

**Agenda**  
**County Facilities Committee – Airport**  
**Department of Public Works**  
**January 22, 2020 – 09:30 am**

Committee Members: BEATY, Bruno, Magowan, Diamond, Dickinson, Hogan and Seeber

**I. Committee Meeting Call to Order.....Chairman Beaty**

**II. Motion to Approve Minutes of Prior Committee Meeting.....Chairman Beaty**

**III. Action Agenda/New Business**

**Page**

2 Request: Authorizing Chairman to establish a capital project.....Don DeGraw  
Rationale: For purchase of a new airport snow sweeper truck

3 Request: Authorizing Chairman to appropriate from the Reserve  
Airport A892.00 and increase budget code A9950 910  
Transfers Capital Project.....Don DeGraw  
Rationale: To fund purchase of new airport snow sweeper truck

**IV. Referral/Pending Items**

4 Committee authorized an RFP to pursue solar power site development at the Airport  
and updating the Airport Layout Plan for same. (10.22.19)  
Update: Mr. DeGraw informed the consultant work had been completed and he would be submitting an  
aerial map at which point the RFP could be released. (11.18.19)  
5 The Committee determined further discussion on the matter of removing the  
Airport's Part 139 Certificate was necessary before a decision could be made. (11.18.19)

**V. Information for Discussion/Review**

Review Monthly FBO/Hangar revenue.....Don DeGraw

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

***RESOLUTION REQUEST FORM NO. 8***

***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Airport**

**DATE: January 22, 2020**

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Airport Snow Sweeper - H399
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$640,000
- (e) Source of Funding (including name & title of codes, etc.): NYS Grant Agreement OSC Contract # K007417/ \$576,000 (90%) and Local Match - \$64,000 (10%) Reserve, Airport Repair & Projects A892.00
- (f) Purpose of Establishment: For the replacement of one 1987 Airport Snow Sweeper Truck at the Floyd Bennett Airport.

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Airport**

**DATE: January 22, 2020**

- (a) Purpose of Request: To Appropriate from the Reserve, Airport Repair & Projects (A892.00) and increase budget Code A.9950 910 Transfers - Capital Project to Fund Capital Project H399, Airport Snow Sweeper.
  
- (b) Details: To Appropriate from the Reserve, Airport Repair & Projects (A892.00) and increase budget Code A.9950 910 Transfers - Capital Project to Fund Capital Project H399, Airport Snow Sweeper.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: A892.00, Reserve, Airport Repair & Projects \$64,000.00

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS



**Floyd Bennett Memorial Airport - Warren County, New York  
Airport Certification – FAR part 139 .....Cost / Benefit Summary**

Prepared for November 18, 2019 by Don DeGraw – Airport Manager

<b>Key factors</b>	<b>With Certificate</b>	<b>With-out Certificate</b>	<b>Risk Factor</b>
<b>Air Carrier Service</b>	Ability to accommodate large unscheduled Air Carriers, if needed.	Unable to accommodate large unscheduled Air Carriers - no such operations have been requested or are anticipated.	Very Low (VL)
<b>FAA Grants</b>	Allows grants for FAR part 139 eligible items.	Provides grants for standard eligible items only.	Low (L)
<b>Annual Inspection</b>	Full safety inspection conducted on an annual basis, validating high safety standards.	No annual inspection, FAA only conducts grant compliance inspections on an irregular basis.	Medium (M)
<b>Airport Fire Fighting (ARFF)</b>	Requires full compliance with equipment and personnel requirements.	No ARFF requirements from FAA. Also, eliminates scheduled requirements for testing of AFFF (FOAM) and Dry Chemical agents.	Low (L)
<b>Maintenance &amp; Inspection</b>	Requires full compliance with equipment and personnel requirements.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
<b>Staffing Needs</b>	Requires full compliance with equipment and personnel requirements.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
<b>Wildlife</b>	Requires full compliance with all applicable regulations, permits and studies.	Need to meet a certain level of safety, but not required to meet FAR 139 standards.	Low (L)
<b>Fueling Operations</b>	Requires full compliance with all applicable regulations and inspections.	FBO meets all standard FAA and State fueling requirements.	Very Low (VL)
<b>Airport Emergency Plan</b>	Requires full compliance with all applicable regulations, exercises, updates and training.	Airport would continue to work with WCEM and local responders to ensure an adequate level of mutual aid response.	Low (L)
<b>Insurance Costs</b>	No Change	No Change	Very Low (VL)
<b>Summary</b>	Ensures that airport is operating with the highest level of safety possible and this is documented with annual FAR part 139 FAA inspections.	Requires airport to maintain a safe operating environment with less FAA oversight.	Low(L)