

FINANCE COMMITTEE
AGENDA
JANUARY 30, 2020

Committee Members: *Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson, and Strough*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
 - 1) **Request for transfers of funds as attached for Committee approval.**
 - 2) **Items/Requests to be Discussed by the County Treasurer:**

Request to establish Reserve A 917.00, *Assigned Fund Balance, SUNY Adirondack Operations*, in the amount of \$150,000 for the purpose of funding Warren County's share of SUNY Adirondack operating costs.
 - 3) **Referrals from the County Facilities Committee, Airport:**
 - A) Request to establish Capital Project H399, *Airport Snow Sweeper*, in the amount of \$640,000.
 - B) Request to authorize an appropriation from Budget Code A892.00, *Airport Repair & Projects*, to Budget Code A.9950 910, *Transfers, Capital Projects*, in the amount of \$64,000 to cover the 10% Local Share amount.
 - 4) **Referral from the Economic Growth & Development and Higher Education Committee, Planning:**

Request to delegate authority to the County Administrator to authorize contract approvals, budget amendments and expenditures up to a cumulative total of \$99,798 to effectuate the Census Outreach Project, with the County Administrator to report back to the Economic Growth & Development and Higher Education Committee on all actions taken.
 - 5) **Referrals from the Health Services Committee:**

Health Services -

 - A) Request to amend the County Budget in the amount of \$3,000 to reflect the receipt of Adirondack Health Institution (AHI) funds to cover the costs of Field Goods products being offered to WIC recipients.
 - B) Request to amend the County Budget in the amount of \$40,000 to reflect the receipt of AHI funds to support the New York State Delivery Systems Reform Incentive Payment Program (DSRIP) project.
 - C) Request to amend the 2019 County Budget in the amount of \$398,650 to adjust the Preschool Program to reflect the rate reconciliations for school years 2015 - 2020.

Office for the Aging -

 - D) Request to appropriate funds in the amount of \$8,946 from Budget Code A.691.00, *Deferred Revenues*, to various budget codes to move DSRIP funds into the OFA budget.
 - 6) **Referral from the Human Services Committee, Health Services:**

Request to amend the County Budget in the amount of \$50,000 to reflect receipt of CARA State Grant funding.
 - 7) **Referral from the Occupancy Tax Coordination Committee:**

Request to appropriate \$60,750 from Budget Code A.881, *Reserve-Occupancy Tax*, to fund the additional amount of Occupancy Tax awards given above the amount budgeted for 2020.

Continued

8) Referrals from the Park Operations & Management Committee:

- A) Request to authorize the Superintendent of Public Works to make reimbursements to the Village of Lake George for Charles R. Wood expenditures relating to Repair & Maintenance of Building/Property, Repair/Maintenance for Equipment and other various supplies up to \$2,500 per month and to authorize the County Treasurer to make any necessary budget amendments to increase appropriation codes using funds from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*.
- B) Request to appropriate funds in the amount of \$3,497.50 from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code, *Charles R. Wood Park, Repair & Maintain-Building/Property*, and authorize reimbursement to the Village of Lake George in the same amount for expenses incurred in relation to attendants for the Charles R. Wood Park during the months of October, November and December of 2019.

9) Referrals from the Public Safety Committee:

Office of Emergency Services -

- A) Request to amend the County Budget in the amount of \$52,761 to carryover unused 2018 State Homeland Security Program grant funds.
Sheriff -
- B) Request to amend the County Budget in the amount of \$50,000 to appropriate funds for the purchase of a Correctional Facility camera switch equipment and software.
- C) Request to authorize the appropriation of \$70,000 from the General Fund, Unappropriated Surplus (A.909.00) to Budget Code A.3150 250, *Sheriff's Correction Division, Technical Equipment*, to return 2019 funds not carried over to the 2020 Budget which are intended for the purchase of Correctional Facility Camera switch equipment and software.
- D) Request to authorize the appropriation of \$22,500 from the General Fund, Unappropriated Surplus (A.909.00) to Budget Code A.3110 250, *Sheriff's Law Enforcement, Technical Equipment*, to return 2019 funds not carried over to the 2020 Budget which are intended for the purchase of LiveScan Digital Fingerprint/Photograph software.
- E) Request to amend the County Budget in the amount of \$145,935 to reflect receipt of 2019-20 PSAP grant funding from the New York State Division of Homeland Security.
- F) Request to amend the County Budget in the amount of \$439,456 to carryover unused 2019 Statewide Interoperability Communications Program grant funds.

10) Referral from the Support Services Committee, *Information Technology*

Request to appropriate funds totaling \$106,330 from the Computer Reserve Fund to various departmental budgets for the purchase of computers and related equipment and software.

11) Requests/Items to be Discussed by the County Administrator:

Journal Reports of transfers approved by the County Administrator staff during November of 2019.

12) Requests/Items to be Discussed by the County Attorney:

Request to authorize a Home Rule Request to allow for the extension of the Additional Mortgage Recording Tax in Warren County.

13) Finance Committee action is required on the following items approved by the Personnel & Administration Committee: Personnel & Administration Committee Agenda Items 1B, 2, 3A, 3B, 4A, 5 and 7B.

IV. Pending Items:

- 1) Upon the request of the County Treasurer, Resolution No. 444, *Further Amending the Unassigned Fund Balance Policy for Warren County*, was tabled at the October 18th Board meeting and sent back to Committee for further discussion. (10.18.19)

V. Privilege of the Floor

VI. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Administrator

SIGNED:

DATE: 1/30/2020

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
	2019 BUDGET		2019 BUDGET	
A.4530 130	Public Nursing Home, Salaries Part-time	A.4530 440	Public Nursing Home, Legal/Transcript Fees	\$4,000
		A.4530 470	Public Nursing Home, Contracts	\$500
		A.1011 110	County Administrator, Salaries Regular	\$700
		A.1011 410	County Administrator, Supplies	\$200
		A.1011 423	County Administrator, Telephone	\$50
		A.1011 424	County Administrator, Postage	\$50

Please state reason for transfers requested:

To cover costs of legal fees associated with Westmount settlements per contract and costs incurred by County Administrator for general operations

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: Shirley Jones NPH/DPS

TRANSFERS FOR 2019 BUDGET

DATE: January 27, 2020

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4010.110	Health Services-Full Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$159,650.00
	A.4010.130	Health Services-Part Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$48,000.00
	A.4018.110	Preventive Program-Full Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$10,000.00
	A.4018.130	Preventive Program-Part Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$5,000.00
	A.4018.0020.110	Family Health-Full Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$10,000.00
	A.4018.0020.130	Family Health-Part Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$5,000.00
	A.4018.0030.130	Disease Program-Part Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$10,000.00
	A.4054.130	Preschool Program-Part Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$11,700.00
	A.4054.0060.130	Early Intervention Program-Part Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$4,000.00
	A.4189.130	Bioterrorism-Part Time Salaries	A4054.444	Preschool Program-Travel,Education Expense	\$8,000.00

Total Transfers **\$271,350.00**

1 To transfer funds for the 2019 year, within Health Services Departments to the Preschool Program -Travel/Education Expense to cover expenses related to Rate Reconciliations related to 15/16 School Year and to the current 19/20 School Year (only the 2019 portion from July to December 2019 included). We anticipate the total cost of these Rate Recons to be approximately \$670,000 and expect the correlating Revenue (at 59.50% from the State) to be \$398,650. A budget amendment was asked in the January 2020 Committee meeting for \$398,650 to increase both Revenue and Expense for Preschool. The difference of \$271,350 needed to be transferred internally to meet the total expense. Savings in Salaries for 2019 are being asked to be transferred to the necessary Preschool expense.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED:

DATE: January 24, 2020

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
	2019 BUDGET TRANSFER		*2019 BUDGET TRANSFER*	
A.3150 130	Sheriff's Corr. Div - Salaries,PT	A.3150 120	Sheriff's Corr. Div - Salaries OT	\$ 39,056
A.3150 860	Hospitalization	A.3110 110	Sheriff's LE - Salaries Regular	\$ 88,919
A.3150 860	Hospitalization	A.3150 861	Sheriff's Corr. Div - Ret. Hosp.	\$ 51,077
A.3150 860	Hospitalization	A.3150 120	Salaries-OT	\$ 16,315
A.3150 831	Medicare	A.3150 120	Salaries-OT	\$ 1,271
A.3110 860	Sheriff's LE - Hospitalization	A.3110 830	Sheriff's LE - Social Sec.	\$ 36,077
A.3110 860	Hospitalization	A.3110 861	Retiree Hospitalization	\$ 36,773
A.3110 860	Hospitalization	A.3110 810	Retirement	\$ 31,197
A.3110 860	Hospitalization	A.3110 831	Medicare	\$ 4,545
A.3110 860	Hospitalization	A.3110 862	Health Insurance	\$ 2,397
A.3150 810	Sheriff's Corr. Div - Retirement	A.3020 110	Sheriff's 911 Ctr. - Salaries Reg.	\$ 65,816
A.3150 810	Retirement	A.3020 860	Hospitalization	\$ 18,877
A.3150 810	Retirement	A.3020 861	Retiree Hospitalization	\$ 1,635
A.3150 810	Retirement	A.3020 862	Health Insurance	\$ 1,342
A.3150 810	Retirement	A.3020 865	Dental Insurance	\$ 678
A.3150 810	Retirement	A.3110 120	Sheriff's LE - Salaries OT	\$ 18,790
A.3150 810	Retirement	A.3110 130	Salaries Part Time	\$ 19,788
A.3150 810	Retirement	A.3150 110	Sheriff's Corr Div - Salaries Reg	\$ 9,311
A.3150 830	Social Security	A.3150 110	Salaries Regular	\$ 12,260
			TOTAL:	\$456,124

Please state reason for transfers requested:

ALL TRANSFERS FOR 2019 BUDGET TO ADDRESS BUDGET DEFICITS IN SALARY AND BENEFIT CODES

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED:

DATE: January 24, 2020

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 110	Sheriff's Law Enforcement, Salaries-Regular	A.3020 470	Sheriff's 911 Center, Contrac	\$34,500

Please state reason for transfers requested:

To cover shortage in contract code for cost of the Capital Digitronics contract (preventive maintenance and service)

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED:

DATE: January 24, 2020

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
	2020 BUDGET TRANSFER		*2020 BUDGET TRANSFER*	
A.3110 110	Sheriff's LE - Salaries Regular	A.3110 444	Sheriff's LE - Travel/Ed/Conf	\$21,000

Please state reason for transfers requested:

2020 transfer of funds to cover Zone 5 Regional Law Enforcement Training Center 2020 fees and arrears

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Treasurer

DATE: January 8, 2020

- (a) Purpose of Request: **To establish A 917.00 Assigned Fund Balance, SUNY Adirondack Operations for the purpose of funding Warren County's share of SUNY Adirondack operating costs.**
- (b) Details: **Fund the reserve with a \$150,000 appropriation from the 2020 adopted budget.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.9620 962.03 - Other Budgetary Purposes - Assigned for SUNY Adirondack Operations.**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Airport

DATE: January 22, 2020

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Airport Snow Sweeper - H399
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$640,000
- (e) Source of Funding (including name & title of codes, etc.): NYS Grant Agreement OSC Contract # K007417/ \$576,000 (90%) and Local Match - \$64,000 (10%) Reserve, Airport Repair & Projects A892.00
- (f) Purpose of Establishment: For the replacement of one 1987 Airport Snow Sweeper Truck at the Floyd Bennett Airport.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Airport

DATE: January 22, 2020

- (a) Purpose of Request: To Appropriate from the Reserve, Airport Repair & Projects (A892.00) and increase budget Code A.9950 910 Transfers - Capital Project to Fund Capital Project H399, Airport Snow Sweeper.

- (b) Details: To Appropriate from the Reserve, Airport Repair & Projects (A892.00) and increase budget Code A.9950 910 Transfers - Capital Project to Fund Capital Project H399, Airport Snow Sweeper.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A892.00, Reserve, Airport Repair & Projects \$64,000.00

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Health Education
DATE: January 21, 2020

- (a) **Purpose of Amendment:** To amend the 2020 budget to adjust the Health Education Division to reflect the funds given from the Adirondack Health Institute (AHI) to support Field Goods funding being offered to WIC families **\$3,000.00**. **This will be transferred from the Deferred Revenue account A.691.00.**
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A.4018.0040.445 Health Education-Foods Expense \$2,950.00
A.4018.0040.410 Health Education-Supplies Expense \$50.00

Revenue Code (with title), and Amount:
A.4018.0040.1617 Health Education-Revenue \$3,000.00

***Note: These funds offer Health Services the availability to order fresh fruits and vegetables to WIC Families throughout the year. Supplies expense is being utilized to make flyers, weekly recipes and bag inserts explaining storage and handling of the food.**

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Home Care Division

DATE: January 21, 2020

- (a) **Purpose of Amendment:** To amend the 2020 budget to adjust the Health Services – Home Care Division to reflect the funds given from the Adirondack Health Institute (AHI) to support the DSRIP (New York State Delivery Systems Reform Incentive Payment Program) Project of \$40,000.00. These funds to be transferred from A691.00 Deferred Revenue account.
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
- | | |
|--|-------------|
| A.4010.4300.220 Health Services-DSRIP Office Equipment | \$ 5,000.00 |
| A.4010.4300.260 Health Services-DSRIP Other Equipment | \$ 5,000.00 |
| A.4010.4300.410 Health Services-DSRIP Supplies Expense | \$ 5,000.00 |
| A.4010.4300.428 Health Services-DSRIP Data Processing | \$25,000.00 |

Revenue Code (with title), and Amount:

A.4010.4300.3426 Health Services—DSRIP Engagement Funds Revenue	\$40,000.00
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***Note:** These funds were received in previous years, however have been in deferred revenues. As we spend the funds, we will be charging DSRIP with Costs. Purchases involved with this amendment include additional lap top computers needed, Telemonitors needed for patients, Costs affiliated with having software created for our Encore (old electronic medical billing record system) to allow us to retrieve previous patient information/billing needed. Also camera's and other miscellaneous items needed for patient care/documentation all within the HomeCare division. DSRIP funds fully cover these expenses.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Physically Handicapped Children's Program

DATE: January 21, 2020

- (a) **Purpose of Amendment:** To amend the 2019 budget to adjust the Physically Handicapped Children Program (Preschool Program) to reflect the Rate Reconciliations recently received from Providers that date back to School years 2015/2016 to current 2019/2020.
- (b) **Appropriation Code (with title), Object Code (with title) and Amount:**
A.4054.444 Physically Hand. Children Program-Travel/Education/Conference Expense \$398,650

Revenue Code (with title), and Amount:
A.4054.3277 Physically Hand. Children Program-Education of Handicapped Children Revenue \$398,650

***Note:** This amount reflects the estimated portion we expect from the State for our Handicapped Program. For one provider, they have given us final amounts for the School years of 2015/2016 and 2016/2017. However, once these rates were approved by the state, it then reflected on future years. Therefore we also been billed for Rate Reconciliations for School years 2017/2018, 2018/2019 and the current School year of 2019/2020. This amount however, only reflects those amounts related to 2019 and earlier years. The county currently receives 59.50% for the amounts billed to the state for these services, therefore this amount reflects the percentage we expect to receive in Revenues, and will also reflect in expenses.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: OFFICE FOR THE AGING

DATE: 1/8/2020

- (a) Purpose of Amendment:
Transfer DSRIP monies from A 691.00 Deferred Revenues into department and utilize.
- (b) Appropriation Code, Object Code, Full Title and Amount:
A.6772.4300 130 WHCOFA DSRIP Part Time Salaries (\$8,000.00)
A.6772.4300 830 WHCOFA DSRIP FICA (\$500.00)
A.6772.4300 831 WHCOFA DSRIP Medicare (\$116.00)
A.6772.4300 220 WHCOFA DSRIP Office Equipment (\$330.00)

TOTAL = \$8,946.00
- (c) Revenue Code (with title), and Amount:
A.6772.4300 3426 (\$8,946.00)

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 1/10/20

- (a) Purpose of Amendment: **To increase DSS expense & revenue due to new CARA (19-OCFS-LCM-27) allocation.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **\$50,000
A.6010 470 Contracts**

- (c) Revenue Code (with title), and Amount: **\$50,000
A.6010 4610 Social Services Admin**

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: TOURISM

DATE: JANUARY 21, 2020

(a) Purpose of Request:

To appropriate \$60,750 from the Occupancy Tax Reserve to fund the additional amount of Occupancy Tax awards given above the amount budgeted for 2020 and increase Budget Code A.6417.0002 480, Special Events, by \$60,750.

(b) Details:

\$285,000 budgeted in A.6417.0002 480.03, Special Events and \$80,000 budgeted in A.6417.0002 480.03 Special Event Discretionary Fund totaling \$365,000; \$425,750 awarded

(c) Previous Resolution Number:

none

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

A.881.00 Reserve, Occupancy Tax, \$60,750

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

*RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS*

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: January 22, 2020

- (a) Purpose of Request: Authorizes the Superintendent of Public Work to Reimburse the Village of Lake George for Charles R. Wood Park expenditures relating to Repair & Maintenance of Building/Property, Repair/Maintenance for Equipment and other various Supplies up to \$2,500.00 and request the County Treasurer to make any necessary budget amendments to increase appropriation codes using funds from Deferred Revenue - Gaslight Village Parking fees A 691.07 up to \$2,500.00.
- (b) Details: .Appropriation Code A.1625 413 Charles R. Wood Park, A.1625 422 Repair and Maint - Bldg/Property, A.1625 410 Supplies
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: January 22, 2020

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park October, November, December Park Attendants.
- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property \$3,497.50.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$3,497.50.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02594

TO: Kevin Hajos. Warren County DPW
4028 Main Street
Warrensburgh, NY 12885

12/17/2019
DATE

FOR: <u>Wood Park Attendants - October 2019</u>	<u>\$2,224.50</u>
<u>Wood Park Attendants - November 2019</u>	<u>462.00</u>
<u>Wood Park Attendants - December 2019</u>	<u>811.00</u>

Total Amount Due \$3,497.50 *41625 413*

Very truly yours, **Dannae Bock**
Treasurer

			Wood park attende	Oct. 2019
date	attendent	cost per hour	hours worked	cost
10/1/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/2/2019	Dave Goodsell	\$ 13.00	8	\$ 104.00
10/3/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/4/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/7/2019	Dave Goodsell	\$ 13.00	6.5	\$ 84.50
10/8/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/9/2019	Dave Goodsell	\$ 13.00	8	\$ 104.00
10/10/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/11/2019	Dave Goodsell	\$ 13.00	6.5	\$ 84.50
10/14/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/15/2019	Dave Goodsell	\$ 13.00	6.5	\$ 84.50
10/16/2019	Dave Goodsell	\$ 13.00	8	\$ 104.00
10/17/2019	Dave Goodsell	\$ 13.00	5	\$ 65.00
10/18/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/19/2019	Dave Goodsell	\$ 13.00	6.5	\$ 84.50
10/21/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/22/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/23/2019	Dave Goodsell	\$ 13.00	8	\$ 104.00
10/24/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/25/2019	Dave Goodsell	\$ 13.00	7.5	\$ 97.50
10/28/2019	Dave Goodsell	\$ 13.00	6.5	\$ 84.50
10/28/2019	Dave Goodsell	\$ 13.00	8	\$ 104.00
10/31/2019	Dave Goodsell	\$13.00	6.5	\$84.50
	Dave Goodsell			\$ -
	Dave Goodsell			\$ -
	Dave Goodsell			\$ -
		per gallon	gallons	
Gas for mowing		\$ 3.00	20	\$60.00
rest room cleaners				\$ -
1 hr/day				
7days aweek				
<u>2@12.00hr ea</u>				
Total Hours			186.5	
Total Amount Due				\$ 2,224.50

Wood Park Attendent Nov. 2019

Date	attendent	Cost per hour	hours worked	cost
11/4/2019	Dave Goodsell	\$13	6.5	\$84.50
11/4/2019	Dan Elkins	\$18	6.5	\$117
11/5/2019	Dave Goodsell	\$13	6.5	\$84.50
11/6/2019	Dave Goodsell	\$13	8	\$104
11/6/2019	Dan Elkins	\$18	4	\$72
			total	\$462.00

Wood Park Attendent Dec. 2019

12/4/2019	Dave Goodsell	\$13	8	\$104
12/4/2019	John Helms	\$25	8	\$200
12/5/2019	Dave goodsell	\$13	6.5	\$84.50
12/6/2019	Dave Goodsell	\$13	10	\$130
12/7/2019	Dave Goodsell	\$13	9.5	\$123.50
12/8/2019	Dave Goodsell	\$13	8	\$104
12/9/2019	Dave Goodsell	\$13	5	\$65.00
			total	\$811

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: January 24, 2020

(a) Purpose of Amendment: Increase both sides of the budget to accommodate grant funds.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3645.4105 260 – FY18 State Homeland Security Program – Other Equipment	\$49,761.00
A.3645.4105 444 – FY18 State Homeland Security Program – Travel/Edu/Conf.	\$ 3,000.00

(c) Revenue Code (with title), and Amount:

A.3645.4105 4380 – FY18 State Homeland Security Program – State Homeland Security Program	\$52,761.00
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RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 24, 2020

- (a) Purpose of Amendment:
To appropriate funds for the purchase of Correctional Facility camera switch equipment and software
- (b) Appropriation Code, Object Code, Full Title and Amount:
A.3150 250, Sheriff's Correction Division, Technical Equipment - \$50,000
- (c) Revenue Code (with title), and Amount:
A.3150 3384, Sheriff's Correction Division, Other Sheriff's Aid - \$50,000

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff

DATE: January 24, 2020

- (a) Purpose of Request:
To appropriate funds in the amount of \$70,000 from the General Fund, Unappropriated Surplus (A.909.00) to Budget Code A.3150 250, Sheriff's Correction Division, Technical Equipment, for the purchase of Correctional Facility camera switch equipment and software
- (b) Details:
These funds were transferred from the Contingent Account to the Sheriff's budget in 2019, but were not expended or encumbered and rolled back to the County Fund at the close of 2019. This action will move the funds back to the Sheriff's budget to be expended in 2020.
- (c) Previous Resolution Number:
The original transfer of funds was authorized by Resolution No. 461 of 2019
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.909.00, General Fund Balance, Unappropriated Surplus

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff

DATE: January 24, 2020

- (a) Purpose of Request:
To appropriate funds in the amount of \$22,500 from the General Fund, Unappropriated Surplus (A.909.00) to Budget Code A.3110 250, Sheriff's Law Enforcement, Technical Equipment, to cover the purchase of LiveScan Digital Fingerprint/Photograph software
- (b) Details:
These funds were not expended or encumbered and rolled back to the County Fund at the close of 2019. This action will move the funds back to the Sheriff's budget to be expended in 2020.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.909.00, General Fund Balance, Unappropriated Surplus

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 24, 2020

- (a) **Purpose of Amendment:** Amend County Budget to reflect the 2019-20 PSAP State Homeland Security Grant award.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | | |
|-----------------|--|-----------|
| A.3020.4041 250 | Sheriff's 911 Center | \$145,935 |
| | 2019-20 PSAP Grant - Technical Equipment | |
- (c) **Revenue Code (with title), and amount:**
- | | | |
|------------------|--|-----------|
| A.3020.4041 3380 | Sheriff's 911 Center | \$145,935 |
| | 2019-20 PSAP Grant - State Homeland Security Program | |

*Please note all amounts must be in whole dollars - no cents.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: January 24, 2020

(a) **Purpose of Amendment:** Amend County Budget to reflect the 2019 Interoperable Communications Grant State Homeland Security Grant award.

(b)	Appropriation Code, Object Code, Full Title and Amount:	
	A.3020.4042 250 Sheriff's 911 Center	\$439,456
	2019 Interoperable Comm Grant - Technical Equipment	

(c)	Revenue Code (with title), and amount:	
	A.3020.4042 3380 Sheriff's 911 Center	\$439,456
	2019 Interoperable Comm Grant	
	State Homeland Security Program	

*Please note all amounts must be in whole dollars - no cents.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: January 16, 2020

(a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**

(b) Details:

Board of Elections	A.1450 220.1	\$6,000
District Attorney	A.1165 220.1	\$15,000
Country Side	A.6030 220.1	\$7,530
Information Technology	A.1680 220.1	\$10,250
Treasurer	A.1325.220.1	\$10,550
Sheriff	A.3110.220.1	\$26,000
Legislative	A.1010.220.1	\$1,000
Social Services	A.6010.220.1	\$30,000

(c) Previous Resolution Number: **N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Fund**

Sample: **A.8021 470 Planning & Community Development – Contract**

* as listed in budget and LOGOS

WARREN COUNTY
Journal Report - November 2019

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
11/4/2019	A.1011 410	Supplies	Transfer within Budget Code from A.1011 439	\$ 83.50	
11/4/2019	A.1011 439	Misc Fees & Expenses	Transfer within Budget Code to A.1011 410		\$ 83.50
11/6/2019	A.1011 410	Supplies	Transfer within Budget Code from A.1011 439	\$ 66.50	
11/6/2019	A.1011 439	Misc Fees & Expenses	Transfer within Budget Code to A.1011 410		\$ 66.50
11/15/2019	A.1011 410	Supplies	Transfer within Budget Code from A.1011 424	\$ 25.00	
11/15/2019	A.1011 424	Postage	Transfer within Budget Code to A.1011 410		\$ 25.00
Building & Fire - Building & Fire Code					
11/8/2019	A.3620 410	Supplies	Budget Transfer Within Object Code from A.3620 444	\$ 300.00	
11/8/2019	A.3620 444	Travel/Education/Conference	Budget Transfer Within Object Code to A.3620 410		\$ 300.00
County Auditor - County Auditor					
11/29/2019	A.1320 410	Supplies	within object code transfer A.1320 410 to A.1320 444	\$ 500.00	
11/29/2019	A.1320 444	Travel/Education/Conference	within object code transfer A.1320 410 to A.1320 444		\$ 500.00
County Clerk - County Clerk					
11/1/2019	A.7510 424	Postage	Transfer w/in budget code from A.7510 444	\$ 20.00	
11/1/2019	A.7510 444	Travel/Education/Conference	Transfer w/in budget code to A.7510 424		\$ 20.00
DPW_DPW Admin - DPW,DPW Administration					
11/1/2019	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code from D.5110 470	\$ 10,000.00	
11/1/2019	D.5110 470	Contract	Transfer Within Budget Code to D.5110 465		\$ 10,000.00
11/1/2019	A.1620 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.1620 470	\$ 3,000.00	
11/1/2019	A.1620 470	Contract	Transfer Within Budget Code to A.1620 413		\$ 3,000.00
11/5/2019	DM.5140 465	Road/Bridge Materials	Transfer Within Budget Code to DM.5140 470	\$ 1,260.00	
11/5/2019	DM.5140 470	Contract	Transfer Within Budget Code from DM.5140 465	\$ 1,260.00	
11/8/2019	A.1625 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.1625 417	\$ 270.00	

WARREN COUNTY
Journal Report - November 2019

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/8/2019	A.1625 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.1625 413	\$ 270.00	
11/19/2019	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 470	\$ 1,900.00	
11/19/2019	D.5110 470	Contract	Transfer Within Budget Code to D.5110 410		\$ 1,900.00
11/19/2019	A.1620 220	Office Equipment	Transfer Within Code to A.1620 260		\$ 183.00
11/19/2019	A.1620 260	Other Equipment	Transfer Within Code from A.1620 220	\$ 183.00	
11/19/2019	A.1620 410	Supplies	Transfer Within Code to A.1620 413		\$ 1,716.00
11/19/2019	A.1620 413	Repair & Maint.-Bldg/Property	Transfer Within Code from A.1620 410	\$ 1,716.00	
11/19/2019	A.7110 421	Equipment Rental	Transfer Within Code from A.7710 470	\$ 880.00	
11/19/2019	A.7110 470	Contract	Transfer Within Code to A.7110 421		\$ 880.00
11/19/2019	D.5110 436	Advertising Fees	Transfer Within Code from D.5110 470	\$ 330.00	
11/19/2019	D.5110 470	Contract	Transfer Within Code to D.5110 436		\$ 330.00
11/19/2019	DM.5130 422	Repair/Maint.-Equipment	Transfer Within Code to DM.5130 424		\$ 1.00
11/19/2019	DM.5130 424	Postage	Transfer Within Code from DM.5130 422	\$ 1.00	
11/20/2019	D.5110 421	Equipment Rental	Transfer Within Budget Code from D.5110 470	\$ 1,200.00	
11/20/2019	D.5110 470	Contract	Transfer Within Budget Code to D.5110 421		\$ 1,200.00
11/20/2019	A.1620 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.1620 470	\$ 126.00	
11/20/2019	A.1620 470	Contract	Transfer Within Budget Code to A.1620 413		\$ 126.00
11/20/2019	A.7110 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.7110 428		\$ 158.00
11/20/2019	A.7110 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.7110 413	\$ 158.00	
11/21/2019	A.1620 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code A.1620 470	\$ 1,400.00	
11/21/2019	A.1620 470	Contract	Transfer Within Budget Code to A.1620 413		\$ 1,400.00
11/21/2019	A.5610 250	Technical Equipment	Transfer Within Budget Code to A.5610 260		\$ 170.00
11/21/2019	A.5610 260	Other Equipment	Transfer Within Budget Code from A.5610 250	\$ 170.00	
11/22/2019	A.1620 410	Supplies	Transfer Within Budget Code to A.1620 445.1		\$ 500.00
11/22/2019	A.1620 445.1	Food - Snow & Ice	Transfer Within Budget Code from A.1620 410	\$ 500.00	
11/22/2019	A.7111 410	Supplies	Transfer Within Budget Code to A.7111 428		\$ 52.00
11/22/2019	A.7111 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.7111 410	\$ 52.00	
11/26/2019	A.1620 445	Foods	Transfer Within Budget Code from A.1620 445.1	\$ 50.00	

WARREN COUNTY
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/26/2019	A.1620 445.1	Food - Snow & Ice	Transfer Within Budget Code to A.1620 445	\$ 1,200.00	\$ 50.00
11/26/2019	A.7110 415	Electricity	Transfer Within Budget Code from A.7110 470		
11/26/2019	A.7110 470	Contract	Transfer Within Budget Code to A.7110 415	\$ 1,200.00	\$ 1,200.00
Human Resources - Human Resources					
11/27/2019	A.1435 410	Supplies	Budget Transfers within Object Code to A.1435.444	\$ 10.00	\$ 10.00
11/27/2019	A.1435 444	Travel/Education/Conference	Budget Transfers within Object Code from A.1435 410	\$ 10.00	
Infotech - Information Technology					
11/18/2019	A.1680 423	Telephone	Budget Transfer within Object Code from A.1680 444	\$ 300.00	
11/18/2019	A.1680 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1680 423	\$ 300.00	\$ 300.00
Legal Def-Indgnt - Legal Defense - Indigents					
11/1/2019	A.1170 210	Furniture/Furnishings	New Mini Computer From a.1170 210 to a. 1170 220	\$ 747.16	\$ 747.16
11/1/2019	A.1170 220	Office Equipment	New Mini Computer From a.1170 210 to a. 1170 220	\$ 747.16	
11/1/2019	A.1170 210	Furniture/Furnishings	New Desktop Computer from a.1170 210 to A.1170 220	\$ 675.30	\$ 675.30
11/1/2019	A.1170 220	Office Equipment	New Desktop Computer from a.1170 210 to A.1170 220	\$ 675.30	
11/20/2019	A.1170 424	Postage	Over on Postage from 440 to 424	\$ 50.00	
11/20/2019	A.1170 440	Legal/Transcript Fees	Over on Postage from 440 to 424	\$ 50.00	\$ 50.00
Mental Health - Mental Health					
11/4/2019	A.4310 423	Telephone	transfer funds to A.4310 423 Telephone from A.4310 428 Internet	\$ 185.00	
11/4/2019	A.4310 428	Data Processing & Internet Fees	transfer funds from A.4310 428 Internet to A.4310 423 Telephone	\$ 185.00	\$ 185.00
11/12/2019	A.4310 410	Supplies	Transfer funds from A.4310 410 Supplies to A.4310 423 Telephone	\$ 138.00	\$ 138.00
11/12/2019	A.4310 423	Telephone	Transfer funds from A.4310 410 Supplies to A.4310 423 Telephone	\$ 138.00	
11/19/2019	A.4310 410	Supplies	Transfer funds from A.4310 410 Supplies to A.4310 428 Internet	\$ 135.00	\$ 135.00
11/19/2019	A.4310 428	Data Processing & Internet Fees	Transfer funds from A.4310 410 Supplies to A.4310 428 Internet	\$ 135.00	

WARREN COUNTY
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/26/2019	A.4310 426	Subscriptions	Transfer funds to 444 travel from 426 Subscriptions	\$	\$ 207.00
11/26/2019	A.4310 444	Travel/Education/Conference	Transfer funds to 444 Travel From 445 Foods	\$ 163.00	
11/26/2019	A.4310 444	Travel/Education/Conference	Transfer funds to 444 Travel From 426 Subscriptions	\$ 207.00	
11/26/2019	A.4310 445	Foods	Transfer funds to 444 Travel from 445 Foods	\$	\$ 163.00
OFA - Office for the Aging					
11/5/2019	A.6771 445	Foods	within object code transfer from A6771470	\$ 1,347.07	
11/5/2019	A.6771 470	Contract	outside object code transfer to A6771860, A6771861 and A6771865	\$	\$ 11,727.16
11/5/2019	A.6771 470	Contract	within object code transfer to A6771445	\$	\$ 1,347.07
11/5/2019	A.6771 860	Hospitalization	outside object code transfer from A6771470	\$ 6,662.47	
11/5/2019	A.6771 861	Retirees Hospitalization	outside object code transfer from A6771470	\$ 4,841.80	
11/5/2019	A.6771 865	Dental Insurance	outside object code transfer from A6771470	\$ 222.89	
11/5/2019	A.6772 415	Electricity	within object code transfer from A6772422	\$ 800.00	
11/5/2019	A.6772 422	Repair/Maint-Equipment	within object code transfer to A6772415 and A6772423	\$	\$ 920.00
11/5/2019	A.6772 423	Telephone	within object code transfer from A6772422	\$ 120.00	
11/14/2019	A.6771 432	Special Project Supply	within object code transfer from A6771470	\$ 1,298.84	
11/14/2019	A.6771 470	Contract	within object code transfer to A6771432	\$	\$ 1,298.84
11/14/2019	A.6772 432	Special Project Supply	within object code transfer from A6772470	\$ 1,935.78	
11/14/2019	A.6772 445	Foods	within object code transfer from A6772470	\$ 896.88	
11/14/2019	A.6772 470	Contract	within object code transfer to A6772432 & A6772445	\$	\$ 2,832.66
11/18/2019	A.6772 410	Supplies	within object code transfer from A6772439	\$ 500.00	
11/18/2019	A.6772 439	Misc Fees & Expenses	within object code transfer to A6772410	\$	\$ 500.00
11/18/2019	A.6771 410	Supplies	within object code transfer from A6771422	\$ 420.00	
11/18/2019	A.6771 422	Repair/Maint-Equipment	within object code transfer to A6771410	\$	\$ 420.00
11/22/2019	A.6771 444	Travel/Education/Conference	within object code transfer from A6771470	\$ 2,000.00	
11/22/2019	A.6771 470	Contract	within object code transfer to A6771444	\$	\$ 2,000.00

Office of EMS - Office of Emergency Services

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/6/2019	A.3410 410	Supplies	Budget transfer within object code from A.3410 442	\$ 200.00	
11/6/2019	A.3410 442	Automotive - Gas & Oil	Budget transfer within object code to A.3410 410		\$ 200.00
11/12/2019	A.3640 423	Telephone	Budget transfer within object code from A.3640 445	\$ 200.00	
11/12/2019	A.3640 423	Telephone	Budget transfer within object code from A.3640 455	\$ 75.00	
11/12/2019	A.3640 445	Foods	Budget transfer within object code to A.3640 423		\$ 200.00
11/12/2019	A.3640 455	Safety Equipment	Budget transfer within object code to A.3640 423		\$ 75.00
11/21/2019	A.3410 220	Office Equipment	Budget transfer within object code to A.3410 250		\$ 79.99
11/21/2019	A.3410 250	Technical Equipment	Budget transfer within object code from A.3410 220	\$ 79.99	
11/21/2019	A.3640 230	Automotive Equipment	Budget transfer within object code to A.3640 250		\$ 63.10
11/21/2019	A.3640 250	Technical Equipment	Budget transfer within object code from A.3640 230	\$ 63.10	
11/26/2019	A.3642 260	Other Equipment	Out of code transfer to A.3642 410		\$ 670.00
11/26/2019	A.3642 410	Supplies	Out of code transfer from A.3642 260	\$ 670.00	
Personnel - Civil Service					
11/4/2019	A.1430 210	Furniture/Furnishings	Budget transfer within object code from A.1430 220	\$ 352.94	
11/4/2019	A.1430 220	Office Equipment	Budget transfer within object code to A.1430 210		\$ 352.94
Planning_Planning - Planning,Planning					
11/13/2019	A.8021 423	Telephone	budget transfer within object code from A.8021 442	\$ 150.00	
11/13/2019	A.8021 423	Telephone	budget transfer within object code from A.8021 441	\$ 100.00	
11/13/2019	A.8021 441	Auto-Supplies & Repair	budget transfer within object code to A.8021 423		\$ 100.00
11/13/2019	A.8021 442	Automotive - Gas & Oil	budget transfer within object code to A.8021 423		\$ 150.00
11/25/2019	A.8022 410	Supplies	transfer within budget code from A.8022 422	\$ 695.92	
11/25/2019	A.8022 422	Repair/Maint-Equipment	transfer within budget code to A.8022 410		\$ 695.92
Probation_Probation - Probation,Probation					
11/18/2019	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.422	\$ 300.00	
11/18/2019	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.418	\$ 130.00	

WARREN COUNTY
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/18/2019	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.442	\$ 350.00	
11/18/2019	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.428	\$ 75.00	
11/18/2019	A.3140 418	Ins-General Liability	Budget Transfers within Object Code to A.3140.410		\$ 130.00
11/18/2019	A.3140 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.3140.410		\$ 300.00
11/18/2019	A.3140 426	Subscriptions	Budget Transfers within Object Code from A.310.441	\$ 150.00	
11/18/2019	A.3140 428	Data Processing & Internet Fees	Budget Transfers within Object Code to A.3140.410		\$ 75.00
11/18/2019	A.3140 441	Auto-Supplies & Repair	Budget Transfers within Object Code to A.3140.426		\$ 150.00
11/18/2019	A.3140 442	Automotive - Gas & Oil	Budget Transfers within Object Code to A.3140.410		\$ 350.00
Public Health_Health Services - Public Health,Health Services					
11/1/2019	A.4018.0030 436	Advertising Fees	Budget transfer Dis Prog to A40018.0030.441	\$ 170.00	\$ 170.00
11/1/2019	A.4018.0030 441	Auto-Supplies & Repair	Budget transfer Tob Ent from A4018.0030.436		
11/1/2019	A.4018 423	Telephone	Budget Transfer Prev to A.4018.424 from A4018.423		\$ 75.00
11/1/2019	A.4018 424	Postage	Budget Transfer Prev to A.4018.424 from A4018.423		
11/7/2019	A.4018.0030 436	Advertising Fees	Budget Transfer gas Dis to A.4018.0030.442 from A.4018.0030.436		\$ 40.00
11/7/2019	A.4018.0030 442	Automotive - Gas & Oil	Budget Transfer gas Dis to A.4018.0030.442 from A.4018.0030.436		
11/14/2019	A.4013 410	Supplies	Budget transfer WIC to A4013.422		\$ 50.00
11/14/2019	A.4013 422	Repair/Maint-Equipment	Budget transfer WIC from A4013.410	\$ 50.00	
11/15/2019	A.4010 422	Repair/Maint-Equipment	budget transfer Chhha to A4010.439		\$ 42.00
11/15/2019	A.4010 439	Misc Fees & Expenses	budget transfer Chhha from A4010.422	\$ 42.00	
11/15/2019	A.4010.4300 410	Supplies	budget transfer Chhha DSRIP to A4010.4300.470		\$ 120.00
11/15/2019	A.4010.4300 470	Contract	budget transfer Chhha DSRIP from A4010.4300.410	\$ 120.00	
11/15/2019	A.4018 444	Travell/Education/Conference	budget transfer Preventive to A4018.445		\$ 100.00
11/15/2019	A.4018 445	Foods	budget transfer Preventive from A4018.444	\$ 100.00	
11/15/2019	A.4018.0030 427	Memberships & Dues	budget transfer Dis Prog to A4018.0030.441		\$ 60.00
11/15/2019	A.4018.0030 441	Auto-Supplies & Repair	budget transfer Dis Prog from A4018.0030.427	\$ 60.00	
11/21/2019	A.4010 435	Medical Fees	Budget transfer Chhha from A4010.437	\$ 4,612.00	
11/21/2019	A.4010 437	Consulting Fees	Budget transfer Chhha to A4010.435		\$ 4,612.00

WARREN COUNTY
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/24/2019	A.4018.860	Hospitalization	Budget Transfer Prev To A.4018.860 \$5000 865 \$125 fm 861	\$ 5,000.00	
11/24/2019	A.4018.861	Retirees Hospitalization	Budget Transfer Prev To A.4018.860 \$5000 865 \$125 fm 861		\$ 5,125.00
11/24/2019	A.4018.865	Dental Insurance	Budget Transfer Prev To A.4018.860 \$5000 865 \$125 fm 861	\$ 125.00	
11/24/2019	A.4018.0020.860	Hospitalization	Budget Transfer FH to A40180020860 \$1365 865 \$144 fm 861 \$1509	\$ 1,365.00	
11/24/2019	A.4018.0020.861	Retirees Hospitalization	Budget Transfer FH to A40180020860 \$1365 865 \$144 fm 861 \$1509		\$ 1,509.00
11/24/2019	A.4018.0020.865	Dental Insurance	Budget Transfer FH to A40180020860 \$1365 865 \$144 fm 861 \$1509	\$ 144.00	
11/26/2019	A.4018.0040.410	Supplies	Budget transfer for Health Ed to A.4018.0040.410 fm .442	\$ 100.00	
11/26/2019	A.4018.0040.442	Automotive - Gas & Oil	Budget transfer for Health Ed to A.4018.0040.410 fm .442		\$ 100.00
11/26/2019	A.4010.4300.410	Supplies	DSRIP Budget Transfer to A4010.4300.470		\$ 40.00
11/26/2019	A.4010.4300.470	Contract	DSRIP Budget Transfer from A4010.4300.410	\$ 40.00	
Real Property - Real Property Tax					
11/19/2019	A.1355.423	Telephone	Budget Transfer within Object Code from A.1355.444	\$ 110.00	
11/19/2019	A.1355.444	Travel/Education/Conference	Budget Transfer within Object Code to A.1355.423		\$ 110.00
11/19/2019	A.1355.410	Supplies	Budget Transfer within Object Code from A.1355.444	\$ 1,090.00	
11/19/2019	A.1355.444	Travel/Education/Conference	Budget Transfer within Object Code to A.1355.410		\$ 1,090.00
Residential Hall - Countryside Adult Home					
11/6/2019	A.6030.413	Repair & Maint.-Bldg/Property	budget transfer with in object code from 415 o 413	\$ 6,000.00	
11/6/2019	A.6030.415	Electricity	budget transfer with in object code from 415 o 413		\$ 6,000.00
11/6/2019	A.6030.413	Repair & Maint.-Bldg/Property	Budget transfer from with in object from 436 to 413	\$ 3,000.00	
11/6/2019	A.6030.436	Advertising Fees	Budget transfer from with in object from 436 to 413		\$ 3,000.00
11/6/2019	A.6030.260	Other Equipment	Budget transfer out of object code from 260 to 413	\$ 4,000.00	
11/6/2019	A.6030.413	Repair & Maint.-Bldg/Property	Budget transfer out of object code from 260 to 413	\$ 4,000.00	
Sheriff_911 Center - Sheriff,911 Center					
11/19/2019	A.3020.4034.260	Other Equipment	Budget Transfer Out of Code from A.3020.4034.470	\$ 7,281.34	
11/19/2019	A.3020.4034.470	Contract	Budget Transfer Out of Code to A.3020.4034.260		\$ 7,281.34

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/19/2019	A.3020.4036 260	Other Equipment	Budget Transfer Out of Code from A.3020.4036 470	\$ 11,859.95	
11/19/2019	A.3020.4036 470	Contract	Budget Transfer Out of Code to A.3020.4036 260		\$ 11,859.95
11/26/2019	A.3020 423	Telephone	Budget Amendment within object code to A.3020 470		\$ 3,000.00
11/26/2019	A.3020 470	Contract	Budget Amendment within object code from A.3020 423	\$ 3,000.00	
11/18/2019	A.3150 422	Repair/Maint-Equipment	Budget Transfer within object code to A.3150 441		\$ 250.00
11/18/2019	A.3150 441	Auto-Supplies & Repair	Budget Transfer within object code from A.3150 422	\$ 250.00	
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
11/6/2019	A.3020 410	Supplies	Budget Transfer within object code from A.3020 422	\$ 1,285.91	
11/6/2019	A.3020 422	Repair/Maint-Equipment	Budget Transfer within object code to A.3020 410		\$ 1,285.91
11/6/2019	A.3150 410	Supplies	Budget Transfer within object code to A.3150 422		\$ 5,000.00
11/6/2019	A.3150 422	Repair/Maint-Equipment	Budget Transfer within object code from A.3150 410	\$ 5,000.00	
11/21/2019	A.3110 421	Equipment Rental	Budget Transfer within object code to A.3110 423		\$ 600.00
11/21/2019	A.3110 423	Telephone	Budget Transfer within object code from A.3110 421	\$ 600.00	
Social Services - Social Services					
11/27/2019	A.6010 210	Furniture/Furnishings	Out of Budget Code Transfer from A.6109 470	\$ 24,000.00	
11/27/2019	A.6109 470	Contract	Out of Budget Code Transfer to A.6010 210		\$ 24,000.00
11/27/2019	A.6010 220	Office Equipment	Out of Object Code Transfer from A.6010 410	\$ 1,000.00	
11/27/2019	A.6010 410	Supplies	Out of Object Code Transfer to A.6010 220		\$ 1,000.00
11/29/2019	A.6010 210	Furniture/Furnishings	Out of Object Code Transfer from A.6010 410	\$ 3,000.00	
11/29/2019	A.6010 410	Supplies	Out of Object Code Transfer to A.6010 210		\$ 3,000.00
Tourism - Tourism					
11/1/2019	A.6417.0001 210	Furniture/Furnishings	Transfer from A.6417.0001 424 - out of code	\$ 933.00	
11/1/2019	A.6417.0001 210	Furniture/Furnishings	Transfer from A.6417.0001 220	\$ 647.41	
11/1/2019	A.6417.0001 220	Office Equipment	Transfer to A.6417.0001 220		\$ 647.41
11/1/2019	A.6417.0001 424	Postage	Transfer to A.6417.0001 210 - out of code		\$ 933.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/19/2019	A.6417.0002 469	Other Payments/Contributions	Transfer to A.6417.0002 480	\$ 13,000.00	\$ 13,000.00
11/19/2019	A.6417.0002 480	Tourism-Special Events	Transfer from A.6417.0002 469	\$ 13,000.00	
11/25/2019	A.6417.0001 424	Postage	Transfer to A.6417.0001 427		\$ 300.00
11/25/2019	A.6417.0001 427	Memberships & Dues	Transfer from A.6417.0001 424	\$ 300.00	
11/25/2019	A.6417.0001 423	Telephone	Transfer from A.6417.0001 424	\$ 200.00	
11/25/2019	A.6417.0001 424	Postage	Transfer to A.6417.0001 423		\$ 200.00

Warren County Board of Supervisors

RESOLUTION NO. 4 OF 2019

RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S.721 AND ASSEMBLY BILL NO. A.210 ENTITLED "AN ACT TO AMEND CHAPTER 368 OF THE LAWS OF 2008 AMENDING THE TAX LAW RELATING TO AUTHORIZING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX, IN RELATION TO EXTENDING THE EFFECTIVENESS THEREOF"

WHEREAS, the Warren County Board of Supervisors, on behalf of the County, desires to request enactment of Senate Bill No. S.721 and Assembly Bill No. A.210, entitled "An Act to amend chapter 368 of the laws of 2008 amending the tax law relating to authorizing the county of Warren to impose an additional mortgage recording tax, in relation to extending the effectiveness thereof", a copy of Assembly Bill No. A.210 and Senate Bill No. S.721 being on file with the Clerk of the Board of Supervisors, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact Senate Bill No. S.721 and Assembly Bill No. A.210, said bills entitled "An Act to amend chapter 368 of the laws of 2008 amending the tax law relating to authorizing the county of Warren to impose an additional mortgage recording tax, in relation to extending the effectiveness thereof", and a copy of Assembly Bill No. A.210 and Senate Bill No. S.721 being on file with the Clerk of the Warren County Board of Supervisors and also being available at this meeting of the Board of Supervisors, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors has voted in favor of the Municipal Home Rule Request stated therein, and transmit the same together with this resolution to the Senate and the Assembly.

Warren County Board of Supervisors

RESOLUTION NO. 100 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE

ENACTING LOCAL LAW NO. 5 OF 2019, "A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 2019, IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY, TO AMEND SECTIONS 3 AND 9 TO CHANGE THE EFFECTIVE DATE TO APRIL 1, 2019"

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law Entitled, "A Local Law Amending Local Law No. 2 of 2019, Imposing an Additional Mortgage Recording Tax in Warren County, to Amend Sections 3 and 9 to Change the Effective Date to April 1, 2019", and

WHEREAS, the Board of Supervisors adopted Resolution 99 of 2019 on February 15, 2019 authorizing a public hearing to be held by the Board of Supervisors on the 28th day of February, 2019, at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, the Board of Supervisors of the County of Warren, New York, on this 28th day of February, 2019, does hereby enact and adopt Local Law No. 5 of 2019 as annexed hereto, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

RESOLUTION No. 100 OF 2019

PAGE 2 OF 4

**SCHEDULE "A"
COUNTY OF WARREN
LOCAL LAW NO. 5 OF 2019****A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX
IN WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1: TITLE. This Local Law shall be titled "A Local Law Imposing An Additional Mortgage Recording Tax in Warren County".

SECTION 2. PURPOSE AND INTENT. The purpose of this law is to authorize Warren County, pursuant to the provisions of Section 253-w of the Tax Law of the State of New York, to impose an Additional Mortgage Recording Tax.

SECTION 3. IMPOSITION OF TAX. For the period commencing April 1, 2019 and ending December 1, 2020, unless further extended by Local Law of the Board of Supervisors, there is hereby imposed, in the County of Warren, a tax of twenty-five cents (\$0.25) for each one hundred dollars (\$100), and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Warren and recorded on or after April 1, 2019 (or a subsequent date enacted by State Law), and a tax of twenty-five cents (\$0.25) on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than one hundred dollars (\$100.00).

SECTION 4. ADMINISTRATION AND COLLECTION OF TAX. The taxes imposed pursuant to this Local Law shall be administered and collected in the same manner as the taxes imposed under subdivision one of Section 253 of the Tax Law and paragraph (b) of subdivision one of Section 255 of the Tax Law. Except as otherwise provided in Section 253-w of the Tax Law, all the provisions of Article 11 of the Tax Law relating to or applicable to the administration and collection of the taxes imposed by such subdivisions shall apply to the taxes imposed by this Local Law with such modifications as may be necessary

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to adapt such language to the tax so authorized. Such provisions shall apply with the same force and effect as if those provisions had been set forth in full in Section 253-w of the Tax Law, except to the extent that any provision is either inconsistent with a provision of Section 253-w of the Tax Law or not relevant to the tax authorized by Section 253-w of the Tax Law.

SECTION 5. REAL PROPERTY LOCATED IN MORE THAN ONE COUNTY OR STATE.

Where the real property covered by the mortgage subject to the tax imposed pursuant to this Local Law is situated in this state but within and without Warren County, the amount of such tax due and payable to Warren County shall be determined in a manner similar to that prescribed in the first undesignated paragraph of Section 260 of the Tax Law which concerns real property situated in two or more counties. Where such property is situated both within Warren County and without the state, the amount due and payable to Warren County shall be determined in the manner prescribed in the second undesignated paragraph of such Section 260 which concerns property situated within and without the State. Where real property is situated within and without Warren County, the recording officer of the jurisdiction in which the mortgage is first recorded shall be required to collect the taxes imposed pursuant to this section.

SECTION 6. ADDITIONAL MORTGAGE RECORDING TAX. The tax imposed pursuant to this Local Law shall be in addition to the taxes imposed by Section 253 of the Tax Law.

SECTION 7. DISPOSITION OF TAXES.

Notwithstanding any provision of Article 11 of the Tax Law to the contrary, the balance of all monies paid to the recording officer of the County of Warren during each month upon account of the tax imposed pursuant to this Local Law, after deducting the necessary expenses of his or her office as provided in Section 262 of the Tax Law, except taxes paid upon mortgages which under the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by such officer on or before the tenth day of each succeeding

RESOLUTION NO. 100 OF 2019**PAGE 4 OF 4**

month to the Treasurer of Warren County and, after the deduction by such treasurer of the necessary expenses of his or her office provided in Section 262 of the Tax Law, shall be deposited in the general fund of the County of Warren. Notwithstanding the provisions of the preceding sentence, the tax so imposed and paid upon mortgages covering real property situated in two or more counties, under which the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by the recording officer receiving the same as provided by the determination of the New York State Commissioner of Taxation and Finance.

SECTION 8. PAYMENT OF TAXES. The tax imposed pursuant to this Local Law shall be payable on the recording of each mortgage of real property subject to taxes thereunder. Such tax shall be paid to the recording officer of the county in which the real property or any part thereof is situated, except where real property is situated within and without the county, the recording officer of the county in which the mortgage is first recorded shall collect the tax imposed by this Local Law. It shall be the duty of such recording officer to endorse upon each mortgage a receipt for the amount of the tax so paid. Any mortgage so endorsed may thereupon or thereafter be recorded by any recording officer and the receipt for such tax endorsed upon each mortgage shall be recorded therewith. The record of such receipt shall be conclusive proof that the amount of tax stated therein has been paid upon such mortgage.

SECTION 9. EFFECTIVE DATE. This Local Law shall take effect April 1, 2019, provided that a certified copy thereof is mailed by registered or certified mail to the Commissioner of the New York State Department of Taxation and Finance at the Commissioner's Office in Albany at least 30 days prior to the date this Local Law shall take effect. Certified copies of this Local Law shall also be filed with the Warren County Clerk, the Secretary of State, and the State Comptroller within 5 days after the Local Law is duly enacted and this Local Law shall be deemed to be duly enacted upon its date of adoption by the Warren County Board of Supervisors.

PERSONNEL & ADMINISTRATION COMMITTEE

AGENDA

JANUARY 30, 2020

DRAFT AGENDA - SUBJECT TO CHANGE

Committee Members: Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor

IV. Action Agenda**1) Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:*****Human Resources-***

- A) Review of report on tracking of vacancies filled.
- B) Amending the 2019 Salary Schedule to correct the salary for Assistant Social Services Attorney #2 position.
- C) Amending the Warren County Alcohol & Drug Testing Policy for Employees Holding a Commercial Driver's License (CDL).
- D) Amending personnel policies for County employees outside the bargaining units.

2) Referral from the Criminal Justice Committee, Public Defender:

Request to amend the Table of Organization and Salary Schedule to create and fill the new position of 9th Assistant Public Defender, *Annual Salary \$69,891*, effective February 24, 2020.

3) Referrals from the Human Services Committee, Social Services:

- A) Request to amend the Table of Organization and Salary Schedule to create and fill the new position of Caseworker, Part-Time, Temporary (up to 20 hrs/wk), *Grade 46, Base Annual Salary \$43,390*, effective February 24, 2020.
- B) Request to amend the Table of Organization and Salary Schedule to delete the position of Caseworker #11 effective February 24, 2020.

4) Referrals from the Public Safety Committee:***Office of Emergency Services -***

- A) Request to amend the Table of Organization and Salary Schedule to create and fill the new position of Fire Coordinator - Temporary, *Hourly rate of \$45.6093*, not to exceed \$10,000 and delete the position of Grant Administrator.

Sheriff -

- B) Request to amend Resolution No. 234 of 2019 to extend the effective date for the Building Maintenance Mechanic Part Time Temporary position to April 30, 2020, as well as to increase the Annual Base Salary for 2020 to \$48,673.83 in accordance with the 2020 Salary Schedule.

5) Referral from the Support Services Committee - Weights & Measures:

Request to amend the Table of Organization and Salary Schedule to create and fill the new position of Weights & Measures Inspector - Per Diem #2 (*\$28.9285/hr - not to exceed \$8,000 per year*).

6) Requests/Items to be Discussed by the Clerk of the Board:

Request to amend Resolution No. 440 of 2019, which authorizes payment for services submitted by Warren County Coroners, to include provision for payment of fees related to removal to/from funeral home when off site refrigeration is required.

Continued

7) **Requests/Items to be Discussed by the County Administrator:**

- A) Request for a transfer of funds within the 2019 Budget in the amount of \$5,500 to cover the costs of legal fees associated with Westmount settlements per contract and the costs incurred by the County Administrator for general operation of the CAP Court.
- B) Request to amend the Warren County Credit Card Policy to add cards in the name of the Commissioner of Social Services and the Director of Health Services, both with a monthly credit limit of \$1,000.

8) **Requests/Items to be Discussed by the County Attorney:**

Request for an executive session to discuss -

- A) Possible Westmount settlement;
- B) Litigation status update.

V. **Pending Items:**

Personnel - None.

Higher Education - None.

VI. **Vacancies Approved for Filling by Oversight Committee:**

Assigned Counsel - Coordinating Assistant Public Defender, *Annual Salary \$94,475*
- 3rd Assistant Public Defender, *Annual Salary \$69,891*.
- Legal Clerk, *Grade 5, Base Annual Salary \$30,520*

Buildings - Cleaner #10, *Grade 2, Base Annual Salary \$27,438*, due to retirement.

Public Health - Public Health Nurse #35, *Grade 21, Base Annual Salary \$50,816*, due to retirement.
- Registered Professional Nurse #31, *Grade 19, Base Annual Salary \$47,523*, due to resignation.
- Infant Feeding Advocate (part-time not to exceed 20 hrs/wk), *Grade 3, Base Annual Salary \$28,026 (\$13.47/hr)*, due resignation.

Public Works - MEO(L) #5, *Grade 7, Base Annual Salary \$33,600*, due to retirement.
- MEO(L) #16, *Grade 7, Base Annual Salary \$33,600*, due to promotion.
- MEO(M) #23, *Grade 9, Base Annual Salary \$36,214*, due to resignation.

Sheriff - Patrol Sergeant #2, *Annual Salary \$78,519*, due to retirement.
- Patrol Officer #TBD, *Annual Salary \$42,373*, due to promotion.
- Communications Officer #14, *Annual Salary \$41,740*, due to retirement.

Social Services - Sr. Social Welfare Examiner #8, *Grade 11, Base Annual Salary \$38,225*.
- Caseworker #23, *Grade 16, Base Annual Salary \$43,390*, due to resignation.
- Support Investigator #6, *Grade 8, Base Annual Salary \$34,988*, due to resignation.
- Resource Clerk #3, *Grade 4, Base Annual Salary \$29,333*, due to promotion.
- Caseworker #16, *Grade 16, Base Annual Salary \$43,390*, due to resignation.

Positions filled on emergency basis since last meeting:

Sheriff - Communications Officer #15, *Annual Salary \$41,740*, due to termination.
- Communications Officer #21, *Annual Salary \$41,740*, due to creation.
- Investigative Sergeant #1, *Annual Salary \$78,519*, due to creation.
- Investigator #5, *Annual Salary \$72,561*, due to promotion.
- Patrol Lieutenant #3, *Annual Salary \$99,174*, due to creation.
- Patrol Sergeant #1, *Annual Salary \$78,519*, due to promotion.
- Patrol Officer #TBD, *Annual Salary \$55,517*, due to promotion.
- Patrol Officer #TBD, *Annual Salary \$42,373*, due to promotion.

Veterans' Services - Program Coordinator, Peer-to-Peer Support Services, *Grade 16, Base Annual Salary \$21,684*, due to resignation.