

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: JULY 20, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MCDEVITT
BEATY
CONOVER
BRUNO
FRASIER
MAGOWAN
SHEPLER

OTHERS PRESENT:

ROB YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES
REPRESENTING WARREN COUNTY HEALTH SERVICES:
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
TAWN DRISCOLL, FISCAL MANAGER
FRANK E. THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
KEVIN B. GERAGHTY, BUDGET OFFICER
SUPERVISORS DRISCOLL
HOGAN
LEGGETT
SEEBER
SIMPSON
STROUGH
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the July 20, 2020 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2020/health>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members in attendance participated by video conference, except for Committee Chair McDevitt and Supervisor Shepler who were physically present.

Mr. McDevitt called the meeting of the Health Services Committee to order at 10:14 a.m.

Copies of the Community Services/Mental Health and Public Health meeting agendas were distributed to those in attendance, those participating remotely accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Beaty, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Rob York, *Director, Office of Community Services*, who presented a request to amend Resolution No. 558 of 2019 to replace Citizens Advocates, Inc. with Behavioral Health Services North and to reduce the amount of the contract from \$390,686 to 166,792.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the August 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Mr. York reviewed the Year-to-Date Forensic Expense Report. Next, he reported on 3rd Quarter State Aid Advance withholds, explaining twenty percent was being withheld for a cash flow strategy for the State which may be restored at a later date. A brief discussion ensued during which Mr. York stated he would send out a four to five year history to the Committee members for their review. Mr. York informed the transition of outpatient behavioral health services would take place in the Fall.

There being no further Office of Community Services/Mental Health business to address, privilege of the floor was extended to Ginelle Jones, *Director, Public Health/Patient Services*, who presented a request to authorize a new contract with Nora Rubado, *Speech-Language Pathologist*, to provide Speech Therapy Services for homecare and preschool programs at the established current rates for a term commencing August 21, 2020 and renewing automatically on an annual basis unless terminated upon 30-days written notice by either party.

Motion was made by Ms. Shepler, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the August 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

Tawn Driscoll, *Fiscal Manager*, presented and explained a request to authorize a transfer of funds totaling \$46,445 to various budget codes to cover benefits and COVID-19 supplies.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda proceeded as follows:

Report of Expenditures, Revenues, Overtime, and Per-Diem Use for 2020 - Mrs. Driscoll reviewed the Revenue and Expenditure Report for 2020 in Attachment #1, noting they were \$65,438.33 below the budget for Salaries at 42.14% of the budget for the year and last year at this time was at 51.08% of the budget.

Revenue and Expense Comparison Report for 2019 vs. 2020 - Mrs. Driscoll reviewed the Revenue and Expense Comparison Report for 2019 vs. 2020 in Attachment #2. She stated salaries were down 4.49% compared to 2019 due to activities normally staffed by per diem and part time staff being cancelled as a result of COVID-19. She stated equipment was up compared to last year due to the purchase of two new vehicles and a third expected in August compared to one vehicle purchased in 2019. She informed contractual expenses were lower due to no preschool and transportation. She apprised employee benefits were slightly higher than last year due to the increase in employee benefits. She stated revenues were down, but she estimated \$450,000 was expected after submission for the preschool program.

Status of Referrals - Ms. Jones reviewed the referrals, included in Attachment #3. She noted there was a decrease in referrals which started to increase in June and she expected the same for July.

Emergency Response and Preparedness - Ms. Jones advised Attachment #4 in the agenda packet included a review of the Emergency Response and Preparedness Activities for the month of July.

Rabies Program Report - Ms. Jones advised Attachment #5 outlined the July rabies report and noted there were

21 bites in July, with 1 positive rabies case; she added she hoped the clinics would start in September.

Meeting Authorizations - Ms. Jones apprised there were no meeting requests.

COVID-19 Update - Ms. Jones advised travel to other states was being discouraged, as well as traveling here from other states and she asked travelers to check in with her department for a travel quarantine list to monitor symptoms and provide testing and medical help advisory if needed. She said there were no hospitalizations, there were 267 lab confirmed cases, 117 of which had been in nursing homes, 12 had been in assisted living facilities, 138 were in the community, with 9 mild cases and 225 recovered, noting 33 had been lost to the pandemic. She apprised 82 certificates had been received from the John Hopkins contact tracing program and she acknowledged the other departments, the Board of Supervisors and the community for all of their support, cooperation and help. She stated although gatherings were allowed she was discouraging them and requested social distancing be maintained at ten feet away, as well as wearing masks except when eating and drinking and she strongly recommended sitting with their own household. She stated travel sports was another dangerous trend that needed to be discouraged for out of the region and out of contiguous counties and reported to the New York Complaint Hotline at 1-833-789-0470. She requested anyone who traveled for sports in the last fourteen days or plans to travel to contact her office to review precautions and she stressed coaches to be honest and informative when contacted.

Ryan Moore, *County Administrator*, stated there was speculation sports travel rules had changed, were confusing and were inconsistent which was not true and it was important that the rules be adhered to. He stated travel outside of the capital region was prohibited with the capital region being Warren, Washington, Saratoga, Schenectady, Albany, Rensselaer, Greene and Columbia Counties and the contiguous counties being Essex, Hamilton, Fulton, Montgomery, Schoharie, Delaware, Ulster and Dutchess. He stated Warren County was not allowed to host teams from counties other than those listed above nor were teams from this region allowed to travel to any counties not listed above or there would be consequences.

There being no further business to come before the Committee, on motion made by Mrs. Frasier, seconded by Mr. Bruno and carried unanimously, Mr. McDevitt adjourned the meeting at 10:46 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board