

Economic Growth & Development And Higher Education
Department of Employment and Training
AGENDA
November 24, 2020

Committee Members: Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt, and Seeber

- I. Committee meeting called to order by Chairman**
- II. Motion to approve minutes of prior Committee meeting**
- III. Action Agenda/New Business:**
 1. Request resolution to renew contract with NY Wired (Metrix Online Learning)
Rationale: Metrix continues to be a great resource for residents, businesses, and community partners. It is also part of the developing hospitality training program.
- IV. Referral/Pending Items**
 1. No outstanding items
- V. Information for Discussion/Review**
 1. Provide general Employment & Training updates
- VI. Privilege of the Floor and public comment** (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn**

Attachments:

- A. Resolution request for contract renewal
- B. Proposed contract

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Employment & Training Administration

DATE: November 18, 2020

- (a) Purpose of Contract Change:
Requesting to extend the contract with NY Wired for three more years.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
Resolution 267 in 2019 and Resolution 254 in 2020
- (c) Name of Contractor:
NY Wired for Education
- (d) Address of Contractor: **20 Warren Street, Albany, NY 12202**
- (e) Contractor's Contact Person and Telephone Number:
Christine Peng (518) 462-1780
- (f) Commencement Date of Extension: **July 1, 2020**
- (g) Termination Date of Extension: **June 30, 2023**
- (h) Payment Provisions: i) lump sum amount **\$7,492.50 annually**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
Three payments each year.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:
40.6293.300 433

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS



CAREER PATHWAYS SERVICES AGREEMENT

THIS AGREEMENT ("Agreement"), is effective as of the date of the last signatory hereto ("Effective Date"), by and between **New York Wired for Education** ("NYW"), a workforce ORGANIZATION located at 20 Warren St, Albany, NY 12202, and **Warren County One Stop** located at 333 Glen St, Glens Falls, NY 12801.

I. DESCRIPTION OF SERVICES

- a. Learning Management System ("LMS"): The Metrix Learning LMS provides user management and delivery of training content. The LMS is accessible 24/7 from any computer with internet. Customizations include a custom site URL and logos. Features include:
 - i. Dashboards: Easy-to-use customer and administrator dashboards.
 - ii. Learning Content Licenses:
 1. Unlimited licenses to the Skillsoft Business/Desktop/IT Content Library. www.skillsoft.com/catalog/default.asp
 2. Unlimited licenses to the Amatrol Manufacturing Content Library. <http://www.amatrol.com/product/elearning-2/>
 3. 25 licenses to Medcom Healthcare Content Library. www.medcomm.com/demo
 - iii. Content Access: WIOA-eligible individuals in Warren County get unlimited access to Skillsoft, Amatrol, and/or Medcom through 180-day (6-month) content licenses.
 - iv. Career Pathways Tool: Skill assessment and learning plans for 10 industry paths, 200+ growth occupations.
 - v. Certificates of Completion and Badges: Customers are awarded a certificate of completion for passing each course module. Customers can also receive digital badges for completion of bundles of courses.
 - vi. Reporting: There are automated reports delivered via email monthly, and standard reports accessible in the LMS administrator functions. These reports include group, activity, case management and pathways reports.
- b. Consulting Support: NYW will provide Warren County One Stop with consulting to include:
 - i. Meeting with executive WDB staff to discuss services and strategies.
 - ii. On-site and/or virtual training to front line staff responsible for hosting orientation sessions, delivering services, managing customers, tracking data, etc.



- iii. Strategize with staff from workforce partners & business services. Services may include: assessing potential applicants, aligning training strategies, accessing Portal talent bank for qualified candidates, and employee training services.

In addition, NYW will conduct periodic reviews with Warren County One Stop to address usage, goals, and critiques.

- c. Additional Items:
 - i. Technical support is available Monday through Friday from 9AM -5PM EST via phone at 518-462-1780 (toll free: 1-844-691-1780) or via email at support@metrixlearning.com.

II. COSTS, SERVICE TERM, AND PAYMENT

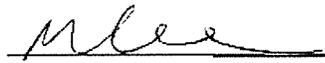
- a. Cost: The service described above is at a fixed cost of **\$7,492.50 per year**. The 3-year total is **\$22,477.50**.
- b. Service Term: The service term is from **July 1, 2020 to June 30, 2023**.
- c. Payment Terms: An initial bill will be submitted to **Warren County One Stop** for **\$2,497.50**. Payment to be remitted within 30 days of invoice.

III. AMENDMENTS

- a. Either party upon mutual agreement may modify this Agreement. No modification of this Agreement will be effective unless it is in writing, signed and dated by both parties.

The undersigned parties agree to work together in the manner described.

IN WITNESS WHEREOF, the parties have executed this agreement on the date below.



 Signature

Brian Lee, CEO

 Name/Title

11/10/20

 Date

 Signature

 Name/Title

 Date