

Economic Growth & Development And Higher Education
Department of Employment and Training

AGENDA
August 25, 2020

Committee Members: Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt, and Seeber

- I. **Committee meeting called to order by Chairman**
- II. **Motion to approve minutes of prior Committee meeting**
- III. **Action Agenda/New Business:**
 1. **Request resolution to appoint Ash Anand to the Workforce Development Board**
Rationale: Mike Perez resigned in June, 2020 and we wish to replace him with a representative from the Adirondack Park region of the County.
 2. **Request resolution to amend budget for Program Year 2020**
Rationale: WIOA and TANF allocations received this summer
- IV. **Discussion Items:**
 1. Provide general Employment & Training updates
- V. **Information for Discussion/Review**
No outstanding items
- VI. **Privilege of the Floor and public comment** (please allow for 15 second delay on live stream meetings)
- VII. **Motion to adjourn**

Attachments:

- A. Resolution request for WDB appointment
- B. Nomination for WDB appointment
- C. Resolution request to amend budget
- D. Program 2020 Budget Details

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

****If more than one person is being appointed, please attach additional sheets***

DEPARTMENT NAME: Employment and Training Administration

DATE: August 25, 2020

- (a) Name of Appointee: Ash Anand, President & CEO of Lotus Group of Companies
- (b) Is this a Reappointment? No If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title: Business Community: Lotus Group, CEO
- (e) Address of Appointee: 101 River Street, Warrensburg, NY 12885
- (f) Title of Appointment: Saratoga-Warren-Washington Counties Workforce Development Board
- (g) Effective Date of Appointment: September 1, 2020
- (h) Termination Date of Appointment: June 30, 2023
- (i) Name of Person Being Replaced (if applicable): Mike Perez
- (j) Reason for Replacement: Resignation



ADIRONDACK REGIONAL CHAMBER OF COMMERCE

TO: Liza Ochsendorf, Director
Warren County Employment and Training

FROM: Michael Bittel, President/CEO

DATE: August 12, 2020

RE: Nomination of Mr. Ash Anand for the Workforce Development Board

It is with great pleasure that I formally nominate Mr. Ash Anand, President and CEO of Lotus Analytics, to serve on the Workforce Development Board. I fully expect that Ash's involvement will make a positive contribution to the efforts of the WDB and local workforce development.

As always, please don't hesitate to contact me should you need any further information to act favorably on this nomination.

Blessings,

Michael T. Bittel
President/CEO



RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Employment and Training Administration

DATE: August 25, 2020

- (a) Purpose of Amendment: Amend county budget to add annual allocation of federal Workforce Investment and Opportunity Act and TANF funds for program year 2020 – WIOA Title I Program.

- (b) Appropriation Code, Object Code, Full Title and Amount: See attached detail sheet

- (c) Revenue Code (with title), and Amount: See attached detail sheet

Draft PY '20 Budget

Account	Account Description	Est. Total	Adult	7/1/20 - 6/30/21				Percent of Total
				DLW	Youth	Admin	TANF	
110	Salaries - Regular	\$263,317.88	\$88,326.49	\$49,837.75	\$78,023.85	\$32,497.71	\$14,632.08	38.57%
120	Salaries - Overtime							
130	Salaries - Part Time	\$93,000.00			\$53,000.00		\$40,000.00	13.62%
210	Furniture/Furnishings							
220	Office Equipment	\$7,000.00	\$3,500.00	\$1,000.00	\$1,500.00	\$1,000.00		1.03%
260	Other Equipment	\$500.00	\$166.58	\$111.79	\$167.28	\$54.35		0.07%
410	Supplies	\$5,000.00	\$1,332.63	\$894.30	\$1,338.25	\$434.82	\$1,000.00	0.73%
411	Rent-Building/Property	\$53,321.00	\$17,764.25	\$11,921.20	\$17,839.23	\$5,796.32		7.81%
413	Repair & Maint.-Bldg/Property							
421	Equipment Rental	\$240.00	\$79.96	\$53.66	\$80.30	\$26.08		0.04%
423	Telephone	\$5,000.00	\$1,665.78	\$1,117.87	\$1,672.81	\$543.54		0.73%
424	Postage	\$400.00	\$133.26	\$89.43	\$133.83	\$43.48		0.06%
426	Subscriptions	\$1,200.00	\$399.79	\$268.29	\$401.48	\$130.44		0.18%
427	Memberships & Dues	\$750.00	\$249.87	\$167.68	\$250.92	\$81.53		0.11%
428	Data Processing & Internet Fees	\$4,000.00	\$1,332.63	\$894.30	\$1,338.25	\$434.82		0.59%
433	Training-Client	\$35,000.00	\$25,000.00	\$10,000.00				5.13%
434	Allowances	\$8,000.00	\$5,114.29	\$2,885.71				1.17%
439	Misc Fees & Expenses	\$3,000.00	\$999.47	\$670.72	\$1,003.69	\$326.12		0.44%
444	Travel/Education/Conference	\$2,800.00	\$932.84	\$626.00	\$936.78	\$304.38		0.41%
445	Foods	\$600.00			\$300.00	\$300.00		0.09%
470	Contract	\$24,258.29			\$10,094.29		\$14,164.00	3.55%
810	Retirement	\$37,284.26	\$7,753.46	\$7,778.16	\$6,196.32	\$7,778.16	\$7,778.16	5.46%
830	Social Security	\$20,446.62	\$5,476.24	\$3,089.94	\$8,123.48	\$2,014.86	\$3,387.19	2.99%
831	Medicare Contribution	\$4,781.88	\$1,280.73	\$722.65	\$1,899.85	\$471.22	\$792.17	0.70%
840	Workmen's Compensation	\$8,618.00	\$2,797.43	\$1,578.43	\$2,471.13	\$1,029.25	\$532.54	1.26%
850	Unemployment Insurance	\$5,195.49	\$1,566.38	\$1,509.96	\$1,190.01	\$640.67	\$288.47	0.76%
855	Disability	\$32.71	\$10.62	\$5.99	\$9.38	\$3.91	\$1.76	0.00%
860	Hospitalization	\$69,794.14	\$25,448.54	\$10,316.00	\$25,448.54	\$4,290.53	\$4,290.53	10.22%
861	Retirees Hospitalization	\$28,082.64	\$9,115.71	\$5,143.49	\$8,052.43	\$3,353.92	\$1,510.10	4.11%
865	Dental Insurance	\$1,104.00	\$358.36	\$202.20	\$316.56	\$131.85	\$59.37	0.16%
Totals		\$682,726.91						100.00%
							Total Benefits	25.68%
		Est. Allocation *	\$200,805.32	\$110,885.53	\$221,788.65	\$61,687.95	\$87,559.47	\$682,726.91
PY '20	Salary Percentages ****		32.46%	18.32%	28.67%	11.94%	5.38%	96.77%

Draft Budget PY '20

Total WIOA Allocation \$597,789.90
Carry in from PY'19 \$111,889.30

TANF	\$95,596.00
AHI DSRIP	\$8,057.82
WDB Share	<u>-\$28,593.84</u>
Total Available	\$784,739.18