren County Soil & Water Conservation District for 2021 in the amount of Three Hundred Forty-Five Thousand Eight Hundred Seventeen Dollars (\$345,817), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8730 470 Conservation, Contract.